

# CITY OF HALTOM CITY

## FIRST AMENDMENT PARADE APPLICATION GUIDELINES

If you plan to organize a First Amendment Parade within the city limits of Haltom City, the following guidelines will assist you in that endeavor:

### 1) How do I know if I need a permit?

If the parade is to be conducted on a public street or property, and will require special traffic controls, a permit will be required.

If any part of the parade takes place on city property or right-of-way, or requires involvement of city personnel including the need for crowd control, a permit will be required.

If the parade involves the use of loudspeakers or amplifiers in a place that is not completely enclosed in a building, a permit will be required.

If the parade involves a fireworks display, a permit will be required.

### 2) What is involved in getting a permit?

Contact the Haltom City Police Department for a First Amendment Parade permit application.

Complete the application, attach all other necessary permits (i.e. health, electrical, etc.), along with the applicant's written agreement to indemnify the City of Haltom City against all claims of injury, and a copy of the receipt for the **\$40.00** non-refundable permit fee payable at the Haltom City Police Department Records window, and return to the Haltom City Police Department for processing. **An application for a first amendment parade with 25 or more persons must be filed not less than five working days prior to the date and time the parade is to begin. An application for a first amendment parade with 10 to 24 persons must be filed not less than 48 hours prior to the date and time the parade is to begin.**

If the parade requires the use of City streets or other property for an event, the applicant shall provide liability insurance in a reasonable amount, taking into consideration the number of people and the risk involved.

Once the application has cleared all appropriate City departments, the Chief of Police will either approve or disapprove the permit request. You will be notified in either instance.

Contact the Haltom City Police Department at (817) 222-7000 Monday through Friday, 8:00 a.m.-5:00 p.m. if you need any assistance.

**APPLICATION  
FIRST AMENDMENT PARADE PERMIT**

NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ DAYTIME PHONE # \_\_\_\_\_

NAME OF GROUP/ORGANIZATION ASSOCIATED WITH EVENT (IF ANY) \_\_\_\_\_

DATE OF PARADE \_\_\_\_\_ TIME OF COMMENCEMENT \_\_\_\_\_

START POINT \_\_\_\_\_

REQUESTED ROUTE \_\_\_\_\_

TERMINATION POINT \_\_\_\_\_

ESTIMATED # OF PERSONS PARTICIPATING \_\_\_\_\_

ESTIMATED # OF VEHICLES PARTICIPATING \_\_\_\_\_

BRIEFLY DESCRIBE HOW FIRST AMENDMENT (SPEECH, RELIGION, ETC) IS INVOLVED IN EVENT

**APPLICATION FOR A FIRST AMENDMENT PARADE PERMIT FOR 25 OR MORE PERSONS, OR FIVE OR MORE MOTOR VEHICLES, SHALL BE MADE NOT LESS THAN 5 ADMINISTRATIVE WORKING DAYS PRIOR TO THE DATE AND TIME OF THE COMMENCEMENT OF THE PARADE. APPLICATION FOR 10 TO 24 PERSONS SHALL BE MADE NOT LESS THAN 48 HOURS PRIOR TO THE TIME OF THE COMMENCEMENT OF THE PARADE.**

AUTHORIZED \_\_\_\_\_ DENIED \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

CODY PHILLIPS, CHIEF OF POLICE

**FIRST AMENDMENT PARADE PERMIT HOLDER**  
**INDEMNITY AGREEMENT**

First Amendment Parade Permit Holder, hereinafter referred to as "Permit Holder," agrees to protect, defend, indemnify and save the City and its officers and employees harmless from and against all claims, demands and causes of action of every kind and character, losses, costs, expenses, attorneys fees and damages of every kind and character, without limit and without regard to the cause or causes thereof, or the negligence of any party or parties, including the concurrent negligence of City or its officers and employees, except for such losses, costs, expenses and causes of actions that are occasioned by, or the result of, the sole negligence of City or its agents, servants, or employees, arising out of, or in connection with, the parade permitted herein.

Permit Holder shall, with regard to such special event, also indemnify, protect and save the City, its directors, officers and employees harmless against any and all cost or expense of whatever kind or nature, including costs of litigation, attorney fees and reasonable expenses in connection therewith, whether or not such loss, injury, or damage shall be valid or groundless, and Operator shall be bound and obligated to assume the defense thereof, including the settlement negotiations, and shall pay, liquidate, discharge and satisfy any and all settlements, judgments, awards or expenses resulting from, or arising out of, such injuries, death or damages without reimbursement from City. It is understood and agreed by Permit Holder that in case City, its officers, agents and employees, are made defendant in any suit or action, and Permit Holder fails or neglects to assume the defense thereof, after having been notified to do so by City, that City may compromise and settle or defend any such suit or action, and Permit Holder shall be bound and obligated to reimburse City for the amount expended by it in settling and compromising any such claim, or in the amount expended by City in paying any judgment rendered therein, together with all reasonable attorneys' fees incurred by City by reason of its defense or settlement of such claims.

SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

First Amendment Parade Permit Holder

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Signature

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Name (printed)

STATE OF TEXAS

COUNTY OF TARRANT

BEFORE ME, \_\_\_\_\_, on this day personally appeared \_\_\_\_\_, known to me, or proved to me on the oath of \_\_\_\_\_, to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Notary Public in and for the State of Texas