A Regular Meeting by the City Council of the City of Haltom City, Texas, was held on February 11, 2019, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt     Mayor Pro Tem Dr. An Truong
Council Place 1 Jeannine Nunn             Council Place 2 Walter Grow
Council Place 3 Lin Thompson    Council Place 4 Brent Weast
Council Place 5 Bob Watkins   Council Place 6 Ricky Brown

Staff Present: Keith Lane, City Manager; Rex Phelps, Assistant City Manager; Wayne Olson, City Attorney; Alicia Kreh, City Attorney; Art Camacho, City Secretary; Jennifer Fung, Finance Director; Glenna Batchelor, Planning and Community Development Director; Cody Phillips, Police Chief, and Greg Van Nieuwenhuize, Public Works Director.

WORKSESSION

CALL TO ORDER - Mayor Averitt called the Worksession to order at 6:05 p.m.

VISITORS/CITIZENS FORUM

1. John Summers – Addressed the Council regarding his situation of not being reinstated to his prior position and requested the Council’s assistance.
2. Darlene Darrell – Stated her disappointment with the Fathom utility billing being done on a 28-day cycle instead of a once-a-month billing.
3. Trae Fowler – Read a complaint letter concerning the local fire department gathering at a football field facility in city vehicles.
4. Daren Hudson – Commented on Mr. Summers complaint of not being reinstated.

Fathom Audit Report – Assistant City Manager Rex Phelps introduced UtiliWorks Consulting Project Manager Gary Mann, Senior Consultant Don Rankin, and Senior Manager Nicole Griffin, who presented data and test results of a field and billing audit conducted on Fathom on behalf of Haltom City. The majority of the results proved positive toward the proper volume of water being billed, customer service, an appropriate billing system and recommendations. A final report will be given at the next scheduled Council meeting on February 25th.

There was no Executive Session.

The Worksession ended at 6:38 p.m.

REGULAR MEETING

CALL TO ORDER
Mayor Averitt called the meeting to order at 7:24 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE
Council Member Walter Grow presented Rev. John Vawar, of Peace Lutheran Church, who gave the Invocation. Council Member Grow led the Pledge of Allegiance and the Texas Flag Pledge.

ANNOUNCEMENTS/EVENTS – City Secretary Art Camacho read the following:

- The HC Public Library lists the children, teen, and adult programs on the website.
- HC Calendars are available at City Hall, the Rec Center, and the Library.
- 5th Annual “Night of Romance” will be held on February 15th.
- **Veterans Memorial** has a brick fundraiser and can be ordered through the city website.
- **Parks and Rec** have a Master Plan available for citizen input on the city website.
- **Registration for Co-ed Soccer** is now open and the deadline is February 28th.
- **2019 Fine Arts Student Scholarship** applications are available until March 22nd.
- **NEET** will be hosting a “Rain Barrel” workshop on March 23rd at the Library.
- **The 10th Annual HC Carfest** will be held April 6th at the Haltom High School.

**PROCLAMATION** – “Creative Technical Education Month” – HHS DECA, Anthony Deleon. Council Member Walter Grow presented the proclamation to Eliezar Deleon, who thanked the Council and citizens for their support.

**CONSENT AGENDA**

1. **Minutes** – Consideration and/or action regarding approval of the Minutes of the Special Meeting of January 21, 2019, and the Regular Meeting of January 28, 2019.

2. **Ordinance No. O-2019-004-15 (CU-015-18)** – Consideration and/or action regarding the application of Steven Westfall for approval of a Conditional Use Permit for automobile and light truck repair shop and vehicle storage facility in the “M-2” Heavy Industrial District located on Lot 16 & 17, Block 4 of the Parkdale Gardens Addition, being approximately 0.6904 acres on the west side of Delante Avenue, locally known as 2333 Delante Avenue. **2nd reading.**

   Mayor Pro Tem Truong moved, seconded by Council Member Thompson, to approve the Consent Agenda consisting of Items 1 and 2. **The vote was unanimous. Motion carried.**

**REGULAR AGENDA**

3. **Ordinance No. O-2019-003-01** – Consideration and/or action regarding calling a special election to be held on May 4, 2019 for the purpose of submitting charter amendments to the voters. **2nd Reading.** Charter Review Committee Chair Steve Chapman presented a review of the Committee’s proposals, which included legal verbiage recommendations regarding current charter language from the City Attorney’s office and the Finance Director. He stated the main changes were the addition of an Ethics Commission and for the Mayor’s service term to be extended for five terms. After a brief discussion, the Council agreed to go through the proposed changes again for final approval.

   A review of each of the red-lined items on the proposed charter was done on the following:
   1. Article I – Boundaries and Annexations
   2. Article II – Powers
   3. Article III – City Council
   4. Article IV – Nominations and Elections
   5. Article V – Finance
   6. Article VI – Recall of Officers
   7. Article VII – Initiative and Referendum
   8. Article VIII – Franchises and Public Utilities
   9. Article IX – Administration
   10. Article X – General Provisions
   11. Article XI – Civil Service

   City Attorney Alicia Kreh provided additional information on several charter subjects and Human Resources Director Toni Beckett assisted on the Civil Service charter section. Council Member Thompson moved, seconded by Council Member Weast, to approve Ordinance No. O-2019-003-01 – for consideration regarding a special election to be held May 4, 2019 for the purpose of submitting charter amendments – second reading. **Mayor Pro Tem Truong and Council Members Grow, Thompson, Weast, Watkins and Brown voted aye. Council Member Nunn abstained. Motion carried.**
4. **Resolution No. R-2019-004-01** - Consideration and/or action regarding amending Resolution No. R-2019-004-01, calling a General and Special election for the vacancy in Council Place 5 and the Charter Amendments, to be held on May 4, 2019. City Secretary Art Camacho presented the resolution to include the charter amendment in conjunction with the General and Special Election. Mayor Pro Tem Truong moved, seconded by Council Member Thompson, to approve Resolution No. R-2019-004-01, calling a General and Special election for the vacancy in Council Place 5 and the Charter Amendments. **The vote was unanimous. Motion carried.**

5. **Ordinance No. O-2019-005-03** – Consideration and/or action to authorize the issuance of “City of Haltom City, Texas General Obligation Bonds, Series 2019; levying a continuing direct annual ad valorem tax, within the limitations prescribed by law, for the payment of the bonds; prescribing the form, terms, conditions, and resolving other matters incident and related to the issuance, sale, and delivery of the bonds, including the approval and distribution of an official statement pertaining thereto; authorizing the execution of a paying agent/registrar agreement and an official bid form; complying with the provisions of the depository trust company’s letter of representations; authorizing the execution of any necessary engagement agreements with the city’s financial advisors and/or bond counsel; and providing an effective date. **First and only reading.** Finance Director Jennifer Fung introduced Anthony Friedman, of SAAMCO Capital, who provided the bond bids and a payment schedule for the bond payments. A discussion was held regarding the interest rates and payment finalization. Council Member Grow moved, seconded by Council Member Nunn, to approve Ordinance No. O-2019-005-03 authorizing the issuance of City of Haltom City, Texas General Obligation Bonds, Series 2019. **The vote was unanimous. Motion carried.**

6. **Facilities Amendment Agreement** – Consideration and/or action to approve Amendment No. 1 to the Facilities Agreement for the IDEA Public Schools Addition: Lot 1 of Block A. Public Works Director Greg Van Nieuwenhuize presented the agreement and a discussion was held regarding the location, deadline, and funding. Mayor Pro Tem Truong moved, seconded by Council Member Weast, to approve Amendment No. 1 to the Facilities Agreement for the IDEA Public Schools Addition: Lot 1 of Block A. **The vote was unanimous. Motion carried.**

7. **Construction Manager At Risk** – Consideration and/or action to approve the Construction Manager at Risk project delivery method for the construction of Fire Station No. 3. City Engineer Keith Fisher presented the agenda item and a discussion was held concerning the project deadline, construction issues, and the responsibilities of the Construction Manager in regard to the project. Council Member Brent Weast moved, seconded by Council Member Nunn, to approve the Construction Manager at Risk project delivery method for the construction of Fire Station No. 3. **The vote was unanimous. Motion carried.**

8. **Award Engineering Agreement** – Award of RFQ No. 2018-312-002 – Consideration and/or action to award an engineering agreement for the Meacham Boulevard Reconstruction Project. Public Works Director Greg Van Nieuwenhuize presented the agreement and a discussion was held concerning the deadline of the reconstruction project and the funding. Tom Datham, of J. Volk, Construction, was also present and Council Member Brent Weast moved, seconded by Council Member Nunn, to approve the award of RFQ No. 2018-312-002 to award an engineering agreement for the Meacham Boulevard Reconstruction Project. **The vote was unanimous. Motion carried.**

9. **Assignment – Various Projects** – Consideration and/or action to approve an Assignment of an existing engineering agreement and to award an engineering agreement for Various
Water and Sanitary Sewer Projects. Public Works Director Greg Van Nieuwenhuize presented the agenda item and a discussion was held concerning project locations, funding, and project completion. Mayor Pro Tem Truong moved, seconded by Council Member Thompson, to approve an assignment of an existing engineering agreement and to award an engineering agreement for Various Water and Sanitary Sewer Projects. The vote was unanimous. Motion carried.

CITY STAFF REPORTS

10. Staff Report to Council/citizens from inquiries from Visitor/Citizen Forum.
   There were no reports.

FUTURE AGENDA ITEMS

11. Discussion on items to be placed on future agendas.
   Council Member Grow requested that according to the Charter, Article IX – Administration, Sec. 9.05 – City Attorney, an attorney review be placed on the agenda of February 25, 2019.

BOARDS/COMMISSIONS/COMMITTEES

12. Resignations of Board/Commissions/Committee Members – Consider approval of the resignations of Board/Commission/Committee Members. Mayor Averitt submitted the resignation of Chris Bethel from the Planning and Zoning Commission. The resignation was approved unanimously. Mayor Averitt submitted the resignation of Scott Barrilleaux from the Citizens Crime Prevention District (CCPD) and the Red Light Camera Advisory Board. The resignation was approved unanimously.

13. Appointment/Reappointment to Boards/Commissions/Committees – Consider approval regarding appointments to Boards/Commissions/Committees. The following appointments/reappointments were made:
   1. Council Member Thompson appointed Matthew Schoonover to the CCPD and Larry Handschoh to the Planning and Zoning Commission. The appointments were approved unanimously.
   2. Mayor Pro Tem Truong reappointed Patti Street to the CCPD and the Red Light Advisory Board; Susan Austin to the Fire Services Board, and Suzette Teague to the Planning and Zoning Commission. The reappointments were approved unanimously.
   3. Mayor Averitt appointed Garrett Schleiler to the Beautification Board and Jonathan Thomas to the Civil Service Commission. The appointments were approved unanimously.

EXCUSED ABSENCE OF COUNCIL MEMBERS

14. Attendance Requirements – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. There were no absences.

EXECUTIVE SESSION

There was no Executive Session.

ADJOURNMENT

Mayor Averitt adjourned the meeting at 9:25 p.m.

RESPECTFULLY SUBMITTED BY:  APPROVED BY:

Art Camacho, City Secretary  David Averitt, Mayor