A Regular Meeting by the City Council of the City of Haltom City, Texas, was held on February 25, 2019, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt
Mayor Pro Tem Dr. An Truong
Council Place 1 Jeannine Nunn
Council Place 2 Walter Grow
Council Place 3 Lin Thompson
Council Place 4 Brent Weast
Council Place 5 Bob Watkins
Council Place 6 Ricky Brown

Staff Present: Keith Lane, City Manager; Rex Phelps, Assistant City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Jennifer Fung, Finance Director; Glenna Batchelor, Planning and Community Development Director; Keith Fisher, City Engineer; Sidonna Foust, Customer Service Director, and Greg Van Nieuwenhuize, Public Works Director.

**WORKSESSION**

**CALL TO ORDER** - Mayor Averitt called the Worksession to order at 6:05 p.m.

**VISITORS/CITIZENS FORUM**

1. Stacey Corbin – Addressed the Council regarding media protocol and communication problems between city staff and citizens.
2. Paula Lindsey – Stated her disappointment with Fathom utility billing not empathizing with citizens and cut-off service policies.
3. John Summers – Addressed the Council regarding his situation of not being reinstated to his prior position and requested the Council’s assistance to end the lawsuit.
4. Daren Hudson – Addressed the Civil Service decision concerning John Summers.

Fire Chief Brian Jacobs addressed the Council regarding Haltom City receiving a Class 1 Rating and Fire Marshal Fred Napp presented a review of the Insurance Service Office (ISO). Members of the Fire Board and other firefighters handed out commemorative coins to Council and Staff. Selena Ward, with Benchmark Mortgage, gave a presentation including financing benefits for veterans, homestead tax evaluations, VA loans, and Specially Adapted Housing.

**REPORTS**

2. **CAFR Report** – Review of the 2018 CAFR Report. Finance Director Jennifer Fung presented final fiscal year financial figures in several departments and introduced Kenton Willis, of Patillo, Brown and Hill, L.L.P., who presented the Comprehensive Annual Finance Report (CAFR), which included documentation indicating the financial control, the resolving of matters from the previous findings, the unmodified opinion, and the staff’s efforts in completing the CAFR with the proper auditing standards. Mayor Averitt and Audit Committee members commented on the work of the Financial Department Staff.

The Worksession ended at 7:08 p.m. and the Council took a short recess.

**REGULAR MEETING**

**CALL TO ORDER**
Mayor Averitt called the meeting to order at 7:24 p.m.

**INVOCATION/PLEDGE OF ALLEGIANCE**
Council Member Linda Thompson presented Kris Drees, Pastor of the Haltom Road Baptist Church, who gave the Invocation. Council Member Thompson led the Pledge of Allegiance and the Texas Flag Pledge.
ANNOUNCEMENTS/EVENTS – City Secretary Art Camacho read the following:

- The HC Public Library lists the children, teen, and adult programs on the website.
- AARP Tax Break is at the Library on Thursdays until April 9th.
- HC Calendars are available at City Hall, the Rec Center, and the Library.
- Veterans Memorial has a brick fundraiser and can be ordered through the city website.
- Registration for Co-ed Soccer is now open and the deadline is February 28th.
- 2019 Fine Arts Student Scholarship applications are available until March 22nd.
- NEET will be hosting a “Rain Barrel” workshop on March 23rd at the Library.
- The 10th Annual HC Carfest will be held April 6th at the Haltom High School.
- Halton Photo Contest deadline is April 8th.
- Halton Code Enforcement is allowing citizens to haul off their tires on March 23rd.

REGULAR AGENDA

3. Minutes – Consideration and/or action regarding approval of the Regular Meeting of February 11, 2019. Council Member Grow moved, seconded by Council Member Thompson, to approve the Minutes of February 11, 2019. The vote was unanimous. Motion carried.

4. Ordinance No. O-2019-005-15 (Z-004-18) – Conduct a public hearing and consider action regarding the application of David Duong for a Zoning Change request from “M-1” Industrial District to “PD-MF-2” Planned Development – Multifamily District located on a tract of land situated in the J.A. Murrell Addition being Lots 17A, 18A, 19A, 20, 21A, 22A, 23A and 24A, being approximately 1.2769 acres on the west side of Layton Avenue, locally known as 4225 Bernice Street. 1st Reading. Planning and Community Development Director Glenna Batchelor presented the ordinance and John Pitstick, on behalf of Our Country Homes, for a Zoning Change request from “M-1” Industrial to “PD-Residential Mixed” consisting of four different zoning districts being “PD-SF-1” Residential, being approximately 6.55 acres; “PD-SF-2” Residential, being approximately 16.26 acres; “PD-SFA” Residential being approximately 15.57 acres; “PD-OS” Open Space being approximately 3.68 acres, for a total of 42.06 acres of land on Lot A of the Springlake Industrial Park Addition, locally known as 5100 Springlake Parkway. 1st Reading. Planning and Community Development Director Glenna Batchelor presented the ordinance and John Pitstick presented a PowerPoint displaying the new projected residential project. A traffic flow analysis will be done also. Mayor Averitt opened the Public Hearing at 7:55 p.m. No citizen came forward. Mayor Averitt closed the Public Hearing at 7:56 p.m. Council Member Brown moved, seconded by Mayor Pro Tem Truong, to approve Ordinance No. O-2019-006-15 (Z-008-18) on the first reading for the zoning change. The vote was unanimous. Motion carried.

5. Ordinance No. O-2019-006-15 (Z-008-18) – Conduct a public hearing and consideration and/or action to approve the application of John Pitstick, on behalf of Our Country Homes, for a Zoning Change request from “M-1” Industrial to “PD-Residential Mixed” consisting of four different zoning districts being “PD-SF-1” Residential, being approximately 6.55 acres; “PD-SF-2” Residential, being approximately 16.26 acres; “PD-SFA” Residential being approximately 15.57 acres; “PD-OS” Open Space being approximately 3.68 acres, for a total of 42.06 acres of land on Lot A of the Springlake Industrial Park Addition, locally known as 5100 Springlake Parkway. 1st Reading. Planning and Community Development Director Glenna Batchelor presented the ordinance and John Pitstick presented a PowerPoint displaying the new projected residential project. A traffic flow analysis will be done also. Mayor Averitt opened the Public Hearing at 7:55 p.m. No citizen came forward. Mayor Averitt closed the Public Hearing at 7:56 p.m. Council Member Brown moved, seconded by Mayor Pro Tem Truong, to approve Ordinance No. O-2019-006-15 (Z-008-18) on the first reading for the zoning change. The vote was unanimous. Motion carried.

6. Ordinance No. O-2019-002-15 (Z-002-19) – Conduct a public hearing and consideration and/or action to approve the application of Mike French for a Zoning Change request from “C-3” Commercial to “PD – C-3” Commercial for all “C-3” uses plus Rental Yard (Commercial and Heavy Equipment w/Outside Storage), Sheet Metal Shop and Office Warehouse located on Lot 1R2, Block 1, Denton Highway, locally known as 6001 Denton Highway. 1st Reading Planning and Community Development Director Glenna Batchelor presented the ordinance and a discussion was held regarding the product metal, building masonry, and storage. Mayor Averitt opened the Public Hearing at 8:00 p.m. No citizen came forward. Mayor Averitt closed the Public Hearing at 8:01 p.m. Property owner Mike French stated they will be manufacturing light gauge metal and will be employing 15 more employees. Mayor Pro
Tem Truong moved, seconded by Council Member Weast, to approve Ordinance No. O-2019-002-15 (Z-002-19), first reading, with the provision of light gauge steel only being made and full building masonry being furnished. **The vote was unanimous. Motion carried.**

7. **Interlocal Funding Agreement** – Consideration and/or action to enter into an Interlocal Agreement with the North Central Texas Council of Governments for the funding of the Broadway Avenue Reconstruction Project. Public Works Director Greg Van Nieuwenhuize presented the agreement, which consisted of East Broadway being redone, and $597,000 being paid on a ten (10) year payment at 0% interest. Council Member Weast moved, seconded by Council Member Grow, to approve the interlocal funding agreement with North Central Texas Council of Governments. **The vote was unanimous. Motion carried.**

8. **Resolution No. R-2019-006-11** – Recommendation of Award – Consideration and/or action to recommend that Tarrant County award the City’s 44th Year CDBG Project (Oak Knoll & McNutt Water Line Replacement) to Chiener, LLC. City Engineer Keith Fisher presented the resolution which included a CDBG amount of $130,001 and the city’s Water Capital Projects Fund paying the balance of $220,998.40 toward the total of $350,999.40 to Chiener, LLC for waterline replacement construction. Council Member Grow moved, seconded by Council Member Nunn, to approve Resolution No. R-2019-006-11 – CDBG Project – Oak Knoll and McNutt Water Line Replacement. **The vote was unanimous. Motion carried.**

9. **Resolution No. R-2019-007-11 - Awarding Architectural Agreement – Award of RFQ No. 2018-251-001** – Consideration and/or action to award an architectural agreement for the construction of Fire Station No. 3. City Engineer Keith Fisher presented the resolution, which stated RPGA Design Group was awarded the RFQ for the architectural agreement at a cost of $452,070, with funding coming from the voter-approved funding from May 2018. Council Member Weast moved, seconded by Council Member Thompson, to approve Resolution No. R-2019-007-11, approving RFQ No.2018-251-00. **The vote was unanimous. Motion carried.**

10. **Resolution No. R-2019-004-01** - Consideration and/or action regarding amending Resolution No. R-2019-004-01, Section 5, changing the final date for candidacy filing in the Special Election. City Secretary Art Camacho presented the amendment in regard to correcting the proper posting of the end date for filing for Council Place 5 in the Special Election. Council Member Weast moved, seconded by Council Member Thompson, to amend Resolution No. R-2019-004-01, making the change in the date of March 4, 2019 as the last day for filing for Place 5 in the Special Election. **The vote was unanimous. Motion carried.**

CITY STAFF REPORTS


   Assistant City Manager Rex Phelps stated UtiliWorks will be making the final presentation of their audit on March 11, 2019. He also addressed the citizens in regard to capturing water loss and thanking the city staff personnel involved in correcting billing and fixing water leaks.

FUTURE AGENDA ITEMS

12. Discussion on items to be placed on future agendas.

   No items were placed on future agendas.

BOARDS/COMMISSIONS/COMMITTEES

13. **Resignations of Board/Commissions/Committee Members** – Consider approval of the resignations of Board/Commission/Committee Members. There were no resignations.

14. **Appointment/Reappointment to Boards/Commissions/Committees** – Consider approval regarding appointments to Boards/Commissions/Committees. Council Member Thompson appointed Alaina Tellson to the Parks Board. **The appointments were approved unanimously.**
EXCUSED ABSENCE OF COUNCIL MEMBERS
15. Attendance Requirements – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. There were no absences.

EXECUTIVE SESSION
Mayor Averitt called for an Executive Session at 8:27 p.m.

RECONVENE TO REGULAR SESSION
The Council reconvened to Regular Session at 9:40 p.m. Council Member Grow moved, seconded by Council Member Weast, to approve the legal fees proposed by the city attorney, since it has been nine (9) years since the last rate was increased, and it being a fair amount of increase. The vote was unanimous. Motion carried.

ADJOURNMENT
Mayor Averitt adjourned the meeting at 9:41 p.m.

RESPECTFULLY SUBMITTED BY:                APPROVED BY:

____________________________  ___________________________
Art Camacho, City Secretary                David Averitt, Mayor