WORK SESSION 6:00 P.M.

CALL TO ORDER (General Comments)

VISITORS/CITIZENS FORUM

This time is set-aside for any person having business before the Council that is not scheduled on the agenda to speak to the Council. Please submit a completed Speaker’s Request Form to the City Secretary and follow the instructions listed on the form. If a group is present and interested in the same issue, please choose a spokesperson. Council cannot discuss or debate any issue brought forth at this time, nor can any formal action be taken, as it is not a posted agenda item in accordance with the open meetings law.

- Review and discuss items on the regular agenda of April 8, 2019

EXECUTIVE SESSION

Chapter 551 of the Texas Government Code

As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, code of ethics and conflicts of interest, city charter limitations, selection process for design/construction of Fire Station 3, and pending litigation and settlement offers for the following cases:

- Flynn v. Haltom City EDC
- James H. Watson v. City of Haltom City
- Ray Beshirs v. City of Haltom City
- Amer Ozzie v. City of Haltom City
- Joe Williamson v. City of Haltom City
- Nicklaus Forrest v. City of Haltom City
- John Summers v. City of Haltom City
- Skyline Mobile Home Park v. Haltom City

Section 551.072 – Deliberations about Real Property

Deliberation regarding the purchase, exchange, lease or value of real property, and property owned or leased by the City and the EDC, including city buildings.

REGULAR SESSION 7:00 P.M.

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE – Ricky Brown

ANNOUNCEMENTS/EVENTS – City Secretary Art Camacho

PROCLAMATIONS – (1) “Child Abuse Prevention Month”

- (2) “Achievement of Excellence in Libraries”

CONSENT AGENDA

1. Minutes - Consideration and/or action regarding approval of the Regular Meeting of March 25, 2019. (A. Camacho)

2. Ordinance No. O-2019-010-15 (CU-002-19) - Consideration and/or action regarding the approval of an application of Andy Hickson for approval of a Conditional Use Permit for automobile and light truck repair shop in the M-1 - Industrial District located on Lots 1R being approximately 0.3188 acres, 2R being approximately 0.2766 acre. 3R being approximately 0.2860 acres, Block 1 of the Zulu Addition, locally known as 6423, 6427 and 6431 Midway Road. 2nd Reading (G. Batchelor)

3. Ordinance No. O-2019-011-15 (Z-001-19) - Conduct a public hearing and consideration and/or action regarding the approval of an application of David Sellers for a Zoning Change request from C-2 & C-3 - Commercial District to PD - Haltom City Business Park consisting of Six (6) Subdistricts being located at:
1. Colonial Park Addition-Haltom, Block 1, Lot 1A1 to be rezoned from C-2 – Commercial for a portion being approximately 3.97 acres to Subdistrict 1 – Commercial/Retail/Hotel and a portion being approximately 8.18 acres to Subdistrict 3 – Employment/Light Industrial, locally known as 4100 North East Loop 820.

2. Colonial Park Addition-Haltom, Block 1, Lot 2A to be rezoned from C-2 Commercial being approximately 13.44 acres to Subdistrict 3 – Employment/Light Industrial, locally known as 5000 Anderson Boulevard.

3. Colonial Park Addition-Haltom, Block 2, Lot 1 to be rezoned from C-2 Commercial being approximately 11.16 acres to Subdistrict 2 – Employment/Light Industrial, locally known as 4300 North East Loop 820.

4. Colonial Park Addition-Haltom, Block 2, Lot 2A to be rezoned from C-2 – Commercial for a portion being approximately 5.8 acres to Subdistrict 2 – Employment/Light Industrial and a portion being approximately 3.08 acres to Subdistrict 6 – Office/Commercial, locally known as 5001 Anderson Boulevard.

5. Colonial Park Addition-Haltom, Block 6, Lot 1R1A to be rezoned from C-2 Commercial being approximately 9.93 acres to Subdistrict 5 – Office/Commercial, locally known as 4901 Anderson Boulevard.

6. Colonial Park Addition-Haltom, Block 5, Lot 1R1A to be rezoned from C-3 Commercial being approximately 13.82 acres to Subdistrict 4 – Employment/Light Industrial, locally known as 4250 Northern Cross Boulevard.

2nd Reading (G. Batchelor)

REGULAR AGENDA

4. **Engineering Agreement** – Consideration and/or action to approve an Agreement for Engineering Services with Freese and Nichols, Inc. for Water Master Plan and Water/Wastewater Impact Fee Update. (K. Fisher)

5. **Resolution No. R-2019-009-11** – Recommendation of Award – Consideration and/or action to recommend that Tarrant County award the City’s 44th Year CDBG Project (Oak Knoll and McNutt Water Line Replacement) to Gra-Tex Utilities. (K. Fisher)

CITY STAFF REPORTS


FUTURE AGENDA ITEMS

7. Discussion on items to be placed on future agendas.

BOARDS/COMMISSIONS/COMMITTEES

8. **Resignations of Board/Commissions/Committee Members** – Consider approval of the resignations of Board/Commission/Committee Members.

9. **Appointment/Reappointment to Boards/Commissions/Committees** – Consider approval regarding appointments to Boards/Commissions/Committees.

EXCUSED ABSENCE OF COUNCIL MEMBERS

10. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter.

EXECUTIVE SESSION

See Posting on Page One (1) of Agenda.

RECONVENE TO REGULAR SESSION

11. Take any action deemed necessary as a result of the Executive Session.

ADJOURNMENT

CERTIFICATION

I, ART CAMACHO, CITY SECRETARY OF THE CITY OF HALTOM CITY, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS POSTED ON THE OFFICIAL BULLETIN BOARDS IN CITY HALL ON THIS THE 5th DAY OF APRIL 2019, AT 5:00 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

ART CAMACHO, CITY SECRETARY

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE CITY HALL BULLETIN BOARD ON ________ DAY OF ____________, 2019.

Name: ________________________________ Title: ________________________________

This facility is wheelchair accessible. Handicapped parking spaces are available. Request for sign interpretative services must be made 48 hours ahead of meeting. To make arrangements call 817-222-7754.
CITY COUNCIL MEMORANDUM

City Council Meeting:        April 8, 2019
Department:                 City Secretary
Subject:                   Minutes of March 25, 2019.

BACKGROUND
A Regular Meeting was held on March 25, 2019 at City Hall, 5024 Broadway Avenue.

FISCAL IMPACT
None.

RECOMMENDATION
Staff recommends the City Council approve the Minutes of March 2, 2019

ATTACHMENTS
Minutes of March 25, 2019
MINUTES
HALTOM CITY COUNCIL MEETING
CITY HALL, 5024 BROADWAY AVENUE
March 25, 2019

A Regular Meeting by the City Council of the City of Haltom City, Texas, was held on March 25, 2019, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:
Mayor David Averitt  Mayor Pro Tem Dr. An Truong
Council Place 1 Jeannine Nunn  Council Place 2 Walter Grow
Council Place 3 Lin Thompson  Council Place 4 Brent Weast
Council Place 5 Bob Watkins
Council Place 6 Ricky Brown was absent.
Staff Present: Keith Lane, City Manager; Rex Phelps, Assistant City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Jennifer Fung, Finance Director; Glenna Batchelor, Planning and Community Development Director; and Sidonna Foust, Customer Service Director.

WORKSESSION

CALL TO ORDER - Mayor Averitt called the Worksession to order at 6:02 p.m.

VISITORS/CITIZENS FORUM – The following citizens came forward.

1. Mario De Hoyas – Inquired of the options to slow down traffic in his neighborhood at Webster Street and Bewley Street.
2. Steve Vanzant – Presented a testimony of his life prior to his Christian conversion and his current status as the Chaplain for the Haltom City Fire Department.
3. Delbert Sanders – Asked for an explanation for the high water bill at a relative’s house. Mayor Averitt allowed Customer Service Director Sidonna Foust to present utility water usage indicating a major leak from November 23, 2018 to December 26, 2018, but has since stopped. Mr. Sanders will be discussing the situation with the City Staff.
4. Beverly Sanders Wise – Inquired of which city law enforcement agency should be handling the speeding motorists on Carson Street and Elliott Reeder Road.
5. Jayson Steele – Addressed allegations of suspected steroid use against the Haltom City Fire Department, in particular himself being the primary subject of these accusations.

Katie Bowman, of the BISD, addressed the Council in regard to a property acquisition or land use agreement of several adjoining city and EDC properties which are needed for a parking lot and a bridge deployment at Fossil Creek in the area east of the junction of Weaver and McCullar. Mr. Mihn Phan, of the U. S. Census Bureau, and Ms. Jennifer Pope, addressed the Council concerning the U. S. 2020 Census, and also presented a plaque commemorating the partnering efforts of Haltom City towards the 2020 Census.

REPORTS – Monthly Finance Report - Finance Director Jennifer Fung presented the monthly financial report, which included a finishing push on property taxes, controlled expenditures, and a continuing increase in sales tax revenue.

The Worksession ended at 6:58 p.m. No Executive Session was held.

REGULAR MEETING

CALL TO ORDER
Mayor Averitt called the meeting to order at 7:10 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE
Assistant City Manager Rex Phelps gave the Invocation, and Council Member Bob Watkins led the Pledge of Allegiance and the Texas Flag Pledge.
ANNOUNCEMENTS/EVENTS – City Secretary Art Camacho read the following:
- The HC Public Library lists the children, teen, and adult programs on the website.
- AARP Tax Break is at the Library on Thursdays until April 9th.
- The 10th Annual HC Carfest will be held April 6th at the Haltom High School.
- Haltom Photo Contest deadline is April 8th.
- Friends Helping Friends will host the 3rd annual “Burgers and Bingo” on April 7th.
- Senior Citizen Center will host a “Baked Potato and Salad Supper” on April 11th.

CONSENT AGENDA
2. Minutes – Consideration and/or action regarding approval of the Regular Meeting of March 11, 2019.
3. Standards of Care – Consideration and/or action to approve Ordinance No. O-2019-009-10 establishing standards of care for the recreation programs for elementary school age children operated by the City. 2nd reading.
5. Ordinance No. O-2019-007-15 (CU-001-19) – Consideration and/or action on the application of Thomas Doyle, on behalf of Tyss Investments, for an amendment to ordinance O-2018-027-15 a Conditional Use Permit for tire and battery sales store uses in the “M-2” Heavy Industrial District located on Lot 1, Block 1 of the Freeman Addition, being approximately 0.7545 acres on the west side of Denton Highway, locally known as 5837 Denton Highway. 2nd reading.
 Council Member Grow moved, seconded by Council Member Nunn, to approve the Consent Agenda consisting of Items #2 – Minutes; #3 – Standards of Care; #4 – Ordinance No. O-2019-008-11 – 2nd reading, and Ordinance No. O-2019-007-15 (CU-001-19) – 2nd reading. The vote was unanimous. Motion carried.

REGULAR AGENDA
6. Ordinance No. O-2019-010-15 CU-002-19 - Conduct a public hearing and consideration and/or action regarding the approval of an application of Andy Hickson for approval of a Conditional Use Permit for automobile and light truck repair shop in the M-1 - Industrial District located on Lots 1R being approximately 0.3188 acres, 2R being approximately 0.2766 acre, 3R being approximately 0.2860 acres, Block 1 of the Zulu Addition, locally known as 6423, 6427 and 6431 Midway Road. 1st Reading. Planning and Community Development Director Glenna Batchelor presented the ordinance and a discussion was held regarding the parking surface, trash dumpster enclosure, fencing, and enforcement of stipulations. Mayor Averitt opened the Public Hearing at 7:25 p.m. Property owner Andy Hickson answered questions concerning the landscaping, water sprinkler damage and the facility’s use of the new auto and truck repair business. No citizen came forward. Mayor Averitt closed the Public Hearing at 7:30 p.m. Council Member Weast moved, seconded by Mayor Pro Tem Truong, to approve Ordinance No. O-2019-010-15 CU-002-19 – first reading. The vote was unanimous. Motion carried.
7. Ordinance No. O-2019-011-15 (Z-001-19) – Conduct a public hearing and consideration and/or action regarding the approval of the application of David Sellers for a Zoning Change request from C-2 & C-3 - Commercial District to PD - Haltom City Business Park consisting of Six (6) Subdistricts being located at:
   1. Colonial Park Addition-Haltom, Block 1, Lot 1A1 to be rezoned from C-2 – Commercial for a portion being approximately 3.97 acres to Subdistrict 1 – Commercial/Retail/Hotel and a portion being approximately 8.18 acres to Subdistrict 3 – Employment/Light Industrial, locally known as 4100 North East Loop 820.
   1st Reading.
2. Colonial Park Addition-Haltom, Block 1, Lot 2A to be rezoned from C-2 Commercial being approximately 13.44 acres to Subdistrict 3 – Employment/Light Industrial, locally known as 5000 Anderson Boulevard.

3. Colonial Park Addition-Haltom, Block 2, Lot 1 to be rezoned from C-2 Commercial being approximately 11.16 acres to Subdistrict 2 – Employment/Light Industrial, locally known as 4300 North East Loop 820.

4. Colonial Park Addition-Haltom, Block 2, Lot 2A to be rezoned from C-2 – Commercial for a portion being approximately 5.8 acres to Subdistrict 2 – Employment/Light Industrial and a portion being approximately 3.08 acres to Subdistrict 6 – Office/Commercial, locally known as 5001 Anderson Boulevard.

5. Colonial Park Addition-Haltom, Block 6, Lot 1R1A to be rezoned from C-2 Commercial being approximately 9.93 acres to Subdistrict 5 – Office/Commercial, locally known as 4901 Anderson Boulevard.

6. Colonial Park Addition-Haltom, Block 5, Lot 1R1A to be rezoned from C-3 Commercial being approximately 13.82 acres to Subdistrict 4 – Employment/Light Industrial, locally known as 4250 Northern Cross Boulevard.

1st Reading. Planning and Community Director Glenna Batchelor presented the agenda item and applicant David Sellers, of LGE Design Group, and Clay Christie, of Clay Moore Engineering, responded to questions regarding the project startup and the no-opposition response. Mayor Averitt opened the Public Hearing at 7:35 p.m. Ms. Jo Garrett approached the Council and inquired about adequate windows, fencing, and drainage from the new building properties to the adjoining neighborhood residents. No other citizen came forward. Mayor Averitt closed the Public Hearing at 7:38 p.m. Council Member Weast moved, seconded by Council Member Grow, to approve Ordinance No. O-2019-011-15 (Z-001-19) – first reading. The vote was unanimous. Motion carried.

CITY STAFF REPORTS

8. Staff Report to Council/citizens from inquiries from Visitor/Citizen Forum.

Customer Service Director Sidonna Foust announced Finance Director Jennifer Fung will be retiring and a reception will be held on April 12, 2019 at the Northeast Center.

FUTURE AGENDA ITEMS

9. No future agenda items were presented by the Council or Staff.

BOARDS/COMMISSIONS/COMMITTEES

10. Resignations of Board/Commissions/Committee Members – Consider approval of the resignations of Board/Commission/Committee Members. Council Member Thompson presented the resignation of Sue Austin from the Fire Services Board. The vote was unanimous. Motion carried.

11. Appointment/Reappointment to Boards/Commissions/Committees – Consider approval regarding appointments to Boards/Commissions/Committees. Mayor Pro Tem Truong appointed Francesca Stokes to the Fire Services Board. The vote was unanimous. Motion carried.

EXCUSED ABSENCE OF COUNCIL MEMBERS

12. Attendance Requirements – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter. Council Member Grow moved, seconded by Council Member Watkins, to approve the absence of Council Member Ricky Brown. The vote was unanimously approved.
EXECUTIVE SESSION
Mayor Averitt called for an Executive Session at 7:40 p.m.

EXECUTIVE SESSION
Chapter 551 of the Texas Government Code
As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:
Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, code of ethics and conflicts of interest, city charter limitations, selection process for design/construction of Fire Station 3, and pending litigation and settlement offers for the following cases:
- Flynn v. Haltom City EDC
- James H. Watson v. City of Haltom City
- Ray Beshirs v. City of Haltom City
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- Joe Williamson v. City of Haltom City
- Nicklaus Forrest v. City of Haltom City
- John Summers v. City of Haltom City
- Skyline Mobile Home Park v. Haltom City

Section 551.072 – Deliberations about Real Property
Deliberation regarding the purchase, exchange, lease or value of real property, and property owned or leased by the City and the EDC, including city buildings.

Section 551.074 – Personnel
Deliberation regarding the appointment, employment, evaluation, reassignment, or duties of the City Manager.

RECONVENE TO REGULAR SESSION
The Council reconvened to Regular Session at 8:46 p.m. Council Member Grow moved, seconded by Council Member Watkins, that the Council, based upon the review of the City Manager, approve the standard pay raise of 3% that was consistent with raises to city employees. The vote was unanimous. Motion carried.

ADJOURNMENT
Mayor Averitt adjourned the meeting at 8:47 p.m.

RESPECTFULLY SUBMITTED BY:                      APPROVED BY:

Art Camacho, City Secretary          David Averitt, Mayor
BACKGROUND

Consider action on the application of Andy Hickson for approval of a Conditional Use Permit for automobile and light truck repair shop in the M-1 - Industrial District located on Lots 1R being approximately 0.3188 acres, 2R being approximately 0.2766 acres and 3R being approximately 0.2860 acres, Block 1 of the Zulu Addition, locally known as 6423, 6427 and 6431 Midway Road.

The applicant requests approval of a conditional use permit to allow for automobile and light truck repair shop.

This business is currently operating with the requested uses. The Certificate of Occupancy from 2014 was originally issued for truck service center use at 6427 and 6423 Midway to Truck Techs. The property next door at 6431 Midway is going to become vacant later this year and Truck Techs has expressed interest in expanding to this property.

The Conditional Use Permit would bring 6427 and 6423 Midway into compliance through the conditional use permit process and with approval, 6431 Midway would allowed for this type of use as well.

The hours of operation will be Monday through Friday from 8:00AM – 5:00PM.

In 2014, Zoning Board of Adjustment approved two (2) cases for the west lot (6423 Midway). ZBA-001-14 to allow for all-weather hard surface less than three inches (3”) for outside truck storage (existing road base/gravel) and ZBA-002-14 to allow for security enclosure within front yard setback (existing chain link fence). Site plan specifies landscape and grass from property line to existing chain link fence on 7.5’ utility easement.

On March 12, 2019, the Planning and Zoning Commission recommended unanimous approval with the condition all ZBA comments from previous case are addressed.

On March 25, 2019, City Council voted unanimous approval of the ordinance upon first reading.

FISCAL IMPACT

None.

RECOMMENDATION

After approving the ordinance on first reading, Staff recommends Council approval upon second reading.

ATTACHMENTS

Planning and Zoning Staff Report, approval of Ordinance O-2019-010-15 with recommendations made by the Planning and Zoning Commission.
CITY COUNCIL MEMORANDUM

City Council Meeting: April 8, 2019
Department: Planning & Community Development

BACKGROUND

On March 12, 2019, the Planning and Zoning Commission recommended approval with a vote of 5-0-1. Steve Chapman abstained.

On March 25, 2019, City Council voted unanimous approval upon first reading, with specific recommendations requested.

The Council is requested to consider action on the application of David Sellers for a Zoning Change request from C-2 & C-3 - Commercial District to PD - Haltom City Business Park consisting of Six (6) Subdistricts being located at:

- Colonial Park Addition-Haltom, Block 1, Lot 1A1 to be rezoned from C-2 – Commercial for a portion being approximately 3.97 acres to Subdistrict 1 – Commercial/Retail/Hotel and a portion being approximately 8.18 acres to Subdistrict 3 – Employment/Light Industrial, locally known as 4100 NE Loop 820.

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- Colonial Park Addition-Haltom, Block 5, Lot 1R1A to be rezoned from C-3 Commercial being approximately 13.82 acres to Subdistrict 4 – Employment/Light Industrial, locally known as 4250 Northern Cross Boulevard.

The applicant, LGE Design Group, is requesting a Planned Development – Haltom City Business Park. The project will consist of six (6) different subdistricts in the Planned Development.
The project will be a combination of commercial, industrial, retail and office buildings.

The individual district details and site plans are included in the packet for review.

**FISCAL IMPACT**

None.

**RECOMMENDATION**

After Council's approval of the first reading and providing the recommendations requested for the ordinance, Staff recommends approval upon second reading.

**ATTACHMENTS**

Planning and Zoning Staff Report, approval of Ordinance O-2019-011-15, with recommendations made by the Planning and Zoning Commission and City Council.
CITY COUNCIL MEMORANDUM / RESOLUTION

City Council Meeting: April 8, 2019
Department: Public Works
Subject: Award of Engineering Agreement
RFQ No. B2018-312-001: Water Master Plan and Water/Wastewater Impact Fee Update

BACKGROUND

Requests for Qualifications (RFQ’s) for the Water Master Plan and Water/Wastewater Impact Fee Update were sent out in July 2018 and were received on August 14, 2018. Three (3) engineering firms responded and were selected for the interviews by the selection committee. Those firms were:

1. Teague, Nall and Perkins
2. Freese and Nichols
3. Halff Associates

A five-member selection committee, including three members from the Public Works Department, a representative from the Finance Department and the Fire Department interviewed the finalists and selected Freese and Nichols of Fort Worth, Texas to perform studies and updates.

Section 395.001 of the Texas Local Government Code states that an impact fee is a charge or assessment imposed by a city against new development in order to generate revenue for funding or recouping the costs of capital improvements or facility expansions necessitated by and attributable to new development. Water and Wastewater Impact Fees are charged at the time of building permit for new construction. The City also charges developers rough proportionality for the impact of the development on the street system.

The update process will take approximately seventeen (17) months from the time that a contract and a notice to proceed is approved by the City Council. Staff will provide periodic updates to the City Council and Capital Improvements Advisory Committee (CIAC) during the update process.

Included in the scope of the contract will be the following:

- Update the current Water Master Plan
- Develop Water Demand Projections for 5-year, 10-year & Buildout Conditions
- Water Model Development & Model Calibration
- Water Modeling and System Analysis for Existing, 5-year, 10-year & Buildout Conditions
- Water Risk Based Assessment and Renewal Capital Improvement Plan
- Comprehensive Water CIP and Master Plan Report
- Develop Land Use Assumptions and Impact Fee Eligible Capital Improvement Plan
- Public Involvement and Meeting Attendance

The members of the Planning and Zoning Commission act as the Capital Improvements Advisory Committee (CIAC). Section 395.058 of the Code states that the CIAC serves in an advisory capacity and is established to:

- Advise and assist the City in adopting Land Use Assumptions
- Review the Capital Improvements Plan and file written comments
- Monitor and evaluate implementation of the Capital Improvements Plan
- File semiannual reports with respect to the progress of the Capital Improvements Plan and report to the City and perceived inequities in implementing the plan of imposing the Impact Fees; and advise the City of the need to update or revise the Land Use Assumptions, Capital Improvements Plan, and Impact Fees.

Public Involvement during this process will include presentations to the CIAC on the Impact Fee process, presentation of the Land Use Assumptions & Water and Wastewater Impact Fee CIPs. Also, a presentation regarding the Impact Fee Analysis including the results of impact fee analysis and comparison of impact fees of the surrounding communities is included.

Freese and Nichols will attend public hearings and meet with City Council on the Adoption of the Impact Fees which will include the review Land Use Assumptions and water & wastewater CIPs and results of impact fee analysis. At these hearings, it is anticipated that City staff will present recommendations on the Adoption of the Impact Fees for Water and Wastewater to the City Council.

**FISCAL IMPACT**

Funding is allocated in the FY 2018-2019 Capital Improvements budget project.

The proposed engineering services contract is a lump sum fee in the amount of $322,932.

**RECOMMENDATION**

Staff recommends that the City Council approve an engineering agreement with Freese and Nichols of Fort Worth, Texas in the amount of $322,932.00 for the Water Master Plan
and Water/Wastewater Impact Fee Update Project and authorize the City Manager to execute the corresponding engineering agreement.

In addition, Staff recommends the City Manager be expressly authorized to execute any and all change orders within the amounts set by state and local law.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY:

That the above stated Staff recommendations are hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Haltom City, Texas this 8th day of April, 2019, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 et seq.

APPROVED

________________________
David Averitt, Mayor

ATTEST:

________________________
Art Camacho, City Secretary
CITY COUNCIL MEMORANDUM

City Council Meeting:       April 8, 2019
Department:                Public Works
Subject:                   Resolution No. R-2019-009-11
                           Bid Recommendation for the Oak
                           Knoll Drive (Belknap Street to Parrish
                           Road) and McNutt Street (Oak Knoll
                           Drive east to dead end) Replacement
                           Project

BACKGROUND

On February 25, 2019 City Council recommended to Tarrant county the award of the
construction project to the low bidder, Chiener, LLC. in the amount of $350,999.40. Prior
to the award of the bid, Chiener, LLC notified Tarrant County that they were out of
business and would not be able to construct the project.

After consultation with Tarrant County and their engineering firm (Teague, Nall and
Perkins), Teague, Nall and Perkins (TNP) recommended to award the project to the next
lowest bidder, Gra-Tex Utilities in the amount of $399,681.00. Tarrant County has started
the process to collect on Chiener's bid bond, which will help to offset the difference in the
two bids.

The project includes the design and construction of approximately 2,160 linear feet of 8”
diameter water main with fire hydrants and new service connections in the Oak Knoll
Drive right-of-way between Belknap Street to Parrish Road and 925 linear feet of 6”
diameter water main with fire hydrants and new service connections in the McNutt Street
right-of-way between Oak Knoll Street to the dead end.

Tarrant County and Haltom City staff reviewed and approved the project's contract
documents prior to advertising for construction bids. Tarrant County conducted a Bid
Opening on January 30, 2019. Eight (8) formal bids were received at Tarrant County's
offices and these bids are summarized in the table below:
<table>
<thead>
<tr>
<th>Name of Bidder</th>
<th>Total Amount Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chiener, LLC</td>
<td>$350,999.40</td>
</tr>
<tr>
<td>Gra-Tex Utilities</td>
<td>$399,681.00</td>
</tr>
<tr>
<td>Bristow Contracting</td>
<td>$407,012.00</td>
</tr>
<tr>
<td>Excel 4 Construction</td>
<td>$416,841.00</td>
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<td>Quality Excavation</td>
<td>$417,753.00</td>
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<td>$588,610.00</td>
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<tr>
<td>Pittard Construction</td>
<td>$619,871.00</td>
</tr>
</tbody>
</table>

While staff does not have recent experience with Gra-Tex Utilities, staff has previous experience prior to 2014 with Gra-Tex Utilities and they did meet the requirements of their construction contract. TNP also has had experience with Gra-Tex Utilities and has stated, “Based on experience with the low bidder on projects of similar scope and size, we recommend that the City of Haltom City recommend award of the contract for construction of the Oak Knoll Drive and McNutt Street Water Line Replacement project to Gra-Tex Utilities for the total base bid amount of $399,681.00” to Tarrant County.

Construction is anticipated to begin in June and contract time for this project is 120 calendar days.

**FISCAL IMPACT**

The 44th Year CDBG construction funding available for the construction of this project is $130,001.00. The balance of the cost currently estimated at $269,680.00 is available from the City’s Water Capital Projects Fund.

According to Tarrant County, any funds that are received from the bonding company will be used for Haltom City’s current project or a future Haltom City project, depending on the timing.

**RECOMMENDATION**

Staff recommends the City Council approve Resolution No. R-2019-009-11 recommending the bid award for the Oak Knoll Drive and McNutt Street Water Main Replacement Project to Gra-Tex Utilities in the amount of $399,681.00.

**ATTACHMENT**

Resolution No. R-2019-009-11
CITY COUNCIL MEMORANDUM

City Council Meeting: April 8, 2019
Department: City Secretary
Subject: Future Agenda Items

BACKGROUND
No items are set for future agendas.

FISCAL IMPACT
None.

RECOMMENDATION
None.

ATTACHMENTS
None.
BACKGROUND

The City Council will consider action regarding the resignations from Boards, Commissions, and Committees. Bob Presley has submitted his resignation from the Beautification Board.

FISCAL IMPACT

None.

RECOMMENDATION

None.

ATTACHMENT

Bob Presley letter of resignation.
CITY COUNCIL MEMORANDUM

City Council Meeting: April 8, 2019
Department: City Secretary
Subject: Boards/Commissions/Committees
         Appointments/Reappointments

BACKGROUND

The City Council will consider action regarding the appointment/reappointment of board,
commission, and committee members. Place One on the TIRZ Board expired December

Appointments and/or reappointments that are due:

Mayor:   Public Arts Program Committee – One vacancy

CC Place 6: CCPD/Redlight – Current member Layla Caraway
            ZBA – Current member Debbie Hardin

FISCAL IMPACT

None.

RECOMMENDATION

None.

ATTACHMENTS

Applications received: Jennifer Alcon, 2019; Thomas Pope, 2019; Sergio Ramirez, 2019;
Scott Lindgren, 2019; Todd Western, 2019; James White, 2018; Raymond Balandran,
2018; Colton Hudson, 2018; Layla Caraway 2018; Joy Dalton 2018; Eric Morris, 2018;