CALL TO ORDER (General Comments)

VISITORS/CITIZENS FORUM
This time is set-aside for any person having business before the Council that is not scheduled on the agenda to speak to the Council. Please submit a completed Speaker’s Request Form to the City Secretary and follow the instructions listed on the form. If a group is present and interested in the same issue, please choose a spokesperson. Council cannot discuss or debate any issue brought forth at this time, nor can any formal action be taken, as it is not a posted agenda item in accordance with the open meetings law.

- Review and discuss the Visitor/Citizen Forum ordinance
- Discuss Council decisions in regard to Planning & Zoning plat cases – G. Batchelor
- City requests new billing dates - S. Foust
- Review and discuss items on the regular agenda of November 26, 2018

EXECUTIVE SESSION
Chapter 551 of the Texas Government Code
As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:
Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, code of ethics and conflicts of interest, city charter limitations, dissolution/restructuring of the Haltom City EDC, Chapter 380 Agreement with Haltom Hospitality, LLC, selection process for design/construction of Fire Station 3, amending and repealing city ordinances and pending litigation and settlement offers for the following cases:
- Flynn v. Haltom City EDC
- James H. Watson v. City of Haltom City
- Ray Beshirs v. City of Haltom City
- Amer Ozzie v. City of Haltom City
- Joe Williamson v. City of Haltom City

Section 551.072 – Deliberations about Real Property
Deliberation regarding the purchase, exchange, lease or value of real property, and property owned or leased by the City and the EDC, including city buildings.

REGULAR SESSION 7:00 P.M.

CALL TO ORDER

INVOCATION/PLEDGE OF ALLEGIANCE – Council Member Bob Watkins

ANNOUNCEMENTS/EVENTS – City Secretary Art Camacho

PRESENTATIONS – City Employee Long Term Service Awards – Toni Beckett

REPORTS*

*Reports to the City Council may occur during the Work Session or Regular Session as time permits.

CONSENT AGENDA

2. Minutes – Consideration and/or action regarding approval of the Minutes of the November 12, 2018 Regular Meeting. (A. Camacho)

3. Release of Facilities Agreement – Consideration and/or action regarding the release of the Facilities Agreement with the First Baptist Church of Fort Worth. (G. Van Nieuwenhuize)
REGULAR AGENDA

4. **Cancel/Reschedule a Regularly Scheduled Council Meeting** – Consideration and/or action to cancel or reschedule the regularly scheduled meeting of December 24, 2018, in lieu of Christmas Eve. (A. Camacho)

5. **Waste Connections Rate Increase** – Consideration and/or action to approve a rate increase for Waste Connections effective January 1, 2019. (S. Foust)

6. **Ordinance No. O-2018-031-15 (CU-011-18)** – Conduct a public hearing and consider an application of Tita Lagrimas requesting a Conditional Use Permit for warehousing and storage of heavy steel, large diameter pipe, explosive or hazardous materials in the “M-2” Heavy Industrial District located on a tract of land situated in Fortex Industrial Complex Addition, on Block 1, Lot E, being approximately 2.88 acres, locally known as 2516 Minnis Drive, Suite 100. 1st Reading (G. Batchelor)

7. **Ordinance No. O-2018-032-15 (CU-012-18)** – Conduct a public hearing and consider an application of Thomas Hoover requesting a Conditional Use Permit for Motel/hotel (excluding extended stay) in the “C-2” Commercial District located on a tract of land situated in Fossil Ridge Addition, on Block 5, Lot 3-4RA1A, being approximately 26.3906 acres, locally known as 3951 NE Loop 820. 1st Reading (G. Batchelor)

CITY STAFF REPORTS

8. Staff Report to Council/citizens from inquiries from Visitor/Citizen Forum.

FUTURE AGENDA ITEMS

9. Discussion on items to be placed on future agendas.

BOARDS/COMMISSIONS/COMMITTEES

10. **Resignations of Board/Commissions/Committee Members** – Consider approval of the resignations of Board/Commission/Committee Members.

11. **Appointment/Reappointment to Boards/Commissions/Committees** – Consider approval regarding appointments to Boards/Commissions/Committees.

EXCUSED ABSENCE OF COUNCIL MEMBERS

12. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter.

EXECUTIVE SESSION

See Posting on Page One (1) of Agenda.

RECONVENE TO REGULAR SESSION

13. Take any action deemed necessary as a result of the Executive Session.

ADJOURNMENT

CERTIFICATION

I, ART CAMACHO, CITY SECRETARY OF THE CITY OF HALTOM CITY, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS POSTED ON THE OFFICIAL BULLETIN BOARDS IN CITY HALL ON THIS THE 21st OF NOVEMBER AT 5:00 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

[Signature]

ART CAMACHO, CITY SECRETARY

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE CITY HALL BULLETIN BOARD ON ___ DAY OF ___ , 2018. Name: __________ Title: __________

This facility is wheelchair accessible. Handicapped parking spaces are available. Request for sign interpretative services must be made 48 hours ahead of meeting. To make arrangements call 817-222-7754.
BACKGROUND

Attached is the Monthly Financial Report for the month ended October 31, 2018. The report is submitted to the City Council for review and comment. It provides a top-level analysis of the City’s financial condition and results of operations for the fiscal year to date.

FISCAL IMPACT

This is a management tool that can be used by City Council in evaluating future spending decisions.

RECOMMENDATION

Staff recommends review of the attached reports

ATTACHMENTS

November 14, 2018

We are pleased to provide the October 2018 monthly financial report. Most of the funds are performing as budgeted. Variances and exceptions that warrant explanations are listed in the financial report.

**Fund Balances**
At the end of October, the total estimated fund balance for all City funds amounted to about $40.6 million. All funds maintained positive fund balances. The fund balances included in the report were estimates based on FY2018 budget. Actual fund balances will be available after the annual audit is completed in February 2019.

**Revenues**
As of October 31, 2018, the City realized about $5.25 million or about 6.8% of the annual revenue. The City collected $429,932 in property tax which is about 3.1% of the property tax revenue. Most citizens pay their property tax in December and January. Sales and Other Taxes Revenue for the City totaled about $1.3 million (8.6%), which is about the same as revenue collected at this time last year. The Water and Sewer Impact Fees Fund received over $17,179 impact fees in October 2018 which is about 38.1% of the budget. Revenues for some funds were low due to lower activities and fewer citations.

**Expenditures**
At the end of October 2018, the City spent about $3.2 million (3.5%) of the total budget. Court Technology Fund expenditures were at 60.8% due to annual payment of software maintenance. Expenditures for most funds were below the budget level.

Staff is available to answer any questions related to the monthly financial report.

Sincerely,

Jennifer O. Fung
Director of Finance

<table>
<thead>
<tr>
<th>Fund No.</th>
<th>Fund Title</th>
<th>Estimated Fund Balance 10/1/2018</th>
<th>YTD Revenues</th>
<th>YTD Expenditures</th>
<th>Ending Fund Balance 10/31/2018</th>
</tr>
</thead>
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<td>1</td>
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<td>$1,727,490</td>
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<td>532,030</td>
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<td>1,747,997</td>
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<td>108,295</td>
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<td>Court Security Fund</td>
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<td>91,783</td>
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<td>2,754</td>
<td>4,000</td>
<td>121,231</td>
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<td>298,653</td>
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<td>0</td>
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<td>Police Donation Fund</td>
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<td>58,017</td>
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<td>11,934,212</td>
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<td>Capital Replacement Fund</td>
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<td>96,793</td>
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<td>Street Assessment Fund</td>
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<td>21,582</td>
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<td>41</td>
<td>Water and Sewer Fund</td>
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<td>577,662</td>
<td>7,278,902</td>
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<td>1,136,954</td>
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<td>771,522</td>
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<td>Drainage Capital Projects Fund</td>
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<td>22,517</td>
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<td>1,332,318</td>
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<td><strong>Total</strong></td>
<td></td>
<td><strong>$38,559,183</strong></td>
<td><strong>$5,253,587</strong></td>
<td><strong>$3,209,785</strong></td>
<td><strong>$40,602,985</strong></td>
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### 2018 October Monthly Financial Report - Revenue Summary

<table>
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<tr>
<th>Fund No.</th>
<th>Fund Title</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>YTD Budget</th>
<th>October Actual</th>
<th>YTD Actual</th>
<th>Percent of Revenue Earned</th>
<th>Notes</th>
</tr>
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<tbody>
<tr>
<td>1</td>
<td>General Fund</td>
<td>$29,774,581</td>
<td>$29,774,581</td>
<td>$1,644,433</td>
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<td>$1,727,490</td>
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<td>5</td>
<td>Debt Service Fund</td>
<td>5,749,215</td>
<td>5,749,215</td>
<td>160,912</td>
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<td>220,043</td>
<td>3.8%</td>
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<td>11</td>
<td>Economic Development Fund</td>
<td>995,000</td>
<td>995,000</td>
<td>82,917</td>
<td>83,537</td>
<td>83,537</td>
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<td>12</td>
<td>Crime Control Fund</td>
<td>1,785,678</td>
<td>1,785,678</td>
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<td>155,160</td>
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<td>1</td>
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<td>13</td>
<td>Oil and Gas Fund</td>
<td>300,000</td>
<td>300,000</td>
<td>25,000</td>
<td>12,642</td>
<td>12,642</td>
<td>4.2%</td>
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<td>14</td>
<td>Hotel Motel Tax Fund</td>
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<td>45,200</td>
<td>3,767</td>
<td>4,872</td>
<td>4,872</td>
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<td>15</td>
<td>Court Security Fund</td>
<td>21,000</td>
<td>21,000</td>
<td>1,750</td>
<td>1,673</td>
<td>1,673</td>
<td>8.0%</td>
<td>1</td>
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<td>Court Technology Fund</td>
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<td>2,122</td>
<td>8.6%</td>
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<tr>
<td>17</td>
<td>Juvenile Case Manager Fund</td>
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<td>29,400</td>
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<td>2,754</td>
<td>9.4%</td>
<td>1</td>
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<td>18</td>
<td>Red Light Camera Fund</td>
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<td>205,000</td>
<td>17,083</td>
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<td>13,764</td>
<td>6.7%</td>
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<tr>
<td>19</td>
<td>Grant Fund</td>
<td>86,000</td>
<td>86,000</td>
<td>7,167</td>
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<td>2,478</td>
<td>2.9%</td>
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<td>PEG Fund</td>
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<td>454</td>
<td>0.7%</td>
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<td>21</td>
<td>Fire Donation Fund</td>
<td>10,000</td>
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<td>833</td>
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<td>209</td>
<td>2.1%</td>
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<tr>
<td>22</td>
<td>Library Donation Fund</td>
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<td>52,700</td>
<td>4,392</td>
<td>3,049</td>
<td>3,049</td>
<td>5.8%</td>
<td>2</td>
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<tr>
<td>23</td>
<td>Police Forfeiture Fund</td>
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<td>18,800</td>
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<td>3,049</td>
<td>3,049</td>
<td>5.8%</td>
<td>2</td>
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<td>24</td>
<td>Park Donation Fund</td>
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<td>56,900</td>
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<td>236</td>
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<td>1,200</td>
<td>1,200</td>
<td>100%</td>
<td>3</td>
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<td>26</td>
<td>Safe Pathways Fund</td>
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<td>1,950</td>
<td>1,950</td>
<td>1,950</td>
<td>1,950</td>
<td>100%</td>
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<tr>
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<td>Animal Shelter Fund</td>
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<td>484</td>
<td>8.6%</td>
<td>2</td>
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<tr>
<td>28</td>
<td>Police Donation Fund</td>
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<td>40,700</td>
<td>3,392</td>
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<td>367</td>
<td>0.9%</td>
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<td>20.0%</td>
<td>4</td>
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<td>Capital Improvement Fund</td>
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<td>6,412,000</td>
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<td>534,333</td>
<td>534,333</td>
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<td>Capital Replacement Fund</td>
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<td>Street Assessment Fund</td>
<td>150</td>
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<tr>
<td>41</td>
<td>Water and Sewer Fund</td>
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<td>23,183,290</td>
<td>1,931,941</td>
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<td>10.1%</td>
<td>5</td>
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<tr>
<td>42</td>
<td>W&amp;S Capital Projects Fund</td>
<td>1,830,000</td>
<td>1,830,000</td>
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<td>156,376</td>
<td>156,376</td>
<td>8.5%</td>
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<tr>
<td>44</td>
<td>W&amp;S Impact Fees Fund</td>
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<td>50,000</td>
<td>4,167</td>
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<td>19,031</td>
<td>38.1%</td>
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<td>45</td>
<td>Drainage Fund</td>
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<td>1,840,000</td>
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<td>192,849</td>
<td>192,849</td>
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<td>Drainage Capital Projects Fund</td>
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<td>262,000</td>
<td>21,833</td>
<td>22,517</td>
<td>22,517</td>
<td>8.6%</td>
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<td><strong>Total</strong></td>
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<td><strong>$77,574,105</strong></td>
<td><strong>$77,574,105</strong></td>
<td><strong>$5,309,537</strong></td>
<td><strong>$5,253,587</strong></td>
<td><strong>$5,253,587</strong></td>
<td><strong>6.8%</strong></td>
<td></td>
</tr>
</tbody>
</table>

Notes:
1. The City received about 3% of the property tax revenue.
2. Revenues are low due to low/no activities for the first month of the year.
3. The Park Dedication Fund received $250 from developer contribution.
4. Revenue percents were high but amounts are immaterial.
5. Water and Sewer Impact Fees Fund received over $17,179 in impact fees in October 2018.
## 2018 October Monthly Financial Report - Expenditure Summary

<table>
<thead>
<tr>
<th>Fund No.</th>
<th>Fund Title</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>YTD Budget</th>
<th>October Actual</th>
<th>YTD Expenditures</th>
<th>Percent of Budget Spent</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>General Fund</td>
<td>$32,038,204</td>
<td>$32,038,204</td>
<td>$2,669,850</td>
<td>$2,350,374</td>
<td>$2,350,374</td>
<td>7.3%</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Debt Service Fund</td>
<td>6,006,011</td>
<td>6,006,011</td>
<td>5,000</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
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</tr>
<tr>
<td>11</td>
<td>Economic Development Fund</td>
<td>973,590</td>
<td>973,590</td>
<td>81,133</td>
<td>1,695</td>
<td>1,695</td>
<td>0.2%</td>
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</tr>
<tr>
<td>12</td>
<td>Crime Control Fund</td>
<td>1,696,485</td>
<td>1,696,485</td>
<td>141,374</td>
<td>23,904</td>
<td>23,904</td>
<td>1.4%</td>
<td>1</td>
</tr>
<tr>
<td>13</td>
<td>Oil and Gas Fund</td>
<td>457,488</td>
<td>457,488</td>
<td>38,124</td>
<td>38,124</td>
<td>38,124</td>
<td>8.3%</td>
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</tr>
<tr>
<td>14</td>
<td>Hotel Motel Tax Fund</td>
<td>55,817</td>
<td>55,817</td>
<td>4,651</td>
<td>2,680</td>
<td>2,680</td>
<td>4.8%</td>
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</tr>
<tr>
<td>15</td>
<td>Court Security Fund</td>
<td>33,000</td>
<td>33,000</td>
<td>2,750</td>
<td>2,750</td>
<td>2,750</td>
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<tr>
<td>16</td>
<td>Court Technology Fund</td>
<td>43,500</td>
<td>43,500</td>
<td>3,625</td>
<td>26,442</td>
<td>26,442</td>
<td>60.8%</td>
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<tr>
<td>17</td>
<td>Juvenile Case Manager Fund</td>
<td>49,500</td>
<td>49,500</td>
<td>4,125</td>
<td>4,000</td>
<td>4,000</td>
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</tr>
<tr>
<td>18</td>
<td>Red Light Camera Fund</td>
<td>225,920</td>
<td>225,920</td>
<td>18,827</td>
<td>752</td>
<td>752</td>
<td>0.3%</td>
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<tr>
<td>19</td>
<td>Grant Fund</td>
<td>112,500</td>
<td>112,500</td>
<td>9,375</td>
<td>355</td>
<td>355</td>
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<tr>
<td>20</td>
<td>PEG Fund</td>
<td>50,000</td>
<td>50,000</td>
<td>4,167</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
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</tr>
<tr>
<td>21</td>
<td>Fire Donation Fund</td>
<td>10,000</td>
<td>10,000</td>
<td>833</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
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</tr>
<tr>
<td>22</td>
<td>Library Donation Fund</td>
<td>29,600</td>
<td>29,600</td>
<td>2,467</td>
<td>91</td>
<td>91</td>
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<tr>
<td>23</td>
<td>Police Forfeiture Fund</td>
<td>18,000</td>
<td>18,000</td>
<td>1,500</td>
<td>374</td>
<td>374</td>
<td>2.1%</td>
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<tr>
<td>24</td>
<td>Park Donation Fund</td>
<td>68,500</td>
<td>68,500</td>
<td>5,708</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
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<tr>
<td>25</td>
<td>Park Dedication Fund</td>
<td>128,576</td>
<td>128,576</td>
<td>10,715</td>
<td>0</td>
<td>0</td>
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</tr>
<tr>
<td>26</td>
<td>Safe Pathways Fund</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>NA</td>
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<tr>
<td>27</td>
<td>Animal Shelter Fund</td>
<td>5,000</td>
<td>5,000</td>
<td>417</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>NA</td>
</tr>
<tr>
<td>28</td>
<td>Police Donation Fund</td>
<td>47,500</td>
<td>47,500</td>
<td>3,958</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>NA</td>
</tr>
<tr>
<td>29</td>
<td>Police CART Fund</td>
<td>5,000</td>
<td>5,000</td>
<td>417</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>NA</td>
</tr>
<tr>
<td>31</td>
<td>Street Reconstruction Fund</td>
<td>8,083,500</td>
<td>8,083,500</td>
<td>673,625</td>
<td>77,615</td>
<td>77,615</td>
<td>1.0%</td>
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<tr>
<td>32</td>
<td>Capital Improvement Fund</td>
<td>8,375,000</td>
<td>8,375,000</td>
<td>697,917</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
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<tr>
<td>35</td>
<td>Capital Replacement Fund</td>
<td>573,000</td>
<td>573,000</td>
<td>47,750</td>
<td>18,506</td>
<td>18,506</td>
<td>3.2%</td>
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</tr>
<tr>
<td>39</td>
<td>Street Assessment Fund</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>1</td>
</tr>
<tr>
<td>41</td>
<td>Water and Sewer Fund</td>
<td>24,903,725</td>
<td>24,903,725</td>
<td>2,075,310</td>
<td>577,662</td>
<td>577,662</td>
<td>2.3%</td>
<td>1</td>
</tr>
<tr>
<td>42</td>
<td>W&amp;S Capital Projects Fund</td>
<td>4,799,500</td>
<td>4,799,500</td>
<td>399,958</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
<td>1</td>
</tr>
<tr>
<td>44</td>
<td>W&amp;S Impact Fees Fund</td>
<td>250,000</td>
<td>250,000</td>
<td>20,833</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>1</td>
</tr>
<tr>
<td>45</td>
<td>Drainage Fund</td>
<td>2,317,189</td>
<td>2,317,189</td>
<td>193,099</td>
<td>84,462</td>
<td>84,462</td>
<td>3.6%</td>
<td>1</td>
</tr>
<tr>
<td>46</td>
<td>Drainage Capital Projects</td>
<td>1,045,000</td>
<td>1,045,000</td>
<td>87,083</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td><strong>$92,401,105</strong></td>
<td><strong>$92,401,105</strong></td>
<td><strong>$7,204,591</strong></td>
<td><strong>$3,209,785</strong></td>
<td><strong>$3,209,785</strong></td>
<td><strong>3.5%</strong></td>
<td></td>
</tr>
</tbody>
</table>

Notes:
1. There were no expenditures or the expenditures were relatively low thus far.
2. Software maintenance for the whole fiscal year was paid in October 2018.
## 2018 October Monthly Financial Report - General Fund Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>YTD Budget</th>
<th>October Actual</th>
<th>YTD Actual</th>
<th>Percent of Revenue Earned</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>$9,085,555</td>
<td>$9,085,555</td>
<td>$168,433</td>
<td>$279,508</td>
<td>$279,508</td>
<td>3.1%</td>
<td>1</td>
</tr>
<tr>
<td>Sales &amp; Other Taxes</td>
<td>10,128,213</td>
<td>10,128,213</td>
<td>708,431</td>
<td>867,251</td>
<td>867,251</td>
<td>8.6%</td>
<td></td>
</tr>
<tr>
<td>Franchise Fees</td>
<td>4,052,000</td>
<td>4,052,000</td>
<td>225,167</td>
<td>143,279</td>
<td>143,279</td>
<td>3.5%</td>
<td>2</td>
</tr>
<tr>
<td>Licenses/Permits/Fees</td>
<td>695,400</td>
<td>695,400</td>
<td>57,950</td>
<td>43,674</td>
<td>43,674</td>
<td>6.3%</td>
<td>2</td>
</tr>
<tr>
<td>Charges for Service</td>
<td>1,677,610</td>
<td>1,677,610</td>
<td>139,801</td>
<td>133,593</td>
<td>133,593</td>
<td>8.0%</td>
<td></td>
</tr>
<tr>
<td>Fees and Fines</td>
<td>1,275,400</td>
<td>1,275,400</td>
<td>106,283</td>
<td>86,631</td>
<td>86,631</td>
<td>6.8%</td>
<td>2</td>
</tr>
<tr>
<td>Other Revenues</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest Income</td>
<td>120,000</td>
<td>120,000</td>
<td>10,000</td>
<td>16,807</td>
<td>16,807</td>
<td>14.0%</td>
<td>3</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>472,203</td>
<td>472,203</td>
<td>39,350</td>
<td>26,063</td>
<td>26,063</td>
<td>5.5%</td>
<td>2</td>
</tr>
<tr>
<td>Total General Fund Revenues</td>
<td>27,506,381</td>
<td>27,506,381</td>
<td>1,455,416</td>
<td>1,596,807</td>
<td>1,596,807</td>
<td>5.8%</td>
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</tr>
<tr>
<td>Transfers</td>
<td>1,568,200</td>
<td>1,568,200</td>
<td>130,683</td>
<td>130,683</td>
<td>130,683</td>
<td>8.3%</td>
<td></td>
</tr>
<tr>
<td>Total General Fund Revenues and Transfers</td>
<td>$29,074,581</td>
<td>$29,074,581</td>
<td>$1,586,099</td>
<td>$1,727,490</td>
<td>$1,727,490</td>
<td>5.9%</td>
<td></td>
</tr>
</tbody>
</table>

Notes:
1. The City received about 3% of the budgeted property tax revenue thus far. Most taxpayers pay property tax in December and January.
2. Franchise fees, licenses, permits, fines and other revenues were low due to timing of receipts.
3. Interest income was high due to higher interest rates and higher fund balance and conservative budget estimates.
## 2018 October Monthly Financial Report - General Fund Revenues

### Property Tax Revenues

<table>
<thead>
<tr>
<th>Month</th>
<th>Budget</th>
<th>Actual</th>
<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct</td>
<td>$168,433</td>
<td>$279,508</td>
<td>$111,075</td>
</tr>
<tr>
<td>Nov</td>
<td>656,013</td>
<td></td>
<td>($656,013)</td>
</tr>
<tr>
<td>Dec</td>
<td>3,054,406</td>
<td></td>
<td>($3,054,406)</td>
</tr>
<tr>
<td>Jan</td>
<td>3,280,097</td>
<td></td>
<td>($3,280,097)</td>
</tr>
<tr>
<td>Feb</td>
<td>1,147,787</td>
<td></td>
<td>($1,147,787)</td>
</tr>
<tr>
<td>Mar</td>
<td>179,331</td>
<td></td>
<td>($179,331)</td>
</tr>
<tr>
<td>Apr</td>
<td>120,170</td>
<td></td>
<td>($120,170)</td>
</tr>
<tr>
<td>May</td>
<td>107,593</td>
<td></td>
<td>($107,593)</td>
</tr>
<tr>
<td>Jun</td>
<td>223,566</td>
<td></td>
<td>($223,566)</td>
</tr>
<tr>
<td>Jul</td>
<td>63,320</td>
<td></td>
<td>($63,320)</td>
</tr>
<tr>
<td>Aug</td>
<td>47,858</td>
<td></td>
<td>($47,858)</td>
</tr>
<tr>
<td>Sep</td>
<td>36,982</td>
<td></td>
<td>($36,982)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$9,085,555</td>
<td>$279,508</td>
<td>($8,806,047)</td>
</tr>
</tbody>
</table>

**Budget** vs **Actual** vs **YTD Variance**

![Graph](Graph1.png)

### Sales & Use Tax Revenues

<table>
<thead>
<tr>
<th>Month</th>
<th>Budget</th>
<th>Actual</th>
<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct</td>
<td>$708,431</td>
<td>$863,797</td>
<td>$155,366</td>
</tr>
<tr>
<td>Nov</td>
<td>1,053,641</td>
<td></td>
<td>(898,275)</td>
</tr>
<tr>
<td>Dec</td>
<td>761,514</td>
<td></td>
<td>(1,659,789)</td>
</tr>
<tr>
<td>Jan</td>
<td>710,949</td>
<td></td>
<td>(2,370,739)</td>
</tr>
<tr>
<td>Feb</td>
<td>915,222</td>
<td></td>
<td>(3,285,961)</td>
</tr>
<tr>
<td>Mar</td>
<td>716,760</td>
<td></td>
<td>(4,002,721)</td>
</tr>
<tr>
<td>Apr</td>
<td>716,808</td>
<td></td>
<td>(4,719,529)</td>
</tr>
<tr>
<td>May</td>
<td>1,045,231</td>
<td></td>
<td>(5,764,760)</td>
</tr>
<tr>
<td>Jun</td>
<td>781,968</td>
<td></td>
<td>(6,546,728)</td>
</tr>
<tr>
<td>Jul</td>
<td>864,264</td>
<td></td>
<td>(7,410,992)</td>
</tr>
<tr>
<td>Aug</td>
<td>1,040,356</td>
<td></td>
<td>(8,451,348)</td>
</tr>
<tr>
<td>Sep</td>
<td>813,068</td>
<td></td>
<td>(9,264,416)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$10,128,213</td>
<td>$863,797</td>
<td>($9,264,416)</td>
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</tbody>
</table>

**Budget** vs **Actual** vs **YTD Variance**

![Graph](Graph2.png)

### Other General Fund Revenues

<table>
<thead>
<tr>
<th>Month</th>
<th>Budget</th>
<th>Actual</th>
<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct</td>
<td>$735,127</td>
<td>$584,185</td>
<td>($150,942)</td>
</tr>
<tr>
<td>Nov</td>
<td>853,924</td>
<td></td>
<td>(1,004,866)</td>
</tr>
<tr>
<td>Dec</td>
<td>550,346</td>
<td></td>
<td>(1,555,212)</td>
</tr>
<tr>
<td>Jan</td>
<td>703,095</td>
<td></td>
<td>(2,258,308)</td>
</tr>
<tr>
<td>Feb</td>
<td>884,899</td>
<td></td>
<td>(3,143,207)</td>
</tr>
<tr>
<td>Mar</td>
<td>2,247,348</td>
<td></td>
<td>(5,390,555)</td>
</tr>
<tr>
<td>Apr</td>
<td>725,294</td>
<td></td>
<td>(6,115,849)</td>
</tr>
<tr>
<td>May</td>
<td>1,020,195</td>
<td></td>
<td>(7,136,044)</td>
</tr>
<tr>
<td>Jun</td>
<td>607,172</td>
<td></td>
<td>(7,743,216)</td>
</tr>
<tr>
<td>Jul</td>
<td>754,376</td>
<td></td>
<td>(8,497,592)</td>
</tr>
<tr>
<td>Aug</td>
<td>910,456</td>
<td></td>
<td>(9,264,416)</td>
</tr>
<tr>
<td>Sep</td>
<td>568,580</td>
<td></td>
<td>(9,976,628)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$10,560,813</td>
<td>$584,185</td>
<td>($9,976,628)</td>
</tr>
</tbody>
</table>

**Budget** vs **Actual** vs **YTD Variance**

![Graph](Graph3.png)

### Total General Fund Revenues

<table>
<thead>
<tr>
<th>Month</th>
<th>Budget</th>
<th>Actual</th>
<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct</td>
<td>$29,774,581</td>
<td>$1,727,490</td>
<td>($28,047,091)</td>
</tr>
</tbody>
</table>

**Budget** vs **Actual** vs **YTD Variance**

![Graph](Graph4.png)
## 2018 October Monthly Financial Report - General Fund Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>YTD Budget</th>
<th>October Actual</th>
<th>YTD Expenditures</th>
<th>Percent of Budget Spent</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Government</strong></td>
<td>$7,330,613</td>
<td>$7,330,613</td>
<td>$610,884</td>
<td>$320,821</td>
<td>$320,821</td>
<td>4.4%</td>
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<tr>
<td>Administration</td>
<td>527,874</td>
<td>527,874</td>
<td>43,990</td>
<td>38,680</td>
<td>38,680</td>
<td>7.3%</td>
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<tr>
<td>City Secretary</td>
<td>220,516</td>
<td>220,516</td>
<td>18,376</td>
<td>15,368</td>
<td>15,368</td>
<td>7.0%</td>
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</tr>
<tr>
<td>City Council</td>
<td>21,300</td>
<td>21,300</td>
<td>1,775</td>
<td>58</td>
<td>58</td>
<td>0.3% 1</td>
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<tr>
<td>Finance</td>
<td>629,676</td>
<td>629,676</td>
<td>52,473</td>
<td>43,625</td>
<td>43,625</td>
<td>6.9%</td>
<td></td>
</tr>
<tr>
<td>Human Resources</td>
<td>609,803</td>
<td>609,803</td>
<td>50,817</td>
<td>34,253</td>
<td>34,253</td>
<td>5.6%</td>
<td></td>
</tr>
<tr>
<td>Planning</td>
<td>632,577</td>
<td>632,577</td>
<td>52,715</td>
<td>39,424</td>
<td>39,424</td>
<td>6.2%</td>
<td></td>
</tr>
<tr>
<td>Information Technology</td>
<td>721,002</td>
<td>721,002</td>
<td>60,084</td>
<td>33,502</td>
<td>33,502</td>
<td>4.6% 1</td>
<td></td>
</tr>
<tr>
<td>Fleet Services</td>
<td>577,964</td>
<td>577,964</td>
<td>48,164</td>
<td>23,257</td>
<td>23,257</td>
<td>4.0% 1</td>
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<tr>
<td>Building Maintenance</td>
<td>925,567</td>
<td>925,567</td>
<td>77,131</td>
<td>9,146</td>
<td>9,146</td>
<td>1.0% 1</td>
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</tr>
<tr>
<td>Nondepartment</td>
<td>2,464,334</td>
<td>2,464,334</td>
<td>205,357</td>
<td>83,509</td>
<td>83,509</td>
<td>3.4% 1</td>
<td></td>
</tr>
<tr>
<td><strong>Public Safety</strong></td>
<td>18,316,970</td>
<td>18,316,970</td>
<td>1,526,414</td>
<td>1,634,717</td>
<td>1,634,717</td>
<td>8.9%</td>
<td></td>
</tr>
<tr>
<td>Police</td>
<td>10,230,837</td>
<td>10,230,837</td>
<td>852,570</td>
<td>953,808</td>
<td>953,808</td>
<td>9.3%</td>
<td></td>
</tr>
<tr>
<td>Fire</td>
<td>7,499,842</td>
<td>7,499,842</td>
<td>624,987</td>
<td>641,809</td>
<td>641,809</td>
<td>8.6%</td>
<td></td>
</tr>
<tr>
<td>Municipal Court</td>
<td>586,291</td>
<td>586,291</td>
<td>48,858</td>
<td>39,099</td>
<td>39,099</td>
<td>6.7%</td>
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<td>Streets</td>
<td>1,214,235</td>
<td>1,214,235</td>
<td>101,186</td>
<td>46,611</td>
<td>46,611</td>
<td>3.8% 1</td>
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<tr>
<td>Culture and Recreation</td>
<td>3,323,386</td>
<td>3,323,386</td>
<td>276,949</td>
<td>193,937</td>
<td>193,937</td>
<td>5.8%</td>
<td></td>
</tr>
<tr>
<td>Parks and Recreation</td>
<td>2,120,288</td>
<td>2,120,288</td>
<td>176,691</td>
<td>109,147</td>
<td>109,147</td>
<td>5.1%</td>
<td></td>
</tr>
<tr>
<td>Library</td>
<td>1,203,098</td>
<td>1,203,098</td>
<td>100,258</td>
<td>84,789</td>
<td>84,789</td>
<td>7.0%</td>
<td></td>
</tr>
<tr>
<td><strong>Total General Fund Expenditure</strong></td>
<td>30,185,204</td>
<td>30,185,204</td>
<td>2,515,434</td>
<td>2,196,085</td>
<td>2,196,085</td>
<td>7.3%</td>
<td></td>
</tr>
<tr>
<td>Transfers Out</td>
<td>1,853,000</td>
<td>1,853,000</td>
<td>154,417</td>
<td>154,289</td>
<td>154,289</td>
<td>8.3%</td>
<td></td>
</tr>
<tr>
<td><strong>Total General Fund Expenditures &amp; Transfers</strong></td>
<td>$32,038,204</td>
<td>$32,038,204</td>
<td>$2,669,850</td>
<td>$2,350,374</td>
<td>$2,350,374</td>
<td>7.3%</td>
<td></td>
</tr>
</tbody>
</table>

**Note:**

1 Expenditures during the first month of the fiscal year were low due to lower activities.

-------- End of Report --------
CITY COUNCIL MEMORANDUM

City Council Meeting: November 26, 2018
Department: City Secretary
Subject: Minutes November 26, 2018.

BACKGROUND
A Regular Meeting was held November 12, 2018 at City Hall, 5024 Broadway Avenue.

FISCAL IMPACT
None.

RECOMMENDATION
Staff recommends the City Council approve the Minutes of November 12, 2018.

ATTACHMENTS
Minutes of November 12, 2018
A Regular Meeting by the City Council of the City of Haltom City, Texas, was held on November 12, 2018, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt
Council Place 1 Jeannine Nunn
Council Place 4 Brent Weast
Council Place 6 Ricky Brown
Council Place 2 Walter Grow was skyping from the Hilton Houston Westchase, 9999 Westheimer Road, Houston, Texas.

Staff Present: Keith Lane, City Manager; Rex Phelps, Assistant City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Jennifer Fung, Finance Director; Glenna Batchelor, Planning and Community Development Director; Sidonna Foust, Customer Service Director; Cody Phillips, Police Chief; Perry Bynum, Fire Chief; Christi Pruitt, Parks and Recreation Director; Janet Carver, Purchasing Agent, and Greg Van Nieuwenhuize, Public Works Director.

WORKSESSION

CALL TO ORDER - Mayor Averitt called the Worksession to order at 6:05 p.m.

VISITORS/CITIZENS FORUM

The following citizens came forward:

1. Jack Lewis – Addressed the problem of street parking, junk and debris at resident’s homes, and the need for reworking the street parking ordinance.
2. Mary Hunter – Stated a background check was performed on her and gave a personal testimony regarding her changed life.
3. Stacey Corbin – Commented positively on Mary Hunter’s statements, requested an update on the Fathom audit, and presented a resident’s problem with a bank payment.
4. Trae Fowler – Also thanked Mary Hunter, requested Fathom review their process, and then inquired of numerous open records requests that have not been completed. He also didn’t appreciate the statements directed at him from the Fire Department at the last meeting during Visitors/Citizen Forum.

WORKSESSION

Mayor Averitt closed the Worksession at 6:26 p.m. and called for an Executive Session.

EXECUTIVE SESSION

Chapter 551 of the Texas Government Code

As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:

Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, code of ethics and conflicts of interest, city charter limitations, dissolution/restructuring of the Haltom City EDC, Chapter 380 Agreement with Haltom Hospitality, LLC, selection process for design/construction of Fire Station 3, amending and repealing city ordinances and pending litigation and settlement offers for the following cases:
Flynn v. Haltom City EDC  
James H. Watson v. City of Haltom City  
Ray Beshirs v. City of Haltom City  
Nicklaus Forrest v. City of Haltom City  
Amer Ozzie v. City of Haltom City  
Joe Williamson v. City of Haltom City

Section 551.072 – Deliberations about Real Property
Deliberation regarding the purchase, exchange, lease or value of real property, and property owned or leased by the City and the EDC, including city buildings.

Mayor Averitt adjourned the Executive Session at 6:47 p.m.

REGULAR MEETING

CALL TO ORDER
Mayor Averitt called the meeting to order at 7:00 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE
Council Member Weast introduced Pastor Mathew Prince of the Diamond Oaks Worship Center, who gave the Invocation, and Council Member Weast led the Pledge of Allegiance and the Texas Flag Pledge.

ANNOUNCEMENTS/EVENTS – City Secretary Art Camacho read the following:
- The HC Public Library lists the children, teen, and adult programs on the website.
- The Carson Street Closing will be closed for at least 5 to 7 weeks.
- 5300 Fossil Creek will be closed Nov. 16 – 19 due to road construction.
- The Christian Center will host a free Thanksgiving Day meal from 11:00 – 1:00.
- Christmas on Broadway is set for December 1st from 2:30 – 5:30 p.m.
- The Neighborhood Decorating Contest is from Dec. 10th through 16th.
- Senior Citizen Center is hosting the Annual Thanksgiving Dinner on Nov. 16th.
- Book Ornaments for Adults and Teens will be held on Dec. 5th from 4:00-6:00 p.m.

Mayor Pro Tem Truong also mentioned the Memorial Day Service and he apologized for not recognizing members of the Council and citizens in attendance. Council Member Grow also stated that tickets to the Haltom High School playoff game are now available.

PRESENTATIONS – “TAAF Local Athlete of the Year” – Parks and Recreation Director Christi Pruitt addressed the Council with several awards the department had recently received from the Texas Amateur Athletic Federation (TAAF):
1. Corneika Gunter, Recreation Supervisor and Corey Hale, Athletic Coordinator, presented the TAAF “Gold Member City” Award to the City Council.
2. Jaylon Sullivan, a Haltom City multi-sport athlete, received his award for the “TAAF Local Athlete of the Year.”

REGULAR AGENDA

1. Minutes – Consideration and/or action regarding approval of the Minutes of the October 22, 2018 Regular Meeting. Council Member Weast moved, seconded by Council Member Thompson, to approve the minutes of October 22, 2018. The vote was unanimous. Motion carried.

2. Reconstruction of Lower Birdville Road – Consideration and/or action regarding approval of the 3-Way Agreement with Wilbarger Street, LP and Reliable Paving, Inc. for the reconstruction of Lower Birdville Road between SH121 and Carson Street. Public Works Director Greg Van Nieuwenhuize presented the agenda item and a discussion was held regarding the utility placement and the street dimensions. Mayor Pro Tem Truong moved, seconded by Council Member Nunn, to approve the 3-Way Agreement with Wilbarger.
Street, LP and Reliable Paving, Inc. for the reconstruction of Lower Birdville Road between SH121 and Carson Street. **The vote was unanimous. Motion carried.**

3. **Carson Street Bridge Replacement Project Change Order No. 7** – Consideration and/or action regarding approval of Change Order No. 7 in the amount of $76,392.47 to the Carson Street Bridge Replacement Project. Public Works Director Greg Van Nieuwenhuize presented the agenda item and gave a review of the project and the finishing status. A discussion was held regarding the budgeting, compliance with TxDot, and the survey “bust”. Council Member Thompson moved, seconded by Mayor Pro Tem Truong, to approve the Carson Street Bridge Replacement Project Change Order No. 7 in the amount of $76,392.47. **The vote was unanimous. Motion carried.**

4. **Misc. Concrete Improvements Bid No. B2019-311-001** – Consideration and/or action to award Bid No. B2019-311-001 for miscellaneous concrete improvements to Reliable Paving as primary vendor with the option to renew for two (2) additional twelve-month periods if so desired, and award Bid No. B2019-311-001 for miscellaneous concrete improvements to GRod Construction as the secondary vendor in the absence of the primary vendor. Public Works Director Greg Van Nieuwenhuize presented the agenda item and a discussion was held regarding the quality of work, worker locale, and future concrete service projects. Council Member Thompson moved, seconded by Council Member Weast, to approve the miscellaneous concrete Bid No. B2019-311-001 to Reliable Paving as the primary vendor and GRod Construction as the secondary vendor in the absence of the primary vendor. **The vote was unanimous. Motion carried.**

5. **Street Sweeper** – Consideration and/or action to purchase a street sweeper for $255,820 for the 2019 Tymco street sweeper from TYMCO, Inc. through their contract with H-GAC, and expressly authorize the City Manager to execute any and all change orders within the amounts set by state and local law. Public Works Director Greg Van Nieuwenhuize and Purchasing Agent Janet Carver presented the agenda item and a discussion was held regarding the budget funding, life expectancy of the unit, years of service on current equipment, required street servicing, and auctioning the old unit. Mayor Pro Tem Truong moved, seconded by Council Member Thompson, to approve the purchase the street sweeper for $255,820 for the 2019 Tymco street sweeper and authorize the City Manager to execute any and all change orders within the amounts set by state and local law. **The vote was unanimous. Motion carried.**

6. **Fire Pumper** – Consideration and/or action to authorize the purchase of a 2017 Spartan Pumper truck from Metro Fire Apparatus Specialist, Inc. through their contract with HGAC in the amount of $419,000, and the recommendation that the City Manager be expressly authorized to execute any and all change orders with the amounts set by state and local laws. Fire Chief Perry Bynum and Purchasing Agent Janet Carver presented the agenda item and a discussion was held regarding the replacement schedule, vehicle life expectancy, truck reserve status, firetruck damage, and budget funding. Council Member Thompson moved, seconded by Council Member Weast, to authorize the purchase of a 2017 Spartan Pumper truck from Metro Fire Apparatus Specialist, Inc. through their contract with HGAC in the amount of $419,000, and the recommendation that the City Manager be expressly authorized to execute any and all change orders with the amounts set by state and local laws as budgeted. **The vote was unanimous. Motion carried.**

7. **CITY STAFF REPORTS** – Assistant City Manager Rex Phelps reported Utiliworks has been working on the discovery phase of customer service, auditing the software and begin meter exchanges. He also stated that an account billing problem was attributed to the customer entering the wrong account number and the insufficient fee was waived. He also thanked the Council for being proactive toward the Fathom situation.
8. **FUTURE AGENDA ITEMS** – Council Member Weast requested the Visitor/Citizen Forum ordinance be placed in either the Executive Session or Regular Session to make changes. Council Member Watkins discussed the situation of the Planning and Zoning plat decisions being voted on by the Council.

**BOARDs/COMMISSIONs**

9. **Resignations of Board/Commissions/Committee Members** – Consider approval of the resignations of Board/Commission/Committee Members. Mayor Averitt presented the resignation of Chris Bethel from the Charter Review Committee. *The resignation was approved unanimously.*


**EXCUSED ABSENCE OF COUNCIL MEMBERS**

11. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). There were no absences.

**ADJOURNMENT**

Mayor Averitt thanked all the Veterans of Haltom City and adjourned the meeting at 8:00 p.m.

RESPECTFULLY SUBMITTED BY: 

APPROVED BY:

____________________________  __________________ _____________

Art Camacho, City Secretary  David Averitt, Mayor
CITY COUNCIL MEMORANDUM

City Council Meeting: November 26, 2018
Department: Public Works
Subject: Release of Facilities Agreement
First Baptist Church of Fort Worth

BACKGROUND

On December 4, 2000, First Baptist Church of Fort Worth (FBC) entered into a Facilities Agreement with the City of Haltom City as part of the final plat process for their property at 5001 NE Loop 820 in Haltom City. This Facilities Agreement indicated FBC’s responsibilities in order to develop/expand on their property.

Presently, Mr. Stephen Barnes is in the process of purchasing some of FBC’s property and he desires for a partial release of this Facilities Agreement. Among other items, this Facilities Agreement required FBC to construct specific public infrastructure (water & sanitary sewer) to serve the church. Staff has recently researched FBC’s requirements under the Facilities Agreement and has determined that FBC has met all of the requirements indicated in the Facilities Agreement. Therefore, it would be appropriate to release the FBC from the Facilities Agreement in its entirety.

FISCAL IMPACT

None

RECOMMENDATION

Staff recommends releasing First Baptist Church of Fort Worth from the Facilities Agreement executed in December of 2000 and that the City Manager be authorized to execute the Release.
CITY COUNCIL MEMORANDUM/RESOLUTION

City Council Meeting: November 26, 2018
Department: City Secretary
Subject: Rescheduling of the December 24, 2018 City Council Meeting

BACKGROUND
Due to the potential conflict with the holiday season, the City Council may decide to reschedule (or cancel) the second December Council Meeting set for December 24, 2018.

FISCAL IMPACT
None.

RECOMMENDATION
It is recommended Council approve the rescheduling of the December 24, 2018 City Council meeting.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY:
That the above stated staff recommendations are hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Haltom City, Texas this 26th day of November, 2018, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 et seq.

APPROVED

_________________________
David Averitt, Mayor

ATTEST:

_________________________
Art Camacho, City Secretary

APPROVED AS TO FORM:

_________________________
Wayne Olson, City Attorney
CITY COUNCIL MEMORANDUM/RESOLUTION

City Council Meeting: November 26, 2018
Department: Customer Services
Subject: Waste Connections Proposed Price Increase for 2018-2019 Budget Year

BACKGROUND

The City of Haltom City currently contracts Waste Connections for its trash collection service until April 30, 2020. The Contract allows for three rate adjustment features. The first is an automatic annual adjustment based on the change in Consumer Price Index – Urban Consumers (CPI-U) for the nearest metropolitan area, less the cost of energy. This feature requires Waste Connections to provide notice prior to the anniversary date for the adjustment to be incorporated into the rate structure. The second feature of the contract allows Waste Connections to request Council consideration of a rate increase to offset cost increases not covered in the annual CPI-U adjustment. Such an increase must be based on demonstrating the cost of the increased services and resulting impact upon Waste Connection’s rate of return. The City Council has sole discretion to determine the validity of any such increase. The third feature is a quarterly fuel cost adjustment. Waste Connections is requesting price increases for the 2018-2019 Budget Year with the increases effective immediately. The last increases occurred in October of 2014 for the 2014-2015 Budget Year and in November of 2017 for the 2017-2018 Budget Year.

FISCAL IMPACT

The proposed increase from Waste Connections is 3.5% total. The 3.5% increase is based on the published Bureau of Labor Standard Consumer Price Index/ Urban Consumers (CPI-U). A printout of the CPI info is attached. With the total increase to the cost base of 3.5%, a normal curbside garbage pickup with an 18 gallon Recycle Bin the cost would be a $.41 increase. The current base rate would go from $11.67/per month to $12.08/per month before taxes. Past increases are as follows; 2011 – 1% total price increase, 2014 – 9% total price increase, 2017 – 3% total price increase, 2018 – 3.5% proposed total price increase to be effective in 2019.
RECOMMENDATIONS

If the cost increase is approved, City Staff recommends the cost increase be effective for the first billing cycles in 2019.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY:

That the above stated Staff recommendations are hereby approved and authorized.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Haltom City, Texas this 26th day of November 2018, at which meeting a quorum was present, held in accordance with the provisions of V.T.C.A., Government Code, §551.001 et seq.

APPROVED

_________________________
David Averitt, Mayor

ATTEST:

________________________
Art Camacho, City Secretary

APPROVED AS TO FORM:

________________________
Wayne Olson, City Attorney
BACKGROUND
Conduct a public hearing and consider an application of Tita Lagrimas requesting a Conditional Use Permit for warehousing and storage of heavy steel, large diameter pipe, explosive or hazardous materials in the “M-2” Heavy Industrial District located on a tract of land situated in Fortex Industrial Complex Addition, on Block 1, Lot E, being approximately 2.88 acres, locally known as 2516 Minnis Drive, Suite 100.

The applicant requests approval of a conditional use permit to allow for storage of heavy steel, large diameter pipe, explosive or hazardous materials. Tradebe Environmental Services provides recyclable material, hazardous, non-hazardous and universal waste collection; packaging; and transportation services to universities; commercial organizations and a variety of industrial customers.

10-Day Transfer Facility operations receive the oversight from the state environmental protection agency. Containers of materials are transported from manufacturers and/or generators in accordance with the Department of Transportation.

Material containers cannot be staged in transportation for longer than 10 days.

The following is a description of Tradebe’s 10-Day Transfer Facility operation’s procedures:

1. Vehicles are scheduled prior to arrival at IO-Day Transfer Facility.
2. Loaded straight truck arrives at facility.
3. Shipping documents are reviewed for accuracy, than the photo copied documents are placed into the site files.
4. Container counts are verified against shipping documents.
5. Containers are inspected for integrity prior to transferring from straight truck to semi-trailer.
6. Prior to loading, the receiving semi-trailer is placarded to identify semi-trailer's cargo.
7. Material is transferred from the straight truck to a semi-truck (10 day clock starts); the containers are transferred using a drum dolly, pallet jack or forklift from one truck to the other truck through the building dock.
8. The original shipping document is placed back with the cargo and photocopy is filed at the facility.
9. The shipping document and truck information is entered into the to-day Transfer Facility log.
10. Copies of shipping documents and the to-day Transfer Facility logs are clearly marked and made available for inspections.
11. Truck, building and property operations are inspected; while on site, the truck and its cargo will be inspected each operating day.
12. The inspection information is recorded in an inspection log.

FISCAL IMPACT
None.

RECOMMENDATION
On November 13, 2018, the Planning and Zoning commission recommended to approve ordinance No. O-2018-031-15 by a vote of 5-0-0.

ATTACHMENTS
ORDINANCE NO. O-2018-031-15

CASE NO. CU-011-18

AN ORDINANCE AMENDING ORDINANCE NO. O-2002-032-15, AS AMENDED, THE ZONING ORDINANCE OF THE CITY OF HALTOM CITY, TEXAS, BY APPROVING A CONDITIONAL USE PERMIT FOR WAREHOUSING AND STORAGE OF HEAVY STEEL, LARGE DIAMETER PIPE, EXPLOSIVE OR HAZARDOUS MATERIAL USES ON CERTAIN PROPERTY IN THE CITY OF HALTOM CITY, TEXAS; AND REVISI NG THE OFFICIAL ZONING MAP IN ACCORDANCE THEREW ITH; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Haltom City heretofore adopted Ordinance No. O-2002-032-15, as amended, the Zoning Ordinance of the City of Haltom City, Texas, which Ordinance regulates and restricts the location and use of buildings, structures and land for trade, industry, residence and other purposes, and provides for the establishment of zoning districts of such number, shape and area as may be best suited to carry out these regulations; and

WHEREAS, in accordance with Section 39 of the Zoning Ordinance, the owner of property consisting of approximately 2.88 acres of land located on Lots E, Block 1 of the Fortex Industrial Complex Addition, locally known as 2516 Minnis Drive, Suite 100 (hereinafter-referenced as the “Property”), has filed an application for approval of a Conditional Use Permit for warehousing and storage of heavy steel, large diameter pipe, explosive or hazardous material uses on said property; and
WHEREAS, the Planning and Zoning Commission of the City of Haltom City, Texas held a public hearing on November 13, 2018 and the City Council of the City of Haltom City, Texas held a public hearing on November 26, 2018 with respect to the Conditional Use permit described herein; and

WHEREAS, the City has complied with all requirements of Chapter 211 of the Local Government Code, and all other laws dealing with notice, publication and procedural requirements for the approval of the Conditional Use Permit.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:

SECTION 1.

Ordinance No. O-2002-032-15, as amended, is hereby amended by approving a Conditional Use Permit for warehousing and storage of heavy steel, large diameter pipe, explosive or hazardous material uses at the property consisting of approximately 2.88 acres of land located on Lot E, Block 1 of the Fortex Industrial Complex Addition, locally known as 2516 Minnis Drive.

SECTION 2.

The official zoning map of the City of Haltom City is hereby amended and the City Secretary is directed to revise the zoning map to reflect the Conditional Use Permit as set forth above.

SECTION 3.

The use of the Property described above shall be subject to the restrictions, terms and conditions set forth in Exhibit “A” Design Standards and Exhibit “B” Site Plan attached hereto.
and shall further be subject to all the applicable regulations contained in the Zoning Ordinance and all other applicable and pertinent ordinances of the City of Haltom City, Texas.

SECTION 4.

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Haltom City, Texas (1998), as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed.

SECTION 5.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

SECTION 6.

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars ($2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.
SECTION 7.

All rights and remedies of the City of Haltom City, Texas, are expressly saved as to any and all violations of the provisions of Ordinance No. O-2002-032-15 or any ordinances governing zoning that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 8.

The City Secretary of the City of Haltom City, Texas, is hereby directed to publish in the official newspaper of the City of Haltom City, Texas, the caption, Section 1, penalty clause, publication clause and effective date clause of this Ordinance one (1) time within ten (10) days after the first reading of this Ordinance as required by Section 10.01 of the Charter of the City of Haltom City, Texas.

SECTION 9.

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.
PASSED AND APPROVED ON FIRST READING THIS _____ DAY OF ______________________, 2018.

PASSED AND APPROVED ON SECOND READING THIS _____ DAY OF ______________________, 2018.

Mayor
ATTEST:
________________________
City Secretary

EFFECTIVE: _____________________________

APPROVED AS TO FORM AND LEGALITY:

________________________
City Attorney
Exhibit "A"
Design Standards

1. Warehousing and storage of heavy steel, large diameter pipe, explosive or hazardous materials uses are allowed and will be restricted to 2516 Minnis Drive, Suite 100, 4,250 square feet.

2. Signage must be reviewed and/or permitted per the City's sign ordinance for any signage on the front/west elevation. Existing signage on the north, south and/or east elevations must be removed or an application to the Sign Board of Appeals must be submitted for variance request.

3. All painted signage shall be removed.

4. The first fifteen feet (15') of the required front yard setback, measured from the property line shall be landscaped with trees, grass, and shrubs.

5. No parking or display shall be allowed on unimproved surfaces.

6. The dumpster enclosure must be enclosed with a six foot (6') tall solid fence with a swinging gate and maintained in good condition.

7. The owner and/or agent, if any, shall be jointly and severally responsible for installing and maintaining all screening and/or landscaping in a healthy, neat, orderly and live-growing condition, and replacing it when necessary.

8. The hours of operation shall be limited to 8:00am – 5:00pm Monday through Friday.

9. All artificial light sources shall be shielded so as to prevent direct rays of light from crossing a zoning district boundary line.

10. Noise reducing equipment/tools shall be utilized.

11. No operation shall permit odors to be released which are detectable at the property line and which offensively affect the sense of smell.

12. All business will be conducted within a building.

13. All storage of goods and/or display will be wholly contained within a building.

14. Fire lane required of twenty-four foot (24’) must be marked and maintained.

15. Loading and unloading shall occur outside of the striped fire lane.
16. Loading and unloading zone must be distinct from drive lane. Portions of the drive lane are not included as part of the loading and unloading zone. Such space shall consist of a minimum area of ten feet (10') by twenty-five feet (25').

17. Commercial delivery vehicles limited to those able to maneuver on site and not back out or park on Minnis Drive (i.e. no 18-wheeler tractor/trailers permitted)

18. Parking lot must be kept maintained and free of any damage.

19. Parking spaces must be marked and maintained to include curb stops.

21. No inoperable vehicles may be stored over twenty-four (24) hours unless inside an approved building.

22. No outside storage of vehicles is allowed overnight.

23. The exterior paint of the building shall be uniform for the entirety of the building.

24. The exterior of the building shall be well maintained and in good repair.

If there is any conflict between Exhibit "A" Design Standards and Exhibit "B" Site Plan the provisions in Exhibit "A" Design Standards shall control.
Exhibit ‘B’
Site Plan
BACKGROUND
Conduct a public hearing and consider an application of Thomas Hoover requesting a Conditional Use Permit for Motel/hotel (excluding extended stay) in the “C-2” Commercial District located on a tract of land situated in Fossil Ridge Addition, on Block 5, Lot 3-4RA1A, being approximately 26.3906 acres, locally known as 3951 NE Loop 820.

The applicant requests approval of a conditional use permit to allow for motel/hotel (excluding extended stay). The applicant is proposing to build two (2) hotel sites and related improvements for the property.

The proposed hotel sites that have been approved by Marriott Corporation for this site are a Towneplace Suites and an Aloft Hotel. The applicant has stated each site will have the necessary parking, utility, and drainage requirements by the City or Marriott (whichever is greater).

The applicant was granted a variance to allow for the hotels not to exceed 60’ in height by the Zoning Board of Adjustments on November 13, 2018. A smaller footprint also provides for larger pad sites along the frontage road for future restaurants or similar uses.

FISCAL IMPACT
None.

RECOMMENDATION
On November 13, 2018, the Planning and Zoning commission recommended to approve ordinance No. O-2018-032-15 by a vote of 5-0-0.

ATTACHMENTS
ORDINANCE NO. O-2018-032-15

CASE NO. CU-012-18

AN ORDINANCE AMENDING ORDINANCE NO. O-2002-032-15, AS AMENDED, THE ZONING ORDINANCE OF THE CITY OF HALTOM CITY, TEXAS, BY APPROVING A CONDITIONAL USE PERMIT FOR MOTEL/HOTEL (EXCLUDING EXTENDED STAY) USES ON CERTAIN PROPERTY IN THE CITY OF HALTOM CITY, TEXAS; AND REVISING THE OFFICIAL ZONING MAP IN ACCORDANCE THEREWITH; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Haltom City heretofore adopted Ordinance No. O-2002-032-15, as amended, the Zoning Ordinance of the City of Haltom City, Texas, which Ordinance regulates and restricts the location and use of buildings, structures and land for trade, industry, residence and other purposes, and provides for the establishment of zoning districts of such number, shape and area as may be best suited to carry out these regulations; and

WHEREAS, in accordance with Section 39 of the Zoning Ordinance, the owner of property consisting of approximately 26.3906 acres of land located on Lot 3-4RA1A, Block 5 of the Fossil Ridge Addition, locally known as 3951 NE Loop 820 (hereinafter-referenced as the “Property”), has filed an application for approval of a Conditional Use Permit for motel/hotel (excluding extended stay) uses on said property; and

WHEREAS, the Planning and Zoning Commission of the City of Haltom City, Texas held a public hearing on November 13, 2018 and the City Council of the City of Haltom City,
Texas held a public hearing on November 26, 2018 with respect to the Conditional Use permit described herein; and

WHEREAS, the City has complied with all requirements of Chapter 211 of the Local Government Code, and all other laws dealing with notice, publication and procedural requirements for the approval of the Conditional Use Permit.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:

SECTION 1.

Ordinance No. O-2002-032-15, as amended, is hereby amended by approving a Conditional Use Permit for motel/hotel (excluding extended stay) uses at the property consisting of approximately 26.3906 acres of land located on Lot 3-4RA1A, Block 5 of the Fossil Ridge Addition, locally known as 3951 NE Loop 820.

SECTION 2.

The official zoning map of the City of Haltom City is hereby amended and the City Secretary is directed to revise the zoning map to reflect the Conditional Use Permit as set forth above.

SECTION 3.

The use of the Property described above shall be subject to the restrictions, terms and conditions set forth in Exhibit “A” Design Standards and Exhibit “B” Site Plan attached hereto and shall further be subject to all the applicable regulations contained in the Zoning Ordinance and all other applicable and pertinent ordinances of the City of Haltom City, Texas.
SECTION 4.

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Haltom City, Texas (1998), as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed.

SECTION 5.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

SECTION 6.

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars ($2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 7.

All rights and remedies of the City of Haltom City, Texas, are expressly saved as to any and all violations of the provisions of Ordinance No. O-2002-032-15 or any ordinances
governing zoning that have accrued at the time of the effective date of this Ordinance; and, as
to such accrued violations and all pending litigation, both civil and criminal, whether pending in
court or not, under such ordinances, same shall not be affected by this Ordinance but may be
prosecuted until final disposition by the courts.

SECTION 8.

The City Secretary of the City of Haltom City, Texas, is hereby directed to publish in the
official newspaper of the City of Haltom City, Texas, the caption, Section 1, penalty clause,
publication clause and effective date clause of this Ordinance one (1) time within ten (10) days
after the first reading of this Ordinance as required by Section 10.01 of the Charter of the City
of Haltom City, Texas.

SECTION 9.

This Ordinance shall be in full force and effect from and after its passage and publication
as required by law, and it is so ordained.
PASSED AND APPROVED ON FIRST READING THIS ____ DAY OF ____________________, 2018.

PASSED AND APPROVED ON SECOND READING THIS ____ DAY OF ____________________, 2018.

________________________________________
City Attorney

EFFECTIVE: _____________________________

APPROVED AS TO FORM AND LEGALITY:

________________________________________
City Attorney

Mayor

ATTEST:

City Secretary
Exhibit "A"
Design Standards

1. Motel/hotel (excluding extended stay) uses are allowed.

2. Signage must be reviewed and permitted per the City's sign ordinance or an application to the Sign Board of Appeals must be submitted for variance request.

3. The first fifteen feet (15') of the required front yard setback, measured from the property line shall be landscaped with trees, grass, and shrubs.

4. No parking or display shall be allowed on unimproved surfaces.

5. The dumpster enclosure must be enclosed with a six foot (6') tall solid fence with a swinging gate and maintained in good condition.

6. The owner and/or agent, if any, shall be jointly and severally responsible for installing and maintaining all screening and/or landscaping in a healthy, neat, orderly and live-growing condition, and replacing it when necessary.

7. All artificial light sources shall be shielded so as to prevent direct rays of light from crossing a zoning district boundary line.

8. All business will be conducted within a building.

9. All storage of goods and/or display will be wholly contained within a building.

10. Fire lane required of twenty-four foot (24') must be marked and maintained.

11. Commercial delivery vehicles limited to those able to maneuver on site and not back out or park on any public right-of-way (i.e. no 18-wheeler tractor/trailers permitted)

12. Parking lot must be kept maintained and free of any damage.

13. Parking spaces must be marked and maintained to include curb stops.

14. The exterior paint of the building shall be uniform for the entirety of the building.

15. The exterior of the building shall be well maintained and in good repair.

If there is any conflict between Exhibit "A" Design Standards and Exhibit "B" Site Plan the provisions in Exhibit "A" Design Standards shall control.
CITY COUNCIL MEMORANDUM

City Council Meeting: November 26, 2018
Department: City Secretary
Subject: City Staff Reports

BACKGROUND
City Staff will report to Council/Citizens from inquiries from Visitors/Citizens Forum.

FISCAL IMPACT
None.

RECOMMENDATION
None.

ATTACHMENTS
None.
CITY COUNCIL MEMORANDUM

City Council Meeting: November 26, 2018
Department: City Secretary
Subject: Future Agenda Items

BACKGROUND

These items are possibly scheduled for future agendas:

1. Visitor/Citizen Forum – to be discussed during Worksession this evening.
2. Council decisions in regard to Planning and Zoning plat cases – discussed during Worksession this evening.

FISCAL IMPACT

None.

RECOMMENDATION

None.

ATTACHMENTS

None.
CITY COUNCIL MEMORANDUM

City Council Meeting: November 26, 2018
Department: City Secretary
Subject: Boards/Commission/Committee Resignation of Members

BACKGROUND

The City Council will consider action regarding the resignations from Boards, Commissions, and Committees. Julie Barron submitted her resignation from the Beautification Board.

FISCAL IMPACT

None.

RECOMMENDATION

None.

ATTACHMENT

Julie Barron’s email resignation.
CITY COUNCIL MEMORANDUM

City Council Meeting: November 26, 2018
Department: City Secretary
Subject: Boards/Commissions/Committees
         Appointments/Reappointments

BACKGROUND
The City Council will consider action regarding the appointment/reappointment of board, commission, and committee members. Place One on the TIRZ Board expired December 31, 2017. Currently Bob Watkins serves in Place One.

Appointments and/or reappointments that are due:

Mayor: Public Arts Program Committee – One vacancy

CC Place 6: CCPD/Redlight – Current member Layla Caraway
            ZBA – Current member Debbie Hardin

CC Place 7: Beautification – Vacant
            CCPD/Redlight – Current member Patti Street
            Fire – Current member Sue Austin
            P&Z – Current member Suzette Teague

FISCAL IMPACT
None.

RECOMMENDATION
None.

ATTACHMENTS
Applications received: James White, 2018; Raymond Balandran, 2018; Jonathan Thomas, 2018; Larry Handschoh, 2018; Alaina Tellson, 2018; Colton Hudson, 2018; Layla Caraway 2018; Joy Dalton 2018; Eric Morris, 2018; Garrett Schleier, 2018; Betty Porter, 2018; Andrea Hudson, 2018; Alexandra Geltmeier, 2017; Matthew Schoonover, 2017; Gary Hilbert II, 2017.