A Regular Meeting by the City Council of the City of Haltom City, Texas, was held on July 23, 2018, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor Pro Tem Dr. An Truong
Council Place 1 Jeannine Nunn
Council Place 2 Walter Grow
Council Place 3 Lin Thompson
Council Place 4 Brent Weast
Council Place 5 Bob Watkins
Council Place 6 Ricky Brown

Mayor David Averitt was absent.

Staff Present: Keith Lane, City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Jennifer Fung, Finance Director; Cody Phillips, Police Chief; Glenna Batchelor, Planning and Community Development Director; Toni Beckett, Human Resources and Risk Management Director; Christi Pruitt, Parks and Recreation Director, and Greg Van Nieuwenhuize, Public Works Director.

**WORKSESSION**

**CALL TO ORDER**

Mayor Pro Tem Truong called the Worksession to order at 6:05 p.m. Council Member Lin Thompson commented on the need for a Charter Review Committee to be appointed in regard to city elections and continued updating with state legislation. A discussion was held regarding candidate qualifications, terms of office, plurality votes, and the selection of the committee. Public Works Director Greg Van Nieuwenhuize presented information concerning a joint effort with TxDot on the Hwy 377 drainage channels, sidewalks on Hwy 377, and flood issues. Mayor Pro Tem Truong closed the Worksession and called for an Executive Session at 6:33 p.m.

**EXECUTIVE SESSION**

**Chapter 551 of the Texas Government Code**

As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

- Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, code of ethics and conflicts of interest, city charter limitations, dissolution/restructuring of the Haltom City EDC, NEO playing fields property, selection process for design/construction of Fire Station 3, and pending litigation and settlement offers for the following cases:
  - Flynn v. Haltom City EDC
  - James H. Watson v. City of Haltom City
  - Ray Beshirs v. City of Haltom City
  - Nicklaus Forrest v. City of Haltom City
  - Amer Ozzie v. City of Haltom City

**Section 551.072 – Deliberations about Real Property**

Deliberation regarding the purchase, exchange, lease or value of real property including NEO playing fields property and property owned or leased by the City, including city buildings.

Mayor Pro Tem Truong closed the Executive Session at 6:58 p.m. and called for a short recess.

**REGULAR MEETING**

**CALL TO ORDER**

Mayor Pro Tem Truong called the meeting to order at 7:13 p.m.
INVOCATION/PLEDGE OF ALLEGIANCE
Council Member Brent Weast gave the Invocation and led the Pledge of Allegiance and the Texas Flag Pledge.

ANNOUNCEMENTS/EVENTS – City Secretary Art Camacho read the following:
- The HC Public Library lists the children, teen, and adult programs on the website.
- The Carson Street Closing will be closed for at least three to four months.
- Ladies Night Out will be August 11th and tickets are available.
- Refresh BISD will be Saturday, Aug. 18th and pre-registration online is required.
- Senior Center will host a Hands-On CPR Class on July 26th.
- Classes on Falling will be held at the Senior Center from Aug. 1st through the 24th.
- The Annual Blood Drive will be held on August 9th at the Northeast Center.
- School Supply Donations are being accepted at the Rec Center until Aug. 4th.
- Don LeMaster announced the Softball Team 14 and under, coached by Troy Dunn and George Coffman, placed first at the Softball World Series in Clovis, New Mexico.

PROCLAMATION – Fire Chief Perry Bynum presented a proclamation and life-saving award to the North Oak Middle School in lieu of their AED (Automated External Defibrillator) team emergency efforts in reviving and saving the life of substitute teacher Mr. Allen Hopkins.

REPORTS
2. Quarterly Investment Report for 2018 – Review of the Quarterly Investment Report for the quarter ended June 30, 2018. Finance Director Jennifer Fung presented the quarterly report which included a slight decrease of total investment funds, which are expected to rise again in the later months of the year when property taxes are collected. No questions were asked and no action was taken.
3. 2018 Crime Statistics (2nd Quarter) – Presentation of Haltom City Police Department crime statistics for the second quarter of 2018. Police Chief Phillips presented the statistics and a discussion was held regarding the breaking down of the data in their perspective districts.

CONSENT AGENDA
4. Minutes – Consideration and/or action regarding approval of the Minutes of the meeting of June 25, 2018 Regular Meeting, the June 28, 2018 Budget Meeting, and the July 5, 2018 Joint Meeting with the EDC.
6. Ordinance No. O-2018-022-01 - High Grass – Consideration and/or action to approve Ordinance No. O-2018-022-01, amending Ordinance O-98-044-01 to reflect the adopted fee schedule, update procedures in abating violations of the ordinance to conform with current standards, update ordinance definitions, and provide exemptions. – 2nd Reading.

Council Member Weast moved, seconded by Council Member Grow, to approve the Consent Agenda consisting of Items 4, 5 and 6. The vote was unanimous. Motion carried.

REGULAR AGENDA
7. T-Mobile Lease Amendment – Consideration and/or action to authorize the City Manager to execute a lease amendment with T-Mobile for the Loop 820 Tower Lease at 4849 NE Loop 820. Finance Director Jennifer Fung presented the amendment and Council Member
Brown moved, seconded by Council Member Grow, to approve the T-Mobile Lease Agreement. *The vote was unanimous. Motion carried.*

8. **Bid Award Bank Depository Services** – Consideration and/or action regarding awarding Bid No. B2018-051-001 to Frost Bank for bank depository services beginning October 1, 2018 and concluding September 20, 2021 with mutual option to renew for two additional 12-month periods. Finance Director Jennifer Fung presented the bid for the bank depository services and a discussion was held regarding the awarding to a bank not in Haltom City. Council Member Thompson moved, seconded by Council Member Weast, to approve the awarding (Bid No. B2018-051-001) for bank depository services to Frost Bank. *The vote was unanimous. Motion carried.*

9. **Medical Insurance** – Consideration and/or action to approve the proposal for employee medical and life insurance. Human Resources and Risk Management Director Toni Beckett presented the agenda item. Council Member Brown moved, seconded by Council Member Grow, to approve the staff recommendation proposal for employee medical (Cigna) and life insurance (Mutual of Omaha). *The vote was unanimous. Motion carried.*

10. **Property Enhancement Grant** – Consideration and/or action for approval of a Property Enhancement Incentives Grant to DAD-USA INVESTMENT, INC. for property located at 5302 East Belknap Street. Planning and Community Development Director Glenna Batchelor presented the grant and property owner David Dang answered questions regarding the projected use of the grant funds. Council Member Grow moved, seconded by Council Member Thompson, to approve the Property Enhancement Incentives Grant in the amount of $10,000 for the property at 5302 East Belknap Street. *Mayor Pro Tem Truong and Council Members Grow, Thompson, Weast and Watkins voted aye. Council Member Brown voted nay. Council Member Nunn abstained. Motion carried.*

**VISITORS/CITIZENS FORUM**

The following citizens came forward:
1. Tommy O’Neal – Addressed Council on his water bill indicating excessive water use and will visit with City Manager Keith Lane on this issue.
2. Michael Waters – Requested the city correct the problem of excessive creek water rising up high on his property during rain precipitation.
3. David Dang – Expressed his thanks to the Council for the approval of the facade grant.

11. **FUTURE AGENDA ITEMS**

Discussion on items to be placed on future agendas. A Code Compliance and Comprehensive Land Use Plan are scheduled for a future Council Worksession, along with an agenda item to select a Charter Review Committee.

**BOARDS/COMMISSIONS**

12. **Resignations of Board/Commissions/Committee Members** – Consider approval of the resignations of Board/Commission/Committee Members. Mayor Pro Tem Truong presented the resignations of Marilee Wells (Animal Advisory Committee), Eugene Barnard (CCPD and Redlight Committee), and James White (Zoning Board of Adjustments). *The vote was unanimous and the resignations approved.*

13. **Appointment/Reappointment to Boards/Commissions/Committees** – Consider approval regarding appointments to Boards/Commissions/Committees. Council Member Thompson appointed Scott Barrilleaux to the Crime Control and Prevention District and Redlight Camera. In addition, she requested the transfer of Kyle Smith from the Planning & Zoning Commission to the Zoning Board of Adjustments. *The vote was unanimous and the appointment and transfer were approved.* Council Member Bob Watkins appointed Patty Lattin to the Animal Advisory Committee. *The vote was unanimous and the appointment approved.* Council Member Grow appointed Council Member Weast to the TIRZ Board – 3rd seat. *The vote was unanimous and the appointment approved.*
EXCUSED ABSENCE OF COUNCIL MEMBERS

14. Attendance Requirements – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Council Member Grow moved, seconded by Council Member Thompson, to approve the absence of Mayor Averitt. The absence was approved unanimously.

RECONVENE TO REGULAR SESSION

15. Take any action necessary as a result of the Executive Session, including the purchase of property at 5216 Denton Highway. Council Member Grow moved, seconded by Council Member Weast, to approve the purchase of the property at 5216 Denton Highway. The vote was unanimous. Motion carried.

ADJOURNMENT

Mayor Pro Tem Truong adjourned the meeting at 8:21 p.m.

RESPECTFULLY SUBMITTED BY:  

APPROVED BY:

____________________________  _______________________________
Art Camacho, City Secretary  David Averitt, Mayor