AGENDA
HALTOM CITY COUNCIL MEETING
August 27, 2018 - CITY HALL - 5024 BROADWAY AVENUE
Council Chambers – Work Session – 6:00 P.M./Regular Session – 7:00 P.M.

WORK SESSION 6:00 P.M.

CALL TO ORDER (General Comments)
- Presentation on Open Meetings Act and Public Information Act
- Review and discuss items on the regular agenda of August 27, 2018.

EXECUTIVE SESSION
Chapter 551 of the Texas Government Code
As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:
Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, code of ethics and conflicts of interest, city charter limitations, dissolution/restructuring of the Haltom City EDC, Chapter 380 Agreement with Haltom Hospitality, LLC, selection process for design/construction of Fire Station 3, amending and repealing city ordinances, and pending litigation and settlement offers for the following cases:
- Flynn v. Haltom City EDC
- James H. Watson v. City of Haltom City
- Ray Beshirs v. City of Haltom City
- Nicklaus Forrest v. City of Haltom City
- Amer Ozzie v. City of Haltom City

Section 551.072 – Deliberations about Real Property
Deliberation regarding the purchase, exchange, lease or value of real property, and property owned or leased by the City and the EDC, including city buildings.

REGULAR SESSION 7:00 P.M.

CALL TO ORDER
INVOCATION/PLEDGE OF ALLEGIANCE – Council Member Ricky Brown
ANNOUNCEMENTS/EVENTS – City Secretary Art Camacho
PROCLAMATION – “Hunger Action Month” – Katherine Randall, Tarrant Food Bank
REPORTS*
*Reports to the City Council may occur during the Work Session or Regular Session as time permits.

REGULAR AGENDA
2. Minutes – Consideration and/or action regarding approval of the Minutes of the August 6, 2018 Budget Meeting, the August 7, 2018 Town Hall meeting, and the August 13, 2018 Regular Meeting. (A. Camacho)
3. Ordinance No. O-2018-023-15 (CU-006-18) – Consideration and/or action on the application of Mohammed Thabata for approval of a Conditional Use Permit for tire and battery sales store uses in the “M-2” Heavy Industrial District located on Lot AR1, Block 1 of the ADCO Subdivision, being approximately 0.3333 acres on the west side of Denton Highway, locally known as 5711 Denton Highway. 2nd Reading (G. Batchelor)
4. Proposed FY2019 Budget – Conduct a public hearing and consideration and/or action regarding approval of Ordinance No. O-2018-024-03 adopting the proposed FY2019 budget. 1st Reading (J. Fung)
5. Proposed FY2019 Tax Rate – Conduct a public hearing (second) and consideration and/or action regarding approval of Ordinance No. O-2018-025-03 adopting the FY2019 Proposed Tax Rate. 1st Reading (J. Fung)
6. **Audit Committee Appointments** – Consideration and/or action regarding nominating and appointing members to the Audit Committee. *(Mayor Averitt)*

7. **Charter Review Committee Selection** – Consideration and/or action to approve the selection of a member for the Charter Review Committee from the Council. *(A. Camacho)*

8. **Replat (P-009-18)** - Conduct a public hearing and consider action on the application of Pedro Alvarado for approval of a replat creating Lot 2R1 out of the Forman Subdivision-Haltom City Lot 2N1/3 2 located in the “SF-1” Single Family Residential District containing approximately 0.1859 acres of land, locally known as 2324 Harris Lane. *(G. Batchelor)*

9. **Preliminary Plat (P-0011-18)** - Conduct a public hearing and consider action on the application of Jerry Weakley for approval of a Preliminary Plat creating the Weakley Addition, Lot 1, Block 1, being all of a 0.710 acres tract of land out of the J. Matthews Survey, Abstract No. 1051, as described in deed of recorded in instrument No. D217261008, located in the M-1 Industrial District, locally known as 3901 Old Denton Road. *(G. Batchelor)*

10. **Final Plat (P-0012-18)** - Conduct a public hearing and consider action on the application of Jerry Weakley for approval of a Final Plat creating the Weakley Addition, Lot 1, Block 1, being all of a 0.710 acres tract of land out of the J. Matthews Survey, Abstract No. 1051, as described in deed of recorded in instrument No. D217261008, located in the M-1 Industrial District, locally known as 3901 Old Denton Road. *(G. Batchelor)*

**VISITORS/CITIZENS FORUM**

This time is set-aside for any person having business before the Council that is not scheduled on the agenda to speak to the Council. Please submit a completed Speaker’s Request Form to the City Secretary and follow the instructions listed on the form. If a group is present and interested in the same issue, please choose a spokesperson. Council cannot discuss or debate any issue brought forth at this time, nor can any formal action be taken, as it is not a posted agenda item in accordance with the open meetings law.

**FUTURE AGENDA ITEMS**

11. Discussion on items to be placed on future agendas.

**BOARDS/COMMISSIONS/COMMITTEES**

12. **Resignations of Board/Commissions/Committee Members** – Consider approval of the resignations of Board/Commission/Committee Members.

13. **Appointment/Reappointment to Boards/Commissions/Committees** – Consider approval regarding appointments to Boards/Commissions/Committees.

**EXCUSED ABSENCE OF COUNCIL MEMBERS**

14. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). Attendance Requirements of the Haltom City Charter.

**EXECUTIVE SESSION**

See Posting on Page One (1) of Agenda.

**RECONVENE TO REGULAR SESSION**

15. Take any action deemed necessary as a result of the Executive Session.

**ADJOURNMENT**

CERTIFICATION

I, ART CAMACHO, CITY SECRETARY OF THE CITY OF HALTOM CITY, TEXAS, DO HEREBY CERTIFY THAT THE ABOVE AGENDA WAS POSTED ON THE OFFICIAL BULLETIN BOARDS IN CITY HALL ON THIS THE 24th DAY OF AUGUST, 2018 AT 5:00 P.M., WHICH IS A PLACE READILY ACCESSIBLE TO THE PUBLIC AT ALL TIMES AND THAT SAID NOTICE WAS POSTED IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE.

[Signature]

ART CAMACHO, CITY SECRETARY

I CERTIFY THAT THE ATTACHED NOTICE AND AGENDA OF ITEMS TO BE CONSIDERED BY THE CITY COUNCIL WAS REMOVED BY ME FROM THE CITY HALL BULLETIN BOARD ON _______ DAY OF ____________________, 2018.

Name: ____________________________________________ Title: ________________________________________________

This facility is wheelchair accessible. Handicapped parking spaces are available. Request for sign interpretative services must be made 48 hours ahead of meeting. To make arrangements call 817-222-7754.
BACKGROUND

Attached is the Monthly Financial Report for the month ended July 31, 2018. The report is submitted to the City Council for review and comment. It provides a top-level analysis of the City’s financial condition and results of operations for the fiscal year to date.

FISCAL IMPACT

This is a management tool that can be used by City Council in evaluating future spending decisions.

RECOMMENDATION

Staff recommends review of the attached reports

ATTACHMENTS

August 13, 2018

We are pleased to provide the July 2018 monthly financial report. Most of the funds are performing as budgeted. Variances and exceptions that warrant explanations are listed in the financial report.

**Fund Balances**
At the end of July, the total estimated fund balance for all City funds amounted to about $46.9 million. All funds maintained positive fund balances.

**Revenues**
As of July 31, 2018, the City realized about $66 million or 92% of the annual revenue. The City collected over 103% of the budgeted property tax revenues. Sales and Other Taxes Revenue for the City totaled about $12 million for the first ten months. The Park Dedication Fund received $94,500 from developer contributions. The Water and Sewer Capital Project Fund received the $7 million bond proceeds for the Fathom Water Meter Project. Both the Street Assessment Fund and the Water and Sewer Impact Fees Fund received street assessment payments and impact fees that were not budgeted. Revenues for some funds were low due to lower activities, fewer citations and the recurring donations from water bills were not captured correctly.

**Expenditures**
At the end of July 2018, the City spent about $56.6 million (67%) of the total budget. Debt Service Fund has spent about 97% of the budget as all the debt service payments for the year are paid. The Water and Sewer Capital Project Fund spent over $7.3 million for the Fathom project, about $380,381 on Montreal Circle, and $311,175 on Fossil Creek Multi-Jurisdictional Relief Sanitary Sewer Main. Expenditures for most funds were near or below the budget level.

Staff is available to answer any questions related to the monthly financial report.

Sincerely,

Jennifer O. Fung
Director of Finance
<table>
<thead>
<tr>
<th>Fund No.</th>
<th>Fund Title</th>
<th>Actual Fund Balance 10/1/2017</th>
<th>YTD Revenues</th>
<th>YTD Expenditures</th>
<th>Ending Fund Balance 7/31/2018</th>
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<td>YTD Budget</td>
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<td><strong>$71,420,180</strong></td>
<td><strong>$61,632,260</strong></td>
<td><strong>$5,171,134</strong></td>
<td><strong>$66,001,904</strong></td>
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</table>

Notes:
1. The City received over 103% of the budgeted annual property tax.
2. Oil and Gas Funds received $152,000 in permits and $100,453 in royalties.
4. Recurring donations from water bills have not been captured correctly since the implementation of Fathom billing system.
5. Park Dedication Fund received $94,500 from developers.
6. Revenue percents were high but the amounts were immaterial.
7. Street Assessment revenues of $6,160 were received but the amounts were not budgeted.

<table>
<thead>
<tr>
<th>Fund No.</th>
<th>Fund Title</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>YTD Budget</th>
<th>July Actual</th>
<th>YTD Expenditures</th>
<th>Percent of Budget Spent</th>
<th>Notes</th>
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<td>457,438</td>
<td>381,198</td>
<td>38,120</td>
<td>381,200</td>
<td>83.3%</td>
<td>69.7%</td>
</tr>
<tr>
<td>14</td>
<td>Hotel Motel Tax Fund</td>
<td>55,691</td>
<td>55,691</td>
<td>46,409</td>
<td>9,891</td>
<td>38,799</td>
<td>69.7%</td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>Court Security Fund</td>
<td>34,000</td>
<td>34,000</td>
<td>28,333</td>
<td>2,750</td>
<td>27,500</td>
<td>80.9%</td>
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</tr>
<tr>
<td>16</td>
<td>Court Technology Fund</td>
<td>42,800</td>
<td>42,800</td>
<td>35,667</td>
<td>1,334</td>
<td>18,951</td>
<td>44.3%</td>
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</tr>
<tr>
<td>17</td>
<td>Juvenile Case Manager Fund</td>
<td>49,500</td>
<td>49,500</td>
<td>41,250</td>
<td>4,000</td>
<td>40,000</td>
<td>80.8%</td>
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</tr>
<tr>
<td>18</td>
<td>Red Light Camera Fund</td>
<td>224,775</td>
<td>224,775</td>
<td>187,313</td>
<td>13,467</td>
<td>134,183</td>
<td>59.7%</td>
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<tr>
<td>19</td>
<td>Grant Fund</td>
<td>118,000</td>
<td>118,000</td>
<td>98,333</td>
<td>301,589</td>
<td>374,660</td>
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<tr>
<td>20</td>
<td>PEG Fund</td>
<td>50,000</td>
<td>50,000</td>
<td>41,667</td>
<td>6,708</td>
<td>6,708</td>
<td>13.4%</td>
<td>2</td>
</tr>
<tr>
<td>21</td>
<td>Fire Donation Fund</td>
<td>10,500</td>
<td>10,500</td>
<td>8,750</td>
<td>1,908</td>
<td>7,127</td>
<td>67.9%</td>
<td>2</td>
</tr>
<tr>
<td>22</td>
<td>Library Donation Fund</td>
<td>26,400</td>
<td>26,400</td>
<td>22,000</td>
<td>3,032</td>
<td>13,907</td>
<td>52.7%</td>
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</tr>
<tr>
<td>23</td>
<td>Police Forfeiture Fund</td>
<td>18,000</td>
<td>18,000</td>
<td>15,000</td>
<td>3,708</td>
<td>15,160</td>
<td>84.2%</td>
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</tr>
<tr>
<td>24</td>
<td>Park Donation Fund</td>
<td>66,650</td>
<td>66,650</td>
<td>55,542</td>
<td>4,410</td>
<td>46,107</td>
<td>69.2%</td>
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</tr>
<tr>
<td>25</td>
<td>Park Dedication Fund</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>NA</td>
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<tr>
<td>26</td>
<td>Safe Pathways Fund</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>2</td>
</tr>
<tr>
<td>27</td>
<td>Animal Shelter Fund</td>
<td>5,000</td>
<td>5,000</td>
<td>4,167</td>
<td>0</td>
<td>25</td>
<td>NA</td>
<td>2</td>
</tr>
<tr>
<td>28</td>
<td>Police Donation Fund</td>
<td>101,908</td>
<td>101,908</td>
<td>84,923</td>
<td>30,528</td>
<td>92,936</td>
<td>91.2%</td>
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<tr>
<td>29</td>
<td>Police CART Fund</td>
<td>5,000</td>
<td>5,000</td>
<td>4,167</td>
<td>0</td>
<td>0</td>
<td>0.0%</td>
<td>2</td>
</tr>
<tr>
<td>31</td>
<td>Street Reconstruction Fund</td>
<td>6,897,500</td>
<td>6,897,500</td>
<td>5,747,917</td>
<td>91,908</td>
<td>1,483,145</td>
<td>21.5%</td>
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<tr>
<td>32</td>
<td>Capital Improvement Fund</td>
<td>1,595,000</td>
<td>1,595,000</td>
<td>1,329,167</td>
<td>225,118</td>
<td>813,607</td>
<td>51.0%</td>
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<tr>
<td>35</td>
<td>Capital Replacement Fund</td>
<td>542,100</td>
<td>542,100</td>
<td>451,750</td>
<td>25,640</td>
<td>66,826</td>
<td>12.3%</td>
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<td>39</td>
<td>Street Assessment Fund</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>2</td>
</tr>
<tr>
<td>41</td>
<td>Water and Sewer Fund</td>
<td>23,453,896</td>
<td>23,453,896</td>
<td>19,544,913</td>
<td>1,717,085</td>
<td>13,811,684</td>
<td>58.9%</td>
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<tr>
<td>42</td>
<td>W&amp;S Capital Projects Fund</td>
<td>12,247,500</td>
<td>12,247,500</td>
<td>10,206,250</td>
<td>125,167</td>
<td>8,308,146</td>
<td>67.8%</td>
<td>2</td>
</tr>
<tr>
<td>44</td>
<td>W&amp;S Impact Fees Fund</td>
<td>250,000</td>
<td>250,000</td>
<td>208,333</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td>2</td>
</tr>
<tr>
<td>45</td>
<td>Drainage Fund</td>
<td>2,344,189</td>
<td>2,344,189</td>
<td>1,953,491</td>
<td>137,323</td>
<td>1,593,759</td>
<td>68.0%</td>
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<tr>
<td>46</td>
<td>Drainage Capital Projects</td>
<td>500,000</td>
<td>500,000</td>
<td>416,667</td>
<td>16,315</td>
<td>114,397</td>
<td>22.9%</td>
<td>2</td>
</tr>
</tbody>
</table>

**Total** | **$84,883,923** | **$84,883,923** | **$71,610,893** | **$6,506,340** | **$56,587,392** | **66.7%** |

**Notes:**

1. All Debt Service payments for FY 2018 were made.
2. There were no expenditures or the expenditures were relatively low for the first ten months of the fiscal year.
3. Video equipment of $299,875 were purchased in July 2018. The purchase was reimbursed by the FEMA Treasury AFG Grant.
# 2018 July Monthly Financial Report - General Fund Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>YTD Budget</th>
<th>July Actual</th>
<th>YTD Actual</th>
<th>Percent of Revenue Earned</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>$8,941,378</td>
<td>$8,941,378</td>
<td>8,868,346</td>
<td>$36,669</td>
<td>$9,280,293</td>
<td>103.8%</td>
<td>1</td>
</tr>
<tr>
<td>Sales &amp; Other Taxes</td>
<td>9,194,000</td>
<td>9,194,000</td>
<td>7,482,362</td>
<td>923,377</td>
<td>8,443,874</td>
<td>91.8%</td>
<td></td>
</tr>
<tr>
<td>Franchise Fees</td>
<td>3,972,000</td>
<td>3,972,000</td>
<td>3,535,000</td>
<td>173,768</td>
<td>3,542,777</td>
<td>89.2%</td>
<td></td>
</tr>
<tr>
<td>Licenses/Permits/Fees</td>
<td>414,500</td>
<td>414,500</td>
<td>345,417</td>
<td>71,110</td>
<td>681,639</td>
<td>164.4%</td>
<td>2</td>
</tr>
<tr>
<td>Charges for Service</td>
<td>1,677,878</td>
<td>1,677,878</td>
<td>1,398,232</td>
<td>128,168</td>
<td>1,460,210</td>
<td>87.0%</td>
<td></td>
</tr>
<tr>
<td>Fees and Fines</td>
<td>1,517,400</td>
<td>1,517,400</td>
<td>1,264,500</td>
<td>94,454</td>
<td>912,327</td>
<td>60.1%</td>
<td>3</td>
</tr>
<tr>
<td>Other Revenues</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest Income</td>
<td>70,000</td>
<td>70,000</td>
<td>58,333</td>
<td>20,373</td>
<td>121,335</td>
<td>173.3%</td>
<td>4</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>388,580</td>
<td>388,580</td>
<td>323,817</td>
<td>49,821</td>
<td>687,312</td>
<td>176.9%</td>
<td>5</td>
</tr>
<tr>
<td>Total General Fund Revenues</td>
<td>26,175,736</td>
<td>26,175,736</td>
<td>23,276,006</td>
<td>1,497,739</td>
<td>25,129,768</td>
<td>96.0%</td>
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</tr>
<tr>
<td>Transfers</td>
<td>1,568,200</td>
<td>1,568,200</td>
<td>1,306,833</td>
<td>130,683</td>
<td>1,306,830</td>
<td>83.3%</td>
<td></td>
</tr>
<tr>
<td>Total General Fund Revenues and Transfers</td>
<td>$27,743,936</td>
<td>$27,743,936</td>
<td>$24,582,839</td>
<td>$1,628,422</td>
<td>$26,436,598</td>
<td>95.3%</td>
<td></td>
</tr>
</tbody>
</table>

Notes:
1. The City received over 103% of the budgeted property tax revenue thus far.
2. Building permit revenues of over $499,585 were received during the first ten months of the fiscal year due to construction activities.
3. Revenues were low due to continual lower activities and less citations.
4. Interest income was high due to higher interest rates and higher fund balance.
5. Miscellaneous revenues were high due to reimbursements from Tarrant County for School Resource Officer, 911 radio assistance and prior period adjustments.

### Property Tax Revenues

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct</td>
<td>$176,524</td>
<td>$267,533</td>
<td>$91,009</td>
</tr>
<tr>
<td>Nov</td>
<td>610,483</td>
<td>627,593</td>
<td>108,119</td>
</tr>
<tr>
<td>Dec</td>
<td>3,067,627</td>
<td>3,306,422</td>
<td>346,915</td>
</tr>
<tr>
<td>Jan</td>
<td>3,068,228</td>
<td>3,066,422</td>
<td>107,006</td>
</tr>
<tr>
<td>Feb</td>
<td>1,196,606</td>
<td>903,135</td>
<td>563,471</td>
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</tbody>
</table>

### Sales & Use Tax Revenues

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct</td>
<td>$619,979</td>
<td>$796,822</td>
<td>$176,843</td>
</tr>
<tr>
<td>Nov</td>
<td>990,789</td>
<td>957,563</td>
<td>143,784</td>
</tr>
<tr>
<td>Dec</td>
<td>668,809</td>
<td>816,967</td>
<td>248,158</td>
</tr>
<tr>
<td>Jan</td>
<td>626,994</td>
<td>735,931</td>
<td>159,037</td>
</tr>
<tr>
<td>Feb</td>
<td>870,750</td>
<td>909,164</td>
<td>38,414</td>
</tr>
<tr>
<td>Mar</td>
<td>639,806</td>
<td>732,464</td>
<td>531,784</td>
</tr>
<tr>
<td>Apr</td>
<td>644,329</td>
<td>711,696</td>
<td>599,151</td>
</tr>
<tr>
<td>May</td>
<td>949,754</td>
<td>1,068,211</td>
<td>717,608</td>
</tr>
<tr>
<td>Jun</td>
<td>730,934</td>
<td>791,679</td>
<td>778,353</td>
</tr>
<tr>
<td>Jul</td>
<td>740,218</td>
<td>923,377</td>
<td>961,512</td>
</tr>
<tr>
<td>Aug</td>
<td>963,590</td>
<td>(987,686)</td>
<td>(750,126)</td>
</tr>
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</table>

### Other General Fund Revenues

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct</td>
<td>$620,148</td>
<td>$806,762</td>
<td>$186,615</td>
</tr>
<tr>
<td>Nov</td>
<td>761,624</td>
<td>853,032</td>
<td>278,003</td>
</tr>
<tr>
<td>Dec</td>
<td>543,276</td>
<td>548,099</td>
<td>479,824</td>
</tr>
<tr>
<td>Jan</td>
<td>589,599</td>
<td>729,506</td>
<td>247,907</td>
</tr>
<tr>
<td>Feb</td>
<td>856,136</td>
<td>827,625</td>
<td>284,491</td>
</tr>
<tr>
<td>Mar</td>
<td>1,991,082</td>
<td>2,201,683</td>
<td>604,601</td>
</tr>
<tr>
<td>Apr</td>
<td>662,826</td>
<td>647,162</td>
<td>59,664</td>
</tr>
<tr>
<td>May</td>
<td>913,645</td>
<td>916,861</td>
<td>592,395</td>
</tr>
<tr>
<td>Jun</td>
<td>581,574</td>
<td>513,323</td>
<td>524,144</td>
</tr>
<tr>
<td>Jul</td>
<td>667,678</td>
<td>668,377</td>
<td>524,843</td>
</tr>
<tr>
<td>Aug</td>
<td>884,529</td>
<td>(359,686)</td>
<td>(896,127)</td>
</tr>
</tbody>
</table>

### Total General Fund Revenues

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
<th>Actual</th>
<th>YTD Variance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct</td>
<td>$287,283</td>
<td>$414,748</td>
<td>$527,465</td>
</tr>
<tr>
<td>Nov</td>
<td>761,624</td>
<td>853,032</td>
<td>278,003</td>
</tr>
<tr>
<td>Dec</td>
<td>543,276</td>
<td>548,099</td>
<td>479,824</td>
</tr>
<tr>
<td>Jan</td>
<td>589,599</td>
<td>729,506</td>
<td>247,907</td>
</tr>
<tr>
<td>Feb</td>
<td>856,136</td>
<td>827,625</td>
<td>284,491</td>
</tr>
<tr>
<td>Mar</td>
<td>1,991,082</td>
<td>2,201,683</td>
<td>604,601</td>
</tr>
<tr>
<td>Apr</td>
<td>662,826</td>
<td>647,162</td>
<td>59,664</td>
</tr>
<tr>
<td>May</td>
<td>913,645</td>
<td>916,861</td>
<td>592,395</td>
</tr>
<tr>
<td>Jun</td>
<td>581,574</td>
<td>513,323</td>
<td>524,144</td>
</tr>
<tr>
<td>Jul</td>
<td>667,678</td>
<td>668,377</td>
<td>524,843</td>
</tr>
<tr>
<td>Aug</td>
<td>884,529</td>
<td>(359,686)</td>
<td>(896,127)</td>
</tr>
</tbody>
</table>

Total $9,194,000 $8,443,874 ($750,126)
# 2018 July Monthly Financial Report - General Fund Expenditures

<table>
<thead>
<tr>
<th>Description</th>
<th>Adopted Budget</th>
<th>Revised Budget</th>
<th>YTD Budget</th>
<th>July Actual</th>
<th>YTD Expenditures</th>
<th>Percent of Budget Spent</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Government</td>
<td>$6,350,169</td>
<td>$6,350,169</td>
<td>$5,291,808</td>
<td>$411,516</td>
<td>$4,464,903</td>
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<td>Administration</td>
<td>512,407</td>
<td>512,407</td>
<td>427,006</td>
<td>38,084</td>
<td>434,375</td>
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<tr>
<td>City Secretary</td>
<td>220,125</td>
<td>220,125</td>
<td>183,438</td>
<td>15,481</td>
<td>208,791</td>
<td>94.9%</td>
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</tr>
<tr>
<td>City Council</td>
<td>23,600</td>
<td>23,600</td>
<td>19,667</td>
<td>3,326</td>
<td>20,294</td>
<td>86.0%</td>
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</tr>
<tr>
<td>Finance</td>
<td>603,157</td>
<td>603,157</td>
<td>502,631</td>
<td>42,050</td>
<td>503,123</td>
<td>83.4%</td>
<td></td>
</tr>
<tr>
<td>Human Resources</td>
<td>596,063</td>
<td>596,063</td>
<td>496,719</td>
<td>35,546</td>
<td>431,626</td>
<td>64.0%</td>
<td></td>
</tr>
<tr>
<td>Planning</td>
<td>611,116</td>
<td>611,116</td>
<td>509,263</td>
<td>45,014</td>
<td>453,626</td>
<td>74.1%</td>
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</tr>
<tr>
<td>Information Technology</td>
<td>694,027</td>
<td>694,027</td>
<td>578,356</td>
<td>50,722</td>
<td>522,370</td>
<td>75.3%</td>
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<tr>
<td>Fleet Services</td>
<td>432,064</td>
<td>432,064</td>
<td>360,053</td>
<td>63,697</td>
<td>427,954</td>
<td>99.0%</td>
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</tr>
<tr>
<td>Building Maintenance</td>
<td>609,980</td>
<td>609,980</td>
<td>508,317</td>
<td>44,556</td>
<td>412,118</td>
<td>67.6%</td>
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</tr>
<tr>
<td>Nondepartment</td>
<td>2,047,630</td>
<td>2,047,630</td>
<td>1,706,358</td>
<td>73,041</td>
<td>1,101,189</td>
<td>53.8%</td>
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<tr>
<td>Public Safety</td>
<td>17,033,946</td>
<td>17,033,946</td>
<td>14,194,955</td>
<td>1,102,174</td>
<td>14,021,661</td>
<td>82.3%</td>
<td></td>
</tr>
<tr>
<td>Police</td>
<td>9,799,465</td>
<td>9,799,465</td>
<td>8,166,221</td>
<td>624,853</td>
<td>8,123,780</td>
<td>82.9%</td>
<td></td>
</tr>
<tr>
<td>Fire</td>
<td>6,666,050</td>
<td>6,666,050</td>
<td>5,555,042</td>
<td>436,330</td>
<td>5,465,150</td>
<td>82.0%</td>
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<tr>
<td>Municipal Court</td>
<td>568,431</td>
<td>568,431</td>
<td>473,693</td>
<td>40,991</td>
<td>432,731</td>
<td>76.1%</td>
<td></td>
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<tr>
<td>Streets</td>
<td>901,694</td>
<td>901,694</td>
<td>751,412</td>
<td>88,968</td>
<td>881,435</td>
<td>97.8%</td>
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<tr>
<td>Culture and Recreation</td>
<td>3,062,242</td>
<td>3,062,242</td>
<td>2,551,868</td>
<td>235,018</td>
<td>2,368,005</td>
<td>77.3%</td>
<td></td>
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<tr>
<td>Parks and Recreation</td>
<td>1,847,167</td>
<td>1,847,167</td>
<td>1,539,306</td>
<td>141,930</td>
<td>1,424,974</td>
<td>77.1%</td>
<td></td>
</tr>
<tr>
<td>Library</td>
<td>1,215,075</td>
<td>1,215,075</td>
<td>1,012,563</td>
<td>93,088</td>
<td>943,031</td>
<td>77.6%</td>
<td></td>
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<tr>
<td>Total General Fund Expenditure</td>
<td>27,348,051</td>
<td>27,348,051</td>
<td>22,790,043</td>
<td>1,837,677</td>
<td>21,736,003</td>
<td>79.5%</td>
<td></td>
</tr>
<tr>
<td>Transfers Out</td>
<td>1,022,225</td>
<td>1,022,225</td>
<td>851,854</td>
<td>85,186</td>
<td>851,860</td>
<td>83.3%</td>
<td></td>
</tr>
<tr>
<td>Total General Fund Expenditures &amp; Transfers</td>
<td>$28,370,276</td>
<td>$28,370,276</td>
<td>$23,641,897</td>
<td>$1,922,863</td>
<td>$22,587,863</td>
<td>79.6%</td>
<td></td>
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</tbody>
</table>

Note:
1. Non-department expenditures were low due to prior period adjustments.
CITY COUNCIL MEMORANDUM

City Council Meeting: August 27, 2018
Department: City Secretary
Subject: Minutes of August 6, 2018, August 7, 2018, and August 13, 2018.

BACKGROUND
(1) A Budget Meeting was held August 6, 2018 at the City Hall, 5024 Broadway Avenue.
(2) A Town Hall Meeting was held August 7, 2018 at City Hall, 5024 Broadway Avenue.
(3) A Regular Meeting was held August 13, 2018 at City Hall, 5024 Broadway Avenue.

FISCAL IMPACT
None.

RECOMMENDATION
Staff recommends the City Council approve the Minutes of August 6, 2018, August 7, 2018, and August 13, 2018.

ATTACHMENTS
Minutes of August 6, 2018
Minutes of August 7, 2018
Minutes of August 13, 2018
A Special Budget Meeting was held by the City Council of the City of Haltom City, Texas, on August 6, 2018, at 6:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor Pro Tem Dr. An Truong   Council Place 1 Jeannine Nunn
Council Place 2 Walter Grow   Council Place 3 Lin Thompson
Council Place 4 Brent Weast   Council Place 5 Bob Watkins
Council Place 6 Ricky Brown

Mayor David Averitt was absent.

Staff Present: Keith Lane, City Manager; Rex Phelps, Assistant City Manager; Art Camacho, City Secretary; Jennifer Fung, Finance Director, Cody Phillips, Police Chief, Perry Bynum, Fire Chief, and Greg Van Nieuwenhuize, Public Works Director.

CALL TO ORDER
Mayor Pro Tem Truong called the meeting to order at 6:03 p.m.

1. Discussion on proposed budget for FY 2018-19.

Finance Director Jennifer Fung presented a review of the budget calendar and the tax rate tables which included the effective tax rate and the rollback rate. A discussion was held regarding savings from unused salaries from different departments and their use and also the bond issuance and the impact of the tax rate upon citizens.

Police Chief Cody Phillips presented the FY2019 Police Department budget, which included statistics and data of police personnel and crimes in relation to neighboring cities. He also presented information regarding the need for more officers as the increase in population continues and the time and funding required for the decision package request for four officers.

Fire Chief Perry Bynum presented the FY2019 Fire Department budget, which included the assessment and request for three additional firefighter paramedics, which would reduce the overtime for the department. A discussion was held regarding the large fire truck (ladder truck), the time allocation for each truck, the NAFDA participation, and the staffing situation.

Chief Phillips was asked to address the situation of the different usages of police vehicles and their replacement status. Ms. Fung also answered questions regarding the effective tax rate and the availability of future budget workshops.

ADJOURNMENT
Mayor Pro Tem Truong adjourned the meeting at 7:48 p.m.

RESPECTFULLY SUBMITTED BY:        APPROVED BY:

Art Camacho, City Secretary               David Averitt, Mayor
A Special Town Hall Meeting was held by the City Council of the City of Haltom City, Texas, on August 7, 2018, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor Pro Tem Dr. An Truong
Council Place 1 Jeannine Nunn

Council Place 2 Walter Grow
Council Place 3 Lin Thompson

Council Place 4 Brent Weast
Council Place 5 Bob Watkins

Council Place 6 Ricky Brown

Mayor David Averitt was absent.

Staff Present: Keith Lane, City Manager; Rex Phelps, Assistant City Manager; Art Camacho, City Secretary; Jennifer Fung, Finance Director, Sidonna Foust, Customer Service Director, and Greg Van Nieuwenhuize, Public Works Director.

Mayor Pro Tem Truong called the Town Hall meeting to order at 7:03 p.m. and read the Title 9 – Offenses Against Public Order and Decency. Assistant City Manager Rex Phelps presented a PowerPoint regarding water losses over the last three years in gallon volume and revenue. He also presented information concerning the water and sewer payments, drainage fund revenues and expenses, and the five-year history concerning revenues and expenditures. City Manager Keith Lane presented information regarding the future water needs in Texas, particularly the DFW area, and the strategy taken by neighboring cities to help alleviate the costs. Jason Bethke, of Fathom, presented a PowerPoint that included the partnership update, containing the city goals, metering implementation, smart grid for water, contract, metering and AMI installation update, customer service update, project status, billing cycles, and portal update. A discussion was held regarding the credit card fees for utility payments.

Mayor Pro Tem Truong called forward the list of signed-in speakers:

1. Randy Kizer
2. Mary Hunter
3. Thomas Ybarra (did not come forward)
4. Susan Knarr
5. Annette Curry
6. Lillian Cuko
7. Tom O’Neal
8. Trae Fowler
9. Daren Hudson
10. Bob Hall
11. Theresa DePaul
12. Dorys Thornton
13. Melanie Montgomery
14. Sandy Webb
15. Jeannine Scheu
16. Stacey Corbin
17. Charles Schell
18. Robert Garcia
19. Ronnie Strasser
20. Sandy Hunter
21. Cody Gambill
22. Francis Lopez
In addition, Mayor Pro Tem Truong allowed Mike Gory and Tammy Gilliam to speak. The assorted comments given were complaints regarding their personal billing that included high volume rates and billing, billing date inconsistency, meter replacement, dissatisfied customer service, drainage fund charges, auto-pay procedures, water leaks in meter boxes, lack of citizen representation when Fathom was contracted, city-use water facilities, and the lack of donation fund access.

Mayor Pro Tem Truong thanked the citizens for attending and stated another meeting with the citizens will possibly be held soon.

**ADJOURNMENT**

Mayor Pro Tem Truong adjourned the meeting at 9:35 p.m.

RESPECTFULLY SUBMITTED BY: Art Camacho, City Secretary

APPROVED BY: David Averitt, Mayor
A Regular Meeting by the City Council of the City of Haltom City, Texas, was held on August 13, 2018, at 7:00 p.m. at City Hall, 5024 Broadway Avenue, Haltom City, Texas, with the following members present:

Mayor David Averitt       Mayor Pro Tem Dr. An Truong
Council Place 1 Jeannine Nunn    Council Place 2 Walter Grow
Council Place 3 Lin Thompson    Council Place 4 Brent Weast
Council Place 5 Bob Watkins    Council Place 6 Ricky Brown
Staff Present: Keith Lane, City Manager; Rex Phelps, Assistant City Manager; Wayne Olson, City Attorney; Art Camacho, City Secretary; Jennifer Fung, Finance Director; Cody Phillips, Police Chief; Glenna Batchelor, Planning and Community Development Director; Christi Pruitt, Parks and Recreation Director, Sidonna Foust, Customer Service Director; Toni Beckett, Human Resources and Risk Management Director, and Perry Bynum, Fire Chief.

CALL TO ORDER
Mayor Averitt called the Worksession to order at 6:05 p.m. Human Resources and Risk Management Director Toni Beckett presented her PowerPoint program that included employee compensation and benefits. A discussion was held regarding Public Works employees criteria and certification, along with possible raises and part-time worker raises. Christi Pruitt, Parks and Recreation Director, presented a PowerPoint that included a need for a Parks Supervisor, reclassifications, roof repair, irrigation problems, and equipment needed for the Senior Center.

EXECUTIVE SESSION
Chapter 551 of the Texas Government Code
As authorized by Section 551.071, the City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to seek legal advice from the City Attorney about any matters listed on the agenda, in addition to the following matters:
Consultation with the City Attorney pertaining to any matter in which the duty of the City Attorney under the Texas Disciplinary Rules of Professional Conduct which may conflict with the Open Meetings Act; including discussion of any item posted on the Agenda; to seek legal advice on open meetings, open records, code of ethics and conflicts of interest, city charter limitations, dissolution/restructuring of the Haltom City EDC, selection process for design/construction of Fire Station 3, external investigation concerning the Fire Department, and pending litigation and settlement offers for the following cases:
- Flynn v. Haltom City EDC
- James H. Watson v. City of Haltom City
- Ray Beshirs v. City of Haltom City
- Nicklaus Forrest v. City of Haltom City
- Amer Ozzie v. City of Haltom City

Section 551.072 – Deliberations about Real Property
Deliberation regarding the purchase, exchange, lease or value of real property and property owned or leased by the City and the EDC, including city buildings.

Mayor Averitt closed the Executive Session at 7:00 p.m. and called for a short recess.
CALL TO ORDER
Mayor Averitt called the meeting to order at 7:14 p.m.

INVOCATION/PLEDGE OF ALLEGIANCE
Council Member Bob Watkins requested Assistant City Manager Rex Phelps to give the Invocation and lead the Pledge of Allegiance and the Texas Flag Pledge.

PROCLAMATION – HC Girls Softball Teams – USSA World Series Champions. Parks and Recreation Director Christi Pruitt presented a Certificate of Recognition each to both the “Illicit” and “Bad Pitches” girls softball teams.

ANNOUNCEMENTS/EVENTS – City Secretary Art Camacho read the following:
- The HC Public Library lists the children, teen, and adult programs on the website.
- The HC Public Library is hosting its 10-year birthday party on September 4th.
- The Carson Street Closing will be closed for at least three to four months.
- Refresh BISD will be Saturday, Aug. 18th and pre-registration online is required.
- Buff Night is Friday, August 17th at Haltom High School.
- “Clear the Shelter” is Saturday, August 18th at the Animal Services Center.
- KHCB Article in the Crossroads for October 6th is not accepting electronic recycling.

Marilyn Ackman, of Atmos Energy, announced her retirement and introduced her replacement, Darwin Winfield.

REPORTS – Fire Department Update
1. Fire Chief Perry Bynum presented the fire department statistical data, prevention measures, and projects. A discussion was held regarding the hazardous condition no-fire information, emergency response times, and citizen-involvement groups.

REGULAR AGENDA
2. Minutes – Consideration and/or action regarding approval of the Minutes of the meeting of July 9, 2018 Meeting, the July 16, 2018 Joint Meeting, July 23, 2018 Meeting, and the July 30, 2018 Special Budget Meeting. Mayor Pro Tem Truong moved, seconded by Council Member Thompson, to approve the Minutes of July 9, 2018, July 16, 2018, July 23, 2018, and July 30, 2018. The vote was unanimous. Motion carried.

3. Property Tax Rate – Conduct a public hearing and consideration and/or action on a Record Vote for setting the Preliminary Tax Rate for the FY2019 budget. Finance Director Jennifer Fung presented the tax rate data for the rollback rate, current rate, and the effective tax rate. A discussion was held regarding an adequate tax rate to meet the budget needs and city progression. Mayor Averitt opened the Public Hearing at 7:44 p.m. Citizen Cody Gambill stated that he felt a tax rate is needed to meet the needs of the city, but that the Council should work also to cut unnecessary spending. No other citizen came forward. Mayor Averitt closed the Public Hearing at 7:46 p.m. Council Member Grow moved, seconded by Council Member Weast, to adopt the rollback tax rate of $0.689261/$100 – and to not go above this rate, in addition to having two public hearings – one for August 20, 2018 and August 27, 2018. The vote was unanimous. Motion carried.

4. CCPD Budget - Conduct a public hearing on the FY2019 Proposed budget and subsequent to the public hearing approve the FY2019 CCPD budget. Finance Director Jennifer Fung presented the information regarding the FY2019 Crime Control and Prevention District (CCPD) budget. Mayor Averitt opened the Public Hearing at 7:54 p.m. No one came forward. Mayor Averitt closed the Public Hearing at 7:55 p.m. Council Member Grow...
moved, seconded by Mayor Pro Tem Truong, to approve the FY2019 CCPD budget. The vote was unanimous. Motion carried.

5. Ordinance No. O-2018-026-03 – Issuance of GO Bonds 2018 – Consideration and/or action to approve the issuance of “City of Haltom City, Texas General Obligation Bonds, Series 2018” - First and Only Reading. Finance Director Jennifer Fung introduced Anthony Friedman, of SAMCO Capital Markets, who then presented the bond information regarding the previous process of the GO Bonds, the total bond package, and the bid proposal information. Mayor Pro Tem An Truong moved, seconded by Council Member Grow, to approve Ordinance No. O-2018-026-03 – Issuance of Haltom City, Texas General Obligation Bonds - Series 2018 – first and only reading. The vote was unanimous. Motion carried.

6. Ordinance No. O-2018-023-15 (CU-006-18) – Consideration and/or action on the application of Mohammed Thabata for approval of a Conditional Use Permit for tire and battery sales store uses and auto dealer – new and used in the “M-2” Heavy Industrial District located on Lot AR1, Block 1 of the ADCO Subdivision, being approximately 0.3333 acres on the west side of Denton Highway, locally known as 5711 Denton Highway. 1st Reading. Planning and Community Development Director Glenna Batchelor presented the ordinance and a discussion was held regarding the denial by the P & Z Commission, the size and location of the lot, area tire sales, and voting criteria for passage. Jordan Mosely came forward to answer questions for Mohammed Thabata. Mayor Averitt opened the Public Hearing at 8:22 p.m. and the following individuals came forward:
   1. Sherry Thompson – Stated the businesses down Belknap and 28th Street were more in need of remodeling and this business would help the local economy.
   2. Rhett Gum – Supported the requestor to begin the business.
   3. Cody Baggett – Stated there were too many tire shops within the area.
Mayor Averitt closed the Public Hearing at 8:24 p.m. A discussion was held regarding the voting needed for passage. Council Member Grow moved, seconded by Council Member Weast, to deny the denial by the Planning and Zoning Commission (approving Ordinance No. O-2018-023-15 – CU-006-018) and allow no auto sales on the property. The vote was unanimous. Motion carried.

7. Mutual Aid Agreements – Consideration and/or action regarding the approval of Resolution No. R-2018-007-05 - agreements for mutual aid fire protection and emergency medical services and Tarrant County Arson mutual aid agreement. Fire Chief Perry Bynum and Fire Marshal Dr. Fred Napp presented the agreements and a discussion was held regarding the benefits of mutual aid between cities. Council Member Nunn moved, seconded by Council Member Thompson, to approve Resolution No. R-2018-007-05 – approval for the agreements for mutual aid fire protection and emergency medical services and Tarrant County Arson mutual aid agreement. The vote was unanimous. Motion carried.

8. Charter Review Committee – Consideration and/or action regarding approval of Resolution No. R-2018-008-01 – establishing a Charter Review Committee. Council Member Thompson stated that after the Council’s last discussion, she would like to have the Council form a committee to review the City Charter in its entirety. A discussion was held regarding the timeline, number of charter committee members, and the posting of meetings. Mayor Pro Tem An Truong moved, seconded by Council Member Thompson, to approve Resolution No. R-2018-008-01 – establishing a Charter Review Committee. The vote was unanimous. Motion carried.
9. **Termination of EDC** – Consideration and/or action regarding approval of Resolution No. R-2018-012-01 - terminating the Haltom City Economic Development Corporation. Council Member Grow presented his reasons for the terminating of the EDC, which included the current lawsuit, erroneous political linkage, and the holding of properties available for sale. A discussion was held to provide for a longer deadline for termination, allowing the EDC members to work toward the dissolution, and have the ½ cent sales tax originally collected for the EDC removed from the current city sales tax. After another discussion, Mayor Averitt opened a Public Hearing on this item at 8:51 p.m. Trae Fowler came forward and commented on the citizen’s lack of choice for sales tax reduction in regard to the dissolving of the ½ cent EDC tax in the May 2016 Special Election and the current increases in water rates and property tax increases. Wesley Hart came forward also and commented on the number of Council members on the EDC and the value of the citizen members in assisting the EDC on decisions. Mayor Averitt closed the Public Hearing at 8:57 p.m. Council Member Grow moved, seconded by Mayor Pro Tem Truong, to approve Resolution No. R-2018-012-01 for the termination of the Haltom City Economic Development Corporation, set for October 1, 2018. Council Member Nunn – on an alternate motion – moved, seconded by Council Member Brown, to postpone the termination until May 2019. **On the alternate motion, Council Members Nunn, Brown, and Watkins voted aye. Mayor Pro Tem Truong and Council Members Grow, Thompson, and Weast voted nay. Motion denied.** On Council Member Grow’s original motion, Mayor Pro Tem Truong and Council Members Grow, Thompson, and Weast voted aye. Council Members Nunn, Brown, and Watkins voted nay. **Motion carried.** Mayor Averitt called for a recess at 9:10 and then for an Executive Session. The Council returned to Regular Session at 10:22 p.m.

**VISITORS/CITIZENS FORUM**

The following citizens came forward:

1. Don Cooper – Addressed Council on the Fathom water bill problems and asked for both the Council and citizens to work toward a peaceful solution.
2. Mark Webb – Deferred his speaking time to Sandy Webb, who complained about the billing her mother received from Fathom; in addition, she inquired of the possible use of city vehicles by Fathom employees and referenced the 2004 City Recall as a means to determine elected officials service time.
3. Kyle Smith – Expressed his displeasure with the Council and Fathom, the manner to rescind the contract, test requirements for water lines, and community leadership.
4. Mary Hunter – Stated the citizens protest will remain persistent, inquired of the metering of city facilities, and presented the Council with the possibility of a recall.
5. Stacey Corbin – Stated the Council didn’t vote intentionally to hurt the citizens, requested calibration test results for the new meters, requested access to funding utility, inquired of hydrant flushing, unmetered water usage, and water billing constraints.
6. Sandy Hunter – Deferred to Daren Hudson – Requested date of another Town Hall meeting, felt the Council was unfriendly toward citizens at the Town Hall meeting, stated the Council is held accountable and changes could be happening next May.
7. Will O’Dell – Stated elderly people were hurt the most by Fathom, Council was disrespectful to the citizens, and the Council needs to solve the problem.

10. **FUTURE AGENDA ITEMS**

Discussion on items to be placed on future agendas.

No new items were considered.
11. **Resignations of Board/Commissions/Committee Members** – Consider approval of the resignations of Board/Commission/Committee Members. There were no resignations.

12. **Appointment/Reappointment to Boards/Commissions/Committees** – Consider approval regarding appointments to Boards/Commissions/Committees. Council Member Brown appointed Ruby Labeau to the Beautification Board. *The vote was unanimous and the appointment approved.* Council Member Thompson requested transferring Chris Bethel from the Fire Services Board to the Planning and Zoning Commission. *The vote was unanimous and the transfer approved.* Mayor Averitt appointed Council Member Nunn as the Board Liaison to the Parks and Recreation Board. *The vote was unanimous and the appointment approved.*

**EXCUSED ABSENCE OF COUNCIL MEMBERS**

13. **Attendance Requirements** – Consideration regarding excused absences of Council Members according to Article III, Sec. 3.07 (a). There were no absences.

**RECONVENE TO REGULAR SESSION**

14. Take any action necessary as a result of the Executive Session. No action was taken.

**ADJOURNMENT**

Mayor Averitt adjourned the meeting at 10:52 p.m.

RESPECTFULLY SUBMITTED BY: _______________________

APPROVED BY: _______________________

____________________________  __________________ _____________

Art Camacho, City Secretary David Averitt, Mayor
BACKGROUND

Consideration and/or action on the application of Mohammed Thabata for approval of a Conditional Use Permit for tire and battery sales store uses in the “M-2” Heavy Industrial District located on Lot AR1, Block 1 of the ADCO Subdivision, being approximately 0.3333 acres on the west side of Denton Highway, locally known as 5711 Denton Highway.

The applicant, Mohammed Thabata, located at 5711 Denton Highway is requesting tire and battery sales store. In addition to the requested uses the applicant’s services will include car audio and window tint. These two uses are allowed by right.

The hours of operation will be Monday through Saturday from 9:00 am – 7:00 pm.

As part of the conditional use permit ordinance all services will be contained in the building. There will be no storage outside of any products.

FISCAL IMPACT

None.

RECOMMENDATION

On July 24, 2018, the Planning and Zoning commission recommended to deny ordinance No. O-2018-023-15 by a vote of 4-2-0.

On August 13, 2018, the City Council approved the ordinance No. O-2018-023 by a vote of 7-0-0.

ATTACHMENTS

Provided in the City Council packet of August 13, 2018.

ORDINANCE NO. O-2018-023-15

CASE NO. CU-006-18

AN ORDINANCE AMENDING ORDINANCE NO. O-2002-032-15, AS AMENDED, THE ZONING ORDINANCE OF THE CITY OF HALTOM CITY, TEXAS, BY APPROVING A CONDITIONAL USE PERMIT FOR TIRE AND BATTERY SALES STORE USES ON CERTAIN PROPERTY IN THE CITY OF HALTOM CITY, TEXAS; AND REVISING THE OFFICIAL ZONING MAP IN ACCORDANCE THERewith; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Haltom City heretofore adopted Ordinance No. O-2002-032-15, as amended, the Zoning Ordinance of the City of Haltom City, Texas, which Ordinance regulates and restricts the location and use of buildings, structures and land for trade, industry, residence and other purposes, and provides for the establishment of zoning districts of such number, shape and area as may be best suited to carry out these regulations; and

WHEREAS, in accordance with Section 39 of the Zoning Ordinance, the owner of property consisting of approximately 0.3333 acres of land located on Lot AR1, Block 1 of the ADCO Subdivision, locally known as 5711 Denton Highway (hereinafter-referenced as the “Property”), has filed an application for approval of a Conditional Use Permit for tire and battery sales store uses on said property; and

WHEREAS, the Planning and Zoning Commission of the City of Haltom City, Texas held a public hearing on July 24, 2018 and the City Council of the City of Haltom City, Texas
held a public hearing on August 13, 2018 with respect to the Conditional Use permit described herein; and

WHEREAS, the City has complied with all requirements of Chapter 211 of the Local Government Code, and all other laws dealing with notice, publication and procedural requirements for the approval of the Conditional Use Permit.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:

SECTION 1.

Ordinance No. O-2002-032-15, as amended, is hereby amended by approving a Conditional Use Permit for tire and battery sales store uses at the property consisting of approximately 0.3333 acres of land and being more fully described as Lot AR1, Block 1 of the ADCO Subdivision, locally known as 5711 Denton Highway.

SECTION 2.

The official zoning map of the City of Haltom City is hereby amended and the City Secretary is directed to revise the zoning map to reflect the Conditional Use Permit as set forth above.

SECTION 3.

The use of the Property described above shall be subject to the restrictions, terms and conditions set forth in Exhibit “A” Design Standards and Exhibit “B” Site Plan attached hereto and shall further be subject to all the applicable regulations contained in the Zoning Ordinance and all other applicable and pertinent ordinances of the City of Haltom City, Texas.
SECTION 4.

This Ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Haltom City, Texas (1998), as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed.

SECTION 5.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

SECTION 6.

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars ($2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 7.

All rights and remedies of the City of Haltom City, Texas, are expressly saved as to any and all violations of the provisions of Ordinance No. O-2002-032-15 or any ordinances
governing zoning that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 8.

The City Secretary of the City of Haltom City, Texas, is hereby directed to publish in the official newspaper of the City of Haltom City, Texas, the caption, Section 1, penalty clause, publication clause and effective date clause of this Ordinance one (1) time within ten (10) days after the first reading of this Ordinance as required by Section 10.01 of the Charter of the City of Haltom City, Texas.

SECTION 9.

This Ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.
PASSED AND APPROVED ON FIRST READING THIS _____ DAY OF 
______________________, 2018.

PASSED AND APPROVED ON SECOND READING THIS _____ DAY OF 
______________________, 2018.

__________________________________
Mayor
ATTEST:

__________________________________
City Secretary

EFFECTIVE: _____________________________

APPROVED AS TO FORM AND LEGALITY:

__________________________________
City Attorney
Exhibit "A"
Design Standards

1. Automobile tire and battery sales store uses are allowed.

2. Signage must be reviewed and permitted per the City’s sign ordinance for any attached signage on the front/east elevation. Existing signage on the north and/or south elevations must be removed or an application to the Sign Board of Appeals must be submitted for variance request.

3. The first fifteen feet (15’) of the required front yard setback, measured from the property line shall be landscaped with trees, grass, and shrubs.

4. No parking or display shall be allowed on unimproved surfaces.

5. The dumpster enclosure must be enclosed with a six foot (6’) tall solid fence with a swinging gate and maintained in good condition.

6. The owner and/or agent, if any, shall be jointly and severally responsible for installing and maintaining all screening and/or landscaping in a healthy, neat, orderly and live-growing condition, and replacing it when necessary.

7. The hours of operation shall be limited to 9:00AM to 7:00PM on Monday through Saturday.

8. All artificial light sources shall be shielded so as to prevent direct rays of light from crossing a zoning district boundary line.

9. Noise reducing equipment/tools shall be utilized.

10. No operation shall permit odors to be released which are detectable at the property line and which offensively affect the sense of smell.

11. No outside lift stations or outside auto repair operations are allowed.

12. All business will be conducted within a building.

13. All storage of goods and/or display will be wholly contained within a building.

14. Fire lane required of twenty-four foot (24’) must be marked and maintained.

15. Loading and unloading shall occur outside of the striped fire lane.
16. Loading and unloading zone must be distinct from drive lane. Portions of the drive lane are not included as part of the loading and unloading zone. Such space shall consist of a minimum area of ten feet (10’) by twenty-five feet (25’).

17. Commercial delivery vehicles limited to those able to maneuver on site and not back out or park on Denton Highway (i.e. no 18-wheeler tractor/trailers permitted)

18. Parking lot must be kept maintained and free of any damage.

19. Parking spaces must be marked and maintained to include curb stops.

20. No inoperable vehicles may be stored over twenty-four (24) hours unless inside an approved building.

21. No outside storage of vehicles is allowed overnight.

22. The exterior paint of the building shall be uniform for the entirety of the building.

23. The exterior of the building shall be well maintained and in good repair.

24. Outside storage of tire piles is prohibited. Tires must be stored inside a fully enclosed building and comply with the specification of the adopted fire codes.

25. The applicant shall have a tire recycling company routinely pick up unusable tires to ensure unusable tires are disposed of properly.

If there is any conflict between Exhibit "A" Design Standards and Exhibit "B" Site Plan the provisions in Exhibit "A" Design Standards shall control.
Exhibit 'B' Site Plan

ATA Trading
5711 Denton Hwy
Haltom City, Tx 76148
(469) 226-2170
ADCO Addition LOT B BLOCK 1

Property Line 80.33' feet

100' feet Parking

Property Line 180' feet
loading and unloading zone 53' x 36'

300 FEET

30' FOOT FIRELANE

60' FEET

45' feet

Property Line

30' building line

60' feet

Grass Area

Shrub

Shrub

Shrub

ENCORENT
25' WIDE

5711 HIGHWAY 377

Created by Paint X
Site Plan
AJA Trading
5711 Denton Hwy
Haltom City, Tx 76148
(817)522-2170
Adco Addition Lot B Block 1

BAY DOOR  BAY DOOR  BAY DOOR

DRIVEWAY

N

Created by: John X

Case No.
CITY COUNCIL MEMORANDUM

City Council Meeting: August 27, 2018
Department: Finance / Budget
Subject: Proposed FY2019 Budget
Ordinance No. O-2018-024-03

BACKGROUND

In accordance with applicable statutes and the City Charter, the City must conduct a public hearing to receive input on the proposed budget and any revisions to the current year’s budget.

FISCAL IMPACT

The proposed FY2019 budget totals $92,401,105 and includes a proposed property tax rate of $0.66818 per $100 of assessed value. The budget is balanced in compliance with the City Charter and applicable State statutes.

The attached budget ordinance reflects the proposed amounts for fiscal year 2019 budget and the revised budget for the current year. The City Council may still change any of the budget amounts until the budget is adopted. This is the first reading of the budget ordinance, the second reading and adoption of the budget are on September 10, 2018.

RECOMMENDATION

Staff recommends the Mayor open the public hearing, receive the public comment upon the proposed budget and close the public hearing. Staff further recommends the City Council approve the first reading of Ordinance No. O-2018-024-03, announce the second reading and adoption of the budget are scheduled on September 10, 2018.

ATTACHMENTS

Ordinance No. O-2018-024-03
ORDINANCE NO. O-2018-024-03

APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019, IN ACCORDANCE WITH THE CHARTER OF THE CITY OF HALTOM CITY, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THERewith; PROVIDING FOR PUBLIC HEARINGS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Manager of the City of Haltom City has submitted to the City Council a proposed budget of the revenues and the expenses of conducting the affairs thereof and providing a complete financial plan for fiscal year 2018-2019 and which said proposed budget has been compiled from detailed information obtain from the several departments, divisions, and offices of the city; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of a budget contained in the City Charter have been in all things complied with; and

WHEREAS, the first Public Hearing was held by the City Council of the City of Haltom City, Texas on the 27th day of August, 2018; and the second Public Hearing was held by the City Council of the City of Haltom City on the 10th day of September, 2018; and

WHEREAS, after a full and final consideration, the City Council is of the opinion that the budget should be approved and adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:

SECTION 1.

The budget of the Revenues of the City of Haltom City and the Expenses of conducting the affairs thereof for the ensuing Fiscal Year beginning October 1, 2018 and ending September 30, 2019, as modified by the City Council, be, and the same is, in all things, adopted and approved as the said City of Haltom City budget for the Fiscal Year beginning the first day of October, 2018, and ending the thirtieth day of September, 2019.

SECTION 2.

The sums below are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City government as established in the approved budget document, including the revised budgetary data for the fiscal year ending September 30, 2018.
SECTION 3.

A true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, shall be filed with the City Secretary. A copy of the budget, including the cover page, shall be posted on the City's website, along with the record vote of each member of the City Council as required by law. In addition, the City Manager is hereby directed to file or cause to be filed a true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, in the office of the County Clerk of Tarrant County, Texas, as required by law.

SECTION 4.

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Haltom City, Texas (1998), as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.
SECTION 5.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 6.

This ordinance shall be in full force and effect from and after its passage, and it is so ordained.

PASSED AND APPROVED ON FIRST READING THIS 27th DAY OF AUGUST 2018.

ATTEST:

___________________________   ___________________________
Art Camacho, City Secretary                      David Averitt, Mayor

PASSED AND APPROVED ON SECOND READING THIS 10th DAY OF SEPTEMBER 2018.

ATTEST:

_____________________________   ___________________________
Art Camacho, City Secretary                      David Averitt, Mayor

APPROVED AS TO FORM AND LEGALITY:

_________________________________
Wayne Olson, City Attorney
CITY COUNCIL MEMORANDUM

City Council Meeting: August 27, 2018
Department: Finance - Budget
Subject: Proposed FY2019 Tax Rate – Second Public Hearing, Tax Ordinance – First Reading

BACKGROUND

In accordance with Chapter 26 of the Texas Tax Code, the City Council must hold two (2) public hearings on a proposed tax rate that exceeds the effective tax rate.

At the August 13th City Council meeting, the City Council established a proposed maximum tax rate of $0.689261 per $100 of net taxable value. This exceeds the effective tax rate of $0.616560 per $100. The adopted rate for FY2018 was 0.66818 per $100 of net taxable value.

This preliminary tax rate is the same as the calculated rollback rate of $0.689261.

The proposed “maintenance and operations” (M&O) rate of $0.45340 is lower than the current year rate of $0.45518. With the proposed rate, the tax revenue will increase. This is intended to provide funding for the operation needs for FY2019.

The proposed “interest and sinking” (I&S) rate of $0.235861 is higher than the current year rate of $0.213. With the proposed rate, the tax revenue will increase. This increase is earmarked for payment of the principal and interest for FY2019.

This agenda item is the second public hearing of two (2) required public hearings. The first public hearing was conducted at the August 20th Council meeting. After tonight’s public hearing the city council will consider the first reading of the tax ordinance. The second reading and adoption of the final tax rate is scheduled on September 10th regular session.

FISCAL IMPACT

For the proposed FY2019 budget, the TAD estimated net taxable value is $2,145,251,779 as of July 20th. Applying the preliminary tax rate of $0.689261 yields a levy of $14,416,724. The portion of the levy estimated to be uncollectable is $369,660. Of the remaining collections, $9,483,407 would be allocable to maintenance and operations and $4,933,317 will be used for principal and interest payments on outstanding debt.
RECOMMENDATION

Staff recommends that the Mayor open the public hearing, take comment, close the public hearing and announce that first reading of the tax rate ordinance will occur tonight and second reading of the tax ordinance and record vote to adopt the tax rate will be conducted on September 10, 2018 at 7:00 pm in the City Hall Council Chambers.

Also, staff recommends that the City Council approve Ordinance No. O-2018-025-03 approving the FY2019 Proposed Tax Rate on the first reading. The following motion should be made:

I MOVE THAT THE PROPERTY TAX RATE BE INCREASED BY THE ADOPTION OF A TAX RATE OF $0.689261, WHICH IS EFFECTIVELY A 12.58% INCREASE IN THE TAX RATE.

ATTACHMENTS

Tax Rate Ordinance O-2018-025-03
ORDINANCE NO. O-2018-025-03

AN ORDINANCE APPROVING THE APPRAISAL ROLL; SETTING THE TAX RATE; LEVYING AND ASSESSING GENERAL AND SPECIAL AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF HALTOM CITY, TEXAS; APPORTIONING THE LEVIES FOR SPECIFIC PURPOSES; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Haltom City submitted a tax rate proposal to the City Council prior to the beginning of the fiscal year, and in said tax rate proposal set forth the estimated necessary tax rate required to provide adequate revenues for the general use and support of the Municipal Government of the City of Haltom City, Texas; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of an ad valorem tax rate have been complied with; and

WHEREAS, Public Hearings on the tax rate were held by the City Council of the City of Haltom City on the 20th day of August, 2018 and the 27th day of August, 2018;

WHEREAS, after a full and final consideration, the City Council is of the opinion that the tax rate and ad valorem tax appraisal roll should be approved and adopted; and

WHEREAS, the taxes have been levied in accordance with the adopted fiscal year 2019 budget as required by state law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:

SECTION 1.

The ad valorem tax appraisal roll and effective tax rate information as presented by the tax assessor for the tax year 2018, be and is hereby in all things approved and adopted.

SECTION 2.

There is hereby levied and assessed and there shall be collected for the tax year 2018 for the general use and support of the Municipal Government of the City of Haltom City, Texas, a total ad valorem tax of sixty-eight point nine-two-six-one cents ($0.689261) on each One Hundred Dollars ($100.00) of valuation of property - real and personal - within the corporate limits of the City of Haltom City, Texas, subject to taxation. The assessment ratio shall be One Hundred percent (100%).

SECTION 3.

The taxes collected shall be apportioned for the use as follows:

(a) To the Interest and Sinking Fund the sum of $0.235861 cents or an adequate amount necessary to fund all General Fund debt service for fiscal year 2019.

(b) To the General Fund for general municipal purposes the sum of $0.4534 cents for fiscal year 2019.
All monies collected are hereby apportioned and set apart for the specific purposes indicated and the funds where deposited shall be accounted for in such a manner as to readily show balances at any time.

SECTION 4.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE.

SECTION 5.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 8.71 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $0.

SECTION 6.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 7.

This ordinance shall be in full force and effect from and after its passage, and it is so ordained.

SECTION 8.

Ad valorem taxes for the year are due and payable on October 1, 2018 and shall become delinquent after January 31, 2019. A delinquent tax shall incur all penalty and interest authorized by state law, Section 33.01 of the Property Tax Code. Personal Property Taxes that remain delinquent on the 60th day after February 1, 2019, incur an additional penalty of 20% of the amount of the taxes, penalty and interest due, such additional penalty to defray the additional cost of collection as authorized in Section 33.11 of the Property Tax Code. All other taxes that remain delinquent on and after July 1, 2019, incur an additional penalty of 20% of the amount of the taxes, penalty and interest due, such additional penalty to defray the cost of collection as authorized in Section 6.30 of the Property Tax Code. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 9.
Taxes are payable at the office of the Tarrant County Tax Collector.

PASSED AND APPROVED ON FIRST READING THIS 27th DAY OF AUGUST 2018.

PASSED AND APPROVED ON SECOND READING THIS 10th DAY OF SEPTEMBER 2018.

_____________________________
David Averett, Mayor

ATTEST:

_____________________________
Art Camacho, City Secretary

APPROVED AS TO FORM AND LEGALITY:

_____________________________
Wayne Olson, City Attorney
CITY COUNCIL MEMORANDUM

City Council Meeting: August 27, 2018
Department: Finance
Subject: Audit Committee Appointments

BACKGROUND

Per the Council approved Audit Committee Policy, the members of the Audit Committee shall be selected by the City Council and serve for a period of one (1) year. In August 2017, Council Members Ricky Brown, Walter Grow and Jeannine Nunn were appointed to the Committee and Dr. An Truong was appointed as the alternate member. Their terms end on August 31, 2018.

The composition of the committee includes three (3) City Council members to serve as primary appointees and one (1) City Council member to serve as alternate as needed in the absence of one of the primary appointees. One of the primary appointees shall be appointed as Chairperson by the City Council or the Audit Committee.

Appointment of the Audit Committee is necessary at this time as the City’s outside audit firm, Pattillo, Brown and Hill, LLP will be performing the City’s annual audit for the fiscal year ended September 30, 2018 in October, November and December 2018. The Committee will meet with Pattillo, Brown and Hill in November 2018.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends City Council appoint the members of the Audit Committee for the period September 1, 2018 through August 31, 2019.
BACKGROUND

The City Council passed Resolution No. 2018-008-01 at the August 13, 2018 Council Meeting, creating a Charter Review Committee. The selection of members is covered in Section 2:

**SECTION 2.** The Charter Review Committee shall be composed of nine (9) members, one each appointed by the Mayor and City Council, and one (1) member by Council vote. All members must be residents of the City and must have resided within this City for twelve (12) consecutive months preceding their appointment. All members must be registered voters.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends the City Council follow Resolution No. R-2018-008-01 – SECTION 2 and vote to select one (1) member by Council vote.

ATTACHMENTS

Resolution No. R-2018-008-01
BACKGROUND

Conduct a public hearing and consider action on the application of Pedro Alvarado for approval of a replat creating Lot 2R1 out of the Forman Subdivision-Haltom City Lot 2N1/3 2 located in the “SF-1” Single Family Residential District containing approximately 0.1859 acres of land, locally known as 2324 Harris Lane.

The applicant proposes to create one residential lot. The primary purpose of this replat is to plat an existing lot done by metes and bounds of an existing tract which was platted. This is part of an originally platted lot that has been divided up into three lots. All three lots do appear to meet the ordinance. The two remaining tracts currently have residences on them. This lot does not. The property owner that owns the two lots south of this has submitted a letter stating she does not want to participate in the replat of the original lot.

FISCAL IMPACT

None

RECOMMENDATION

On August 14, 2018, the Planning and Zoning Commission recommended approval of P-009-18 by a vote of 6-0-0. Other than discretionary matters for the Council, the application is administratively complete and meets the requirements of the Subdivision Ordinance.

ATTACHMENT

P&Z Staff Report with Attachments
CITY COUNCIL MEMORANDUM

City Council Meeting: August 27, 2018
Department: Planning & Community Development
Subject: (P-0011-18 – Preliminary Plat)

3901 Old Denton Road

BACKGROUND

Conduct a public hearing and consider action on the application of Jerry Weakley for approval of a Preliminary Plat creating the Weakley Addition, Lot 1, Block 1, being all of a 0.710 acres tract of land out of the J. Matthews Survey, Abstract No. 1051, as described in deed of recorded in instrument No. D217261008, located in the M-1 Industrial District, locally known as 3901 Old Denton Road.

The applicant proposes to create one commercial lot. The primary purpose of this preliminary plat is to plat an existing lot out of an abstract. The property currently is vacant. The tract is 0.710 acres. Prior to the issuance of permits a plat needs to be recorded with Tarrant County.

FISCAL IMPACT

None

RECOMMENDATION

On August 14, 2018, the Planning and Zoning Commission recommended approval of P-0011-18 by a vote of 6-0-0. Other than discretionary matters for the Council, the application is administratively complete and meets the requirements of the Subdivision Ordinance.

ATTACHMENT

P&Z Staff Report with Attachments
BACKGROUND

Conduct a public hearing and consider action on the application of Jerry Weakley for approval of a Final Plat creating the Weakley Addition, Lot 1, Block 1, being all of a 0.710 acres tract of land out of the J. Matthews Survey, Abstract No. 1051, as described in deed of recorded in instrument No. D217261008, located in the M-1 Industrial District, locally known as 3901 Old Denton Road.

The applicant proposes to create one commercial lot. The primary purpose of this final plat is to plat an existing lot out of an abstract. The property currently is vacant. The tract is 0.710 acres. Prior to the issuance of permits a plat needs to be recorded with Tarrant County.

FISCAL IMPACT

None

RECOMMENDATION

On August 14, 2018, the Planning and Zoning Commission recommended approval of P-0012-18 by a vote of 6-0-0. Other than discretionary matters for the Council, the application is administratively complete and meets the requirements of the Subdivision Ordinance.

ATTACHMENT

P&Z Staff Report with Attachments
CITY COUNCIL MEMORANDUM

City Council Meeting:     August 27, 2018
Department:               City Secretary
Subject:                  Future Agenda Items

BACKGROUND

A Worksession has been requested for the following:
   1. Code Compliance
   2. Comprehensive Land Use Plan

FISCAL IMPACT

None.

RECOMMENDATION

Workshop on these items will be forthcoming and some information will be discussed during the Council budget meetings.

ATTACHMENTS

None.
CITY COUNCIL MEMORANDUM

City Council Meeting: August 27, 2018

Department: City Secretary

Subject: Boards/Commission/Committee Resignation of Members

BACKGROUND

The City Council will consider action regarding the resignations from Boards, Commissions, and Committees. Beautification Board Staff Liaison Christi Pruitt forwarded an email regarding board member Julie Barron’s inability to attend board meetings because of her work schedule. Ms. Barron serves in Place 8.

FISCAL IMPACT

None.

RECOMMENDATION

None.

ATTACHMENT

Email from Beautification Board Staff Liaison Christi Pruitt.
CITY COUNCIL MEMORANDUM

City Council Meeting: August 27, 2018
Department: City Secretary
Subject: Boards/Commissions/Committees
         Appointments/Reappointments

BACKGROUND

The City Council will consider action regarding the appointment/reappointment of board, 
commission, and committee members. Place One on the TIRZ Board expired December 

Appointments and/or reappointments that are due:

Mayor:       Public Arts Program Committee – One vacancy

CC Place 4: Fire – Vacant

CC Place 6: CCPD/Redlight – Current member Layla Caraway
            ZBA – Current member Debbie Hardin

CC Place 7: Beautification – Vacant
            CCPD/Redlight – Current member Patti Street
            Fire – Current member Sue Austin
            P&Z – Current member Suzette Teague

FISCAL IMPACT

None.

RECOMMENDATION

None.

ATTACHMENTS

Applications received: Jonathan Thomas, 2018; Elizabeth Dunbar, 2018; Larry 
Handschoh, 2018; Alaina Tellson, 2018; Colton Hudson, 2018; Layla Caraway 2018; Joy 
Dalton 2018; Eric Morris, 2018; Garrett Schleier, 2018; Betty Porter, 2018; Andrea 
Hudson, 2018; Alexandra Geltmeier, 2017; Matthew Schoonover, 2017; Gary Hilbert II, 
2017.