

PROCEDURES FOR MAP CHANGES

Letter of Map Amendment (LOMA):

- A. A property owner may apply to FEMA for a letter of map amendment (LOMA). Such a determination shall be based on a professional survey and/or the hydraulic computer model (HEC-2 or HEC-RAS) used by a professional engineer to define the SFHA.
 - i. Existing Structures – no portion of the existing structure or structures shall be below the adjacent ground elevation.
 - ii. Proposed Structures – construction of the proposed structure or structures shall **not** begin until FEMA issues a LOMA unless constructed in accordance with section 38-37 of Haltom City's Flood Protection and Prevention Ordinance.

Letter of Map Revision (LOMR):

- A. A property owner may apply to FEMA for a letter of map revision (LOMR) or letter of map revision based on fill (LOMR-F). Such a determination shall be based on a professional survey and the hydraulic computer model (HEC-2 or HEC-RAS) used by a professional engineer to define the SFHA. All supporting documentation shall be submitted to Haltom City prior to submission to FEMA for review and approval.
 - i. Existing Structures – the ground elevation of a property is determined to not be in accordance with the approved FIRM.
 - ii. Proposed Structures – property currently indicated in a SFHA could be removed from the SFHA through modifications of the floodplain as identified on the FIRM. The property owner shall **not** begin construction within the existing or proposed floodplain until FEMA issues a CLOMR or CLOMR-F. After ground modifications have been completed, the property owner shall apply to FEMA for a LOMR or LOMR-F. The property owner shall **not** begin any construction of any development in the existing or proposed floodplain until FEMA has issued the LOMR or LOMR-F.