



CITY OF HALTOM CITY, TEXAS
4801 Haltom Rd. Haltom City, Texas, 76117, 817-222-7730

PERMANENT SIGN APPLICATION

PROPERTY ADDRESS: _____

Property Owner NAME Address City/State/Zip Telephone

Sign Contractor Address City/State/Zip Telephone

Type of Sign: ☐ Pylon/Pole {structural engineer or architectural drawings required if 25' or higher}
 ☐ Ground ☐ Monument ☐ Attached ☐ Other: _____
 ☐ Electronic Message Center {Variance Required, additional fees apply}
 ☐ Repair / Reface Only: Type _____

Work Includes: Electrical / Illumination ☐ Yes ☐ No Neon ☐ Yes ☐ No

Sign Material: ☐ Wood ☐ Aluminum ☐ Vinyl ☐ Plastic ☐ Masonry ☐ Other: _____

Site Survey: Show all dimensions, height and ground clearance, construction materials, location on the Building or property and distances from property lines, buildings, easements and other structures.

Photos and/or drawings: property, building and existing signs

TOTAL ESTIMATED COST of SIGN(s): _____

The estimated cost should include all construction, engineering and any electric.

Total square footage of sign including all surface area(s): _____

Total square footage of building FAÇADE is available for installation area for attached signs: (excluding windows & doors) : _____ **Maximum allowed for sign is 20%**

Description of work: Attach photos of building, property and proposed signage:

PERMIT FEE: _____ The fees covers the cost of city inspection following the on-site work.

**** Permits that MAY BE Required ****

Electrical Permit – Master electrician to obtain permit and register with the City

Applicant's Signature: _____ Date: _____