



CITY OF
HALTOM
CITY

ANNUAL BUDGET
FISCAL YEAR 2020

Adopted Annual Budget Fiscal Year 2019-2020

AS APPROVED BY THE MAYOR AND CITY COUNCIL

In accordance with Texas Local Government Code 102.007

This budget will raise more total property taxes than last year's budget by \$732,832 or 8%, and of that amount \$139,314 is tax revenue to be raised from new property added to the tax roll this year.

The members of the governing body voted on the adoption of the budget as follows:

For: Mayor Pro Tem Lin Thompson
Councilmember Marian Hilliard
Councilmember Walter Grow
Councilmember Brent Weast
Councilmember Suzan Soule
Councilmember Ricky Brown
Councilmember Gaye Vanzant

Against: None

Present and not voting Mayor An Truong

Absent: None

Property Tax Rate Comparison

	<u>Fiscal Year 2019-2020</u>	<u>Fiscal Year 2018-2019</u>
Property Tax Rate	\$0.665760 / \$100	\$0.653000 / \$100
Effective Tax Rate	\$0.635110 / \$100	\$0.616560 / \$100
Effective M&O Rate	\$0.383077 / \$100	\$0.419815 / \$100
Rollback Tax Rate	\$0.665760 / \$100	\$0.689261 / \$100
Debt Tax Rate	\$0.252033 / \$100	\$0.230000 / \$100

Municipal Debt Obligation supported by property tax: \$6,187,254.

This document was prepared by the

FINANCE DEPARTMENT

**The Finance Department expresses its
appreciation to all City departments for
their assistance and cooperation**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Haltom City
Texas**

For the Fiscal Year Beginning

October 1, 2018

Christopher P. Morill

Executive Director

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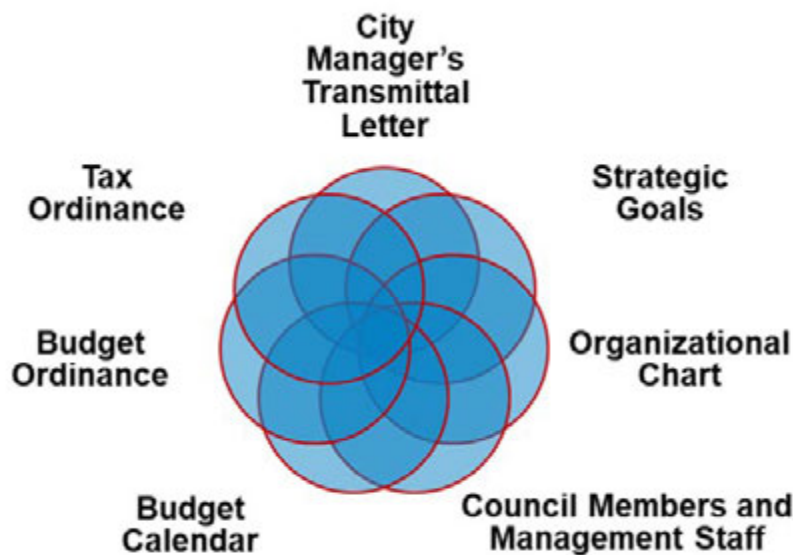
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Introduction



An introduction to the Annual Budget presented in a series of narrative documents designed to give the reader relevant information regarding the City's budget process and fiscal environment.





CITY OF HALTOM CITY

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October 1, 2019

Honorable Mayor Dr. An Truong and Members of the City Council,

I am pleased to present to you the Annual Budget for Fiscal Year 2020, which begins October 1, 2019 and ends September 30, 2020. The budget is one of the most important policy documents of the City and presents the operational and financial plan to accomplish the Council's short- and long-term goals for the upcoming fiscal year. The total FY2020 adopted budget revenues are \$79,085,490—and the total expenditures are \$93,113,972. In comparison with last year's revised budget, this budget represents an increase of \$712,867 (1%) in expenditures. This increase is largely due to the renovations planned for the Northeast Center and the Police Building.

This document represents many hours of review, assessment and discussions by staff and City Council. The essential task is to produce a balanced budget. Staff and City Council have attempted to address the City Council's long-term strategic goals through current budget action plans, while controlling increases in personnel and operation costs within the various funds.

The FY2020 budget represents conservative financial planning while also addressing increased demand for City services occurring over the past several years. The pressure on the budget to address operational needs and deferred maintenance issues continues. Our reserves are sufficient for the time being, but we must continue to operate in a responsible manner until the planned economic development positively impacts property values, utility consumption, and sales tax receipts.

Much work remains to be done to position the City to be competitive within the Dallas/Fort Worth Metroplex. Technology improvements, infrastructure improvements, and investments in human capital (employees), all compete for scarce resources within the public sector. The measure of our success is how we balance these needs and resources to create a better Haltom City for our citizens, business owners, and visitors.

MAJOR ISSUES AND PRIORITIES

Haltom City currently benefits from not only our proximity to Fort Worth, but also our vital location along the 820 and 121 corridors. This past year, the Fort Worth Metropolitan Statistical Area (MSA)—in which Haltom City is located—has seen a moderately expansive growth driven by commercial construction, retail sales, as well as services and transportation. Overall, the North Texas region has fared better than the nation in economic growth and expansion.

Priorities for the FY2020 focus on economic development, community revitalization, public/private partnerships, continuing a compensation plan for City employees, performance measurements, and capital improvements to include an infrastructure replacement plan.

Economic Development – Three major economic development projects for the City are the North East Loop 820 Corridor, the Belknap Corridor and Overall Community revitalization / redevelopment. Beginning in FY2019 and continuing in to FY2020, the City will experience approximately \$600 million in new growth through private sector investments. In FY2020, the City, with the help of a commercial marketing firm, will proactively pursue innovative solutions for development along the 820 corridor. Analyzing the needed goods and services for this area will help shape the identity of our community and provide a significant economic impact.

Community Revitalization / Redevelopment—Development plans for code enforcement and community beautification continue to be a priority to the City Council. As such, plans will be re-evaluated and formulated to encourage investments and enhance the attractiveness of the community for further revitalization and redevelopment. This initiative will require a significant investment in enhanced code enforcement operations, public space beautification, and owner-occupied home improvement assistance. These efforts have the goal of making our city a great place to live, visit, and conduct business.

Compensation – The Council’s first Long-term strategic goal is to “continue to build and maintain an empowered and loyal workforce.” The City’s investment in personnel is important. Beyond the cost of salaries and benefits, is the value of experience and knowledge inherent in a tenured workforce. The value of continued investment in the employees through training and continuing education cannot be minimized. There are no merit-based adjustments proposed for FY2020. However, there is a planned salary adjustment for all employees, as follows:

- For sworn employees, a 2.5% increase along with any scheduled step increases
- For non-sworn (general) employees, there will be a 2.5% increase for those in their current position over a year—or for those in their current position less than a year who are making less than \$50,000 annually

For the outlying years, the challenge will be to provide a competitive compensation package of salaries and benefits in order to attract and retain employees. Complicating this challenge is the evolving issues of unfunded pension costs, health insurance industry changes from Federal legislation, and other post-employment benefits.

Personnel Expenditures/Expenses—There are six added positions for FY2020: 1 firefighter, a sign technician, an environmental service technician, an environmental

service specialist, an equipment operator, and a parks maintenance worker. Additionally, there is a re-classification for the position of assistant city secretary. Other personnel increases are overtime for the Police and Fire Departments. The FY2020 budget also reflects changes to employee healthcare costs, the contribution rate for the employee retirement plan (TMRS), and an increase in retiree insurance reimbursements from \$200 to \$350 max per month.

Performance Measurement/Management – Perhaps the key issue in sustainability for the City in this fiscal year and the future entails measurement, management, and reporting. Enhanced measurement, management, and reporting are critical in gauging progress, measuring effectiveness, determining accountability, and guiding future budget planning and operations. Communicating these findings and measurements on an ongoing basis, is critical in ensuring the Council and public remain confident in the initiatives formulated to address current and future community needs and issues.

Infrastructure Maintenance – One long-term concern has been providing enough funding each year to maintain the City's existing and aging infrastructure – primarily streets. Many Cities are facing challenges with aging infrastructure and will be forced to absorb large reconstruction costs in the future if annual maintenance is not sufficient in the years following original road construction. The City Council allocated 3/8 of a cent of sales tax for streets since FY2017. The total revenues from Sales Tax dedicated to the Street Reconstruction Fund for FY2020 are in excess of \$3.2 million.

Capital Improvement Program – The long-term Capital Improvement Programs are construction projects that reflect prioritization regarding the scheduling of projects, the related cost of the projects, and the funding of the projects.

Capital Projects Funds	Vehicles /	Streets	Parks	Water & Sewer	Drainage	Total
Street Reconstruction		8,515,961				8,515,961
Capital Improvement			910,000			910,000
Capital Replacement	719,000					719,000
Water & Sewer Utility Projects				7,397,633		7,397,633
Water & Sewer Impact Fees						0
Drainage Capital Projects					1,795,609	1,795,609
Total Expenditures	\$ 719,000	\$ 8,515,961	\$ 910,000	\$ 7,397,633	\$ 1,795,609	\$ 19,338,203

Water and Sewer Rates – With no increase in fees from the City of Fort Worth, it is not necessary to raise the water and sewer rates. For FY2020, a Water/Sewer Rate Study will be conducted to determine where the rates should be and if there is need for a new rate structure. The rate study will give an idea of where rates need to be over the next five years to cover operational and capital improvement expenses.

Property Tax – One of the largest revenue sources for the City is the property tax. The estimated net certified tax rolls amount to over \$2.4 billion. Property tax revenue is expected to be approximately \$15.7 million—with \$9.8 million for General Fund, and \$5.9 million for Debt Service Fund. The proposed total property tax rate is \$0.6657—with \$0.4137 for General Fund (M&O), and \$0.2520 for Debt Service Fund (I&S). This represents an increase of \$0.0127 from the FY2019 rate of \$0.65300.

In November 2010, the voters approved \$21.2 million in capital projects with the clear understanding that an increase of \$.06 per \$100 taxable value may be necessary once the total bond issuance was complete. In November 2018, voters also approved \$7.8 million for parks, streets, and a new fire station. The FY2020 Debt Service Fund is set at \$0.25, which will provide about \$5.9 million of debt service payments.

Sales Tax – Sales tax is the largest revenue source for the City, with over \$10.5 million estimated for FY2020. For FY2020, the allocation will be 1.375% for General Fund, 0.375% for Streets, and 0.25% for Crime Control and Prevention District.

Reserves – In FY2002, the City Council adopted a Fund Balance Policy calling for Haltom City to achieve and maintain a 20% minimum fund balance. This fund balance is based on 20% of current year expenditures. For FY2020, the fund balance reserves for General Fund, Water and Sewer Fund, and Drainage Funds were set at 22%, 27% and 12% respectively. The challenge moving forward is to protect these balances while developing plans to replenish the Drainage Fund reserve balance to a minimum of 20%. The temporary draw down on the Drainage Fund balance is due to capital improvement projects. The General Fund reserve balance is projected to be better than the previous year with the increase of the property tax rate.

BUDGET SUMMARY

Expenditures for FY2020 total \$93,113,972. This represents an increase of \$712,867 (1%) compared to the FY2019 budget.

The adopted budget for FY2020 budget is presented as follows:

Fund	Revised Fiscal Year 2019	Adopted Fiscal Year 2020	Increase / (Decrease)
General Fund	\$32,038,204	\$32,229,984	\$191,780
Debt Service Fund	6,006,011	6,192,254	\$186,243
Economic Development Fund	973,590	879,590	(\$94,000)
Crime Control & Prevention District Fund	1,696,485	1,743,282	\$46,797
Oil and Gas Fund	457,488	156,239	(\$301,249)
Hotel/Motel Tax Fund	55,817	56,167	\$350
Court Security Fund	33,000	15,000	(\$18,000)
Court Technology Fund	43,500	38,350	(\$5,150)
Juvenile Case Manager Fund	49,500	49,000	(\$500)
Red Light Camera Fund	225,920	239,870	\$13,950
Grant Fund	112,500	116,125	\$3,625
PEG Fund	50,000	0	(\$50,000)
Fire Donation Fund	10,000	5,500	(\$4,500)
Library Donation Fund	29,600	57,138	\$27,538
Police Forfeiture Fund	18,000	18,000	\$0
Park Donation Fund	68,500	52,650	(\$15,850)
Park Dedication Fund	128,576	121,750	(\$6,826)
Safe Pathways Fund	0	0	\$0
Animal Shelter Fund	5,000	55,000	\$50,000
Police Donation Fund	47,500	47,500	\$0
Police CART Fund	5,000	5,000	\$0
Street Reconstruction Fund	8,083,500	8,515,961	\$432,461
Capital Improvement Fund	8,375,000	910,000	(\$7,465,000)
Capital Replacement Fund	573,000	719,000	\$146,000
Street Assessments Fund	0	0	\$0
Water & Sewer Fund	24,903,725	28,980,968	\$4,077,243
Water & Sewer Utility Projects Fund	4,799,500	7,397,633	\$2,598,133
Water and Sewer Impact Fees Fund	250,000	0	(\$250,000)
Drainage Utility Fund	2,317,189	2,716,402	\$399,213
Drainage Capital Projects Fund	1,045,000	1,795,609	\$750,609
Total All Funds	\$92,401,105	\$93,113,972	\$712,867

CONCLUSION

In uncertain economic times, it is critical that the FY2020 budget continues to provide for a sound financial plan, reflects the priorities and policies of the City Council, and provides the citizens of Haltom City with quality municipal services. We commit our best efforts to the Mayor and City Council to ensure that the needs of our customers are met or exceeded.

On behalf of the staff, I would like to thank the Mayor and City Council for providing the leadership, policy and direction in formulating this budget. Special thanks and appreciation are extended to all the employees who worked very hard to both prepare and present the FY2020 Budget.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'KL' with a stylized flourish.

Keith Lane
City Manager

STRATEGIC GOALS

Vision Statement

Create a safe, diverse and vibrant community where people choose to live, work and play.

Mission Statement

To provide quality services to all members of the community.

Council's Long-Term Strategic Goals

- Economic Development: Pursue the current “Commercial and Retail Development Plan”—concentrating efforts on the 820, Belknap, and 121 Corridors.
- Continue to pursue Public/Private and Public/Public partnerships that make city functions more efficient and cost effective.
- Build and maintain partnerships with the non-profit sector to further advance the revitalization and beautification efforts of the City.
- Continue to build and maintain a “Relationships-Driven Culture”, while utilizing the Employee Compensation Fund and current market surveys to attract and retain high-quality staff.
- Continue to emphasize, promote, and support safety and security within our community.
- Utilize Performance Measurement and Management—along with Staff Execution and Planning—to accomplish the City Council’s mission to provide quality services to all members of the community, while practicing fiscal responsibility.
- Identify and implement an infrastructure replacement plan for the Law Enforcement Center, City Hall, and Senior Center.

Along with the Council’s Strategic Goals, the FY 2019-2020 Proposed Budget represents recommendations from your budget team and department directors.

Council's Policy on Strategic Planning

Staff is to take a proactive approach to long-term strategic planning that is consistent with the Council’s Vision and short- and long-term strategic goals

Values Statements

- Dependable: willing to commit and follow through
- Ethical: conforming to acceptable moral principles
- Responsive: conscientiously addressing the needs of constituents
- Respectful: considerate of others
- Accountable: taking responsibility for actions

Council Policy on Leadership

Leadership is the personal accountability of City Council, Boards & Commissions and all City employees who are hereby empowered to:

1. Communicate effectively in all directions.
2. Consciously build trust and high esteem.
3. Establish and maintain the highest standards of ethics and good work.

Council's Fiscal Policy

To manage all revenue and expenditures for the greatest value for the community as a whole and to openly communicate financial policy and results to citizens and businesses.

 FISCAL YEAR 2020 GOALS MATRIX				
	Economic Development	Organizational Development	Community Development	Quality of Life
Administration	✓	✓	✓	✓
City Secretary	✓	✓		
City Council	✓	✓	✓	✓
Finance	✓	✓		
Human Resources		✓		
Planning & Community Services	✓	✓	✓	✓
Information Technology & HCTV	✓	✓	✓	✓
Fleet Service		✓		
Building Maintenance		✓	✓	
Police		✓	✓	✓
Fire		✓		✓
Municipal Court		✓		✓
Street / Drainage	✓	✓		✓
Parks & Recreation	✓	✓	✓	✓
Library		✓	✓	✓
Water and Sewer	✓	✓		✓
Drainage Utility	✓	✓		✓
Economic Development	✓	✓	✓	✓

ORGANIZATION CHART FISCAL YEAR 2020



MANAGEMENT STAFF

City Manager

Keith Lane

Assistant City Manager

Rex Phelps

City Secretary

Art Camacho

Director of Finance

Sidonna Foust

Fire Chief

Brian Jacobs

Director of Human Resources &
Risk Management

Toni Beckett

Municipal Judge

Lorraine Irby

Director of Library Services

Lesly Smith

Director of Parks & Recreation

Christi Pruitt

Director of Planning &
Community Development

Glenna Batchelor

Police Chief

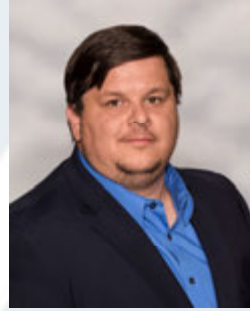
Cody Phillips

Director of Public Works

Gregory Van Nieuwenhuize



An Truong
Mayor



Brent Weast
Place 4



Marian Hilliard
Place 1



Susan Soule
Place 5



Walter Grow
Place 2



Ricky Brown
Place 6



Lin Thompson
Place 3



Gaye Vanzant
Place 7

BUDGET CALENDAR			
DATE	DONE BY	TYPE	TASK/ACTION
DEPARTMENT'S BUDGET (March - May)			
March 21	All Depts	Meeting	Budget Planning Meeting - City Manager presents budget goals and expectations followed by budget preparation instructions from Finance Department and distribution of budget files and forms.
April 4	All Depts	Deadline	Personnel request due to Human Resources Department
April 18	All Depts	Deadline	Capital requests due to Finance Department Fleet requests due to Fleet Division IT requests due to IT Department
April 30	All Depts	Deadline	Division budgets, Decision Packages, Rate Change Recommendations and Revenue Estimates due to Finance
May 31	Finance	Deadline	City Manager's Working Copy due. A working draft of the line item budget with Fund Summaries and Decision Packages are provided to the City Manager.
CITY MANAGER'S BUDGET (June & July)			
June	Finance	Meetings	Budget reviews with City Manager (Strategic Planning w/ Mayor & City Council)
June, July	All Depts	Meetings	Budget reviews with departments (Directors)
July 8	Finance	Publish	Publish Notice of Public Hearing for CCPD Budget. This hearing will be held by the CCPD Board (7/25/19 Meeting). The proposed CCPD Budget is filed with the City Secretary for review and inspection by the general public.
CITY COUNCIL'S BUDGET (July to September)			
July 22	Council	Deadline	Budget Proposal - Proposed budget is formally presented by the City Manager to the City Council for review prior to the first budget workshop.
July 25	TAD	Tax	Receive certified tax roll from TAD.
July 23	CCPD	Meeting	CCPD Public Hearing - The CCPD conducts a public hearing on the proposed budget. The Board will adopt the budget after the hearing and forward it to the City Council for consideration.
July 29	Council	Work Session	Budget Workshop - The Proposed Budget is reviewed by the City Council. City Council will schedule additional Budget Workshops as needed.
August 12	Council	Meeting	At Regular Council Meeting, the City Council will discuss the tax rate needed to support the Proposed Budget . If the Proposed tax rate will raise more revenue than the preceding year, the Council must vote on the proposed tax rate and schedule a Public Hearing . CCPD Public Hearing - City Council conducts a public hearing to approve or reject the CCPD Proposed Budget. If rejected, the Council and CCPD Board must meet together to amend and approve the budget before the beginning of the fiscal year.
August 19	Council	Meeting	At Regular Council Meeting, the Council will conduct the first required Public Hearing on the proposed property tax rate.
August 26	Council	Meeting	At a Special Council Meeting, the Council will conduct the second required Public Hearing on the proposed property tax rate. A Public Hearing on the Proposed Budget per LGC 102.006 and Sec 5.02 of the City Charter is conducted. This Public Hearing is for the City Budget and the CCPD Budget. First reading of the Budget Appropriations, Tax Rate, and other Rate Ordinances. Council must schedule and announce a meeting to adopt the tax rate no less than three and no more than fourteen days from this date.
September 9	Council	Meeting	At regular Council Meeting, the Council will conduct the second reading/ approval of the Budget Appropriations, Tax Rate Ordinance and other Rate Ordinances . The Council must by state law adopt the Budget Appropriations Ordinance first, then the Tax Rate Ordinance . This must occur no sooner than three and no more than fourteen days from the August 26 meeting. Other documents to be approved include: - Authorized signatures designated. - Investment policy approved. - Fee Schedule approved.
IMPLEMENTATION (October - September)			
October 1	All Depts	Deadline	New fiscal year budget begins
December 6	Finance	Deadline	Final budget document due to Government Finance Officers Association
January 6	Finance	Deadline	Final budget document printed and distributed

ORDINANCE NO. O-2019-019-03

APPROPRIATION ORDINANCE

AN ORDINANCE ADOPTING A BUDGET FOR THE ENSUING FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, IN ACCORDANCE WITH THE CHARTER OF THE CITY OF HALTOM CITY, TEXAS; APPROPRIATING THE VARIOUS AMOUNTS THEREOF, AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH; PROVIDING FOR PUBLIC HEARINGS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Haltom City is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Manager of the City of Haltom City has submitted to the City Council a proposed budget of the revenues and the expenses of conducting the affairs thereof and providing a complete financial plan for fiscal year 2019-2020 and which said proposed budget has been compiled from detailed information obtain from the several departments, divisions, and offices of the city; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of a budget contained in the City Charter have been in all things complied with; and

WHEREAS, the first Public Hearing was held by the City Council of the City of Haltom City, Texas on the 26th day of August, 2019; and the second Public Hearing was held by the City Council of the City of Haltom City on the 9th day of September, 2019; and

WHEREAS, after a full and final consideration, the City Council is of the opinion that the budget should be approved and adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:

SECTION 1.

The budget of the Revenues of the City of Haltom City and the Expenses of conducting the affairs thereof for the ensuing Fiscal Year beginning October 1, 2019 and ending September 30, 2020, as modified by the City Council, be, and the same is, in all things, adopted and approved as the said City of Haltom City budget for the Fiscal Year beginning the first day of October, 2019, and ending the thirtieth day of September, 2020.

SECTION 2.

The sums below are hereby appropriated from the respective funds for the payment of expenditures on behalf of the City government as established in the approved budget document, including the revised budgetary data for the fiscal year ending September 30, 2019.

Fund	Revised Fiscal Year 2019	Fiscal Year 2020
General Fund	\$32,038,204	\$32,229,984
Debt Service Fund	\$6,006,011	\$6,192,254
Economic Development Fund	\$973,590	\$879,590
Crime Control & Prevention District Fund	\$1,696,485	\$1,743,282
Oil and Gas Fund	\$457,488	\$156,239
Hotel/Motel Tax Fund	\$55,817	\$56,167
Court Security Fund	\$33,000	\$15,000
Court Technology Fund	\$43,500	\$38,350
Juvenile Case Manager Fund	\$49,500	\$49,000
Red Light Camera Fund	\$225,920	\$239,870
Grant Fund	\$112,500	\$116,125
PEG Fund	\$50,000	\$0
Fire Donation Fund	\$10,000	\$5,500
Library Donation Fund	\$29,600	\$57,138
Police Forfeiture Fund	\$18,000	\$18,000
Park Donation Fund	\$68,500	\$52,650
Park Dedication Fund	\$128,576	\$121,750
Safe Pathways Fund	\$0	\$0
Animal Shelter Fund	\$5,000	\$55,000
Police Donation Fund	\$47,500	\$47,500
Police CART Fund	\$5,000	\$5,000
Street Reconstruction Fund	\$8,083,500	\$8,515,961
Capital Projects Fund	\$8,375,000	\$910,000
Capital Replacement Fund	\$573,000	\$719,000
Street Assessments Fund	\$0	\$0
Water & Sewer Fund	\$24,903,725	\$28,980,968
Water & Sewer Utility Projects Fund	\$4,799,500	\$7,397,633
Water and Sewer Impact Fees Fund	\$250,000	\$0
Drainage Utility Fund	\$2,317,189	\$2,716,402
Drainage Capital Projects Fund	\$1,045,000	\$1,795,609
Total	\$92,401,105	\$93,113,972

SECTION 3.

A true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, shall be filed with the City Secretary. A copy of the budget, including the cover page, shall be posted on the City's website, along with the record vote of each member of the City Council as required by law. In addition, the City Manager is hereby directed to file or cause to be filed a true and correct copy of this ordinance along with the approved budget attached hereto, and any amendments thereto, in the office of the County Clerk of Tarrant County, Texas, as required by law.

SECTION 4.

This ordinance shall be cumulative of all provisions of ordinances and of the Code of Ordinances of the City of Haltom City, Texas (1998), as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the

conflicting provisions of such ordinances and such Code are hereby repealed.

SECTION 5.


It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

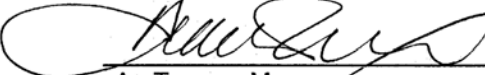
SECTION 6.

This ordinance shall be in full force and effect from and after its passage, and it is so ordained.

PASSED AND APPROVED ON FIRST READING THIS 26th DAY OF AUGUST 2019.

ATTEST:

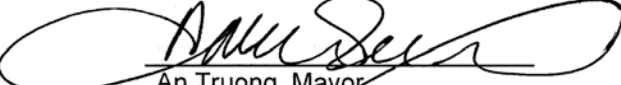

Art Camacho, City Secretary


An Truong, Mayor

PASSED AND APPROVED ON SECOND READING THIS 9th DAY OF SEPTEMBER 2019.

ATTEST:


Art Camacho, City Secretary


An Truong, Mayor

APPROVED AS TO FORM AND LEGALITY:


Wayne Olson, City Attorney



ORDINANCE NO. O-2019-020-03

AN ORDINANCE APPROVING THE APPRAISAL ROLL; SETTING THE TAX RATE; LEVYING AND ASSESSING GENERAL AND SPECIAL AD VALOREM TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF HALTOM CITY, TEXAS; APPORTIONING THE LEVIES FOR SPECIFIC PURPOSES; PROVIDING A SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Manager of the City of Haltom City submitted a tax rate proposal to the City Council prior to the beginning of the fiscal year, and in said tax rate proposal set forth the estimated necessary tax rate required to provide adequate revenues for the general use and support of the Municipal Government of the City of Haltom City, Texas; and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of an ad valorem tax rate have been complied with; and

WHEREAS, Public Hearings on the tax rate were held by the City Council of the City of Haltom City on the 19th day of August 2019 and the 26th day of August 2019;

WHEREAS, after a full and final consideration, the City Council is of the opinion that the tax rate and ad valorem tax appraisal roll should be approved and adopted; and

WHEREAS, the taxes have been levied in accordance with the adopted fiscal year 2020 budget as required by state law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HALTOM CITY, TEXAS, THAT:

SECTION 1.

The ad valorem tax appraisal roll and effective tax rate information as presented by the tax assessor for the tax year 2019, be and is hereby in all things approved and adopted.

SECTION 2.

There is hereby levied and assessed and there shall be collected for the tax year 2019 for the general use and support of the Municipal Government of the City of Haltom City, Texas, a total ad valorem tax of point sixty-six five seven six cents (\$0.66576) on each One Hundred Dollars (\$100.00) of valuation of property - real and personal - within the corporate limits of the City of Haltom City, Texas, subject to taxation. The assessment ratio shall be One Hundred percent (100%).

SECTION 3.

The taxes collected shall be apportioned for the use as follows:

- (a) To the Interest and Sinking Fund the sum of twenty-five two zero three three cents (\$0.252033) or an adequate amount necessary to fund all General Fund debt service for fiscal year 2020.
- (b) To the General Fund for general municipal purposes the sum of point forty-one three seven two seven cents (\$0.413727) for fiscal year 2020.

All monies collected are hereby apportioned and set apart for the specific purposes indicated and the funds where deposited shall be accounted for in such a manner as to readily show balances at any time.

SECTION 4.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

SECTION 5.

THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3 PERCENT BUT WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$9.72.

SECTION 6.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 7.

This ordinance shall be in full force and effect from and after its passage, and it is so ordained.

SECTION 8.

Ad valorem taxes for the year are due and payable on October 1, 2019 and shall become delinquent after January 31, 2020. A delinquent tax shall incur all penalty and interest authorized by state law, Section 33.01 of the Property Tax Code. Personal Property Taxes that remain delinquent on the 60th day after February 1, 2020, incur an additional penalty of 20% of the amount of the taxes, penalty and interest due, such additional penalty to defray the additional cost of collection as authorized in Section 33.11 of the Property Tax Code. All other taxes that remain delinquent on and after July 1, 2020, incur an additional penalty of 20% of the amount of the taxes, penalty and interest due, such additional penalty to defray the cost of collection as authorized in Section 6.30 of the Property Tax Code. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 9.

Taxes are payable at the office of the Tarrant County Tax Collector.

PASSED AND APPROVED ON FIRST READING THIS 26th DAY OF AUGUST 2019.


PASSED AND APPROVED ON SECOND READING THIS 9th DAY OF SEPTEMBER 2019.

ATTEST:


Art Camacho, City Secretary

APPROVED AS TO FORM AND LEGALITY:


Wayne Olson, City Attorney

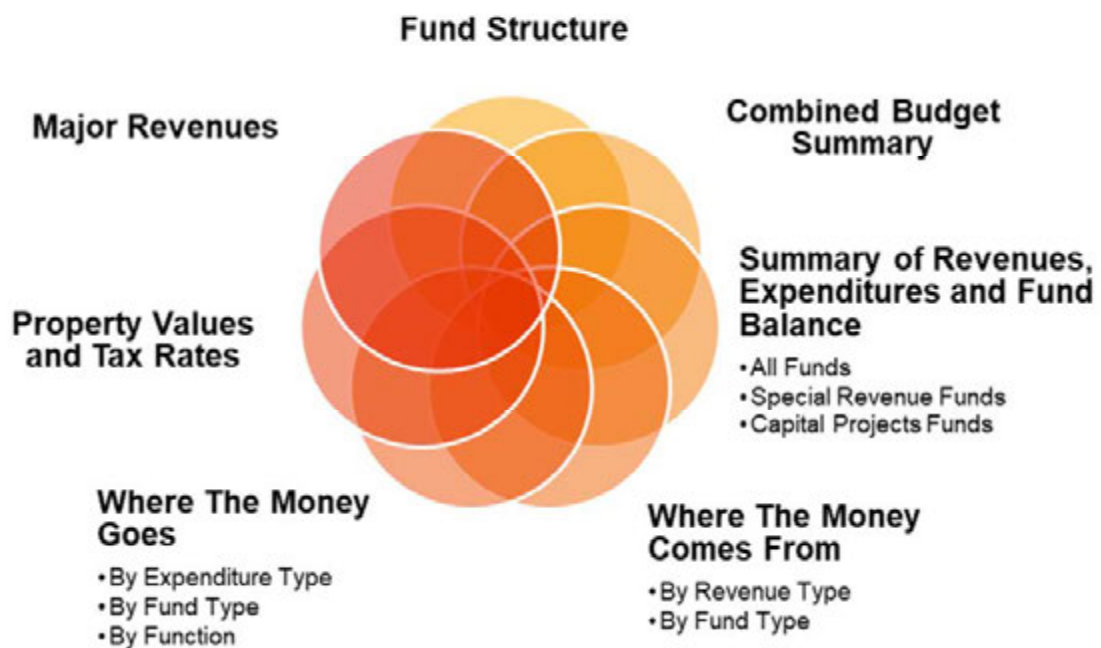

An Truong, Mayor



Budget Overview

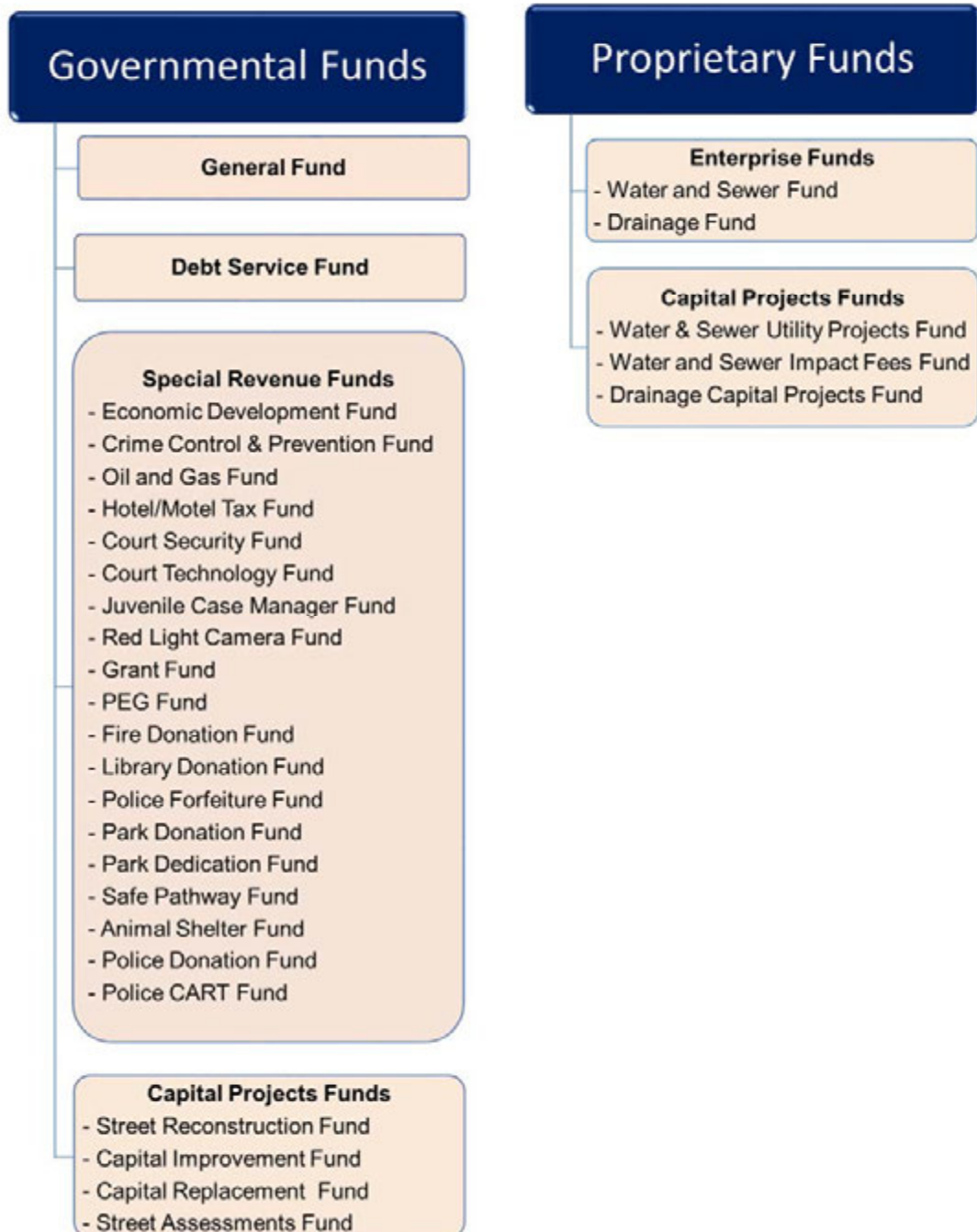


An overview of the annual budget presented in a series of tables, charts and graphs designed to give readers an overall general understanding of the budget.



FUND STRUCTURE

Accounts are organized on the basis of fund and each fund is considered to be a separate accounting entity. All funds, both governmental and proprietary, are subject to appropriation. Fund descriptions are detailed on the divider pages preceding each section.



CONSOLIDATED SUMMARY OF ALL FUNDS

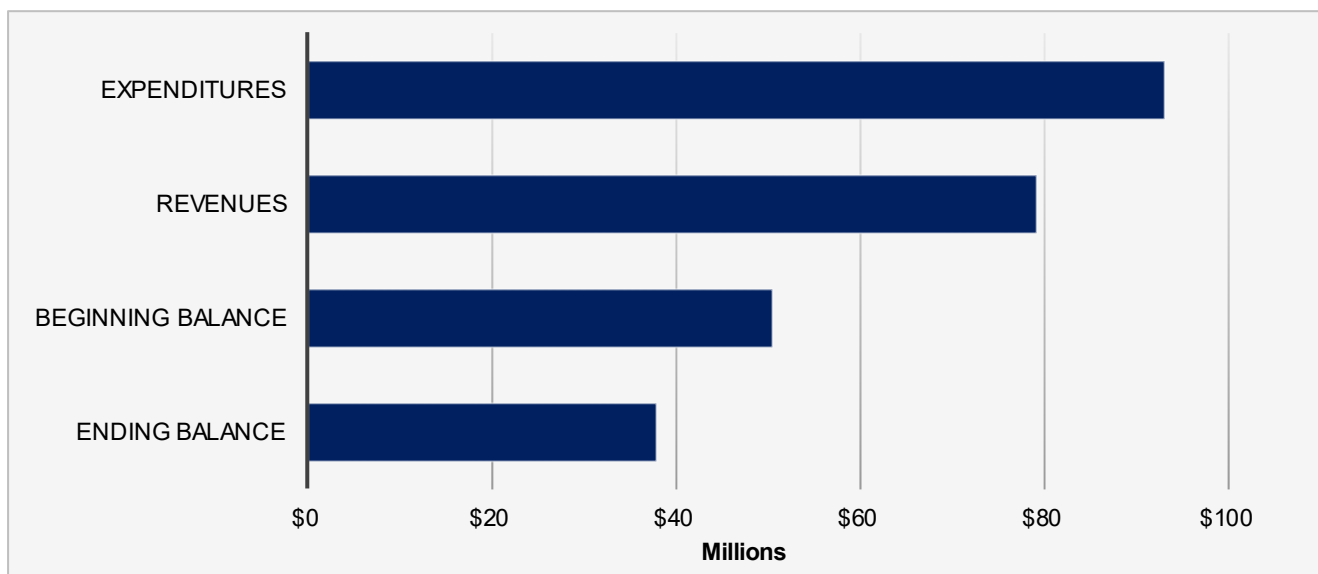
Fund No.	Fund Title	Estimated Fund Balance 10/1/2019	Interest & Operating Revenues	Inter-Fund Transfers In	Total Revenues [Sources]
01	General Fund	\$7,931,486	\$28,846,446	\$2,550,200	\$31,396,646
05	Debt Service Fund	347,251	6,036,015	156,239	6,192,254
11	Economic Development Fund	1,233,023	1,405,000	-	1,405,000
12	Crime Control & Prevention District Fu	1,424,472	2,068,076	-	2,068,076
13	Oil and Gas Fund	1,659,644	315,000	-	315,000
14	Hotel/Motel Tax Fund	110,987	48,000	-	48,000
15	Court Security Fund	80,141	17,500	-	17,500
16	Court Technology Fund	31,550	21,000	-	21,000
17	Juvenile Case Manager Fund	111,271	29,500	-	29,500
18	Red Light Camera Fund	370,897	3,000	-	3,000
19	Grant Fund	200,757	94,500	-	94,500
20	PEG Fund	344,118	66,000	-	66,000
21	Fire Donation Fund	1,385	6,550	-	6,550
22	Library Donation Fund	235,327	33,300	-	33,300
23	Police Forfeiture Fund	66,148	19,500	-	19,500
24	Park Donation Fund	47,489	48,650	-	48,650
25	Park Dedication Fund	121,772	3,500	-	3,500
26	Safe Pathways Fund	66,524	2,250	-	2,250
27	Animal Shelter Fund	69,786	7,000	-	7,000
28	Police Donation Fund	60,112	40,700	-	40,700
29	Police CART Fund	5,511	120	-	120
31	Street Reconstruction Fund	14,467,498	3,250,000	-	3,250,000
32	Capital Improvement Fund	2,660,343	70,000	-	70,000
35	Capital Replacement Fund	755,844	750,000	-	750,000
39	Street Assessments Fund	23,980	400	-	400
41	Water & Sewer Fund	11,687,396	22,634,410	-	22,634,410
42	Water & Sewer Utility Projects Fund	3,218,730	120,000	7,397,633	7,517,633
44	Water and Sewer Impact Fees Fund	1,394,579	270,000	-	270,000
45	Drainage Utility Fund	813,466	1,845,000	-	1,845,000
46	Drainage Capital Projects Fund	888,582	25,000	905,000	930,000
Total		50,430,067	68,076,417	11,009,072	79,085,490

This schedule provides an overall view of the fiscal status for all of the funds utilized by City of Haltom City. One can see at a glance the fund balance estimated for both the beginning and end of the fiscal year in addition to the total amounts of fund sources and uses. More detailed information for each fund is provided in a separate section of this document. See the table of contents for the corresponding page.

Revenues are from a variety of sources such as taxes, fees, fines, utility sales and internal transfers. Operating expenditures are generally represented as payments for consumable supplies, services, salaries and other items related to the ongoing operations of each fund. Capital Outlay is composed of equipment purchases, facility and infrastructure construction or major renovations. Infrastructure generally refers to streets, water utilities, sewer utilities, and drainage utilities. Non-cash items, such as depreciation, are included in the expenses, listed in adjustment column, and added back in the fund balance.

Most funds are experiencing planned draw-downs of fund balance due to expenditures/expenses higher than revenues. This structural imbalance should be corrected in order to achieve financial stability and sustainability.

<u>Debt Service & Operating Expenditures</u>	<u>Capital Outlay</u>	<u>Inter-Fund Transfers Out</u>	<u>Total Expenditures [Uses]</u>	<u>Depreciation/ Adjustments</u>	<u>Estimated Surplus/Deficit FY2020</u>	<u>Estimated Fund Balance 9/30/2020</u>
\$30,803,484	\$776,500	\$650,000	\$32,229,984	(210,000)	(\$1,043,338)	\$6,888,148
6,192,254	-	-	6,192,254	-	0	347,251
879,590	-	-	879,590	-	525,410	1,758,433
1,743,282	-	-	1,743,282	-	324,794	1,749,267
0	-	156,239	156,239	-	158,761	1,818,405
56,167	-	-	56,167	-	(8,167)	102,820
0	-	15,000	15,000	-	2,500	82,641
31,150	-	7,200	38,350	-	(17,350)	14,200
1,000	-	48,000	49,000	-	(19,500)	91,771
159,870	80,000	-	239,870	-	(236,870)	134,027
116,125	-	-	116,125	-	(21,625)	179,132
0	-	-	-	-	66,000	410,118
5,500	-	-	5,500	-	1,050	2,435
57,138	-	-	57,138	-	(23,838)	211,488
18,000	-	-	18,000	-	1,500	67,648
52,650	-	-	52,650	-	(4,000)	43,493
121,750	-	-	121,750	-	(118,250)	3,522
0	-	-	-	-	2,250	68,774
55,000	-	-	55,000	-	(48,000)	21,786
47,500	-	-	47,500	-	(6,800)	53,312
5,000	-	-	5,000	-	(4,880)	631
30,000	7,585,961	900,000	8,515,961	-	(5,265,961)	9,201,537
	910,000	-	910,000	-	(840,000)	1,820,343
0	719,000	-	719,000	-	31,000	786,844
0	-	-	-	-	400	24,380
21,116,835	6,500	7,857,633	28,980,968	1,500,000	(4,846,558)	6,840,838
665,200	6,732,433	-	7,397,633	-	120,000	3,338,730
0	-	-	-	-	270,000	1,664,579
1,691,402	-	1,025,000	2,716,402	280,000	(591,402)	222,064
0	1,795,609	-	1,795,609	-	(865,609)	22,973
63,848,897	18,606,003	10,659,072	93,113,972	1,570,000	(12,458,482)	37,971,588



- SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
- FISCAL YEAR 2020 WITH COMPARISONS TO FISCAL YEARS 2019 AND 2018

	GOVERNMENTAL FUNDS			
	General Fund	Debt Service Fund	Special Revenue Funds	Governmental Capital Projects Funds
Beginning Balance	\$8,419,385	\$327,535	\$6,474,050	\$17,892,298
BUDGETED REVENUES				
Property Taxes	10,074,387	5,981,136	-	-
Sales & Other Taxes	10,548,600	-	2,088,076	3,000,000
Franchise Fees	4,152,000	-	60,000	-
Licenses/Permits/Fees	723,900	-	280,000	-
Intergovernmental Revenues	193,959	-	112,500	-
Charges For Service	1,796,500	-	58,500	-
Fines & Fees	942,525	-	62,000	-
Bond Proceeds	-	-	-	-
Miscellaneous Revenues	414,575	54,879	188,070	340,400
Interfund Transfers	2,550,200	156,239	-	730,000
Sale of Assets	-	-	1,380,000	-
TOTAL REVENUES	31,396,646	6,192,254	4,229,146	4,070,400
BUDGETED EXPENDITURES				
Personnel	24,261,734	-	549,184	-
Operations	6,541,750	-	2,060,288	30,000
Capital Outlay	776,500	-	820,250	9,214,961
Debt Service	-	6,192,254	156,239	-
Interfund Transfers	650,000	-	70,200	900,000
TOTAL EXPENDITURES	32,229,984	6,192,254	3,656,161	10,144,961
Depreciation Adjustments	-	-	-	-
Ending Balance	\$7,586,047	\$327,535	\$7,047,035	\$11,817,737

GOVERNMENTAL FUNDS

General Fund is the operating fund of the City. This fund is used to account for all financial resources not accounted for in other funds.

Debt Service Fund is used to account for the accumulation of financial resources for the payment of principal, interest and related costs on general long-term debts.

Special Revenue Funds are used to account for revenues sources that are legally restricted to spend for specific purposes.

Governmental Capital Project Funds are used to account for the financing and construction of major capital facilities or acquisition of major equipment. Financing is primarily through the issuance of general obligation debts and transfers from other funds.

PROPRIETARY FUNDS			TOTAL ALL FUNDS		
Water & Sewer Fund	Drainage Utility Fund	Proprietary Capital Projects Funds	FY2020 Proposed Total	FY2019 Estimate Total	FY2018 Actual Total

\$12,732,119	\$924,819	\$5,471,183	\$52,241,388	\$37,550,218	\$30,386,359
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-	-	-	16,055,523	14,589,650	13,657,813
-	-	-	15,636,676	15,753,391	15,174,542
-	-	-	4,212,000	4,088,386	4,056,345
-	-	240,000	1,243,900	1,108,800	1,324,650
-	-	-	306,459	317,035	762,934
22,424,410	1,820,000	-	26,099,410	26,836,069	26,405,188
-	-	-	1,004,525	1,330,809	1,396,527
-	-	-	-	7,460,000	3,669,444
210,000	25,000	175,000	1,407,924	2,266,746	2,063,801
-	-	8,302,633	11,739,072	6,628,688	11,786,283
-	-	-	1,380,000	214,295	
22,634,410	1,845,000	8,717,633	79,085,489	80,593,869	80,297,527

3,339,059	464,394	-	28,614,371	26,703,858	23,422,758
15,738,446	941,770	-	25,312,254	27,207,837	22,743,270
99,500	-	9,193,242	20,104,453	13,079,613	9,557,796
1,946,330	285,238	-	8,580,061	10,523,066	11,362,562
7,857,633	1,025,000	-	10,502,833	4,109,622	5,786,731
28,980,968	2,716,402	9,193,242	93,113,972	81,623,996	72,873,117
1,500,000	280,000	-	1,780,000	1,780,000	1,789,652
\$7,885,561	\$333,417	\$4,995,574	\$39,992,906	\$38,300,091	\$39,600,421

PROPRIETARY FUNDS

Water and Sewer Fund is used to account for the operations of the water and sewer system.

Drainage Utility Fund is used to track revenues and expenses related to watershed and storm drainage improvements.

Proprietary Capital Project Funds are used to account for the financing and construction of major capital facilities or acquisition of major equipment for water and sewer system and drainage related projects that are not funded by governmental funds.

SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

SPECIAL REVENUE FUNDS

	Economic Development Fund	Crime Prevention District Fund	Oil and Gas Fund	Hotel Motel Tax Fund	Court Security Fund	Court Technology Fund	Juvenile Case Manager Fund	Red Light Camera Fund
Beginning Balance	\$1,355,223	\$1,434,132	\$1,663,644	\$122,162	\$80,141	\$31,550	\$112,235	\$430,344
BUDGETED REVENUES								
Property Taxes	-	-	-	-	-	-	-	-
Sales & Other Taxes	-	2,043,076	-	45,000	-	-	-	-
Franchise Fees	-	-	-	-	-	-	-	-
Licenses/Permits/Fees	-	-	280,000	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-	-	-	-
Charges For Service	-	-	-	-	-	-	-	-
Fines & Fees	-	-	-	-	15,000	20,000	27,000	-
Bond Proceeds	-	-	-	-	-	-	-	-
Miscellaneous Revenues	25,000	25,000	35,000	3,000	2,500	1,000	2,500	3,000
Interfund Transfers	-	-	-	-	-	-	-	-
Sale of Assets	1,380,000	-	-	-	-	-	-	-
TOTAL REVENUES	1,405,000	2,068,076	315,000	48,000	17,500	21,000	29,500	3,000
BUDGETED EXPENDITURES								
Personnel	-	479,572	-	24,187	-	-	-	21,300
Operations	879,590	697,860	-	31,980	-	31,150	1,000	138,570
Capital Outlay	-	565,850	-	-	-	-	-	80,000
Debt Service	-	-	156,239	-	-	-	-	-
Interfund Transfers	-	-	-	-	15,000	7,200	48,000	-
TOTAL EXPENDITURES	879,590	1,743,282	156,239	56,167	15,000	38,350	49,000	239,870
Ending Balance	\$1,880,633	\$1,758,927	\$1,822,405	\$113,995	\$82,641	\$14,200	\$92,735	\$193,474

Grant Fund	PEG Fund	Fire Donation Fund	Library Donation Fund	Police Forfeiture Fund	Park Donation Fund	Park Dedication Fund	Safe Pathways Fund	Animal Shelter Fund	Police Donation Fund	Police CART Fund	Total
\$228,021	\$349,118	\$1,713	221,656	\$64,148	\$58,289	\$120,272	\$65,494	\$70,286	\$60,112	\$5,511	\$6,474,050
-	-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-	2,088,076
-	60,000	-	-	-	-	-	-	-	-	-	60,000
-	-	-	-	-	-	-	-	-	-	-	280,000
94,500	-	-	-	18,000	-	-	-	-	-	-	112,500
-	-	-	20,000	-	38,500	-	-	-	-	-	58,500
-	-	-	-	-	-	-	-	-	-	-	62,000
-	-	-	-	-	-	-	-	-	-	-	-
-	6,000	6,550	13,300	1,500	10,150	3,500	2,250	7,000	40,700	120	188,070
-	-	-	-	-	-	-	-	-	-	-	-
											1,380,000
94,500	66,000	6,550	33,300	19,500	48,650	3,500	2,250	7,000	40,700	120	4,229,146
24,125	-	-	-	-	-	-	-	-	-	-	549,184
92,000	-	5,500	57,138	18,000	-	-	-	55,000	47,500	5,000	2,060,288
-	-	-	-	-	52,650	121,750	-	-	-	-	820,250
-	-	-	-	-	-	-	-	-	-	-	156,239
-	-	-	-	-	-	-	-	-	-	-	70,200
116,125	-	5,500	57,138	18,000	52,650	121,750	-	55,000	47,500	5,000	3,656,161
\$206,396	\$415,118	\$2,763	197,817	65,648	54,293	\$2,022	\$67,744	\$22,286	\$53,312	\$631	\$7,047,035

SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

CAPITAL PROJECT FUNDS (CITY-WIDE)

	Street Reconstructio n Fund	Capital Improvement Fund	Capital Replacement Fund	Street Assessments Fund	Water and Sewer Capital Projects Fund	Impact Fees Fund	Drainage Capital Projects Fund	Total
Beginning Balance	\$14,452,131	\$2,660,343	\$755,844	\$23,980	\$3,177,410	\$1,404,191	\$889,582	\$23,363,481
BUDGETED REVENUES								
Property Taxes	-	-	-	-	-	-	-	-
Sales & Other Taxes	3,000,000	-	-	-	-	-	-	3,000,000
Franchise Fees	-	-	-	-	-	-	-	-
Licenses/Permits/Fees	-	-	-	-	-	240,000	-	240,000
Intergovernmental Revenues	-	-	-	-	-	-	-	-
Charges For Service	-	-	-	-	-	-	-	-
Fines & Fees	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
Miscellaneous Revenues	250,000	70,000	20,000	400	120,000	30,000	25,000	515,400
Interfund Transfers	-	-	730,000	-	7,397,633	-	905,000	9,032,633
TOTAL REVENUES	3,250,000	70,000	750,000	400	7,517,633	270,000	930,000	12,788,033
BUDGETED EXPENDITURES								
Personnel	-	-	-	-	-	-	-	-
Operations	30,000	-	-	-	-	-	-	30,000
Capital Outlay	7,585,961	910,000	719,000	-	7,397,633	-	1,795,609	18,408,203
Debt Service	-	-	-	-	-	-	-	-
Interfund Transfers	900,000	-	-	-	-	-	-	900,000
TOTAL EXPENDITURES	8,515,961	910,000	719,000	-	7,397,633	-	1,795,609	19,338,203
Ending Balance	\$9,186,170	\$1,820,343	\$786,844	\$24,380	\$3,297,410	\$1,674,191	\$23,973	\$16,813,311

WHERE THE MONEY COMES FROM – BY REVENUE TYPE

Revenue	Actual FY2018	EOY Estimated FY2019	Budget FY2020	Change from FY2019 to FY2020	
				Amount	Percent
Property Taxes	\$13,657,813	\$14,589,650	\$16,055,523	\$1,465,873	10%
Sales & Other Taxes	15,174,542	15,351,590	15,636,676	285,086	2%
Franchise	4,056,345	3,962,908	4,212,000	249,092	6%
Licenses & Permits	1,324,650	1,379,084	1,243,900	(135,184)	-10%
Intergovernmental	762,934	296,459	306,459	10,000	3%
Charges For Service	26,405,188	26,584,197	26,099,410	(484,787)	-2%
Fines & Fees	1,396,527	1,058,139	1,004,525	(53,614)	-5%
Bond Proceeds	3,669,444	7,460,000	-	(7,460,000)	-100%
Other	644,485	1,957,996	2,787,925	829,929	42%
Transfers	11,786,283	7,402,211	11,739,072	4,336,861	59%
Total	\$78,878,211	\$80,042,234	\$79,085,490	(\$956,744)	-1%

MAJOR SOURCES OF REVENUES

Major sources of revenue are taxes, licenses and charges for operating funds, and bond proceeds for capital improvement funds.

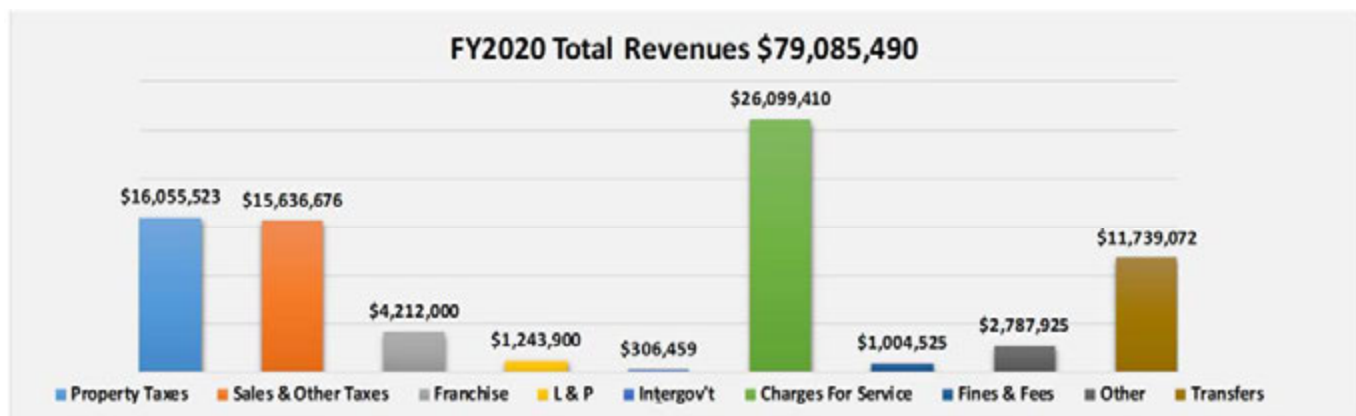
Taxes and Franchise include property tax, sales and use taxes, and franchise fees. Property tax estimates are based on current property values, new construction, tax rate and recent collection rates. Economic conditions and growth projections are used to project sales and use taxes. Historic growth is used to forecast franchise fees.

Licenses & Permits, Charges for Services and Fine & Fees include licenses, permits, charges for services, and fines. Trend analysis is used to project all charges for services.

Intergovernmental revenues are grants from other governmental entities. The City receives grants for Streets, Police, Fire, Drainage, Parks and Library.

Other revenues are donations, interest income and other miscellaneous revenues.

Transfers are transactions between funds. Transfers include administrative fees, fleet service fees, debt service payments and billing fees.



WHERE THE MONEY COMES FROM – BY FUND TYPE

Revenue	Actual FY2018	EOY Estimated FY2019	Budget FY2020	Change from FY2019 to FY2020	
				Amount	Percent
General Fund	\$29,775,996	\$30,214,675	\$31,396,646	\$1,181,971	4%
Debt Service Fund	\$5,200,079	\$5,982,272	\$6,192,254	\$209,982	4%
Special Revenue Funds	\$3,344,355	4,229,146	\$4,229,146	\$0	0%
Capital Project Funds	\$15,526,635	\$14,371,612	\$12,788,033	(\$1,583,579)	-11%
Water and Sewer Fund	\$23,193,838	\$23,410,029	\$22,634,410	(\$775,619)	-3%
Drainage Fund	\$1,837,308	\$1,834,500	\$1,845,000	\$10,500	1%
Total	\$78,878,211	\$80,042,234	\$79,085,490	(\$956,744)	-1%

General Fund is the general operating fund of the City. It provides a broad spectrum of programs and services such as police, fire, parks and recreation, public works and administrative services. Most of the revenue comes from property tax, sales taxes and franchise fees. Total revenue decreased 1% mainly due to timing of capital projects, and debt issuance funds.

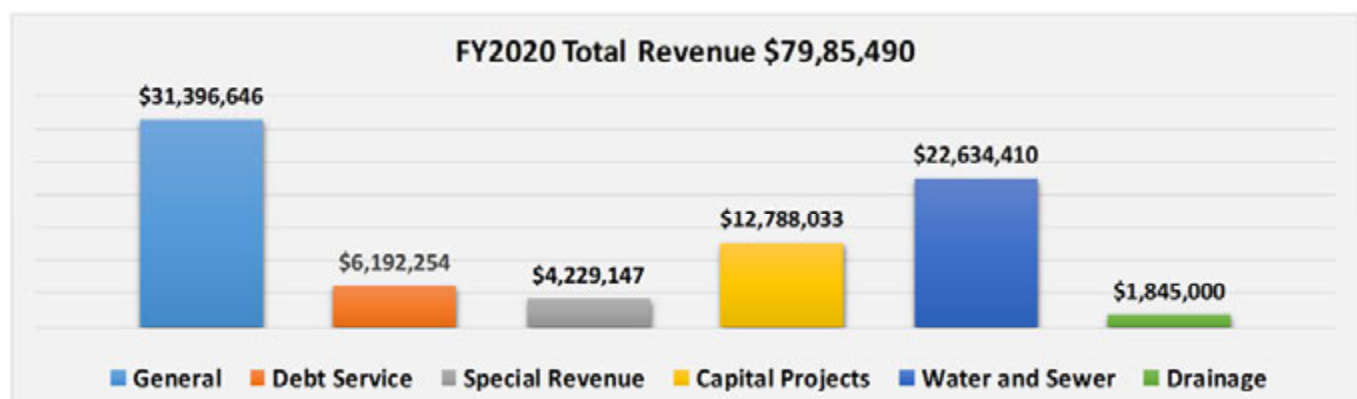
Debt Service Fund is used for the accumulation of resources for the payment of principal and interest on long-term debts for general government debts. Financing is provided primarily by property tax and transfers from other resources. Significant change is due to bond issue in FY2019.

Special Revenue Funds are used to account for revenue sources that are legally restricted to be spent for specified purposes. Revenues include sales tax, special fees and donations.

Capital Project Funds are used to account for all major capital improvements that are financed by rate revenue, certificate of obligation general obligation bonds, intergovernmental grants, developer contributions and other designated resources.

Water and Sewer Fund provides water and sewer services to the City. Major revenue comes from charges for services. Increases in revenues are mainly due to water and sewer rates increase to meet the rising cost of services.

Drainage Fund is for recording revenues and expenses related to watershed and storm water drainage improvements.



WHERE THE MONEY GOES – BY EXPENDITURE TYPE

Expenditure	Actual FY2018	EOY Estimated FY2019	Budget FY2020	Change from FY2019 to FY2020	
				Amount	Percent
Personnel	\$23,422,758	\$26,418,502	\$28,614,371	\$2,195,869	8%
Operations	\$22,743,270	\$24,428,693	\$25,312,254	\$883,560	4%
Capital Outlay	\$12,080,828	\$13,601,481	\$20,104,453	\$6,502,972	48%
Debt Service	\$11,362,562	\$8,670,008	\$8,423,822	(\$246,186)	-3%
Transfers	\$5,786,731	\$5,928,688	\$10,659,072	\$4,730,384	80%
Total	\$75,396,149	\$79,047,372	\$93,113,972	\$14,066,599	18%

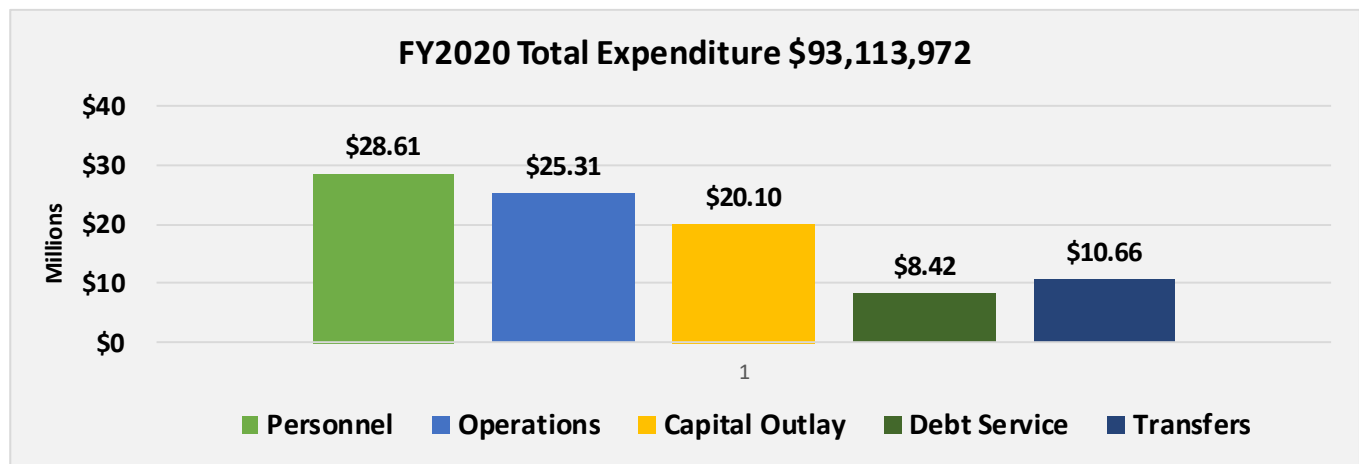
Personnel — This includes salaries and benefits for all full time and part time employees. The increase is due to a general 2.5% increase in salary and 6 added positions.

Operations - This includes supplies, maintenances, and contracts for the operations of the City.

Capital Outlay – Expenditures in capital project funds and capital purchases are capital outlays. The increase is mainly due to new capital projects in parks, streets and water and sewer.

Debt Service – This includes both general government debt service and proprietary debt service. The increase is due to new debt issues.

Transfers - The increase is due to the amounts transferred to cover debt service, Capital Projects operations for Economic Development and related debt.



WHERE THE MONEY GOES – BY FUND TYPE

Expenditure	Actual FY2018	EOY Estimated FY2019	Budget FY2020	Change from FY2019 to FY2020	
				Amount	Percent
General Fund	\$27,579,106	\$30,460,458	\$32,229,984	\$1,769,526	6%
Debt Service Fund	\$5,234,332	\$6,005,953	\$6,192,254	\$186,301	3%
Special Revenue Fund	\$2,887,763	\$3,651,000	\$3,656,161	\$5,161	0%
Capital Project Fund	\$11,887,923	\$14,033,406	\$19,338,203	\$5,304,797	38%
Water and Sewer Fund	\$25,869,948	\$22,718,074	\$28,980,968	\$6,262,894	28%
Drainage Fund	\$1,937,077	\$2,178,479	\$2,716,402	\$537,923	25%
Total	\$75,396,149	\$79,047,370	\$93,113,972	\$14,066,602	18%

General Fund is the general operating fund of the City. It provides a broad spectrum of programs and services such as police, fire, parks and recreation, public works and administrative services.

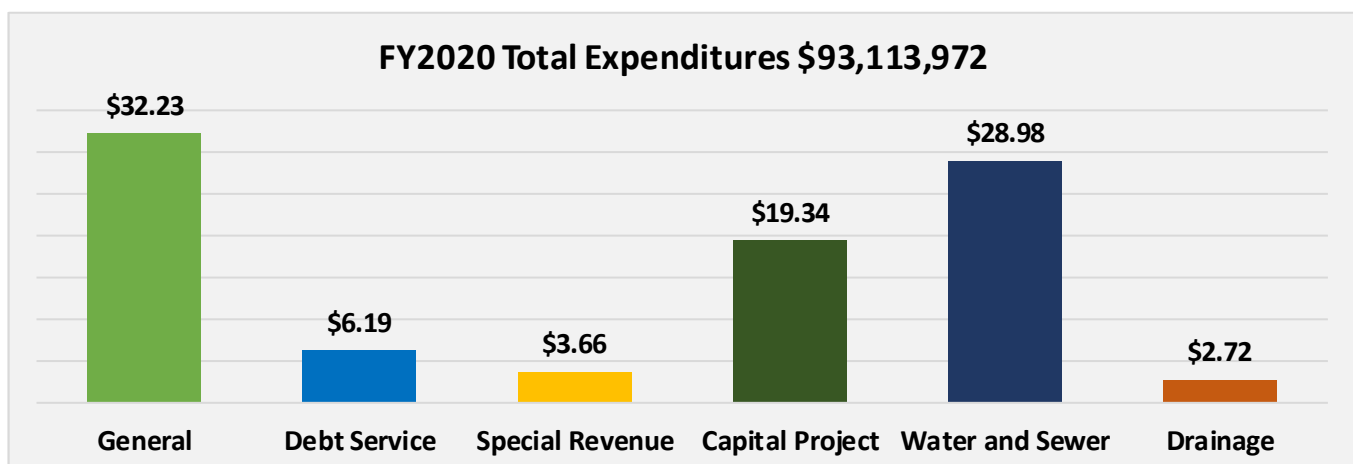
Debt Service Fund expenditures represent payments of principal, interest and debt service-related expenditures of general government debts.

Special Revenue Funds are used to account for revenue sources that are legally restricted to be spent for specified purposes.

Capital Project Funds are used to account for all capital projects and major capital purchases. The significant changes from year to year are due to various capital construction projects and purchase of capital assets budgeted for each individual year.

Water and Sewer Fund provides water and sewer services to the City. Increase in expenses are due to cost of providing services and transfers to water and sewer capital projects.

Drainage Fund is for recording revenues and expenses related to watershed and storm drainage improvements. Increase in expenses is mainly due to transfers for drainage capital projects.



WHERE THE MONEY GOES – BY FUNCTIONS

Expenditure	Actual FY2018	EOY Estimated FY2019	Budget FY2020	Change from FY2019 to FY2020	
				Amount	Percent
General Government	\$12,820,081	\$14,288,165	\$15,425,008	\$1,136,843	8%
Police	\$10,966,260	\$12,084,622	\$12,550,726	\$466,104	4%
Fire	\$7,641,387	\$7,352,739	\$7,452,405	\$99,666	1%
Parks	\$2,658,327	\$3,128,009	\$3,287,257	\$159,248	5%
Library	\$1,172,426	\$1,200,489	1,303,856	\$103,367	9%
Public Works	\$40,137,667	\$34,003,220	53,094,720	\$19,091,500	56%
Total	\$75,396,149	\$79,047,370	\$93,113,972	\$14,066,602	18%

General Government – Expenditure increased due to funding new decision packages requests.

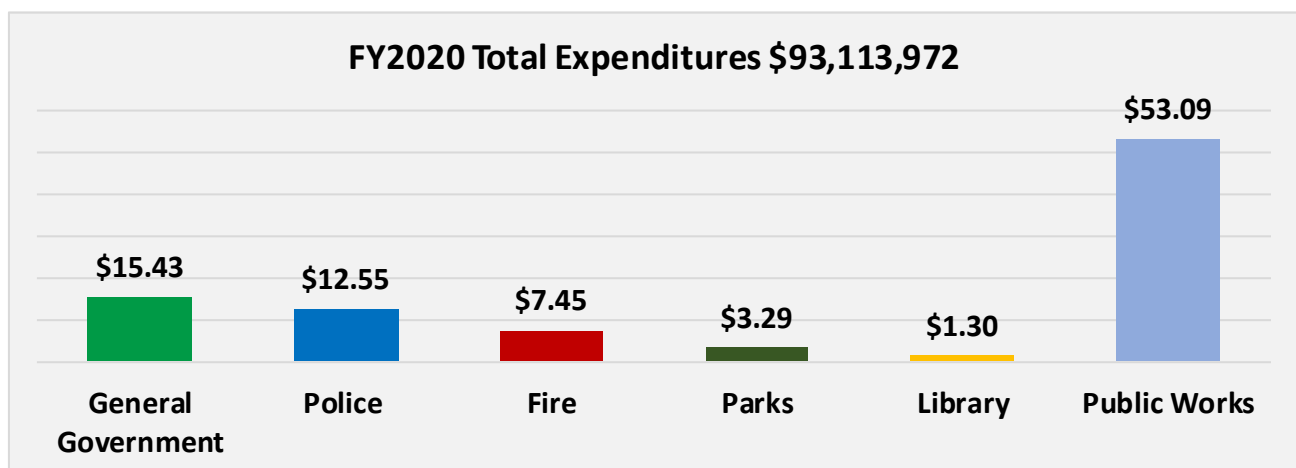
Police – the increase is mainly due to added two police officers, salary and benefits increase and increase cost in shared services agreements.

Fire – Even with salary 2.5% increase, Operation expenses went down resulting in only 1% increase.

Parks – the increase mainly caused by new park projects (Haltom Road Park, North Park, Buffalo Ridge Park).

Library – expenditures are higher this year due to building maintenance and mobile hotspot program.

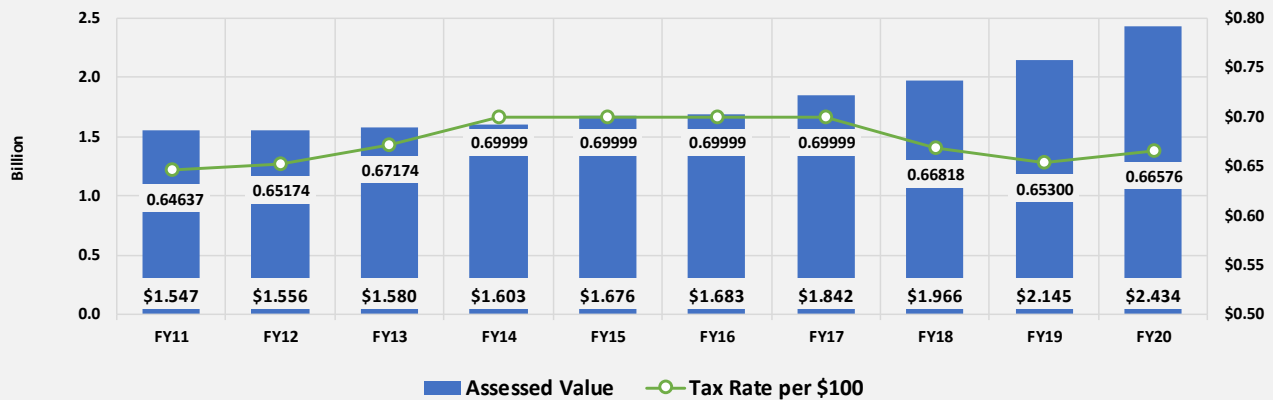
Public Works – this include streets, facilities, water and sewer, storm water drainage. The increase is mainly due to capital projects.



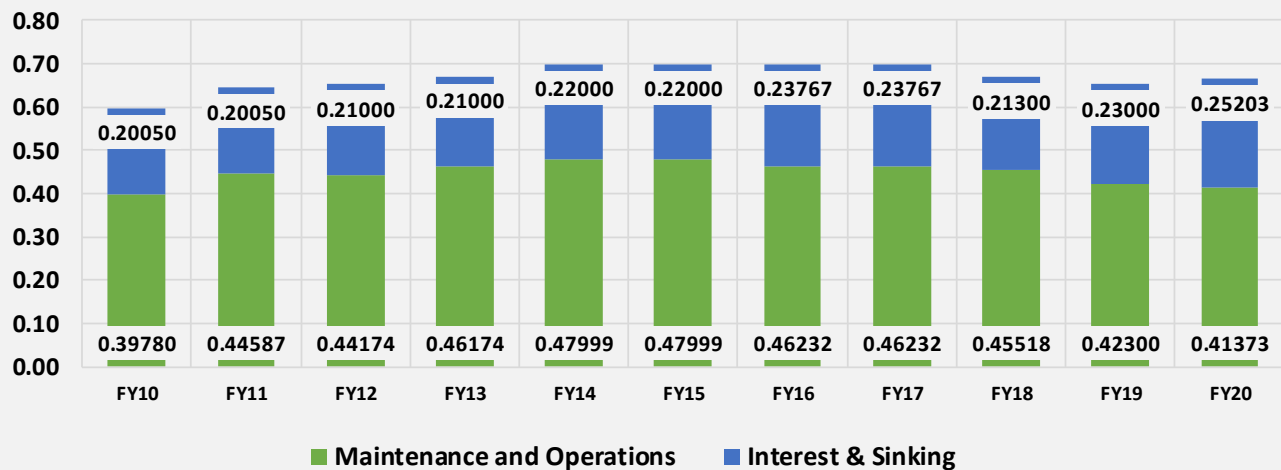
PROPERTY VALUES, TAX RATES AND TAX REVENUES

Fiscal Year	Assessed Valuation	Percent Change	Average Taxable Value	M&O Rate Per \$100	I&S Rate Per \$100	Tax Rate Per \$100	Average Tax
2011	\$1,546,710,633	-2%	\$64,257	0.44587	20%	0.64637	\$415
2012	\$1,556,006,123	1%	\$63,742	0.44174	21%	0.65174	\$415
2013	\$1,579,547,177	2%	\$64,139	0.46174	21%	0.67174	\$431
2014	\$1,602,758,757	1%	\$64,622	0.47999	22%	0.69999	\$452
2015	\$1,676,480,896	5%	\$67,052	0.47999	22%	0.69999	\$469
2016	\$1,682,741,323	0%	\$67,310	0.46232	24%	0.69999	\$471
2017	\$1,842,343,558	9%	\$77,187	0.46232	24%	0.69999	\$540
2018	\$1,965,607,988	7%	\$86,551	0.45518	21%	0.66818	\$578
2019	\$2,145,251,779	16%	\$96,055	0.42300	23%	0.65300	\$627
2020	\$2,434,006,207	13%	\$109,685	0.41373	25%	0.66576	\$730

Property Value and Tax Rate



Property Tax Rates



MAJOR REVENUES

PROPERTY TAX

The City's property tax is levied based on appraised value of property as determined by the Tarrant County Appraisal District. The Tarrant County Tax Office bills and collects the property tax for the City.

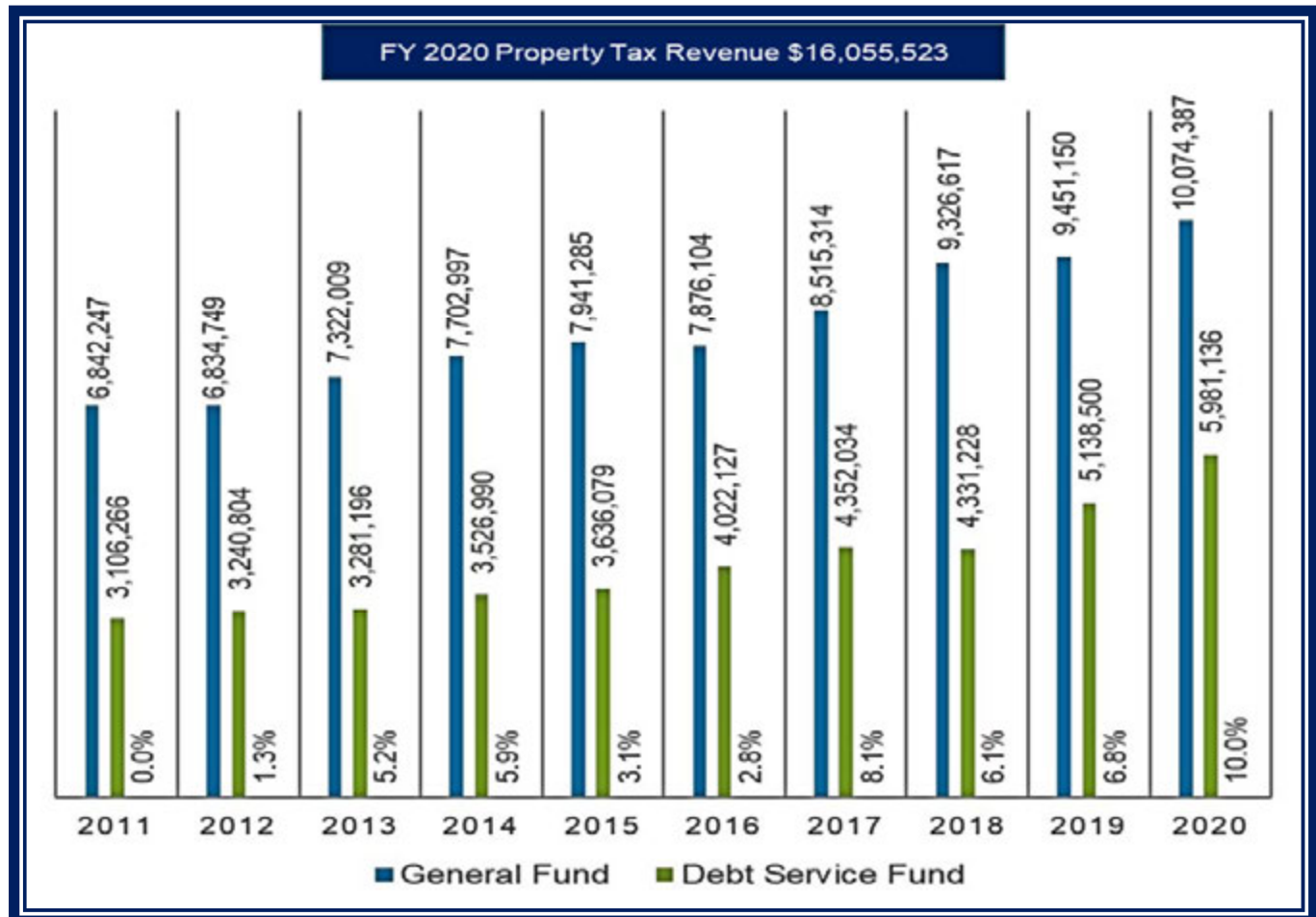
The combined tax rate is \$0.6657 per \$100 assessed valuation, which consists of \$0.41373 for maintenance and operations cost (recorded in the General Fund) and \$0.25203 for principal and interest payments on bond indebtedness (recorded in the Debt Service Fund).

Outlook

Property tax revenues for FY2020 has increased by 10% mainly due to increase in property value and Increased tax rate. Property value is based on the certified tax roll from the Tarrant County Appraisal District. For future years, the growth will be moderate as there are fewer new developments in a matured city.

Major Influence

Factors affecting property tax revenues include population, development, property value, tax rate and tax assessor appraisal and collection rate.



SALES TAX

The City imposes a local option sales tax of 2% on all retail sales, leases and rentals of most goods, as well as taxable services. The sales tax allocations are: 1.375% for general purposes and is recorded in the General Fund, 0.25% is for crime control and prevention and is record in the Crime Control and Prevention District Fund, and the rest of the 0.375% is for street improvements and is recorded in the Street Reconstruction Fund.

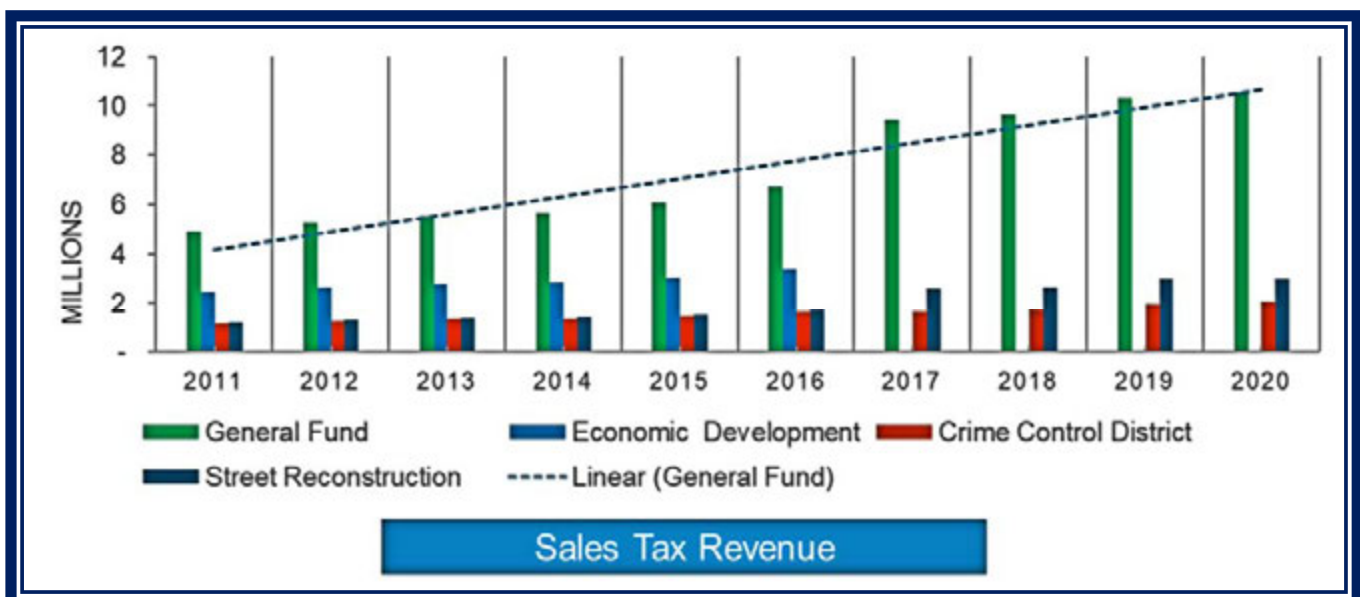
Outlook

Sales tax revenues for FY2020 is estimated to increase optimistically at about 2%.

Major Influence

Factors affecting sales tax revenues include population, retail sales, economy and consumer price index.

Fiscal Year	General Fund	Economic Development	Crime Control District	Street Reconstruction	Total	Percent of Change
2011	4,927,301	2,456,626	1,162,617	1,228,313	9,774,857	10.8%
2012	5,265,627	2,625,573	1,251,127	1,312,787	10,455,114	7.0%
2013	5,528,226	2,755,820	1,327,971	1,377,910	10,989,927	5.1%
2014	5,681,874	2,843,834	1,355,192	1,421,917	11,302,817	2.8%
2015	6,095,550	3,053,111	1,465,227	1,526,546	12,140,434	7.4%
2016	6,747,264	3,379,538	1,643,414	1,689,760	13,459,977	10.9%
2017	9,447,444	-	1,662,631	2,577,863	13,687,938	1.7%
2018	9,636,393	-	1,695,883	2,629,420	13,961,696	2.0%
2019	10,330,000	-	1,945,787	3,015,803	15,291,590	9.5%
2020	10,536,600	-	2,043,076	3,000,000	15,579,676	1.9%



FRANCHISE FEES

The City imposes a 4% to 8% franchise fee on utility companies for the use of right-of-ways. These include gas, electricity, telephone, fiber optics, cable television, solid waste collection, water and sewer, and drainage. Due to legislative changes, some franchise fee will be reduced.

Franchise revenues are recorded in the General Fund and PEG (Public, Education and Government) Fund.

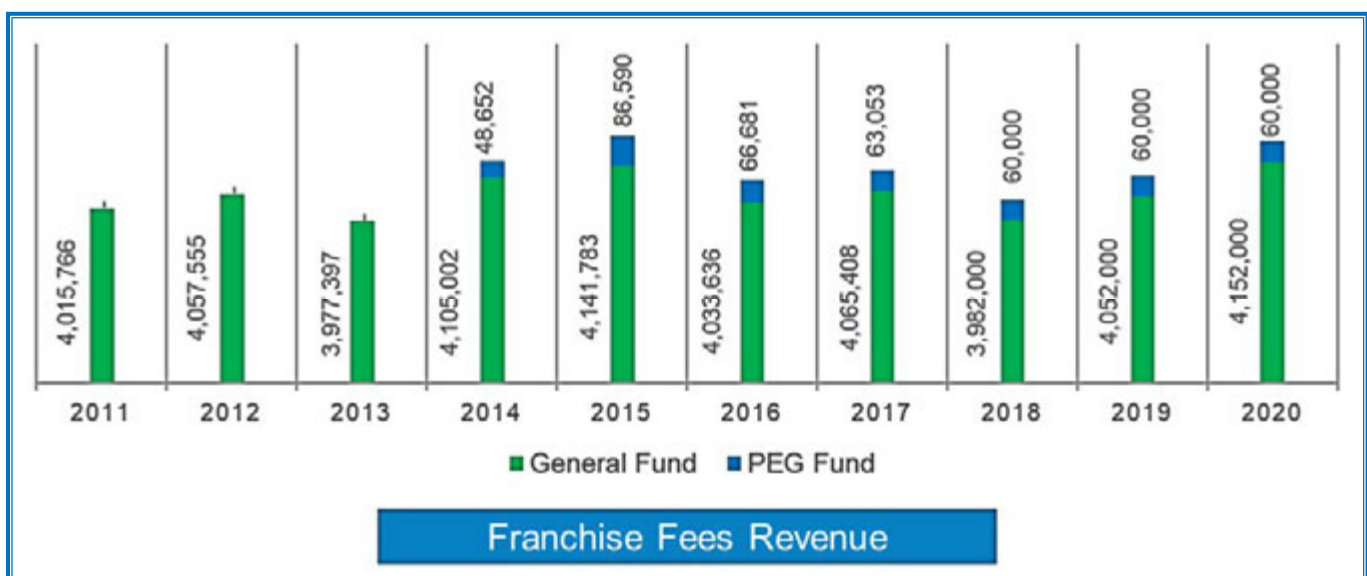
Outlook

Franchise fee revenue is projected to increase slightly (2.5%) due to increase utility gross sales.

Major Influence

Factors affecting franchises include population, utility gross sales, rate of charges and fluctuation in weather, which affects electricity, gas and water revenues.

Fiscal Year	General Fund	PEG Fund	Total	Percent of Change
2011	4,015,766	-	4,015,766	6.5%
2012	4,057,555	-	4,057,555	1.0%
2013	3,977,397	-	3,977,397	-2.0%
2014	4,105,002	48,652	4,153,654	3.2%
2015	4,141,783	86,590	4,228,373	0.9%
2016	4,033,636	66,681	4,100,317	-2.6%
2017	4,065,408	63,053	4,128,461	0.8%
2018	3,982,000	60,000	4,042,000	-2.1%
2019	4,052,000	60,000	4,112,000	1.8%
2020	4,152,000	60,000	4,212,000	2.5%



CHARGES FOR SERVICES

Charges for services include all fees and charges for services provided by the City such as inspection, facility rentals, reports, parks and recreation, garage sales, water and sewer, and drainage.

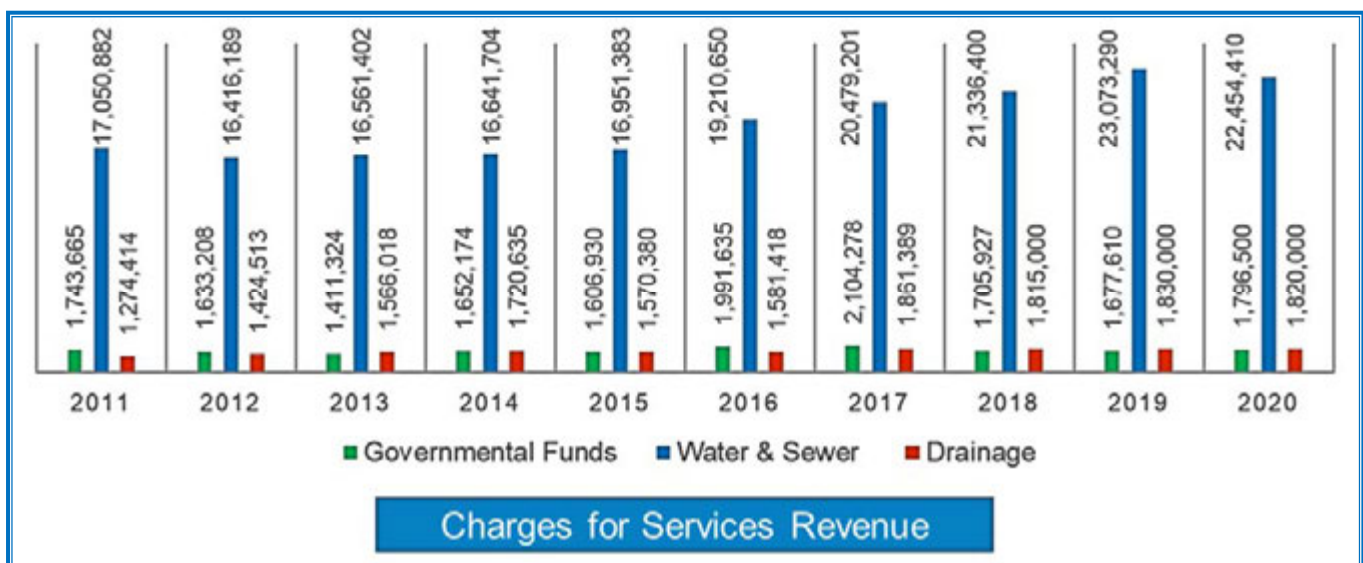
Outlook

Total revenue from Charges for Services for FY2019 is estimated to decrease by about 2% due to no rate increase for water and sewer and adjustments to permitting fees.

Major Influence

Factors affecting charges for services revenues include population, activities, and usage.

Fiscal Year	Governmental Funds	Water & Sewer	Drainage	Total	Percent of Change
2011	1,743,665	17,050,882	1,274,414	18,579,999	-0.7%
2012	1,633,208	16,416,189	1,424,513	18,452,360	-0.7%
2013	1,411,324	16,561,402	1,566,018	20,068,961	8.8%
2014	1,652,174	16,641,704	1,720,635	19,473,910	-3.0%
2015	1,606,930	16,951,383	1,570,380	19,538,744	0.3%
2016	1,991,635	19,210,650	1,581,418	20,014,513	2.4%
2017	2,104,278	20,479,201	1,861,389	20,128,693	0.6%
2018	1,705,927	21,336,400	1,815,000	24,857,327	23.5%
2019	1,677,610	23,073,290	1,830,000	26,580,900	6.9%
2020	1,796,500	22,454,410	1,820,000	26,070,910	-1.9%



FINES AND FEES

Fines and fees are imposed on any person or business who violate laws, codes or regulations within the City. Major fines and fees are related to traffic violation and code compliance. Fines and fees are recorded in the General Fund, Court Technology Fund, Court Security Fund, Juvenile Case Manager Fund.

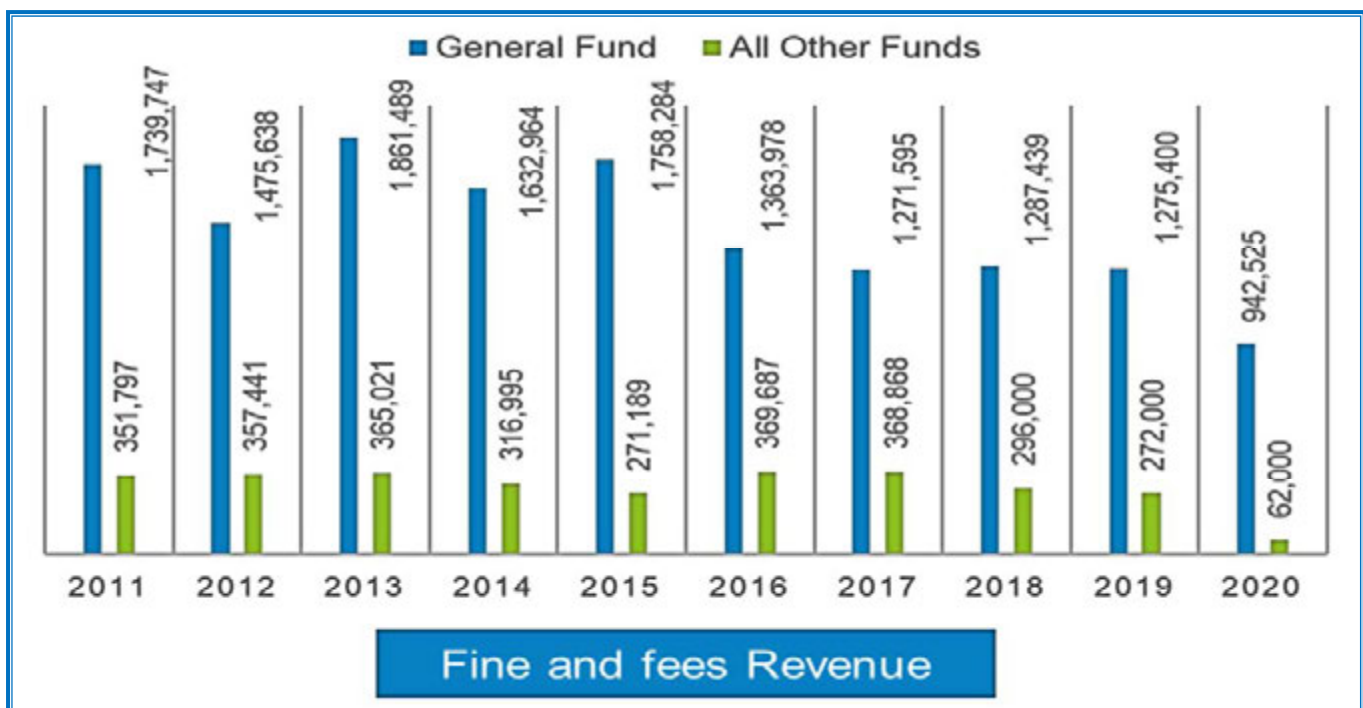
Outlook

Total revenue from fines and fees for FY2020 is estimated to reduce by about 35%. The decrease is mainly due to the exceptional low activities in citations and state law ban the use of red-light cameras.

Major Influence

Factors affecting fines and fees revenues include population, activities and rate of charges.

Fiscal Year	General Fund	All Other Funds	Total	Percent of Change
2011	1,739,747	351,797	2,226,452	-2.8%
2012	1,475,638	357,441	2,164,031	-2.8%
2013	1,861,489	365,021	2,091,544	-3.3%
2014	1,632,964	316,995	1,833,079	-12.4%
2015	1,758,284	271,189	2,226,510	21.5%
2016	1,363,978	369,687	1,949,959	-12.4%
2017	1,271,595	368,868	2,449,800	25.6%
2018	1,287,439	296,000	1,583,439	-35.4%
2019	1,275,400	272,000	1,547,400	-2.3%
2020	942,525	62,000	1,004,525	-35.1%



BOND PROCEEDS

Bond proceeds are amounts received from bond issuance. Bond proceeds may be different from bond issuance due to bond premiums, bond discounts and issuance costs. The City may issue General Obligation (GO) Bonds, Certificates of Obligation (CO), Revenue Bonds (RB) and Tax Notes (TN) to fund capital improvement projects.

Outlook

The City has developed a five-year plan for capital improvement projects. All bond proceeds are for capital improvement projects. Details of capital improvement projects are listed at the Capital Projects Funds section.

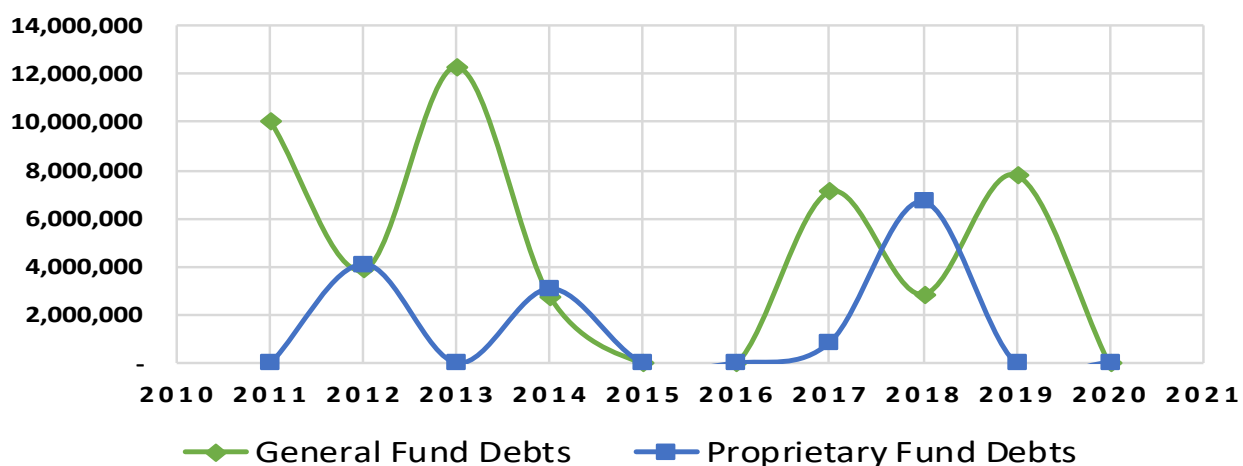
Total bond proceeds for fiscal year 2019 were \$7.8 million. The bonds proceeds were for a new fire station, street construction projects, and park improvement projects. For FY2020 new bonds may be issued for municipal facilities.

Major Influence

Major factors affecting bond proceeds are the amounts required for funding capital improvement projects, interest rates and bond capacity.

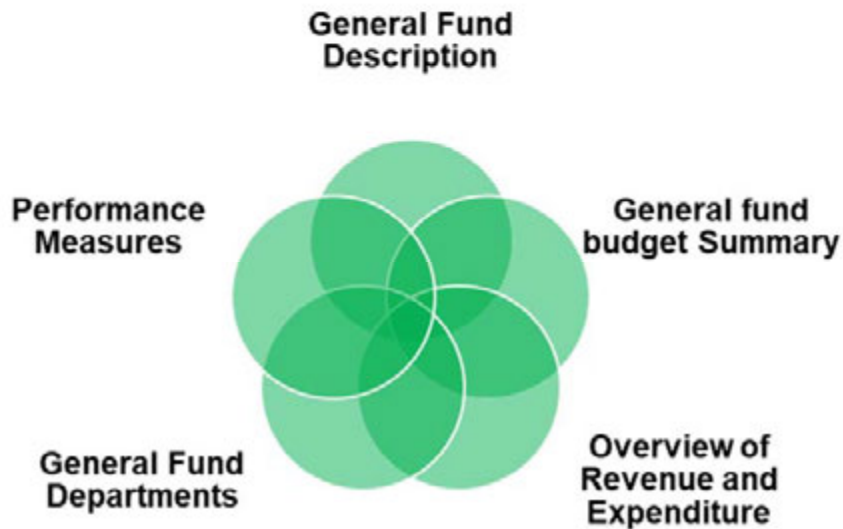
Fiscal Year	General Fund Debts	Proprietary Fund Debts	Total	Percent of Change
2011	10,000,000	-	10,000,000	0.0%
2012	3,880,000	4,115,000	7,995,000	-20.1%
2013	12,285,000	-	12,285,000	53.7%
2014	2,740,000	3,100,000	5,840,000	-52.5%
2015	-	-	-	-100.0%
2016	-	-	-	0.0%
2017	7,115,000	855,000	7,970,000	0.0%
2018	2,860,000	6,720,000	9,580,000	20.2%
2019	7,800,000	-	7,802,019	-18.6%
2020	-	-	-	-100.0%

BOND ISSUANCE





The General Fund is the general operating fund of the City. It provides a broad spectrum of programs and services such as police, fire, parks and recreation, streets, fleet, building maintenance, and administration. The General Fund receives a majority of funding from property and sales taxes.



GENERAL FUND DESCRIPTION

FUND SUMMARY

The General Fund is used to account for all revenues and expenditures not designated in other funds. It receives a greater variety and amount of revenues as well as finances a wide range of governmental activities than any other fund. The General Fund is supported by property taxes, sales & use taxes, franchise fees, license and permit fees, charges and Municipal Court fines. General Fund expenditures support the city's police, fire, streets, building maintenance, fleet, parks and recreation, library and administration.

CONCLUDING FISCAL YEAR 2019 FINANCIAL PERFORMANCE

Revenues in the General Fund are estimated to total \$30.2 million, which is \$0.5 million 1% more than FY2018. The City collected more property tax due to higher taxable property value. Sales Tax slightly increased by about 1% as. On the other hand, Fine and Fees declined by more than \$0.33 million (24.2%) with low activities in citations and state law ban the use of red-light cameras.

Expenditures in the General Fund are estimated to be \$30.4 million, which is about \$2.8 million or 10.5% higher than FY2018. This amount included a total of over \$1.8 million transfer to the Capital Replacement Fund for replacement of vehicles and equipment, debt services fund for Economic Development debt and operating cost for Economic Development.

Fund Balance - the difference in revenues and expenditures, combined with a beginning fund balance, contribute to an estimated ending fund balance for FY2019 of \$8.4 million, which is \$0.2 million less than the beginning fund balance. The fund balance reserve is about 27% of the expenditures.

FISCAL YEAR 2020 BUDGET

Revenues for fiscal year 2020 are expected to total \$31.4 million, which represents an increase of \$1.2 million (4%) over FY2019. Revenues for FY2020 are budgeted conservatively. Revenue increases are expected from property tax, sales tax, and transfers. Decrease in revenue are anticipated from fines and other revenues. The estimated taxable value increased to \$2.1 billion. The total tax rate for FY2020 decreased to \$0.66576 for every \$100 taxable value.

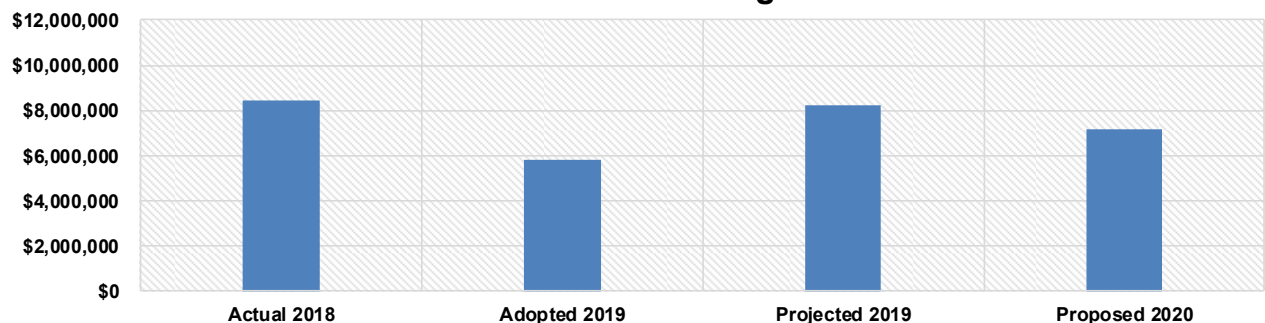
Expenditures for fiscal year 2020 are projected to be \$32.2 million, an increase of \$1.7 million or 6% over the FY2019 end-of-year estimate. The increase is primarily due to salary increase, added 6 new positions, equipment purchases and increase in operating costs.

Fund Balance - After expenditures and transfers to other funds, the projected ending fund balance is at \$7.4 million, which is \$2.26 million (12%) less than FY2019. This decrease is due to smaller increase in revenues and larger increase in expenditures. This represents structural imbalance and corrective actions should be taken to maintain financial sustainability. The ending fund balance represents about 22% of expenditures and is over the 20% reserve requirement governed by the City's financial policies.

GENERAL FUND BUDGET SUMMARY

FUND 01	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$6,468,279	\$8,299,073	\$8,665,169	8,209,386
Revenues				
Property Taxes	9,326,617	9,085,555	9,471,150	10,074,387
Sales & Other Taxes	10,415,678	10,128,213	10,346,000	10,548,600
Franchise Fees	4,012,742	4,052,000	3,897,608	4,152,000
Licenses & Permits	767,641	695,400	822,472	723,900
Charges For Services	1,717,171	1,677,610	1,628,058	1,796,500
Fines and Fees	1,090,361	1,275,400	985,175	942,525
Other Revenues	877,586	592,203	796,012	608,534
Transfers	1,568,200	2,268,200	2,268,200	2,550,200
Total Revenues	29,775,996	29,774,581	30,214,675	31,396,646
Funds Available	36,244,275	38,073,654	38,879,844	39,606,032
Expenditures				
City Manager's Office	535,278	527,874	513,108	576,045
City Secretary	254,634	220,516	244,723	229,005
City Council	28,684	21,300	27,527	19,680
Finance	600,555	629,676	626,588	647,894
Human Resources	519,547	609,803	558,749	642,619
Planning & Community Development	554,603	632,577	598,651	656,752
Information Technology	726,765	721,002	753,550	878,833
Fleet Services	458,886	577,964	731,101	1,083,853
Building Maintenance	529,320	925,567	507,936	1,228,572
Police	9,472,813	10,230,837	9,752,247	10,342,599
Fire	6,521,964	7,496,710	7,344,303	7,446,905
Municipal Court	523,005	586,291	565,244	623,464
Street & Drainage	1,118,386	1,214,235	1,196,418	1,375,722
Parks & Recreation	1,823,996	2,120,288	2,088,965	2,163,857
Library	1,149,242	1,203,098	1,164,361	1,246,718
Non-Departmental	1,989,204	2,464,334	1,933,988	2,417,466
Transfers	772,225	1,853,000	1,852,999	650,000
Total Expenditures	27,579,107	32,035,072	30,460,458	32,229,984
ANNUAL SURPLUS / (DEFICIT)	2,196,889	(2,260,491)	(245,783)	(833,338)
Fund Balance, Ending	\$8,665,169	\$6,038,583	\$8,419,386	7,376,047
FUND BALANCE BREAKDOWN				
Ending Fund Balance	\$8,665,169	\$6,038,583	\$8,419,386	7,376,047
Reserved for Encumbrances/Inventory	(210,000)	(210,000)	(210,000)	(210,000)
Unreserved Fund Balance	\$8,455,169	\$5,828,583	\$8,209,386	7,166,047
Reserve Policy is 20% of Expenditures	\$5,515,821	\$6,407,014	\$6,092,092	6,445,997
Amount over (under) Reserve Policy	\$2,939,347	(\$578,432)	\$2,117,294	720,050
% of Total Expenditures	31%	18%	27%	22%

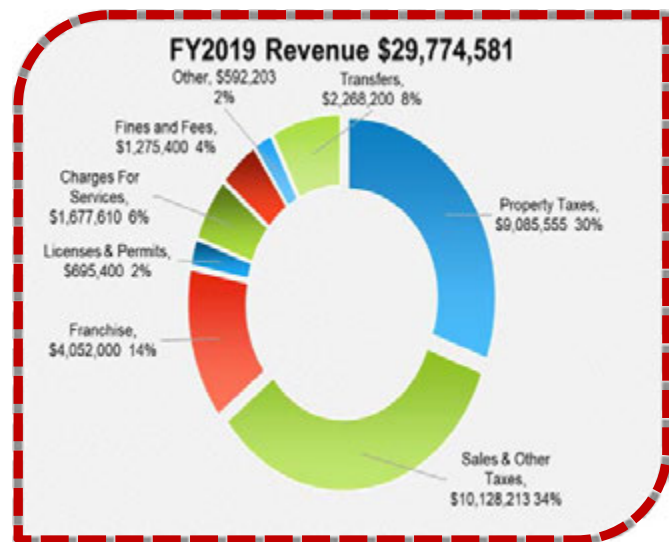
General Fund - Unreserved Ending Fund Balance



OVERVIEW OF GENERAL FUND REVENUES

Total General fund Revenues for FY2020 are projected to increase about \$1.2 million or 4%. The increase is mainly due to increase in Property tax and transfers.

Property Tax is assessed on real and personal property and provides 32% or \$10.1 million of the FY2020 General Fund revenues. General Fund Property is higher for FY2020 due to Increase in property tax rate with higher total assessed property value.



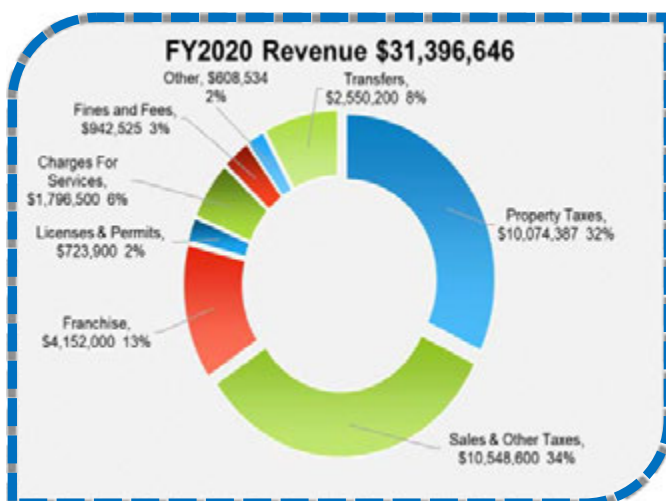
Sales & Use Tax consists of Sales Tax and Mixed Beverage Tax. Taxes are collected by the State and allocated to the City. For Sales Tax, the General Fund received 1.375% of taxable sales within the City. Sales and Use Taxes represents \$10.5 million or 34% of FY2020 General Fund revenues and are projected to increase by 2% over the prior fiscal year.

Franchise Fees are collected from utility companies for right-of-way usage. The (non-city) franchise payments are from Oncor Electric, Atmos Gas, AT&T Cable, Waste Management. For FY2020, Franchise Fees provide about \$4.2 million or 13% of General Fund Revenues.

Licenses & Permits include building permits, licenses and permits for engineering, electrical, plumbing and mechanical installations. Revenues for FY2020 are projected to increase slightly to \$723,900.

Charges for Services include recreation fees, inspection fees, alarm fees and changes for services provided from General Fund to other funds. A slight increase to \$1.8 million is projected.

Fines & Fees include municipal court fines. FY2020 estimates a significant decrease to \$0.94 million due to lower revenue in court fine and fees.

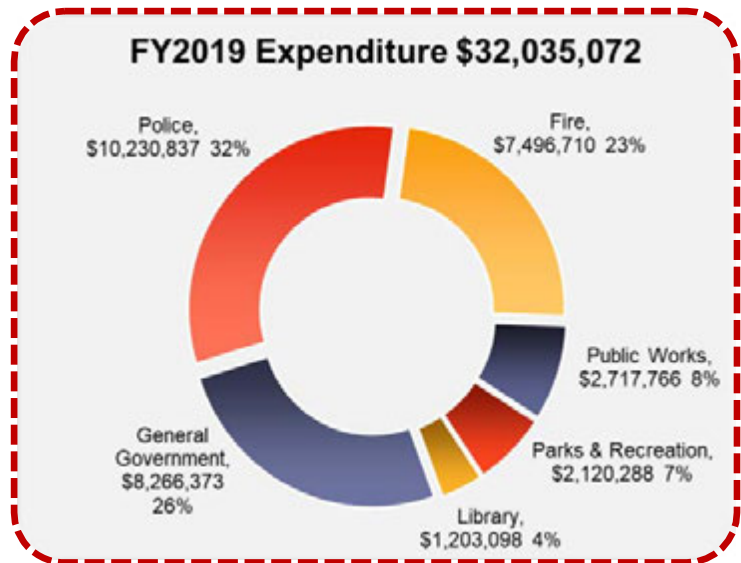


Other Revenues include Intergovernmental Revenues, Interest Income and Miscellaneous Revenues. Total Other Revenues for FY2020 projected to be \$608,534. Due to increase in interest income.

OVERVIEW OF GENERAL FUND EXPENDITURES

Total General Fund Expenditures increased slightly by less than 1% about \$4 million (14%) as compared to FY2019.

General Government expenses estimated to decrease by \$0.9 million or 11% mainly due to cut in transfers from General fund to EDC fund and to debt service fund.



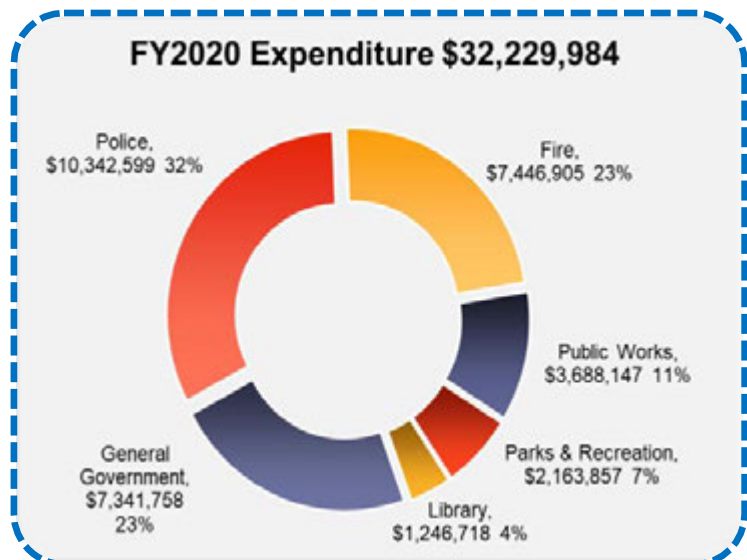
Police expenditure represent 32% of general fund. Expenses for this year is about \$10.5 million with a minor increase (1% higher than last year).

Fire expenditure represent 23% of the general fund. Expenses for this year is about \$7.5 million with a minor increase of (1% higher than last year).

Public works expenditure for this year are expected to total 3.7 Million, 35% more than FY2019. Main reason for the increase is remodeling senior center and police station major building maintenance.

Parks and Recreation expenditure projected with a slight increase by 2.2% more than last year budget.

Library expenditure estimated to be about \$1.2 million, almost the same as last year budget.



CITY MANAGER'S OFFICE

Mission Statement

The mission of the City Manager's Office is to effectively execute City Council policies, programs and directives as well as to conduct City operations in an efficient, responsible and highly accountable manner.

Accomplishments of FY2019

- ✓ Carried out policies and direction set forth by the Mayor and City Council.
- ✓ Managed the strategic planning and budget process for Fiscal Year 2020.
- ✓ Continued to proactively pursue economic development in accordance with the city's Residential and commercial and Retail development plan.
- ✓ Continued to build and maintain a relationships-driven employee culture.

Objectives of FY2020

- Continue to proactively pursue economic development in accordance with the city's Residential and commercial and retail development plan.
- Implement a plan for improved road replacement, maintenance and rehabilitation.
- Continue to promote fiscal transparency and cost savings throughout the organization.
- Continue to re-balance and "right-size" staffing.
- Continue to carry out policies and direction set forth by the Mayor and City Council.
- Continue to build and maintain a relationships-driven employee culture of empowerment and accountability.
- Implement the first phase of the park master plan utilizing already voters approved parks and recreation bonds.

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$531,768	\$521,526	\$507,712	\$568,380
Operations	3,510	6,348	5,396	7,665
Total	\$535,278	\$527,874	\$513,108	\$576,045

STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
City Manager	1001	100	1	1	1	1
Assistant City Manager	1002	94	1	1	1	1
Executive Assistant	2001	47	1	1	1	1
TOTAL			3	3	3	3

CITY SECRETARY

Mission Statement

The mission of the City Secretary's Office is to record all actions of City Council, guarantee the authenticity of all official documents and provide for their safekeeping and retrieval, administer City Elections and the City's Records Management Program, provide public information by personal contact and through media sources.

Accomplishments of FY2019

- ✓ Successfully conducted the 2019 General Election and Special Charter Election.
- ✓ Produced 30 Council agendas and 15 EDC agendas within the allocated deadline.
- ✓ Produced all Council and EDC meeting minutes – total of 45 - on time.
- ✓ Produced 14 Charter Review agendas within the allocated deadline.
- ✓ Produced all Charter Review meeting minutes on time.
- ✓ Assisted City Attorney with Charter amendments.
- ✓ Produced several new proclamations and formatted several letters of Council correspondence – several on late notice.
- ✓ Produced several Council Agenda Memo Cover sheets, and assisted legal with information regarding resolutions, memos, and ordinances.
- ✓ Assisted legal department with extensive record information regarding lawsuit.
- ✓ Used personal cell phone to contact Council, and EDC members via phone or text for immediate response rather than using email.
- ✓ Coordinated Council/Board & Commission joint meetings for group interaction.
- ✓ Provided registrations and reservations for Council members attending the TML Conference in San Antonio.
- ✓ Processed 886 Open Records Requests – almost 200 more than 2018 (695).
- ✓ Destroyed 145 boxes of records from Water Tower storage unit.
- ✓ Won Waste Connection talent show with \$5,000 going to park landscaping.

Objectives of FY2020

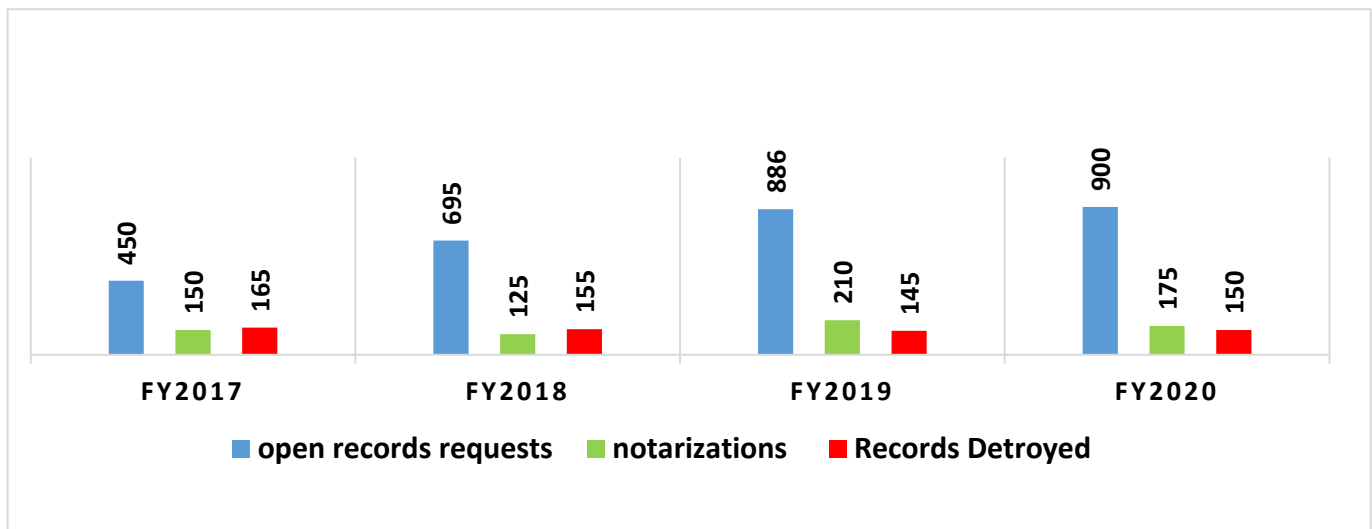
- Continued the quality efficiency of the department in regard to agendas, minutes and information requests.
- Complete the transferring of records from the water tower and city hall to the new storage facility.
- Conduct Special Street Maintenance Tax Election without error.
- Conduct General Election without error.
- Provide better quality service for citizens, staff and Council members
- Provide registration and for Council members attending the TML Conference in Grapevine.
- Continue record destruction regarding record storage at Water Tower.
- Assist Utility Billing with undertaking management of water utilities.

CITY SECRETARY

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$194,991	\$191,996	\$193,952	\$199,385
Operations	59,642	28,520	50,771	29,620
Total	\$254,634	\$220,516	\$244,723	\$229,005

STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
City Secretary	1110	74	1	1	1	1
Assistant City Secretary	1120	50	1	1	1	1
Total			2	2	2	2

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Percent of citizen inquiries responded to within 24 hours	98%	98%	98%	98%
Percent of documents completed, signed, and scanned within 48 hours of council approval	99%	99%	99%	99%
Percent of Council agendas posted to the website as legally required	100%	100%	100%	100%



CITY COUNCIL

Mission Statement

The City Council shall faithfully discharge all duties imposed by the City charter, the Constitution and the laws of the State of Texas, independently and impartially, deciding all matters brought before them in a responsive, capable and efficient manner to all citizens and to each other.

Accomplishments of FY2019

- ✓ Provided policy direction for major development projects.
- ✓ Conducted joint meetings with Boards/Commissions to enhance board efficiency and utilization.
- ✓ Selected and appointed board members.
- ✓ Voted to outsource the Utility Billing for projected future savings.

Objectives of FY2020

- Continue to provide policy direction for major developments and projects.
- Provide guidance for City Management.
- Affirm and reinforce City's commitment to financial sustainability.
- Continue to acquire municipal knowledge through TML association.

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$7,340	\$6,750	\$6,750	\$5,200
Operations	21,344	14,550	20,777	14,480
Total	\$28,684	\$21,300	\$27,527	\$19,680

No employees in this division.

FINANCE

Mission Statement

The Finance Department is responsible for optimally managing the City's resources through budgeting, purchasing, management analysis and financial reporting. The Director serves as the Chief Financial Officer of the City and acts as the primary contact with the City's outside auditors, bond council, rating agencies and underwriters. The Finance Department also provides general supervision and oversight of accounting, financial reporting, treasury and purchasing.

Accomplishments of FY2019

- ✓ Awarded the Government Finance Officers Association (GFOA) "Distinguished Budget Presentation Award" for the high standard and level of the annual budget document
- ✓ Awarded the Government Finance Officers Association (GFOA) "Certificate of Achievement for Excellence in Financial Reporting" for the high standard and level of financial reporting
- ✓ Maintained the city's AA- and Aa3 bond rating on the General Obligation Bonds
- ✓ Updated the Investment Policy
- ✓ Presented periodic financial reports to City Council and Boards on a timely basis
- ✓ Received an unmodified (clean) opinion on the Comprehensive Annual Financial Report (CAFR)
- ✓ Updated the financial policies and procedures
- ✓ Reduced Accounts Receivable staff by combining duties with Utility Billing Cashier

Objectives of FY2020

- Receive an unmodified (clean) opinion on the Comprehensive Annual Financial Report (CAFR).
- Maintain the high standard and level of financial reporting for obtaining GFOA "Certificate of Achievement for Excellence in Financial Reporting".
- Maintain the high standard and level of the annual budget document for obtaining the GFOA "Distinguished Budget Presentation Award".
- Monitoring cash management practices to ensure timely billing and collections.
- Continue cost saving measures by converting payments to vendors from manual checks to electronic funds.
- Maximize the City's return on investments in accordance with the adopted investment policies.
- Create new procedure guides for each position.
- Produce timely financial reports.
- Refinance Refunding bonds at lower interest.
- Work with Financial Advisor on future debt capacity for new City buildings.

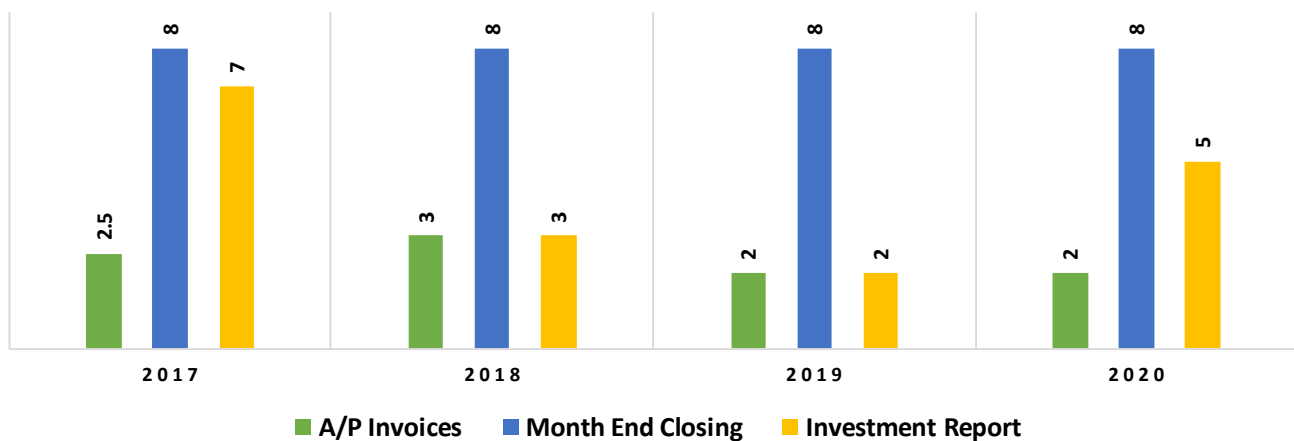
FINANCE

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$561,453	\$583,639	\$565,971	\$583,017
Operations	39,101	46,037	60,617	64,877
Total	\$600,555	\$629,676	\$626,588	\$647,894

STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Director of Finance	2101	86	1	1	1	1
Assistant Director of Finance/Controller	2102	70	1	1	1	1
Purchasing Agent	2401	61	1	1	1	1
Budget Analyst/Accountant	2201	59	1	1	1	1
Account Technician	2202	43	2	2	2	1
Total			6	6	6	5

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Average number of days to process accounts payable invoices	2.5	2	2	2
Average number of business days to close month end	8	8	8	8
Average number of days to complete Quarterly Investment Report	7	3	3	3
Percent of monthly financial reports distributed to departments within 10 days of month end	92%	100%	100%	100%
Number of GFOA awards received	2	2	2	2

AVERAGE NUMBER OF DAYS TO PROCESS



HUMAN RESOURCES AND RISK MANAGEMENT

Mission Statement

Human Resources will develop, implement and administer programs and services that enable the City to recruit and retain a highly qualified workforce.

Accomplishments of FY2019

- ✓ Implemented on-line applications.
- ✓ Enhanced recruitment opportunities including revision of position opening and process, distribute postings to local churches, diversified recruiting
- ✓ Obtained renewals for FY17 reflecting cost-effective and comprehensive group insurance coverage for employees, dependents and retirees. Received a two-year rate guarantee for the City's medical insurance.
- ✓ Successful open enrollment and health fair with more than 35 vendors attending.
- ✓ Implemented changes to employee compensation approved in the budget.
- ✓ Administered promotional and entry level exams for every sworn classification in Police and Fire.
- ✓ Implementation phase of new timekeeping system.

Objectives of FY2020

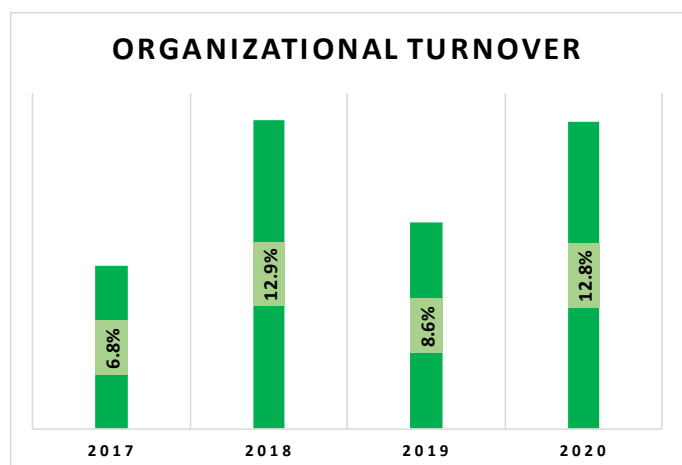
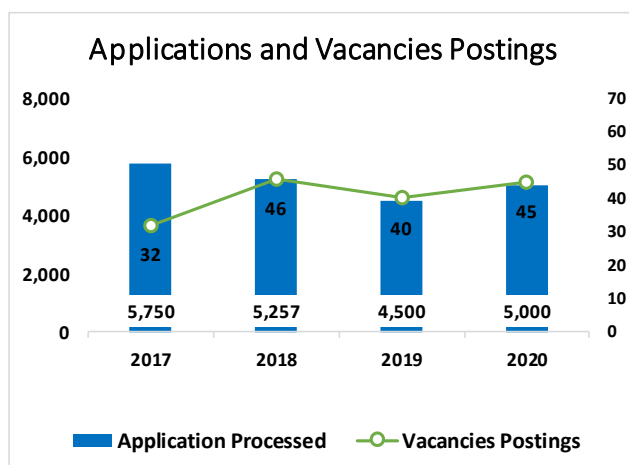
- Overhaul the Performance Evaluation process for all employees.
- Conduct job audits on a minimum of four employee classifications within the City.
- Recruit and retain qualified individuals to support operations within the City.
- Develop and maintain a compensation strategy that reflects the City's goals ensuring that employees are classified and compensated in an appropriate manner.
- Manage liability claims in a timely and cost-effective manner to limit exposure and reduce cost.
- Obtain the most cost-effective benefit package for employees, dependents and retirees.
- Complete implementation of the automated timekeeping system.

HUMAN RESOURCES AND RISK MANAGEMENT

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$384,762	\$429,096	\$421,914	\$450,670
Operations	134,785	180,707	136,835	191,949
Total	\$519,547	\$609,803	\$558,749	\$642,619

STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Director of Human Resources & Risk Mgmt	1401	85	1	1	1	1
Human Resources Specialist	1404	60	1	1	1	1
Human Resources Generalist	1402	59	1	1	1	1
Human Resources Coordinator	1403	55	1	1	1	1
Total			4	4	4	4

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Number of position vacancies/postings	32	46	40	45
Number of applications processed	5,750	5,257	4,500	5,000
HR processes evaluated for efficiency/effectiveness	2	3	3	2
Number of HR policy/program updates	3	3	3	5
Percentage of employees receiving internal training	50%	50%	50%	50%
Organizational turnover (Full time)	6.8%	12.9%	8.6%	12.8%



PLANNING AND COMMUNITY DEVELOPMENT

Mission Statement

Promote the health, safety, welfare, and the orderly growth and development of the City while encouraging neighborhood vitality and livability, striving to bring growth that contributes to the tax base, expands job opportunities, and increases economic development opportunities. Provide quality services to all members of the community by providing permitting, inspections, transportation planning, and land use planning assistance. The mission of the Department is to promote a positive City image through preservation/enhancement of property values within the City.

Accomplishments of FY2019

- Mitigated and facilitated following significant development process through platting and/or permitting
 - ✓ Plat - Abb Pham Properties LLC - new 22,661sf event center located at northwest corner of Glenview and Anderson.
 - ✓ Plat - Abres III Ltd (Stephen Barnes) - 1st phase (286 units) multi-family apartment complex.
 - ✓ Plat - Chase Hospitality - two (2) new Marriott products (Aloft Hotel and Towneplace Suites) and pad sites along NE Loop 820 frontage road.
 - ✓ Plat - LGE/MacRae - new business park at NE Loop 820 frontage, Anderson, Northern Cross and Glenview.
 - ✓ Plat - Our Country Homes - planned development of 412 single family homes on 42 acres across from Haltom City Library.
 - ✓ Plat - 5901 Eden - prepare for remodel/upgrade of 40,000sf industrial building that had been vacant for over twenty (20) years.
 - ✓ AA Wrecker - new 1200sf commercial building at 6035 Huddleston.
 - ✓ Bordell Construction Group LLC - new 6000sf commercial strip center located at 4527 East Belknap.
 - ✓ Chicken Express - new 3002sf restaurant at 5516 Denton Hwy.
 - ✓ DMW Equity Investments - new commercial building with pawn shop and sign retailer located at 3901 Old Denton Road at Beach.
 - ✓ GABA Group LLC - new 2455sf commercial building at west side of existing business to be located at 3906 Broadway.
 - ✓ IDEA - new charter school at 1900 Thomas.
 - ✓ MCL Contracting - new 7200sf industrial building at 2528 Minnis.
 - ✓ Robert Almon - new 5605sf commercial building located at 5580 Huddleston.
 - ✓ Roy Sullins - new 5250sf commercial building at 2317 Moneda.
 - ✓ Taurus Commercial - 1st new office/warehouse building of 22,000sf at 2301 Higgins
 - ✓ Wells Fargo Bank - add three (3) drive thru ATMs at east side and rework paving and landscaping located at 4900 East Belknap.

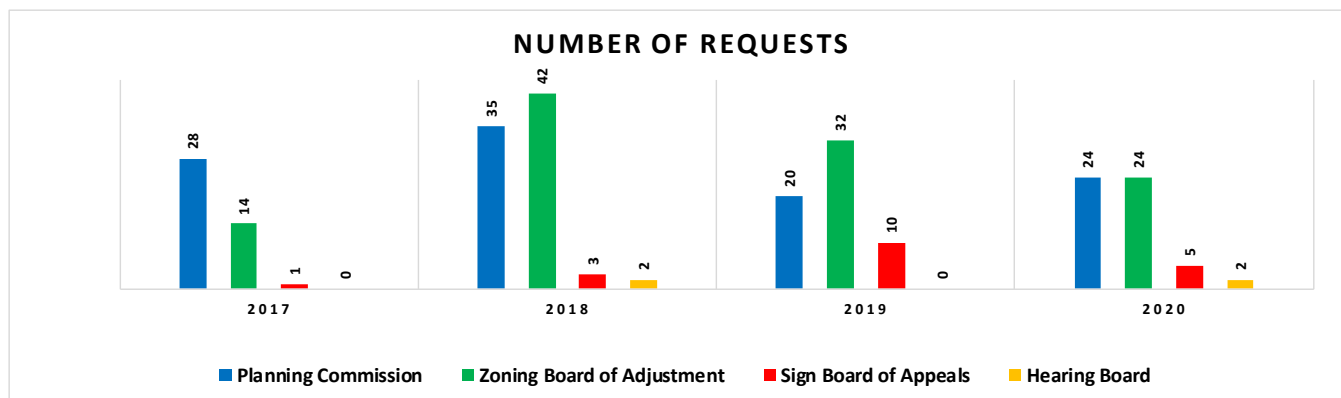
Objectives of FY2020

- Code Enforcement Officer dedicated to Planning and Community Development responsible for all commercially zoned properties to improve the business corridors.
- Continue to facilitate CLUP amendments as necessary until a funding source is identified for a new comprehensive plan.
- Ensure that the minimum standards of each adopted code are met for new and renovated structures, while conducting complete plan reviews of all submittals in a timely manner.
- Exceptional customer service responding to inspection requests within 24 hours.
- Maximize the economic benefits of projects throughout the City by capitalizing on the City's strategic location in the DFW metropolitan area.

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$541,057	\$602,867	\$581,865	\$633,842
Operations	13,546	29,710	16,786	22,910
Total	\$554,603	\$632,577	\$598,651	\$656,752

STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Director of Planning & Community Development	1801	85	1	1	1	1
Assistant Director/Planning/Project Manager	1803	70	1	1	1	1
Building Official	1802	63	1	1	1	1
Building Inspect	1804	57	1	1	1	1
Fire Inspector	3409	50	1	1	1	1
Planning and Permit Coordinator	1807	41	1	1	1	1
Permit Technician	1806	39	1	1	1	1
Total			7	7	7	7

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Number of requests before the Planning and Zoning Commission	28	35	20	24
Number of requests before the Zoning Board of Adjustment	14	42	32	24
Number of requests before the Sign Board of Appeals	1	3	10	5
Number of requests before the Hearings Board	0	2	0	2
New residential construction permits	13	10	19	65
New residential construction value	\$1,213,272	\$1,068,007	\$4,955,122	\$17,000,000
New commercial construction permits	8	16	13	10
New commercial construction value	\$1,681,000	\$29,163,000	\$29,961,182	\$50,000,000
Certificate of occupancy applications	197	246	294	200
Percent of inspections completed within 24 hours	100%	100%	100%	100%
Percent of plans reviewed within 20 working days	90%	95%	95%	95%



INFORMATION TECHNOLOGY SERVICES

Mission Statement

IT Services provides secure, consistent, and reliable technological resources for the staff and community of Haltom City, Texas

Accomplishments of FY2019

- ✓ Recovered all city systems and data following a successful Ransomware attack.
- ✓ Replaced network backup and storage, to best practices criteria.
- ✓ Replaced Anti-Virus software, to best practices AV criteria.
- ✓ Replaced Core Production Servers and data Storage to best practices criteria.
- ✓ Changed telecommunications provider, reducing cost by \$1000.00 per month.
- ✓ Added managed phone and data services to Senior Center and Parks Office.
- ✓ Placed in service a SDWAN solution, providing reliable & redundant network services to Fire Station 2 and 3, Animal Control, Senior Center, Parks Office, Public Works and City Library.
- ✓ Upgrade City Council meeting/reporting/voting software.
- ✓ Provided Assisted Listening Device for City Council meetings.
- ✓ Upgraded City Council Audio system.
- ✓ Produced video's in support of FATHOM, Fire Safety, and Senior Center.
- ✓ Configured and managed new signage for Library.
- ✓ Upgraded video server and storage, installed new cameras.
- ✓ Began upgrade of unsupported production servers, switches and routers.
- ✓ Began migration of desktop computers to Windows 10.
- ✓ Upgrade SQL database server to current generation server and software.
- ✓ Placed Cybersecurity training system in service for all employees.
- ✓ Migrated Recreation and Animal Services software to cloud based service.
- ✓ Updated City Web presence to better support mobile end users.
- ✓ Replaced network monitoring and IT Help reporting system.

Objectives of FY2020

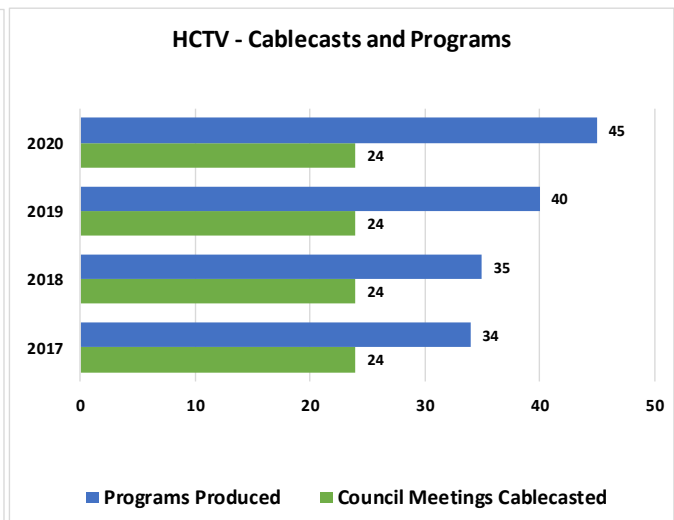
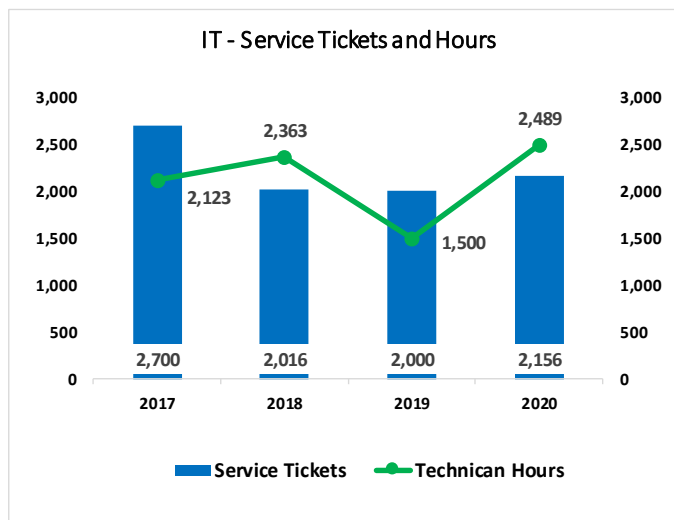
- Implement enhanced network and user security policy and procedure.
- Upgrade and migrate INCODE to current version 2018 production server.
- Upgrade and migrate STW to current version 2018 production server.
- Migrate Police and Fire VPN to NetMotion.
- Upgrade unsupported production software to current supported version.
- Continue to bring the PC Inventory to "Under Warranty" Status
- Continue upgrade of unsupported systems to current supported standards.
- Replace outdated phone system with VOIP system.

INFORMATION TECHNOLOGY SERVICES

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$543,732	\$518,222	\$491,807	\$557,558
Operations	183,033	202,780	261,743	321,275
Total	\$726,765	\$721,002	\$753,550	\$878,833

STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Director of Information Technology	1301	85	1	1	1	1
Network Administrator	1304	69	1	1	1	1
GIS Analyst	1303	60	0	1	1	1
Web Administrator/Media Technician	1203	60	1	1	1	1
Computer Services Technician	1302	53	2	2	2	2
Total			5	6	6	6

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Number of resolved service tickets	2,016	2,000	2,420	1,936
Total technician hours spent resolving service tickets	2,363	1,500	4,840	3,872
Number of City Council meetings recorded/cablecast	24	24	28	28
Number of programs produced	35	40	50	50
Number of hours per day of programming cablecasted	10	10	10	8
Website Sessions	264,000	263,000	252,000	265,000
Website Pageviews	656,000	593,000	573,000	575,000
Number of web pages published for year		210	480	480



FLEET SERVICE

Mission Statement

The mission of the Fleet Services Department is to ensure City fleet vehicles and motorized equipment are utilized and maintained in a manner that provides the best possible support to City operations through economical and environmentally responsible fleet management.

- ✓ Performed proper state fuel system requirement and passed state fueling inspection

Accomplishments of FY2019

- ✓ Disposed of assets that were underutilized and/or a financial burden due to repairs.
- ✓ Upgraded fleet maintenance software allowing for a more efficient and accurate accounting of maintenance records for owned fleet.
- ✓ Conducted an audit of the City's Fleet allowing lists to be consolidated and a more accurate list to be developed.

Objectives of FY2020

- Provide for scheduled and non-scheduled repairs to City owned vehicles and equipment.
- Provide Emergency Vehicle Tech Certification for all technicians and Automotive Service Excellence Certifications for all personnel.
- Evaluate overall fleet operations and customer service and improve any deficiencies identified.
- To continue with the private public partnership with Enterprise, to help facilitate a more efficient maintenance program and vehicle replacement model.

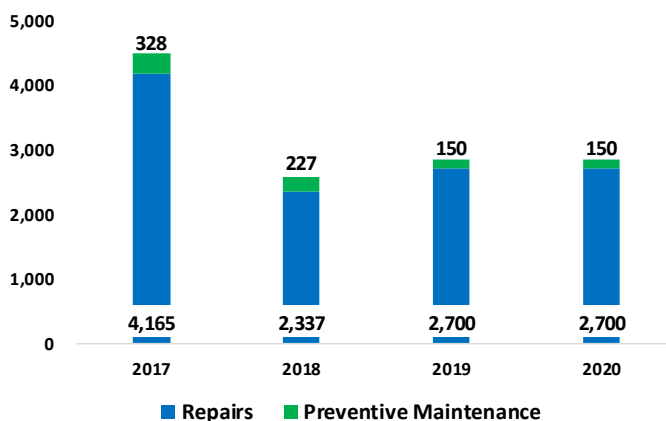
FLEET SERVICES

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$250,934	\$260,630	\$240,443	\$267,698
Operations	207,952	317,334	490,658	816,155
Total	\$458,886	\$577,964	\$731,101	\$1,083,853

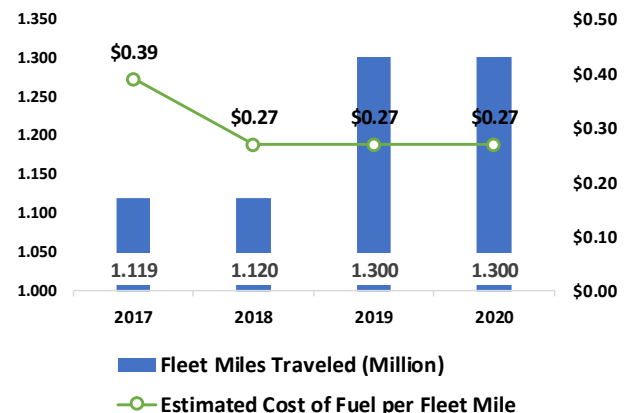
STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Fleet Services Coordinator	1903	52	1	0	0	0
Senior Auto Mechanic	1902	50	1	1	1	1
Auto Mechanic	1904	44	2	2	2	2
Fleet Service Worker	1905	34	1	1	1	1
Total			5	4	4	4

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Total number of repairs completed	4,165	2,337	2,700	2,700
Number of preventive maintenance completed	328	227	150	150
Total number of vehicles/equipment maintained	336	352	352	352
Total number of fleet miles traveled	1,119,196	1,120,000	1,300,000	1,300,000
Estimated cost of fuel per fleet mile	\$0.27	\$0.27	\$0.24	\$0.24
Number of training classes attended	0	8	12	4

Repairs and Maintenances Performed



Fleet Miles Traveled and Cost of Fuel



BUILDING MAINTENANCE

Mission Statement

Building Maintenance Division ensures a safe and comfortable working environment for all employees in City facilities as well as to provide prompt response, quality service and the efficient resolution of maintenance problems.

Accomplishments of FY2019

- ✓ Put in French Drain under the Veterans Memorial to remove any water that could be causing the fountain to move.
- ✓ Assisted in remodel of Animal Shelter. Removed and replaced all the kennels. Installed new Stainless sinks and cabinets. Installed new sewer and water service to new bathroom and shower in garage. Painted the foyer, hall, kitten room and employee lounge. Built new walls around the shower. Installed new lighting and fixtures.
- ✓ Replaced majority of fence around Placid house. Cleaned and installed new cedar around upstairs. Called a list of contractors to finish punch list before it sold.
- ✓ Ran electrical for Midway EST lighting for Water department. Installed new poles and lights for this project also.
- ✓ Installed new utilities for prefab bathroom at North Park. Ran Sewer, Electricity and Water for the building and installed subgrade for the building
- ✓ Installed new utilities for prefab bathroom at Pecan Park. Ran Sewer, Electricity and Water for the building and installed subgrade for the building.
- ✓ Installed new utilities for prefab bathroom at Buffalo Ridge Park. Ran Sewer, Electricity and Water for the building and installed subgrade for the building.
- ✓ Installed new wall for Fire Department upstairs for Admin for their remodel.
- ✓ Installed new wall for Fire Department downstairs for their remodel.
- ✓ Installed new water fountain at city hall
- ✓ Demoed the concrete at Rec Center with the assistance of St. Dept
- ✓ Brian has run this department without a full time assistant.
- ✓ Repaired multiple sheetrock issues at fleet and repainted the offices.

Objectives of FY2020

- Provide a better and more efficient building maintenance program through prompt response in performing and supervising repair activities.
- Provide a comprehensive preventative maintenance program to ensure the efficiency and availability of building systems.
- Ensure a suitable working environment for City employees through proper maintenance, thereby providing better service to citizens.
- Create a list of potential AC replacement for 2021.
- Install LED lighting in PreCouncil.
- Install new door and security access at Public Works.

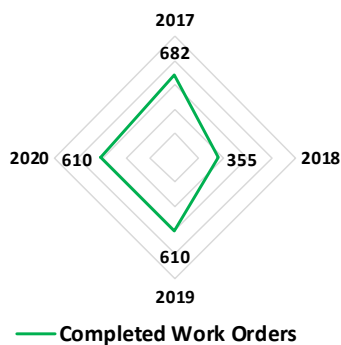
BUILDING MAINTENANCE

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$110,698	\$127,807	\$85,303	\$136,772
Operations	418,622	785,260	410,133	443,800
Capital	0	12,500	12,500	648,000
Total	\$529,320	\$925,567	\$507,936	\$1,228,572

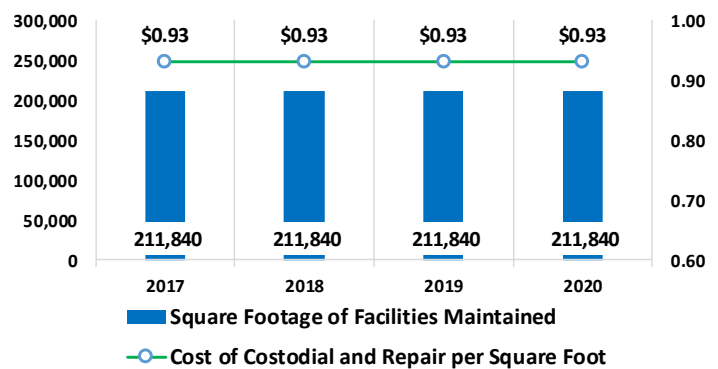
STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Building Maintenance Crewleader	2905	48	1	1	1	1
Building Maintenance Mechanic	2908	41	1	1	1	1
Total			2	2	2	2

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Completed work orders	682	355	610	610
Percent of repairs completed with 48 hours	90%	95%	95%	95%
Total square footage of facilities maintained	211,840	211,840	211,840	211,840
Custodial and repair services expenditure per square foot	\$0.93	\$0.93	\$0.93	\$0.93
Percentage of energy efficient city facilities	7%	7%	10%	10%

Building Maintenance Work Orders



Facilities Maintained and Costs



POLICE

Mission Statement

The Haltom City Police Department is a professional organization committed to excellence, integrity, compassion and vigilance. We will partner with the community and selflessly commit ourselves to making Haltom City a better place to live, work and visit.

Accomplishments of FY2019

- ✓ Police responded to over 56,000 calls for service.
- ✓ Completed remodel of the animal shelter. Allowing for improved conditions for the animals, visitors, and staff.
- ✓ Fully staffed in animal services and code enforcement.
- ✓ Received grant funding for new hardware and software to assist in collision reconstruction and crime scene documentation.

Objectives of FY2020

- Continue to promote Haltom City in terms of safety, security and environment by supporting current proactive enforcement activities and programs, as well as initiating additional activities and programs as needed.
- Continue to provide proactive enforcement activities utilizing the Patrol Operations and Investigative Services Divisions. These activities include, but are not limited to, DWI Enforcement Unit, Bicycle Unit, K-9 Unit, and regional efforts through participation in the Tarrant County Auto Theft Task Force. Current proactive enforcement programs include the Crime Free Multi-Housing Program and the School Resource Officer Program.
- Manage our Shared Services Agreement for Dispatch and Detention services. Continue to improve service to the city via the Shared Services.
- Continue to be proactive in Code Enforcement and Animal Service enforcement, community involvement, and community awareness.

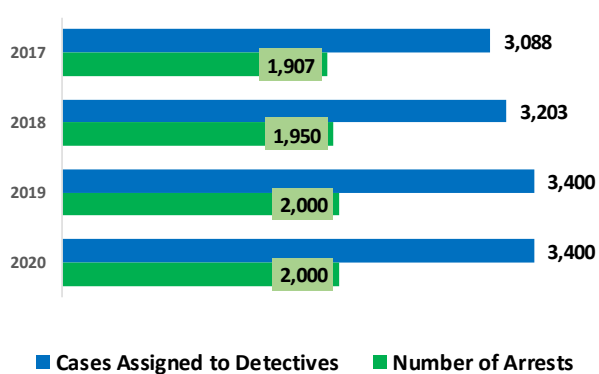
POLICE

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$8,277,661	\$8,751,933	\$8,691,800	\$9,069,030
Operations	1,195,152	1,478,904	1,060,447	1,273,569
Total	\$9,472,813	\$10,230,837	\$9,752,247	\$10,342,599

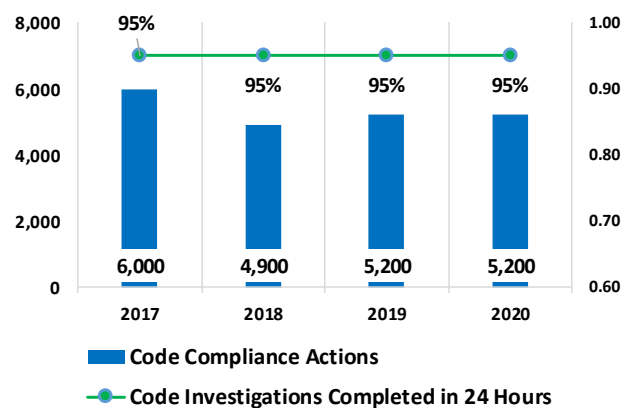
STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Police Chief	3001	87	1	1	1	1
Police Captain	3003	GS77	4	4	4	4
Police Sergeant	3004	GS73	10	12	12	12
Police Corporal	3005	GS66	5	5	5	5
Police Officer*	3007	GS62	51	49	49	56
Public Safety Project Manager	3101	73	1	1	1	1
Property & Crime Scene Technician	3105	50	1	1	1	1
Code Enforcement Officer	1805	50	5	5	5	5
Administrative Assistant	2002	43	1	1	1	1
Community Services Asst./Admin Secretary	3104	43	1	1	1	1
Police Records Clerk	3202	37	2	2	2	2
Animal Services Supervisor	3301	55	1	1	1	1
Animal Services Officer	3303	43	3	3	3	3
Kennel Attendant	3304	37	1	1	1	1
Total			87	87	87	94

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Number of calls for service	59,355	55,500	56,000	56,000
Number of cases assigned to detectives	3,056	3,100	3,200	3,200
Number of arrests	1,915	1,877	2,000	2,000
Code Compliance actions	6,683	6,000	4,900	5,200
Code Compliance complaints	5,595	4,500	500	500
Code investigations completed in 24 hours	90%	95%	95%	95%
Animal Control total calls for service	3,228	3,300	3,500	3,500
Animal Control number of animals sheltered	716	650	675	675
Animal Control number of pet adoptions/rescues/returned	421	490	500	500

Detective cases and arrest



Code Compliance and Investigation



FIRE

Mission Statement

To protect lives and property in our community from the adverse effect of fire, medical, environmental and other emergencies through programs and services delivered with integrity, compassion, and respect without prejudice.

Accomplishments of FY2019

- ✓ Compliant to NFPA 1710 with average response time of 5.51 minutes to all emergencies.
- ✓ Re-credentialed all members under new EMS protocols
- ✓ Completed 1,489 Commercial Business inspections and over 1,800 apartment inspections.
- ✓ Recorded over 1,000 volunteer hours for CERT members.
- ✓ Completed the re-model of Fire Station #1 and Fire Administration under budget.
- ✓ Responded with Texas Task Force 1 and 2, in response to statewide emergencies.
- ✓ Installed 80 new smoke detectors, changed over 100 batteries, and conducted public education training for 5,000 children and 1,000 adults.
- ✓ Conducted an annual review of the Advanced Emergency Management Plan.

Objectives of FY2020

- Compliant to NFPA 1710 with an average response time of 6 minutes or less to all emergencies.
- Ultimately, achieve a working smoke detector in every home, but a reasonable goal of 100 smoke detectors per year is practical.
- Initiate a certification program for all Firefighter/Drivers, Lieutenants and Battalion Chiefs, utilizing the TCFP certification program. Average 240 hours per member of documented training annually to help maintain our ISO #1 rating.
- Complete all business occupancies, hotels, schools, multi-family and target hazard inspections annually.
- Continue to educate the public about common hazards and health risks, utilizing risk reduction programs.
- Complete annual review of Emergency Management Plan.
- Begin construction on the new fire station #3.

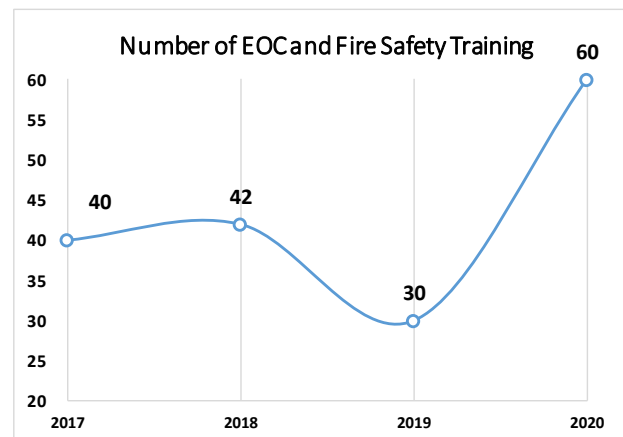
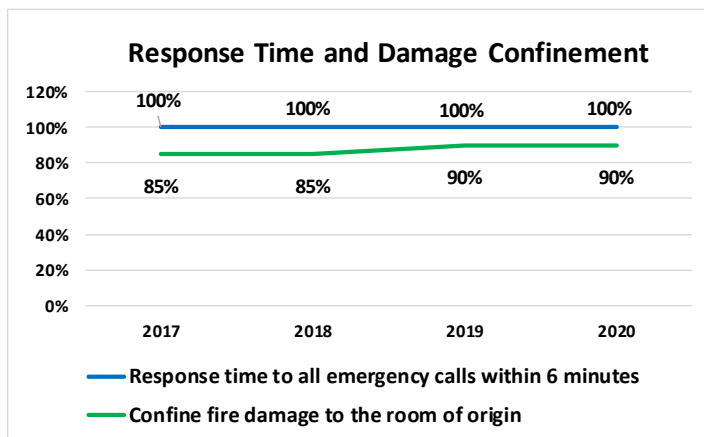
FIRE

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$5,999,266	\$6,451,708	\$6,421,537	\$6,933,175
Operations	522,699	626,002	494,766	447,730
Capital	0	419,000	428,000	66,000
Total	\$6,521,964	\$7,496,710	\$7,344,303	\$7,446,905

STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Fire Chief	3401	87	1	1	1	1
Deputy Fire Chief/Operations	3402	79	1	1	1	1
Fire Marshal	3403	79	0	1	1	1
Emergency Management Coordinator	3406	73	1	1	1	1
Fire Battalion Chief	3404	GS77	4	4	4	4
Fire Lieutenant	3405	GS73	13	13	13	13
Firefighter/Driver*	3407	GS66	12	12	12	12
Firefighter	3408	GS62	21	21	21	24
Administrative Assistant	2002	43	1	1	1	1
Customer Service Representative	2304	37	0	0	1	1
Total			54	55	56	59

*Added 1 Firefighters in FY2020

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Response time to all emergency calls within 6 minutes	100%	100%	100%	100%
Confine fire damage to the room of origin	85%	85%	90%	90%
Fire inspection for all multi-family and commercial units	100%	100%	100%	100%
Investigate and determine fire cause for all fire incidents	100%	100%	100%	100%
Compliant of 360 hours of documented training per member	100%	100%	100%	100%
Number of EOC, fire safety and public education training exercises	40	42	30	60



MUNICIPAL COURT

Mission Statement

The Municipal Court is the Judicial Branch of City government. The court is organized into the Judiciary and Court Administration. The mission of the Judiciary is to provide fair and impartial justice to the citizens of Haltom City. The mission of the Court Administration is to support the Judiciary by assisting the public with competence and patience and by managing court operations with skill and economy. The Marshal's Office is under Court Administration and is charged with the execution and clearance of arrest warrants as well as serving court documents. The Marshal's Office also provides security for the court and court staff.

Accomplishments of FY2019

- ✓ Cross trained all clerks with the exception of the warrant clerk to perform all duties.
- ✓ Implemented automatic save for all documents into the computer Tops Program rather than a manual process.
- ✓ Created paperless or light paper environment that most documents are available electronically.
- ✓ Improved and reduced the time for citation processing and revenue collection by sending out attorney dockets with prosecutor's offers.

Objectives of FY2020

- Finish scanning all the old files to be completely paperless.
- Set up individual register and login for each clerk.
- Verify that all the legislative updates have been implemented.
- Continue to reduce the number of outstanding warrants.

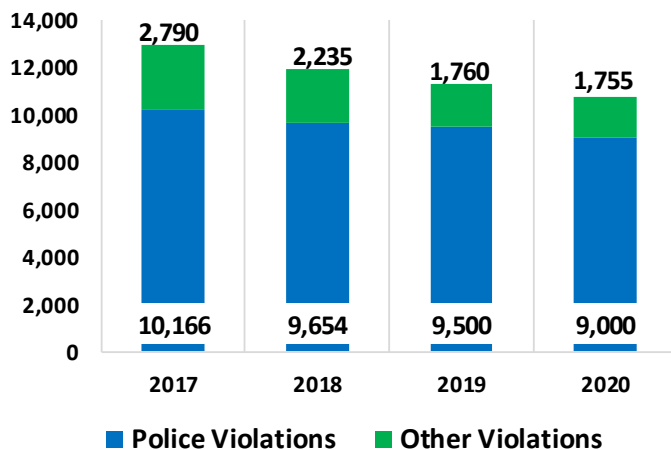
MUNICIPAL COURT

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$477,666	\$510,490	\$506,028	\$553,213
Operations	45,338	75,801	59,216	70,251
Total	\$523,005	\$586,291	\$565,244	\$623,464

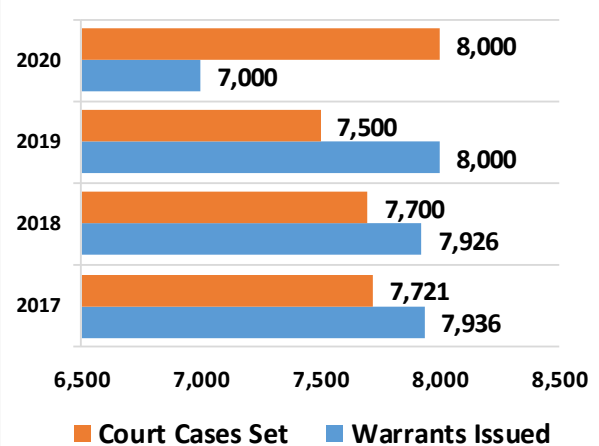
STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Management Analyst	1204	61	1	0	0	0
Court Clerk/Court Supervisor	2503	51	1	1	1	1
Deputy Court Clerk/Court Collections Specialist	2504	41	1	0	0	0
Deputy Court Clerk/Warrant Clerk	2505	41	1	1	1	1
Deputy Court Clerk	2506	37	2	3	3	3
Deputy Court Clerk/Juvenile Case Manager	2507	37	1	1	1	1
Marshal	2508	57	1	1	1	1
Total			8	7	7	7

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Number of Police Department violations filed	10,166	9,654	9,500	9,000
Number of Municipal Court violations filed	2,253	1,986	1,500	1,500
Number of Animal Control ordinance violations filed	306	50	50	50
Number of Code Enforcement violations filed	208	194	200	200
Number of Fire Department violations filed	23	5	10	5
Total Number of violations filed	12,956	11,889	11,260	10,755
Number of warrants issued	7,936	7,926	8,000	7,000
Number of court cases set	7,721	7,700	7,500	8,000
Clearance rate for warrants	94%	94%	95%	95%
Cases closed within 90 days	8%	11%	15%	15%
Clearance rate for cases	90%	96%	95%	95%

Number of Violations Filed



Warrants and Court Cases



STREET AND DRAINAGE

Mission Statement

To perform maintenance of streets, drainage and traffic control systems in a manner that will provide for the safe and efficient movement of traffic and to ensure flow of storm water through the enclosed drainage collection system.

The Street Maintenance Department general duties and responsibilities include maintain and repair streets, sweep streets and curbs, maintain and install traffic control devices (signs, signals and pavement markings), maintain and mow city owned properties.

Accomplishments of FY2019

- ✓ Milled and replaced Oregon Court Road with 181 tons of Type D mix (Surface Mix)
- ✓ Milled and replaced Whitley Road surface with 403 tons of Type D
- ✓ Resurfaced and replaced Marlene Drive with 45 tons of recycled concrete and 418 tons of Type D mix
- ✓ Repaired and resurfaced Denton Highway Service Road @ Ammons with underground French drain system, 20 tons of recycled subgrade material and 82 tons of Type D mix
- ✓ Replaced Cemetery Road subgrade with 50 tons of recycled concrete, and 178 tons of Type D mix
- ✓ Placed two H.A.W.K. Systems: one at Haltom Recreation Center, and one at the Buffalo Park Crossing (North of High school)
- ✓ Replaced 68 regulatory Signs
- ✓ Repaired and replaced 56 traffic signals
- ✓ Swept 510 miles of streets

Objectives of FY2020

- Install Battery Back-up Systems on Traffic Signal Lights
- Decrease the amount of time for water/sewer street cut repairs
- Replace subgrade and asphalt in the 4300 Block of Walthall
- Replace subgrade and asphalt on Revere Road from Vicki Street to Ira Street
- Mill and overlay at least 5,000 square yards of Haltom City streets.

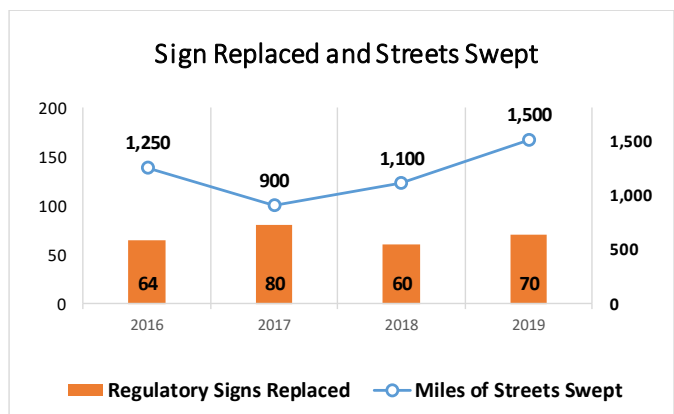
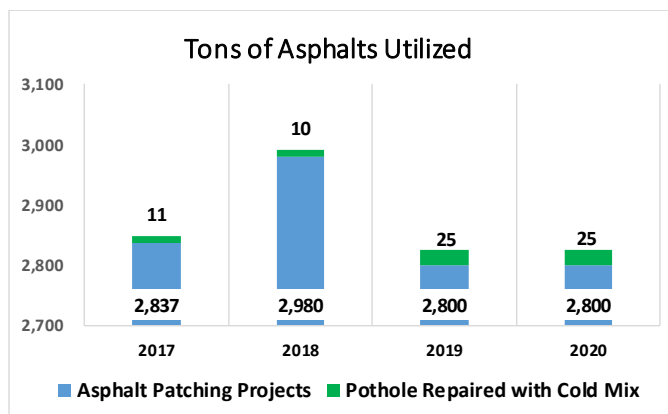
STREET AND DRAINAGE

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$561,555	\$697,942	\$650,064	\$774,779
Operations	556,831	496,293	526,354	555,943
Capital	0	20,000	20,000	45,000
Total	\$1,118,386	\$1,214,235	\$1,196,418	\$1,375,722

STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Street Maintenance Supervisor	2901	62	0.5	0.5	0.5	0.5
Public Works Crewleader	2905	48	2	2	2	2
Senior Equipment Operator	2906	43	2	2	2	2
Sign Specialist	2909	43	1	1	1	1
Equipment Operator	2910	40	3	3	3	3
Public Works Maintenance Worker	2911	36	3	3	3	3
Sign Technician*	2913	40	0	0	0	1
Total			11.5	11.5	11.5	12.5

Added 1 Sign Technician in FY2020

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Tons of asphalt utilized in patching projects	2,837	2,980	2,800	2,800
Tons of cold mix used in pothole patching	11	10	25	25
Traffic signal repair work orders completed	70	23	30	30
Regulatory Signs replaced	64	80	60	70
Miles of lane crack-sealed	0.35	0.75	0.75	0.75
Miles of lane over-layed with asphalt	1.85	1.50	1.00	1.25
Miles of lane replaced at full-depth with asphalt	0.65	1.20	1.00	1.00
Miles of streets swept	1,250	900	1,100	1,500
Feet of concrete curb replaced	2,600	4,000	2,500	2,500



PARKS AND RECREATION

Mission Statement

The Parks Maintenance Division provides Haltom City residents with safe, attractive parks and open space. The Recreation Division is dedicated to providing facilities and programs that will encourage family fitness, entertainment, cultural awareness and positive learning experiences. The Senior Center helps senior adults build a brighter future for themselves and their community.

Accomplishments of FY2019

Parks Maintenance

- ✓ Made improvements to North Park (adult softball field)
 - Expanded irrigation system
 - Added grass to the infield in front of dugouts and behind Homeplate to reduce rainouts
 - Installed new restroom
 - Planted (3) new trees on disc golf course
- ✓ Maintained landscape medians and monument signs on 820 access roads and back roads
- ✓ Repaired irrigation and landscaping at Beach & Fossil Creek
- ✓ Added a new fence at Revere Park to shield the trash from the shopping center
- ✓ Completed and adopted the new 10-year Master Plan

Recreation Division

- ✓ Completed the 4th successful summer camp program
- ✓ Successfully partnered with and sponsored the Refresh BISD Back to School Health Fair
- ✓ Over 1,000 in attendance for the annual Halloween event
- ✓ Sports program has become our biggest revenue in recreation, increasing our youth basketball by three teams, increasing our soccer program from 190 children to 203 children.
- ✓ Switch Sportsman to cloud base

PARKS AND RECREATION

Senior Center

- ✓ Continued the Friends Helping Friends Transportation Program and provided rides to and from the Senior Center.
- ✓ Hosted monthly pool tournaments with friends from other centers.
- ✓ Several partnerships between Senior Center and vendors to provide resources/programs to participants:
 - Tarrant Area Food Bank
 - UNT Health Science Center
 - Medical City North Hills
 - Texas A&M Be Well
 - Katten & Benson & McGee Elder Law firms
 - AARP Safe Drivers Classes
- ✓ Holiday Arts & Crafts Sale – 38 vendors/raised \$950.
- ✓ Thanksgiving Holiday meal – 224 served by City staff and community sponsors.
- ✓ Christmas Holiday meal – 207 served; turkeys given to Center members (funded by HCPD & HCFD).
- ✓ Annual Baked Potato Supper raised \$1,895.
- ✓ 4th Annual Burgers & Bingo fundraiser for Friends Helping Friends Transportation Program raised \$4,438 and was a sold-out crowd.

Objectives of FY2020

PARKS

- New restroom at Pecan Park
- Install all-access playground at Haltom Road Park.
- Add new parking lot at the Veterans Memorial.
- Continue 2nd phase of Veteran's Memorial at Haltom Road Park which will include a brick fundraiser for the Walk of Freedom and gazebo.
- Upgrades to Buffalo Ridge park including new trail markings/signage, lighting, emergency call stations, restroom, replacement of old playground.
- Begin work on infrastructure at North Park/NEO.
- Begin implementing park improvements as outlined in new Master Plan.

RECREATION

- Increase programming offered at recreation center by offering more classes and new times.
- Increase revenue by adjusting the center hours to stay open longer on Saturdays for more rentals.
- Complete fitness room renovations.
- Save on cost for ID badges by switching to key tags for access to the gyms.

SENIORS

- Provide 20,950 meals for Senior Center.
- Add 42 new members to the Senior Center.
- Move into newly renovated Senior Center.

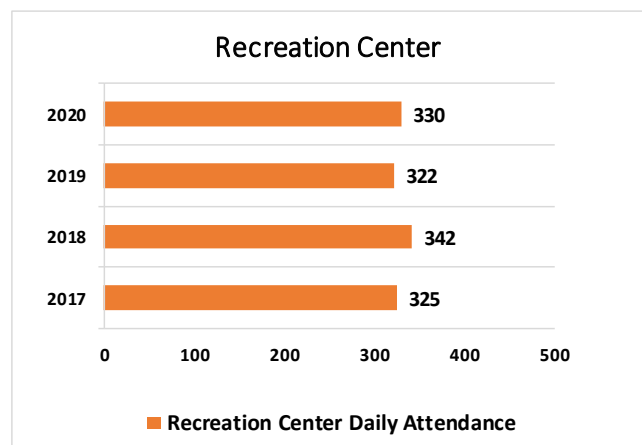
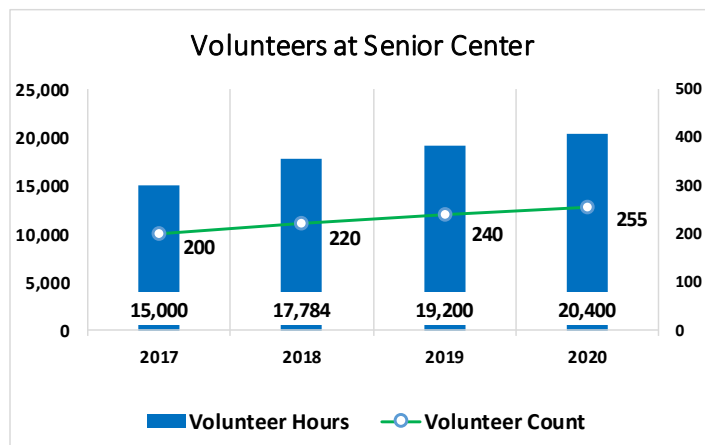
PARKS AND RECREATION

EXPENDITURES	FY 2018	FY 2019	FY 2019	FY 2020
Personnel	\$1,342,221	\$1,580,769	\$1,558,114	\$1,690,678
Operations	481,775	461,519	452,851	455,679
Capital	0	78,000	78,000	17,500
Total	\$1,823,996	\$2,120,288	\$2,088,965	\$2,163,857

STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Director of Parks & Recreation	1601	77	1	1	1	1
Senior Center Supervisor	1603	58	1	1	1	1
Park Supervisor	1708	58	0	0	0	1
Recreation Supervisor	1602	54	1	1	1	1
Community Relations Coordinator	1202	48	0	1	1	1
Athletic Coordinator	1606	47	1	1	1	1
Parks Crewleader	1701	47	1	1	2	2
Senior Recreation Assistant	1604	41	1	1	1	1
Irrigation Specialist	1703	40	1	1	1	1
Senior Landscaper	1704	40	0	1	1	1
Field Operations Technician	1705	40	0	0	1	1
Recreation Assistant	1605	36	1	1	2	2
Park Maintenance Worker*	1706	36	6	7	7	9
Irrigation Technician	1707	36	0	1	1	1
Total			14	18	21	24

Added 1 Park Maintenance Worker in FY2020

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Number of landscape facilities maintained	17	18	19	19
Number of landscape irrigation systems maintained	108	109	111	111
Park acreage maintained	230	230	240	240
Landscape acreage maintained	155	155	155	155
Number of athletic fields maintained	15	15	17	21
Total number of playground equipment maintained	57	57	57	58
Total number of City parks maintained	12	12	12	12
Average Recreation Center Daily Attendance	325	342	322	330
Total Fitness Memberships	1,025	721	189	0
Total Sports Participants	2,708	2,350	2,067	2,150
Total number of meals served at Senior Center	21,000	20,018	20,350	20,500
Total number of volunteers at Senior Center	200	220	240	255
Total number of volunteer hours at Senior Center	15,000	17,784	19,200	20,400
Average Daily Attendance at Senior Center	95	81	89	95



LIBRARY

Mission Statement

The mission of the Haltom City Public Library is to serve as a vital community resource providing free access to information for all people.

Accomplishments of FY2019

- ✓ Implemented no fines for late books, audios, etc.
- ✓ Birdville Independent School District (BISD)/Public Libraries Partnership: BISD and the 5 public libraries of BISD – Haltom City, Hurst, North Richland Hills, Richland Hills, Watauga. Hosting joint Summer Reading Club Kickoff (3rd time) held at the public libraries each summer and public library card sign up for high schoolers during at school fall registration.
- ✓ Partnering with University of Texas at Dallas to offer more science programming, e.g., *Super Science Saturdays* (interactive science programs), science exhibits.
- ✓ Lunar & Planetary Institute: continued partnership
- ✓ Partnering with the Birdville Museum, Fire Services Board, Recreation Center & Senior Citizen Center to assist in fundraising efforts (i.e., selling tickets, other items, at library).
- ✓ Quality programming, e.g., *Romance Author Night*, *AARP* income tax preparation (17th year), *Summer Reading Club* (20 + years), monthly movie nights, computer classes for adults, story times: additional story time added (*Movin' & Groovin' Storytime*), passive programming introduced: e.g., *Tinker Tuesday* (i.e., games – *LEGOS*, *Squigz*, *K'nex*, marble runs), *Imagination Station* (activity stations of a town, e.g., grocery store, doctor's office, fire station, etc.).
- ✓ Teen programming – implementation of teen programs & events.
- ✓ Increase in adult programming & events.
- ✓ Awarded, for 11th year, the *Achievement of Library Excellence Award* from the Texas Municipal Library Directors Association (an affiliate of the Texas Municipal League).
- ✓ Maintain Homebound Services: delivery of books, movies; reference to permanent or temporarily homebound.
- ✓ Outreach Services: taking library programming, library card sign-up, puppet shows, presentations, etc., out to the community. Weekly visits to day care centers.
- ✓ Partnering with Art in the City organization to exhibit artwork in library & *Gallery Nights*.
- ✓ Permanent home of City's annual photography contest Best of Show winners.
- ✓ Weeding of old, out-of-date and unused books, audios, etc.
- Continue to provide and improve access to information, education and leisure learning (in-house and remote).
- Provide state of the art library services and programming to users of all ages to explore personal growth.

Objectives of FY2020

- Continue working towards a bookstore model library.
- Implement fees for library cards for non-residents. Provide a facility that is a destination hub for the community (activities, resources and meeting spaces).
- Provide a facility that is a destination hub for community (activities, resources, meeting spaces).

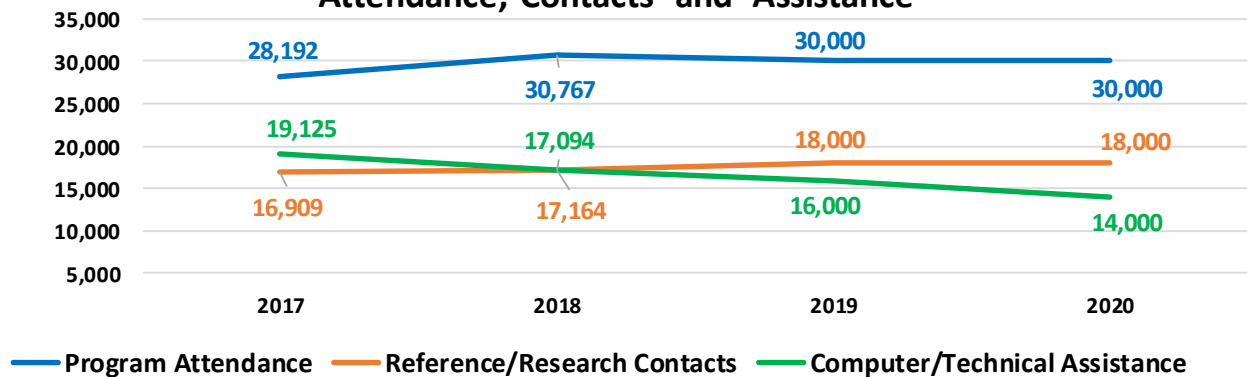
LIBRARY

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$939,844	\$1,002,261	\$962,914	\$1,046,381
Operations	209,398	200,837	201,447	200,337
Total	\$1,149,242	\$1,203,098	\$1,164,361	\$1,246,718

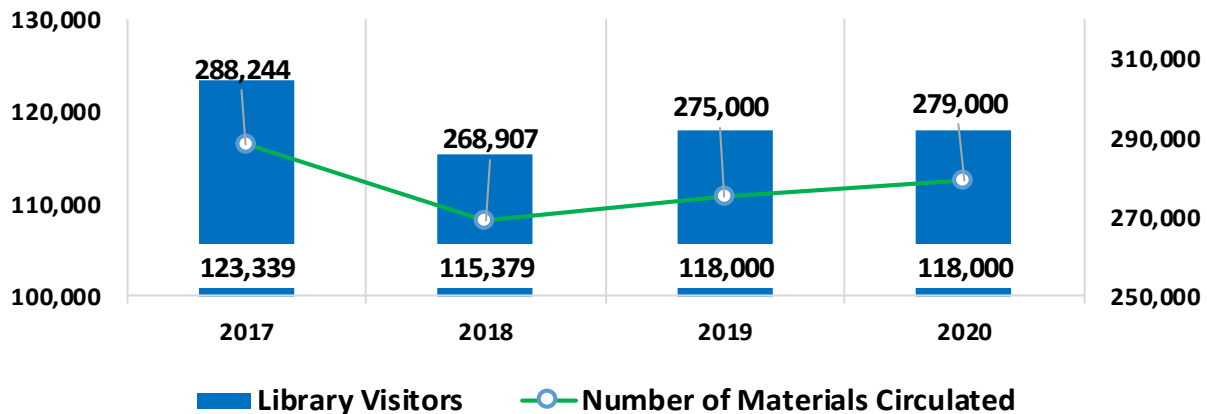
STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Director of Library Services	1501	77	1	1	1	1
Assistant Library Services Director	1502	67	1	1	1	1
Senior Librarian*	1503	58	1	1	2	3
Librarian*	1504	54	4	4	3	2
Administrative Secretary	2003	41	1	1	1	1
Library Acquisitions Specialist	1505	46	1	1	1	1
Library Clerk	1506	34	3	3	3	3
Senior Library Clerk	1507	38	1	1	1	1
Total			13	13	13	13

PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Library visitors	123,339	115,379	118,000	118,000
Number of materials circulated	288,244	268,907	275,000	279,000
Total program attendance	28,192	30,767	30,000	30,000
Total number of reference/research contacts	16,909	17,164	18,000	18,000
Total number of computer/technical assistance	19,125	17,094	16,000	14,000
Online usage	186,955	271,338	300,000	325,000
Total number of homebound visits	239	140	150	130
Examinations proctored	124	316	250	210

Attendance, Contacts and Assistance



Library Visitors and Materials Circulated



NON-DEPARTMENT

Purpose

The purpose of the non-department is to manage and provide prudent oversight of the City's various charges that are not directly related to any specific department or activity of the City. Expenditures include insurance, utilities, auditing fees, studies, consultant contracts or other non-routine one-time operational charges and transfers to other funds.

EXPENDITURES	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Personnel	\$147,965	\$855,746	\$790,893	\$791,956
Operations	\$1,841,239	\$1,588,588	\$1,123,095	\$1,625,510
Capital	\$0	\$20,000	\$20,000	\$0
Transfers Out	\$772,225	\$1,853,000	\$1,853,000	\$650,000
Total	\$2,761,429	\$4,317,334	\$3,786,988	\$3,067,466



DEBT SERVICE FUND DESCRIPTION

The Debt Service Fund is established by ordinances authorizing the issuance of general obligation bonds, certificates of obligation and tax notes. The purpose of the fund is to provide for the payment of bond principal and interest as they become due and payable. The debt service tax rate and levy are required to be computed and collected to provide sufficient funds to pay principal and interest as they become due.

The issuance of debt finances the City's purchase of land, buildings, building improvements, street reconstruction, sewer system rehabilitation, capital equipment, and drainage facilities. Current projects are described in the Capital Projects Funds section of the budget.

Retirement of the notes, bonds, certificates of obligation and contractual obligations in General Long-Term Debt is provided from taxes allocated for debt service together with resources transfer from other resources and interest earned within the Debt Service Fund. Certificates of obligation issued for water and sewer improvements are retired from net revenues of the Water and Sewer Fund. Certificates of obligation issued for drainage improvements are retired with net revenues of the Drainage Utility.

Debt Management

The City issues debt only for the purpose of acquiring or constructing capital assets for the general benefit of its citizens and to allow the City to fulfill its various missions as a local government unit. Capital assets must have a value of at least \$5,000 and a useful life of at least two years by policy. In practice, assets financed with debt needs to have a useful life of more than three years. Debt may be issued for land acquisition, right-of-way purchase, improvements to land, construction projects, and purchase of capital equipment.

The ordinances authorizing the issuance of the Combination Tax and Revenue Refunding Bonds and the Public Property Finance Contractual Obligations require that the City's ad valorem tax revenues and charges for services be enough to generate net revenues sufficient to provide for the payment of the debt service requirements of the bonds issued. The City is in compliance with all requirements of the ordinances for the year ended September 30, 2018.

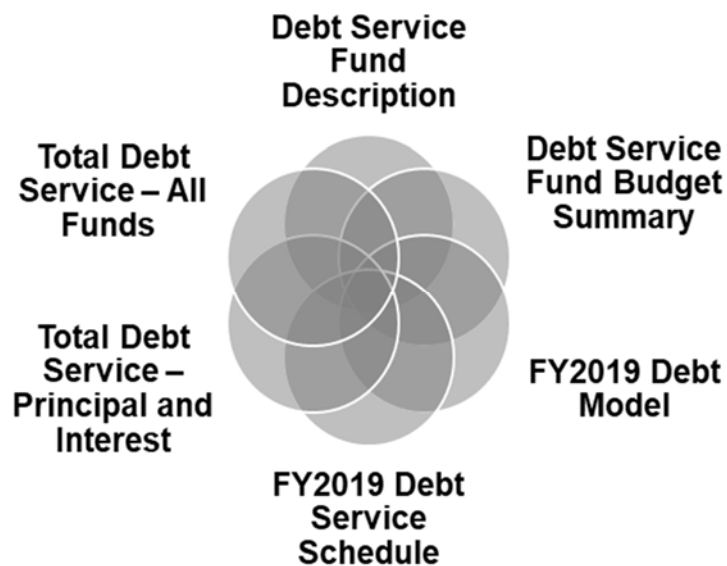
While City policy does not prohibit the issuance of variable rate debt the City has no variable rate debt and no plans to issue variable rate debt in the near future.

Debt Service Fund



The Debt Service Fund is used for the accumulation of resources for the payment of principal and interest on long-term debts. Financing is provided primarily by a specific annual property tax levy and transfers from other resources for general obligation debts.

Debt Service for Water & Sewer and Drainage are paid from the respective individual fund directly.



Legal Debt Limit for General Obligation Debt

All taxable property within the City is subject to the assessment, levy and collection by the City of a continuing, direct annual ad valorem tax sufficient to provide for the payment of principal and interest on City issued General Obligation Bonds. Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits the maximum ad valorem tax rate to \$2.50 per \$100 of assessed valuation (for all City purposes). Self-supporting debt that will be repaid by revenues generated through the ongoing activities of enterprise funds or other non-governmental funds are not subject to a legal debt limit. Limits for self-supporting debt are instead set by the ability of the issuing entity to pay, charter limitations, profit and loss considerations or other governing body limitations.

The chart below displays the relationship of the City's adopted total tax rate of \$0.66576 in relation to the legal limit of \$2.50. The City's current tax rate is 26.6% of the legal limit.

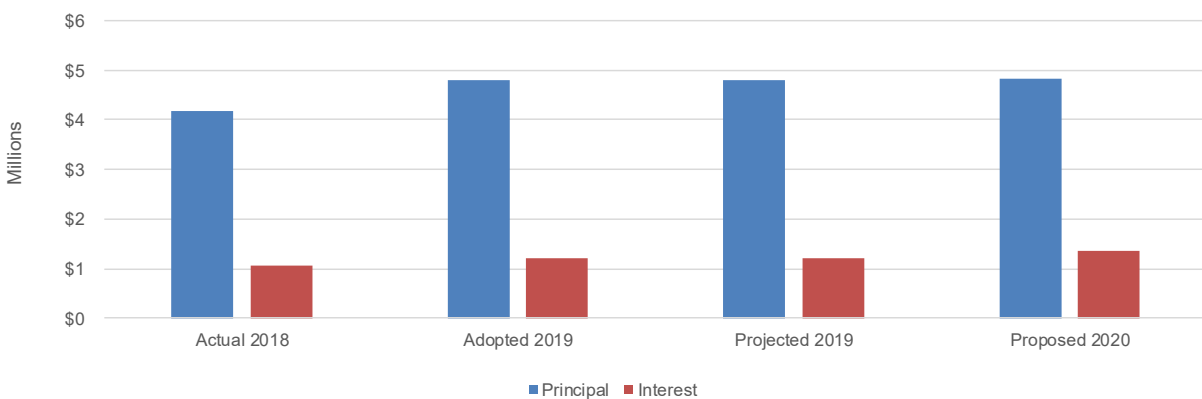


The Debt Management Policy of the City limits the total annual tax-supported debt service to no more than 25% of General Fund spending. The adopted debt service budget of \$6,192,254 includes \$4,471,476 of debt supported by property taxes. The property tax supported debt is the equivalent of 14% of General Fund expenditures, well within the current policy. For FY2020, the debt services portion of the tax rate is at \$0.25203.

**DEBT SERVICE FUND
BUDGET SUMMARY**

FUND 05	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$385,467	307,115	351,214	327,533
<u>Revenues</u>				
Property Tax Revenue	4,352,962	4,910,727	5,138,500	5,981,136
Interest Income	8,521	8,000	13,284	10,000
Miscellaneous Revenue	8,933			44,879
Transfer from General Fund	372,225	373,000	373,000	0
Transfer from Economic Dev. Fund	-	-	-	0
Transfer from Oil and Gas	457,438	457,488	457,488	156,239
Proceeds from Bond Issuance	-	-	-	0
Premiums on Bond Issuance	-	-	-	0
Total Revenues	5,200,079	5,749,215	5,982,272	6,192,254
Funds Available	5,585,546	6,056,330	6,333,486	6,519,787
<u>Expenditures</u>				
Principal	4,165,000	4,800,000	4,800,000	4,835,000
Interest	1,064,732	1,201,011	1,200,953	1,352,254
Paying Agent Fees	4,600	5,000	5,000	5,000
Bond Issuance Cost	-	-	-	0
Refunded Escrow Bond Payments	-	-	-	0
Total Expenditures	5,234,332	6,006,011	6,005,953	6,192,254
Fund Balance, Ending	\$351,214	\$50,319	327,533	327,533

Debt Service Fund Expenditures



Fiscal Year 2020 Debt Model

General Fund								
Fiscal Year	GO 2006	GO Ref 2006	CO 2007	GO Ref 2010	GO 2011	CO 2011	GO 2013	CO 2013
2020	127,000	214,032	301,928	213,125	449,105	30,250	183,131	76,313
2021	123,000		302,958	206,300	446,886	29,500	184,369	
2022	143,500		303,598	188,700	694,699	28,750	185,431	
2023	138,500		303,848		697,261	27,938	186,319	
2024	143,300		303,708		699,074	27,062	226,331	
2025	142,800		303,178		699,492	26,219	225,469	
2026			302,258		699,027	25,405	229,794	
2027			305,850		698,040		229,203	
2028					700,618		228,344	
2029					701,615		232,125	
2030					696,088		230,544	
2031					698,880		228,669	
2032					699,898		231,412	
2033							223,850	
2034								
Total	\$818,100	\$214,032	\$2,427,323	\$608,125	\$8,580,683	\$195,124	\$3,024,991	\$76,313

Water & Sewer Utility Fund							
Fiscal Year	CO 2006	CO 2007	CO 2010	GO Ref 2010	GO Ref 2012	CO 2012	GO Ref 2014
2020	182,000	60,698	265,863	195,175	128,700	196,075	224,170
2021	181,300	63,845	264,200	188,700	120,175	196,800	214,796
2022	185,300	61,895	266,800		116,725	192,450	210,476
2023	184,000	59,945	269,000			193,588	201,210
2024	182,500	62,897	265,900			195,156	192,052
2025	185,700	60,752	267,500			196,412	
2026	183,600	63,510	268,700			192,412	
2027		61,170	264,600			193,185	
2028			265,200			193,663	
2029			265,400			193,874	
2030			265,200			193,815	
2031						193,475	
2032						192,850	
2033							
2034							
Total	\$1,284,400	\$494,712	\$2,928,363	\$383,875	\$365,600	\$2,523,755	\$1,042,704

Debt Service Fund

Tax Notes 2013	GO Ref 2013	GO Ref 2014	GO 2014	GO Ref 2017	GO 2018	GO 2019	Total
75,937	489,197	65,746	128,840	719,000	260,125	2,008,650	5,342,379
	543,605	64,558	126,331	1,042,500	259,548	2,179,725	5,509,279
	522,384	63,370	123,821	670,800	258,855	379,600	3,563,508
	501,392	62,182	121,312	659,450	262,990	377,850	3,339,042
	480,629	60,994	118,802	657,950		375,600	3,093,450
	455,154	54,860	116,293	661,000		377,725	3,062,190
		53,780	113,783	662,600		379,100	2,465,747
		52,700	111,274	493,200		379,725	2,269,992
		51,620	108,764	489,250		374,725	1,953,321
		50,540	106,255			377,300	1,467,835
						377,550	1,304,182
						377,500	1,305,049
						377,150	1,308,460
						376,500	600,350
						375,550	375,550
\$75,937	\$2,992,361	\$580,350	\$1,175,475	\$6,055,750	\$1,041,518	\$9,094,250	\$36,960,331

GO Ref 2017	CO 2018	Total
95,050	598,600	1,946,330
97,950	596,450	1,924,216
100,700	594,000	1,728,346
103,300	596,175	1,607,218
100,750	597,900	1,597,155
103,200	596,850	1,410,414
99,600	597,850	1,405,672
101,000	598,050	1,218,005
108,150	595,150	1,162,163
	594,325	1,053,599
	597,975	1,056,990
	596,100	789,575
	593,775	786,625
\$909,700	\$7,753,200	\$17,686,309

Storm Drainage Utility Fund			
Fiscal Year	CO 2006	GO Ref 2014	Total
2020	78,800	206,438	285,238
2021	81,300	197,496	278,796
2022	83,600	193,608	277,208
2023	80,800	194,666	275,466
2024	82,900	185,724	268,624
2025	84,800	176,890	261,690
2026	81,600		81,600
2027			
2028			
2029			
2030			
2031			
2032			
2033			
2034			
Total	\$573,800	\$1,154,822	\$1,728,622

Fiscal Year 2020 Debt Service Model

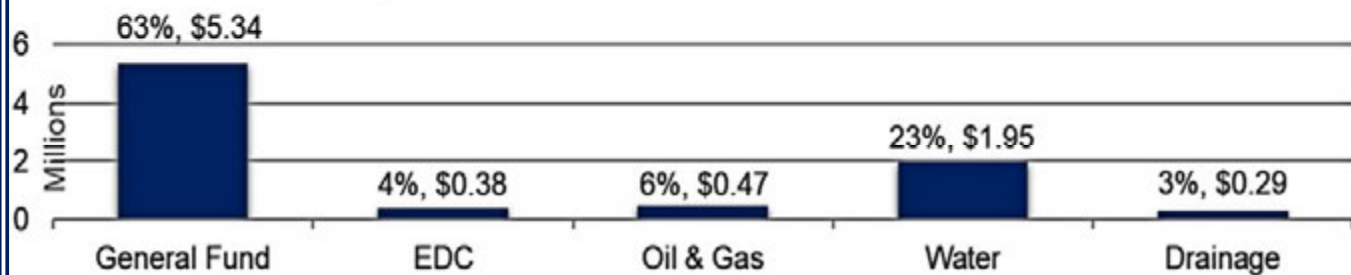
Oil and Gas Fund					
Fiscal Year	CO 2011	CO 2012	CO 2013	Tax Notes 2013	Total
2020	121,000	48,375	145,250	151,875	466,500
2021	118,000	47,025	141,750		306,775
2022	115,000	45,675	138,250		298,925
2023	111,750		134,750		246,500
2024	108,250		131,250		239,500
2025	104,875		127,750		232,625
2026	101,625		124,500		226,125
2027			121,437		121,437
2028			118,313		118,313
2029			115,125		115,125
2030			111,875		111,875
2031			108,562		108,562
2032			105,188		105,188
2033			101,750		101,750
2034					
Total	\$780,500	\$141,075	\$1,725,750	\$151,875	\$2,799,200

Economic Development Fund				
Fiscal Year	CO 2006	GO Ref 2010	GO Ref 2012	Total
2020	71,900	99,825	206,650	378,375
2021	74,600	86,700	206,775	368,075
2022	72,200		206,750	278,950
2023	74,700		206,575	281,275
2024	72,100		206,250	278,350
2025	74,400		210,700	285,100
2026	76,500		209,925	286,425
2027			209,000	209,000
2028			203,000	203,000
2029				
2030				
2031				
2032				
2033				
2034				
Total	\$516,400	\$186,525	\$1,865,625	\$2,568,550

Fiscal Year 2020 Debt Service

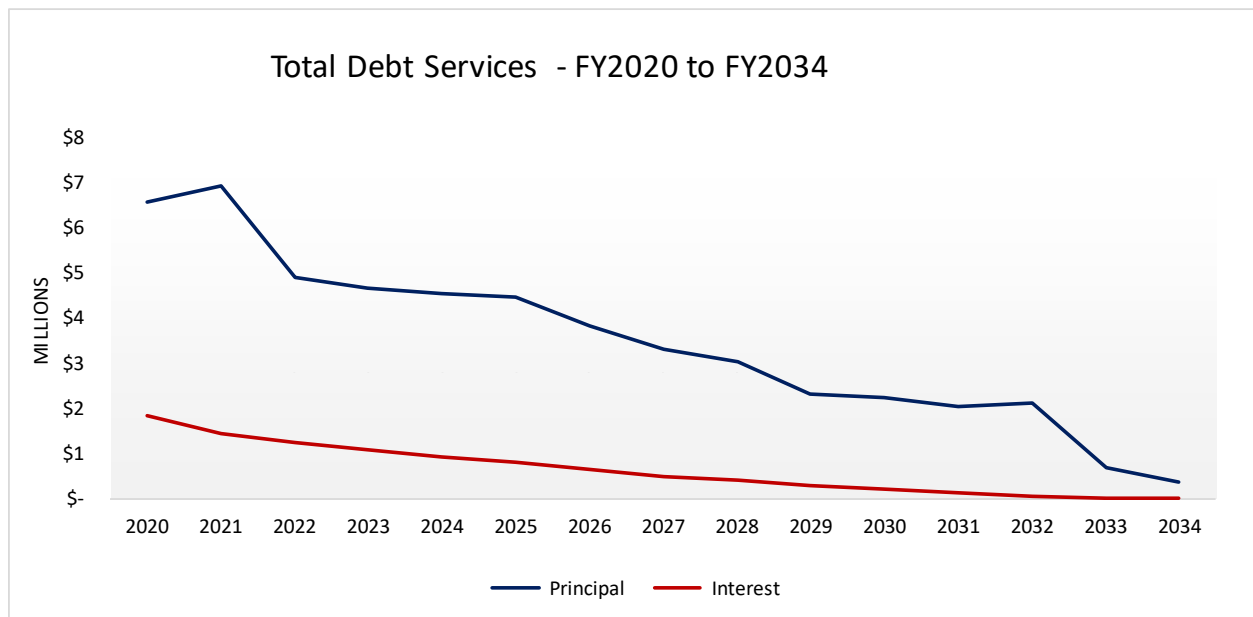
Series	Principal	Interest	Total	General	EDC	Oil & Gas	Water	Drainage	Total
CO2006	\$255,000	\$77,700	\$332,700		\$71,900		\$182,000	\$78,800	\$332,700
GO2006	100,000	27,000	127,000	127,000					127,000
GR2006	210,000	4,032	214,032	214,032					214,032
CO2007	270,000	92,625	362,625	301,928			60,697		362,625
CO2010	175,000	90,863	265,863				265,863		265,863
GR2010	475,000	33,125	508,125	213,125	99,825		195,175		508,125
GO2011	190,000	259,105	449,105	449,105					449,105
CO2011	125,000	26,250	151,250	30,250		121,000			151,250
CO2012	185,000	59,447	244,447			48,375	196,072		244,447
GR2012	280,000	55,350	335,350		206,650		128,700		335,350
GO2013	105,000	78,131	183,131	183,131					183,131
CO2013	175,000	46,563	221,563	76,313					76,313
GR2013	430,000	59,197	489,197	489,197		145,250			634,447
TN2013	225,000	2,813	227,813	75,938		151,875			227,813
GO2014	105,000	23,840	128,840	128,840					128,840
GR2014	445,000	51,354	496,354	65,746			224,170	206,438	496,354
GR2017	620,000	194,050	814,050	719,000			95,050		814,050
CO2018	400,000	198,600	598,600				598,600		598,600
GO2018	240,000	20,125	260,125	260,125					260,125
GO2019	1,550,000	458,650	2,008,650	2,008,650					2,008,650
	\$6,560,000	\$1,858,820	\$8,418,822	\$5,342,380	\$378,375	\$466,500	\$1,946,327	\$285,238	\$8,418,822

FY2020 Total Debt \$8,418,822



Total Debt Service – Principal and Interest As of 10/01/2019

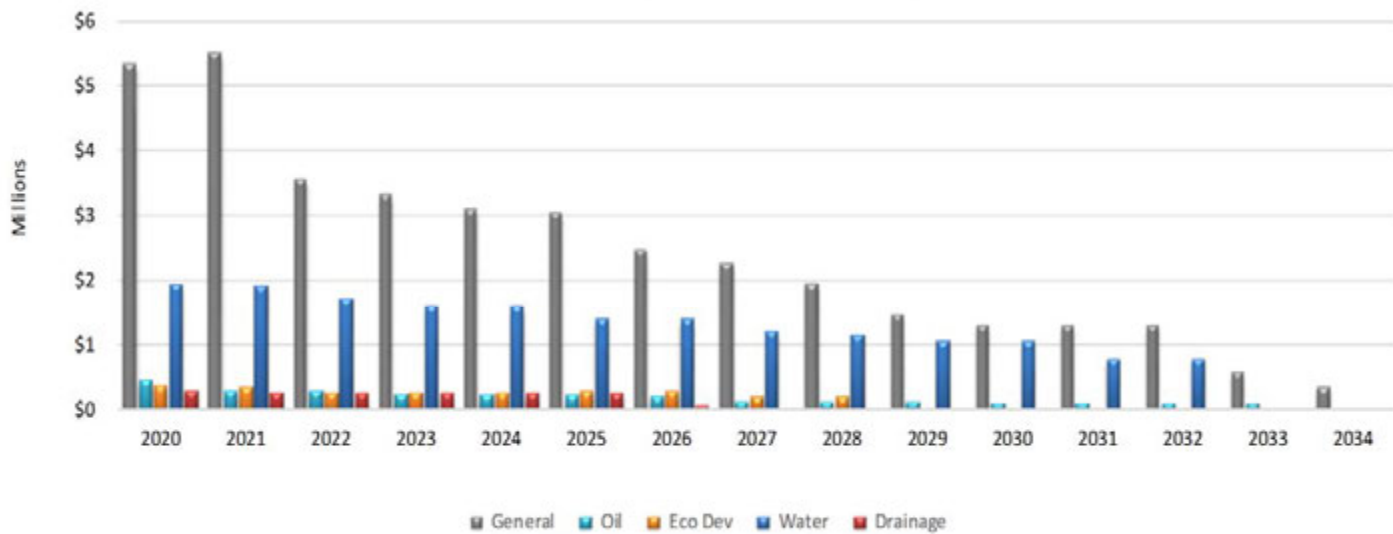
Fiscal Year	Principal	Interest	Total
2020	6,560,000	1,858,822	8,418,822
2021	6,930,000	1,457,141	8,387,141
2022	4,900,000	1,246,937	6,146,937
2023	4,655,000	1,094,500	5,749,500
2024	4,530,000	947,080	5,477,080
2025	4,455,000	797,018	5,252,018
2026	3,820,000	645,571	4,465,571
2027	3,310,000	508,434	3,818,434
2028	3,040,000	396,796	3,436,796
2029	2,340,000	296,559	2,636,559
2030	2,255,000	218,046	2,473,046
2031	2,060,000	143,186	2,203,186
2032	2,130,000	70,274	2,200,274
2033	680,000	22,100	702,100
2034	370,000	5,550	375,550
Total	\$52,035,000	\$9,708,012	\$61,743,011



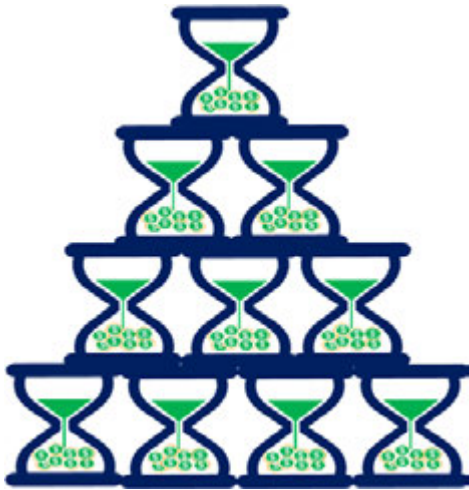
Total Debt Service – Funding Source As of 10/01/2019

Fiscal Year	General	Oil	Eco Dev	Water	Drainage	Total
2020	5,342,379	466,500	378,375	1,946,330	285,238	8,418,822
2021	5,509,279	306,775	368,075	1,924,216	278,796	8,387,141
2022	3,563,508	298,925	278,950	1,728,346	277,208	6,146,937
2023	3,339,042	246,500	281,275	1,607,218	275,466	5,749,500
2024	3,093,450	239,500	278,350	1,597,155	268,624	5,477,080
2025	3,062,190	232,625	285,100	1,410,414	261,690	5,252,018
2026	2,465,747	226,125	286,425	1,405,672	81,600	4,465,571
2027	2,269,992	121,437	209,000	1,218,005		3,818,434
2028	1,953,321	118,313	203,000	1,162,163		3,436,796
2029	1,467,835	115,125		1,053,599		2,636,559
2030	1,304,182	111,875		1,056,990		2,473,046
2031	1,305,049	108,562		789,575		2,203,186
2032	1,308,460	105,188		786,625		2,200,274
2033	600,350	101,750				702,100
2034	375,550					375,550
Total	\$36,960,331	\$2,799,200	\$2,568,550	\$17,686,308	\$1,728,622	\$61,743,011

Debt Service - FY2020 to FY2034



Special Revenue Fund



Special Revenue Funds are used to account for revenue sources that are legally restricted to be spent for specific purposes. The City currently has the following Special Revenue Funds. The funds are listed in the order in which they appear in the following pages.

SPECIAL REVENUE FUNDS	FUNDING SOURCE
Economic Development Fund	Transfer from General Fund
Crime Control & Preventive District Fund	¼ Cent Sales Tax
Oil & Gas Fund	Permits, Lease Fees, Royalties
Hotel/Motel Tax Fund	7% Hotel/Motel Occupancy Tax
Court Security Fund	Court Fines
Court Technology Fund	Court Fines
Juvenile Case Manager Fund	Court Fines
Red Light Camera Fund	No New Revenue due to Legislative Changes
Grant Fund	Grants
PEG Fund	Franchise Fees
Fire Donation Fund	Citizen Contribution
Library Donation Fund	Citizen Contribution
Police Forfeiture Fund	Sale of Seized Assets
Park Donation Fund	Citizen Contribution
Park Dedication Fund	Developer Contribution
Safe Pathway Fund	Developer Contribution
Animal Shelter Fund	Citizen Contribution
Police Donation Fund	Citizen Contribution
Police Cart Fund	Participating Agency Contribution

ECONOMIC DEVELOPMENT FUND

The Economic Development Fund accounts for all the activities of the Haltom City Economic Development Corporation. In May 2016, the Haltom City citizens voted to discontinue funding of a one-half cent sales tax for economic development. Starting FY2017 Economic Development Fund revenues are transfers from General Fund.

Mission Statement

The Economic Development Department is to improve Haltom City's ability to provide a high quality of life for residents and businesses through enhancement of real and business personal property value, stimulation of new investment and strengthening local trade.

Accomplishments of FY2019

- ✓ Facilitated the re-opening of the Haltom Theatre
- ✓ Facilitated and negotiated the contracts to sell and develop two large EDC parcels for an upscale housing development and a Class "A" industrial park
- ✓ Negotiated a 380 agreement for large luxury apartment development
- ✓ Facilitated the construction/rehab of two new restaurants
- ✓ Facilitated the addition of three retail outlets (meat market, convenient stores)
- ✓ Facilitated and secured the approval process of two large developments Class "A" professional business park and 2 new Marriot hotels along with numerous restaurants.

Objectives of FY2020

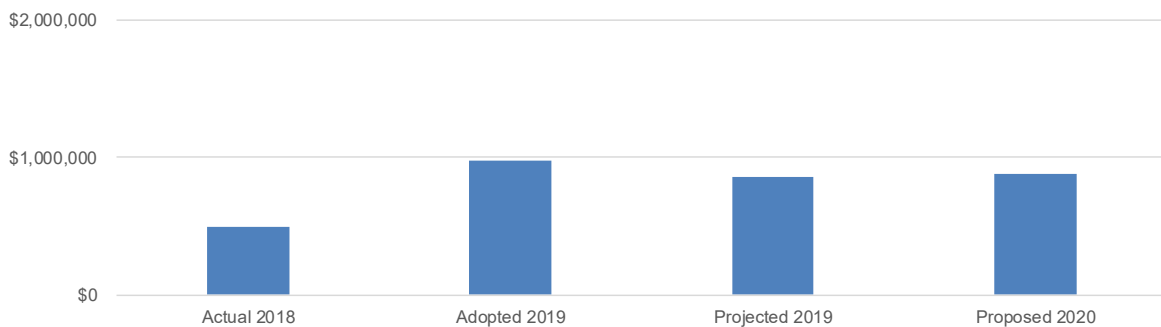
- Maximize the economic benefits of the IH 820 corridor by:
 - Steering the economic growth to the highest best use.
 - Creating an environment where business prosper and families flourish.
- Continue to encourage in-fill developments.
- Continue to focus on the revitalization of the Belknap corridor.
- Utilize incentives to encourage new development and redevelopment.

STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
GIS Analyst	1303	60	1	0	0	0
Community Project Coordinator	1202	47	1	0	0	0
Parks Crewleader	1701	47	1	0	0	0
Senior Landscaper	1704	40	1	0	0	0
Park Maintenance Worker	1706	36	1	0	0	0
Irrigation Technician	1707	36	1	0	0	0
Total			6	0	0	0

ECONOMIC DEVELOPMENT FUND BUDGET SUMMARY

FUND 11	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$379,936	\$337,048	\$983,296	1,355,222
<u>Revenues:</u>				
Sales Tax	0	0	0	0
Interest Income	10,991	15,000	29,000	25,000
Non Classified Revenue	634,307	0	0	0
Sale of Asset	0	0	215,995	1,380,000
Transfers In	450,000	980,000	980,000	0
Total Revenues	1,095,298	995,000	1,224,995	1,405,000
Funds Available	1,475,234	1,332,048	2,208,291	2,760,222
<u>Expenditures:</u>				
GIS	0	0	0	0
Parks	0	0	0	0
Economic Development	258,106	675,590	555,090	625,590
Capital Outlay	0	0	0	0
Non-Departmental	233,832	298,000	297,979	254,000
Transfer to Debt Service	0	0	0	0
Transfer to Capital Projects	0	0	0	0
Total Expenditures	491,938	973,590	853,069	879,590
Fund Balance, Ending	\$983,296	358,458	\$1,355,222	1,880,633

Economic Development Fund Expenditures



CRIME CONTROL AND PREVENTION DISTRICT FUND

The Haltom City Crime Control and Prevention District is funded by a ¼ cent sales tax. The revenue provides the necessary resources to effectively implement crime reduction strategies pertaining to enhanced enforcement, neighborhood crime prevention, partner programs, recruitment and training, and department equipment, technology, and any crime prevention activities.

Mission Statement

The Crime Control and Prevention District Fund under the direction of the Police Chief, develops and implements programs to deter crime and enforce laws to protect life and property within the City.

Accomplishments of FY2019

- ✓ Continued DWI Enforcement Unit, Commercial Vehicle Enforcement Unit, Bicycle Unit and K-9 unit.
- ✓ Continued proactive enforcement programs such as Crime Free Multi-Housing Program and School Resource Officer Program.
- ✓ Continued with community outreach / victim assistance program utilizing the Shared Services Crime Victim Liaison.
- ✓ Managed the Shared Services Agreement for Dispatch, Detention Services and the CAD/RMS systems.
- ✓ Body Worn Camera system was implemented and outfitted all police officers, code enforcement officers, and animal control officers.

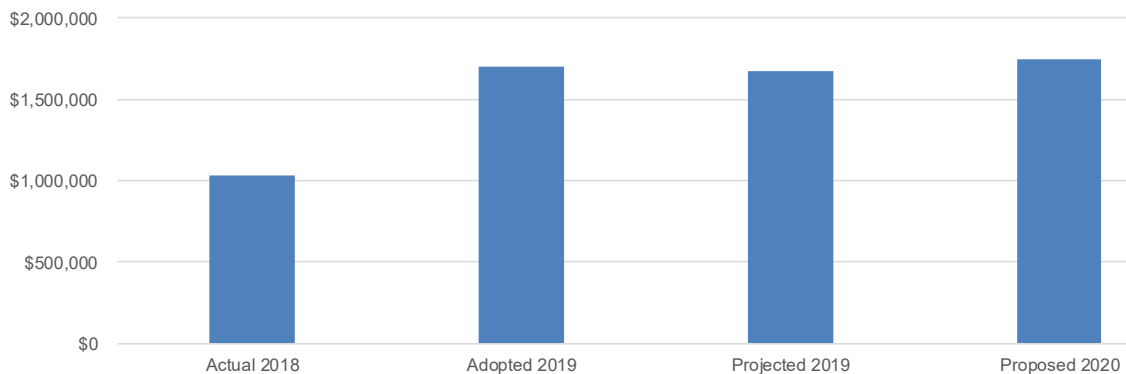
Objectives of FY2020

- Continue to accumulate resources for a new municipal complex and build a fund balance.
- Increase efficiency by employing technological improvements throughout the department.
- Continue to partner with the community to make Haltom City a better place to live, work and visit.
- Partner with Birdville Independent School District to further improve our response to any threats to the staff, students, or structures of the school district.

CRIME CONTROL AND PREVENTION DISTRICT FUND BUDGET SUMMARY

FUND 12	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$316,058	\$400,774	\$1,132,626	1,434,131
<u>Revenues</u>				
Sales Tax	1,838,595	1,945,787	1,945,787	2,043,076
Interest income	5,801	5,000	26,660	25,000
Total Revenues	1,844,396	1,950,787	1,972,447	2,068,076
Funds Available	2,160,454	2,351,561	3,105,073	3,502,208
<u>Expenditures</u>				
Police Administration	422,412	986,217	945,574	1,018,855
Non-Departmental	605,414	710,268	725,368	724,427
Total Expenditures	1,027,826	1,696,485	1,670,942	1,743,282
Fund Balance, Ending	\$1,132,626	\$655,076	\$1,434,131	1,758,924

Crime Control and Prevention District Fund Expenditures

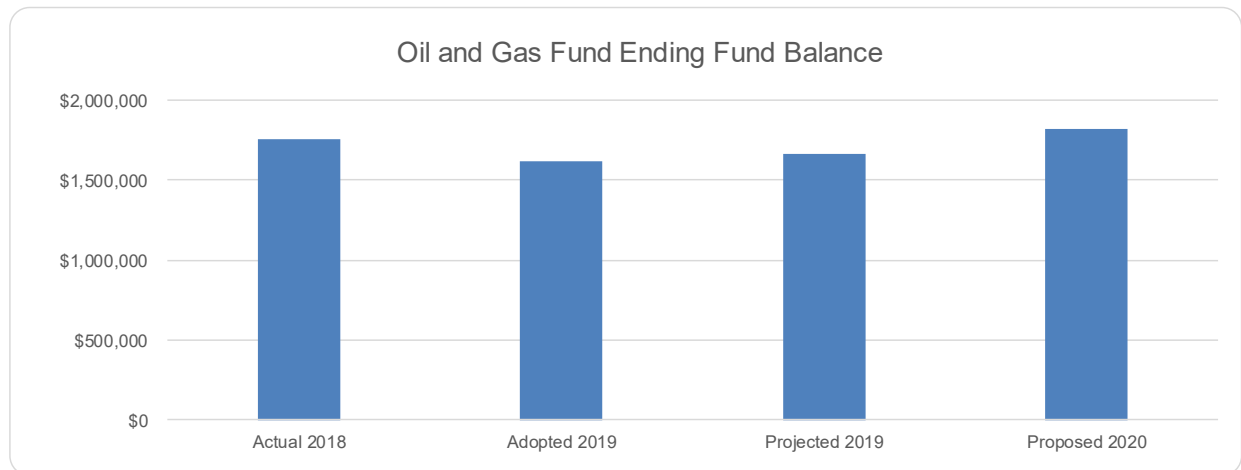


STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Police Sergeant	3004	GS73	2	0	0	0
Police Officer	3007	GS62	3	5	5	5
Total			5	5	5	5

OIL AND GAS FUND

The Oil and Gas Fund is to account for proceeds from oil and gas activities within the City. This fund provides additional revenues to support the operations of the government.

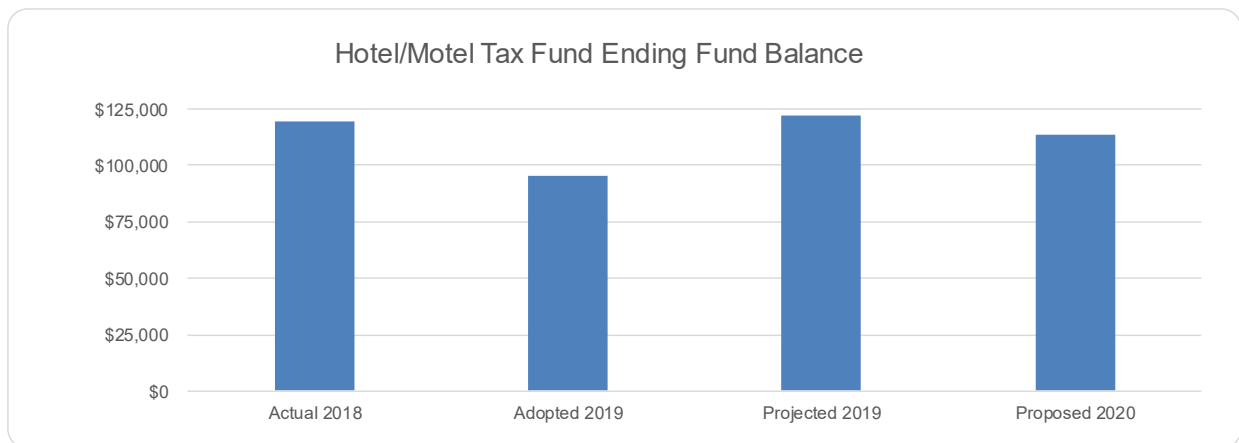
OIL AND GAS FUND BUDGET SUMMARY				
FUND 13	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$1,920,296	\$1,773,479	\$1,754,132	1,663,644
<u>Revenues</u>				
Oil & Gas Revenue	123,212	80,000	125,000	80,000
Oil & Gas Permits	152,000	200,000	200,000	200,000
Interest Income	16,062	20,000	42,000	35,000
Total Revenues	291,274	300,000	367,000	315,000
Funds Available	2,211,570	2,073,479	2,121,132	1,978,644
<u>Expenditures</u>				
Transfer to General Fund	0	0	0	0
Transfer to Debt Service Fund	457,438	457,488	457,488	156,239
Total Expenditures	457,438	457,488	457,488	156,239
Fund Balance, Ending	\$1,754,132	\$1,615,991	\$1,663,644	1,822,405



HOTEL / MOTEL TAX FUND

Revenues for this fund come from the 7% Hotel/Motel Occupancy Tax levied on all hotels and motels in the City. Funds are used for advertising and general promotion of the City and historical preservation. The City also uses these funds to support the beautification program.

HOTEL/MOTEL TAX FUND BUDGET SUMMARY				
FUND 14	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$115,445	\$106,104	\$119,264	122,162
<u>Revenues</u>				
Hotel/Motel Tax Revenue	46,865	44,000	44,000	45,000
Interest Income	1,048	1,200	2,800	3,000
Total Revenues	47,914	45,200	46,800	48,000
Funds Available	163,359	151,304	166,064	170,162
<u>Expenditures</u>				
Beautification Expenditures	18,736	19,060	18,545	19,580
Special Events - Overtime	21,045	24,237	24,237	24,127
Non-Departmental	4,314	12,520	1,120	12,460
Total Expenditures	44,094	55,817	43,902	56,167
Fund Balance, Ending	\$119,264	\$95,487	\$122,162	113,995

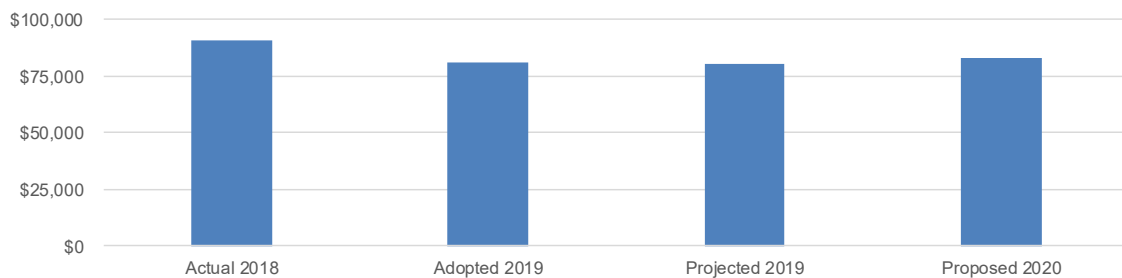


COURT SECURITY FUND

This fund received fees collected from defendants convicted of misdemeanor offenses in Municipal Court. The fees are \$3 per conviction and are used for Court Security enhancements.

COURT SECURITY FUND BUDGET SUMMARY				
FUND 15	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$102,860	\$92,860	\$91,041	80,141
<u>Revenues</u>				
Court Security Fee	20,314	20,000	20,000	15,000
Interest Income	867	1,000	2,100	2,500
Total Revenues	21,181	21,000	22,100	17,500
Funds Available	124,041	113,860	113,141	97,641
<u>Expenditures</u>				
Operations Expenditures	0	0	0	0
Transfer to General Fund	33,000	33,000	33,000	15,000
Total Expenditures	33,000	33,000	33,000	15,000
Fund Balance, Ending	\$91,041	\$80,860	\$80,141	82,641

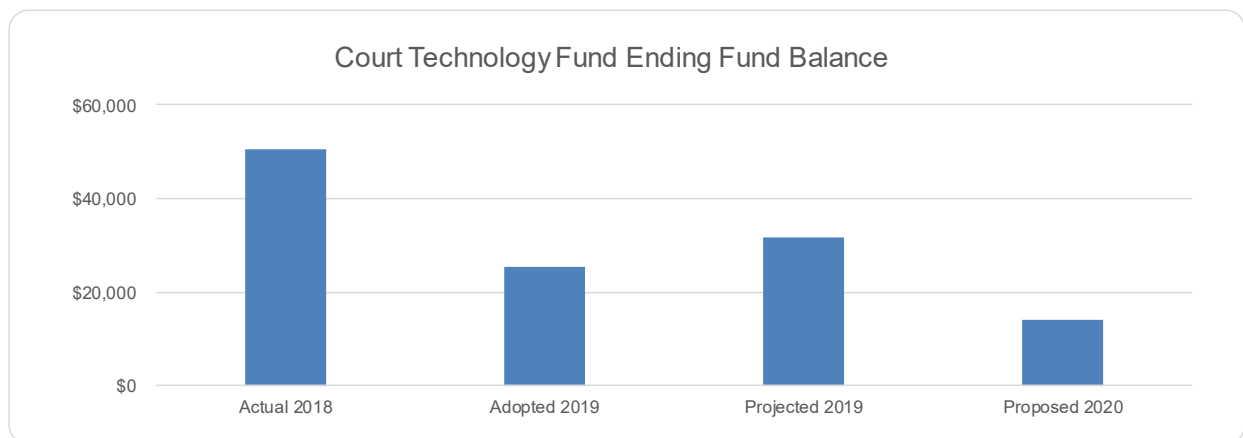
Court Security Fund Ending Fund Balance



COURT TECHNOLOGY FUND

This fund received fees collected from defendants convicted of misdemeanor offenses in Municipal Court. The fees are \$4 per conviction and are used for court technology enhancements.

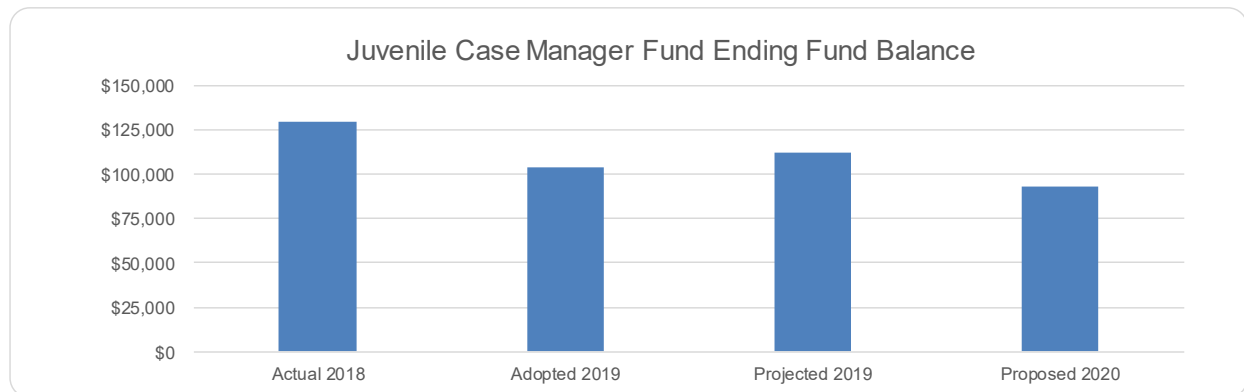
COURT TECHNOLOGY FUND BUDGET SUMMARY				
FUND 16	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$87,265	\$44,065	\$50,650	31,550
<u>Revenues</u>				
Court Technology Fee	27,085	24,000	24,000	20,000
Interest Income	668	800	1,200	1,000
Total Revenues	27,753	24,800	25,200	21,000
Funds Available	115,018	68,865	75,850	52,550
<u>Expenditures</u>				
Technology Expenditures	57,169	36,300	37,100	31,150
Computer Equipment	0	0	0	0
Transfer to General Fund	7,200	7,200	7,200	7,200
Total Expenditures	64,369	43,500	44,300	38,350
Fund Balance, Ending	\$50,650	\$25,365	\$31,550	14,200



JUVENILE CASE MANAGER FUND

This fund received fees collected from defendants convicted of misdemeanor offenses. Juvenile Case Manager fees are \$5 per conviction and are used to fund salary and benefits for a juvenile case manager for the Teen Court.

JUVENILE CASE MANAGER FUND BUDGET SUMMARY				
FUND 17	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$142,577	\$122,477	\$129,571	112,235
Revenues				
Juvenile Case Manager Fee	33,783	28,000	28,964	27,000
Interest Income	1,211	1,400	3,200	2,500
Total Revenues	34,994	29,400	32,164	29,500
Funds Available	177,571	151,877	161,735	141,735
Expenditures				
Operations Expenditures	0	0	1,500	1,000
Transfer to General Fund	48,000	48,000	48,000	48,000
Total Expenditures	48,000	48,000	49,500	49,000
Fund Balance, Ending	\$129,571	\$103,877	\$112,235	92,735

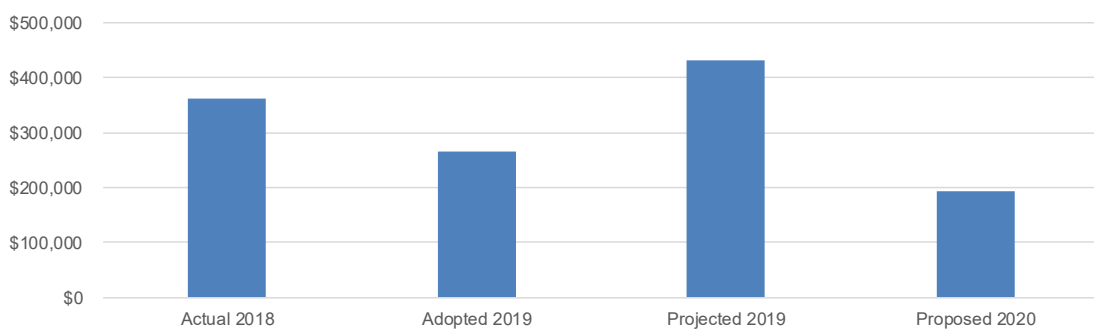


RED LIGHT CAMERA FUND

This fund accounts for fees collected from defendant convicted of running red lights at intersections that have red light cameras. **Due to legislative changes we will no longer receive red light camera revenue from new issued fines. However, we will continue to use fund balance for expenses.**

RED LIGHT CAMERA FUND BUDGET SUMMARY				
FUND 18	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$285,416	\$285,641	\$362,358	430,348
Revenues				
Red Light Camera Fees	216,467	200,000	203,322	0
Interest Income	4,029	5,000	13,300	3,000
Total Revenues	220,496	205,000	216,622	3,000
Funds Available	505,912	490,641	578,980	433,348
Expenditures				
Operations Expenditures	119,568	185,920	125,803	159,870
Capital Expenditures	23,986	40,000	22,829	80,000
Total Expenditures	143,554	225,920	148,632	239,870
Fund Balance, Ending	\$362,358	\$264,721	\$430,348	193,474

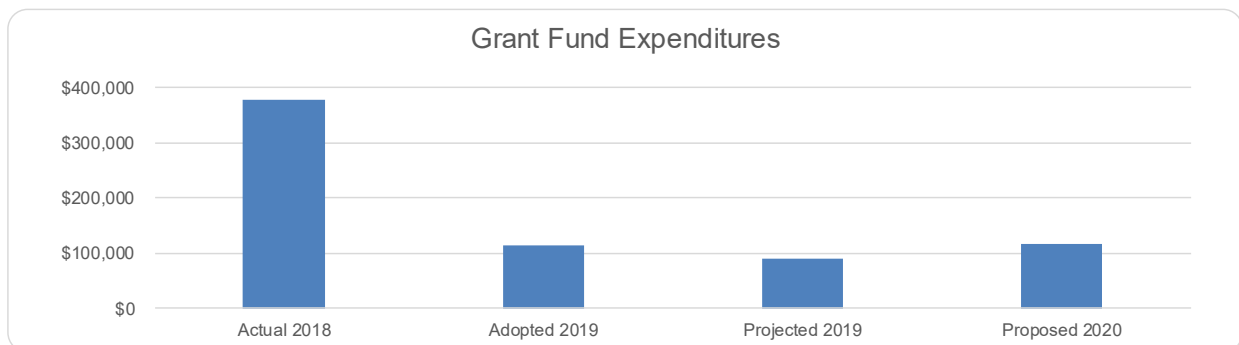
Red Light Camera Fund Ending Fund Balance



GRANT FUND

This fund accounts for federal, state and local grants received for a variety of departments and uses. The grant proceeds are typically used for salary reimbursement and the purchase of various types of tools and equipment.

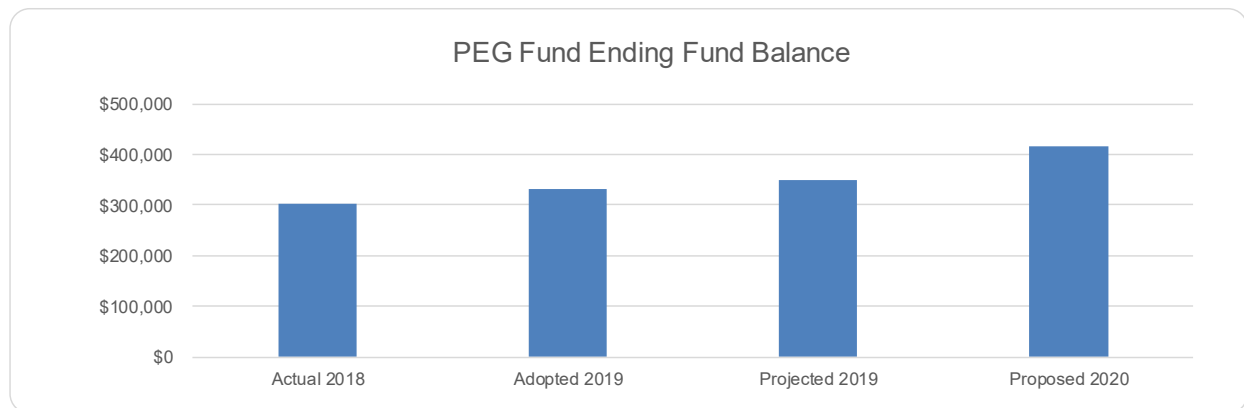
GRANT FUND BUDGET SUMMARY				
FUND 19	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$153,877	\$90,643	\$227,685	228,021
<u>Revenues</u>				
Federal Intergovernmental Revenues	372,192	80,000	81,282	87,000
State Intergovernmental Revenues	55,897	5,000	5,000	5,000
Local Intergovernmental Revenues	20,991	0	0	0
Interest income	1,502	1,000	2,500	2,500
Transfer from General Fund	0	0	0	0
Total Revenues	450,582	86,000	88,782	94,500
Funds Available	604,459	176,643	316,467	322,521
<u>Expenditures</u>				
Police				
Step Speed Grant	12,131	22,000	2,946	24,125
Bullet Proof Vest Grant	6,110	5,500	3,000	7,000
JAG Grant	55,897	80,000	80,000	80,000
LEOSE Training Grant	2,761	5,000	2,500	5,000
Emergency Management				
Urban Area Security Initiative	299,875	0	0	0
Total Expenditures	376,774	112,500	88,446	116,125
Fund Balance, Ending	\$227,685	\$64,143	\$228,021	206,396



PEG FUND

PEG stands for Public, Education and Government. This fund was established in Fiscal Year 2014 to segregate the portion of the cable franchise fee that must be used to support the City's government access channel.

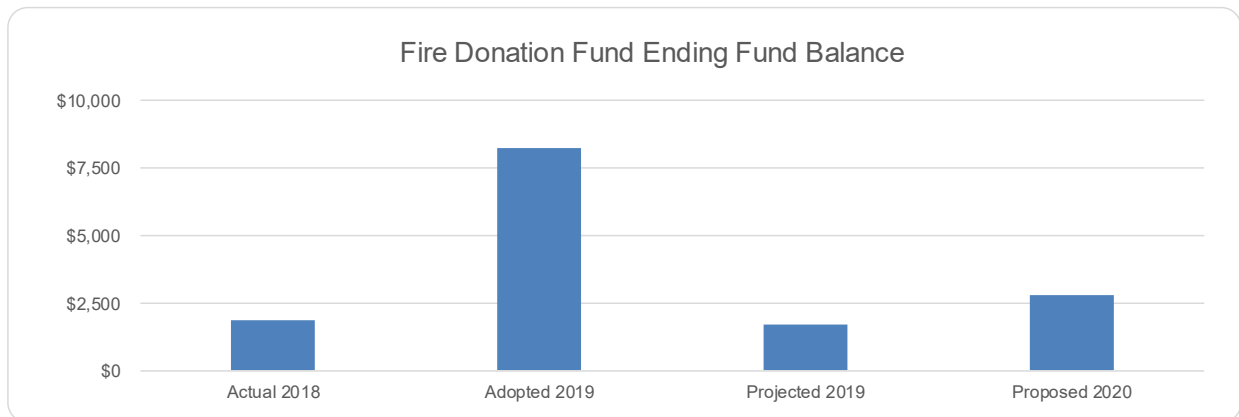
PEG FUND BUDGET SUMMARY				
FUND 20	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$262,576	\$319,176	\$301,818	349,118
<u>Revenues</u>				
Public Education and Government Fee	43,603	60,000	65,000	60,000
Interest Income	2,420	3,000	7,300	6,000
Total Revenues	46,023	63,000	72,300	66,000
Funds Available	308,599	382,176	374,118	415,118
<u>Expenditures</u>				
Operations Expenditures	6,781	50,000	25,000	0
Total Expenditures	6,781	50,000	25,000	0
Fund Balance, Ending	\$301,818	\$332,176	\$349,118	415,118



FIRE DONATION FUND

This fund was established in Fiscal Year 2000 to fund the Fire Services Board. The Board sponsors the free Smoke Detector Program, Fire Safety Clowns, a Fire Safety House and other public fire safety education programs.

FIRE DONATION FUND BUDGET SUMMARY				
FUND 21	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$8,715	\$8,215	\$1,852	1,714
Revenues				
Donations	3,183	9,900	6,128	6,500
Interest Income	59	100	50	50
Total Revenues	3,241	10,000	6,178	6,550
Funds Available	11,956	18,215	8,030	8,264
Expenditures				
Operations Expenditures	10,104	10,000	6,316	5,500
Total Expenditures	10,104	10,000	6,316	5,500
Fund Balance, Ending	\$1,852	\$8,215	\$1,714	2,763



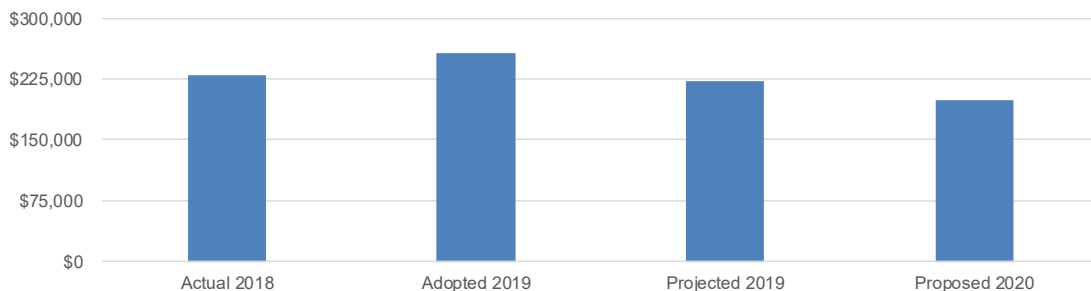
LIBRARY DONATION FUND

This fund supplements resources available through the Library Department in the General Fund. It is funded through voluntary contributions by citizens of the City. A Library Board, appointed by the City Council, makes budgetary recommendations for approval by the City Council.

Some of the accomplishments made possible by this fund include purchase of the Library van, furniture and computer equipment, sponsorship of the Summer Reading Program and other programming, the library app and library shelving.

LIBRARY DONATION FUND BUDGET SUMMARY				
FUND 22	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$205,293	\$233,283	\$229,546	221,655
Revenues				
Donations	24,328	26,500	20,237	11,300
Interest income	1,882	2,000	5,400	2,000
Copy Sales	20,020	23,000	1,800	19,000
Coffee Sales	1,208	1,200	800	1,000
Total Revenues	47,438	52,700	28,237	33,300
Funds Available	252,731	285,983	257,783	254,955
Expenditures				
Operations Expenditures	23,185	29,600	36,128	57,138
Total Expenditures	23,185	29,600	36,128	57,138
Fund Balance, Ending	\$229,546	\$256,383	\$221,655	197,817

Library Donation Fund Ending Fund Balance

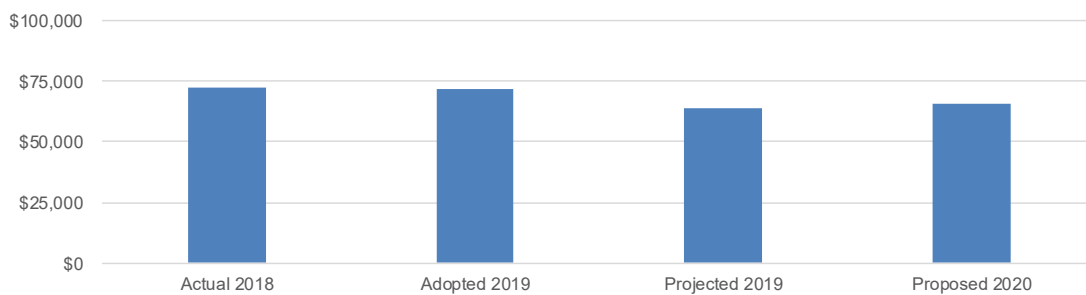


POLICE FORFEITURE FUND

Resources for this fund are provided through the sale of property confiscated from illegal drug activities. The money is used by the Police Department to further reduce criminal activities in the City. Some of the purchases made possible with these funds have been tactical uniforms and equipment, raid jackets (for detectives), a mobile data terminal and a negotiator's telephone.

POLICE FORFEITURE FUND BUDGET SUMMARY				
FUND 23	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$70,493	\$71,293	\$72,448	64,148
<u>Revenues</u>				
Awarded Property Revenue	18,742	18,000	8,000	18,000
Interest Income	704	800	1,700	1,500
Total Revenues	19,447	18,800	9,700	19,500
Funds Available	89,940	90,093	82,148	83,648
<u>Expenditures</u>				
Operations Expenditures	17,492	18,000	18,000	18,000
Total Expenditures	17,492	18,000	18,000	18,000
Fund Balance, Ending	\$72,448	\$72,093	\$64,148	65,648

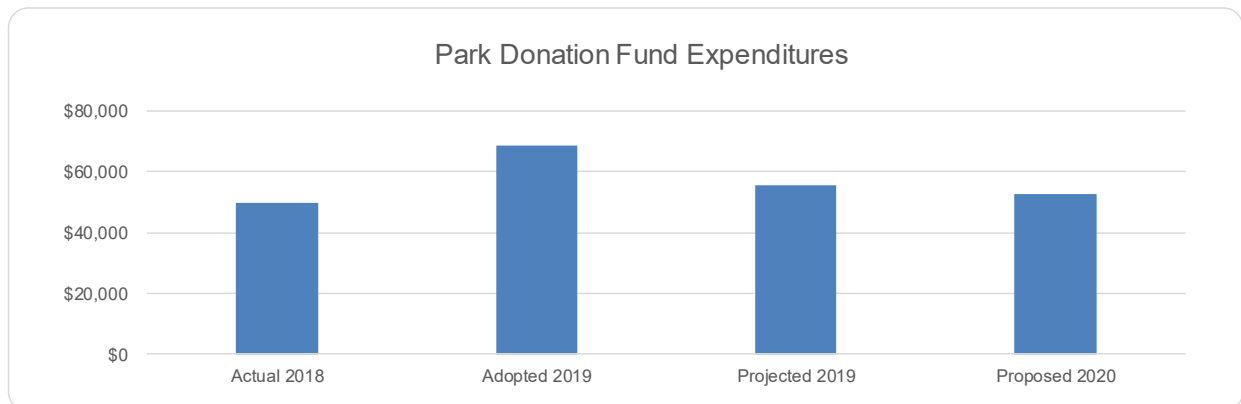
Police Forfeiture Fund Ending Fund Balance



PARK DONATION FUND

This fund is supported through voluntary contributions by the Citizens of Haltom City. The Park Board, appointed by the City Council makes budgetary recommendations for approval by the City Council. Annual activities include the Spring Fest, the Haltom City Stampede, Back to School Health Fair and the Halloween Carnival.

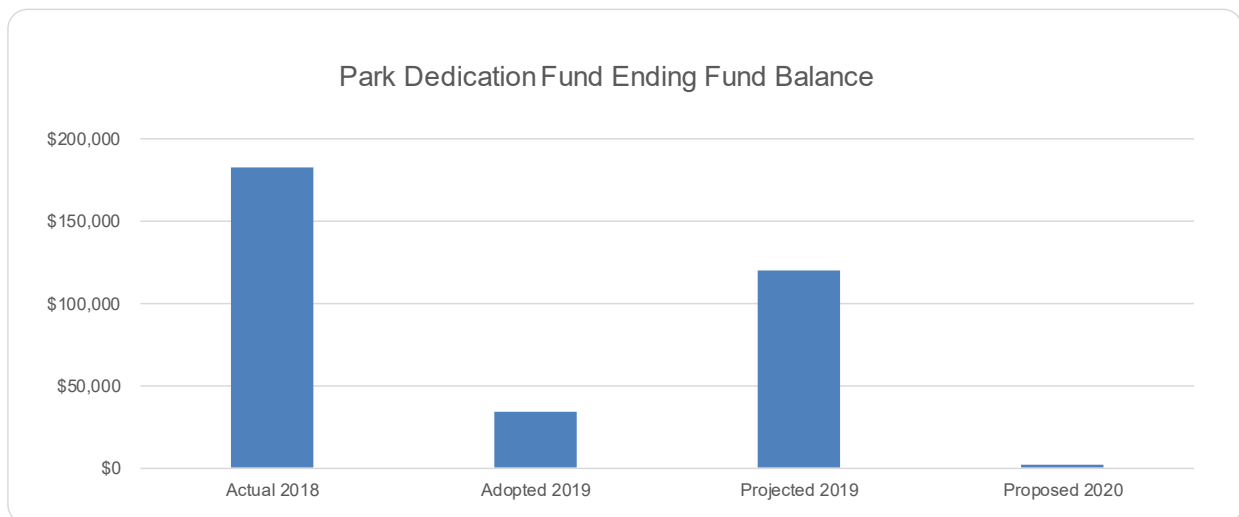
PARK DONATION FUND BUDGET SUMMARY				
FUND 24	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$50,392	\$50,137	\$56,680	58,293
Revenues				
Monthly Donations	3,426	6,000	10,000	6,000
Special Events Donations	400	300	0	0
Back to School Health Fair Donations	39,619	40,000	40,000	35,000
Parks Beautification Donations	265	0	113	150
Interest income	378	600	1,500	1,000
Sports Fees	8,463	0	700	3,500
Veteran's Memorial	3,697	10,000	5,000	3,000
Total Revenues	56,248	56,900	57,313	48,650
Funds Available	106,640	107,037	113,993	106,943
Expenditures				
Operation Expenditures	13,920	21,000	8,200	10,150
Special Events Expenditures	5,280	7,500	7,500	7,500
Back to School Healthfair Expenditures	30,760	40,000	40,000	35,000
Arts Festival Expenditures	0	0	0	0
Total Expenditures	49,960	68,500	55,700	52,650
Fund Balance, Ending	\$56,680	\$38,537	\$58,293	54,293



PARK DEDICATION FUND

This City has a Park Dedication Ordinance which requires developers of any residential property in the City to either dedicate park land or pay cash in lieu of land dedication. Money received must be used for park development and park improvements. Improvement and maintenance projects amount to \$121,750 were budgeted for FY2020.

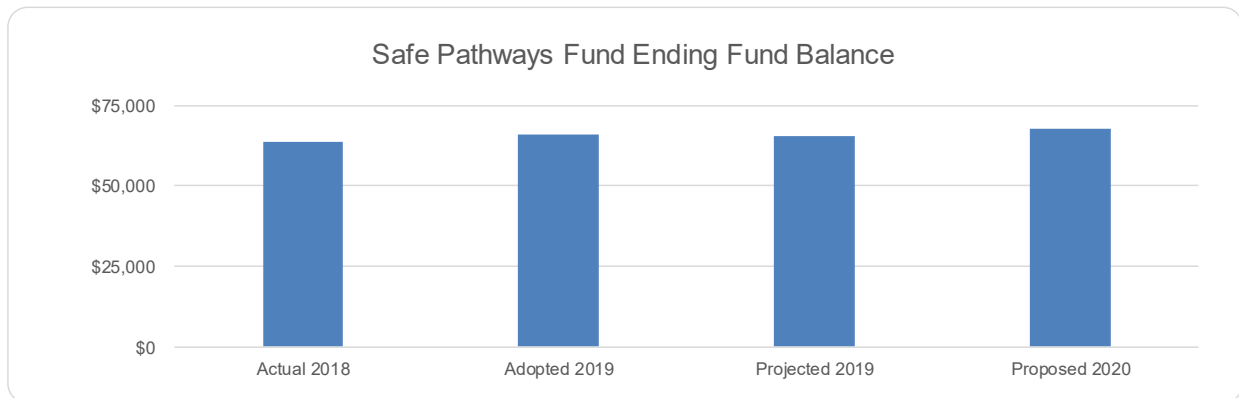
PARK DEDICATION FUND BUDGET SUMMARY				
FUND 25	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$86,808	\$182,257	\$182,599	120,273
<u>Revenues</u>				
Developer Contributions	94,500	0	250	0
Interest Income	95,789	600	4,500	3,500
Total Revenues	190,289	600	4,750	3,500
Funds Available	277,097	182,857	187,349	123,773
<u>Expenditures</u>				
Operations Expenditures	0	148,576	67,076	121,750
Total Expenditures	0	148,576	67,076	121,750
Fund Balance, Ending	\$182,599	\$34,281	\$120,273	2,022



SAFE PATHWAYS FUND

In July 2003, the City adopted Ordinance 0-2003-011-15 which created the "Safe Pathways Program" to build sidewalks. This fund tracks donations made to the City in accordance with this program. Funds must be used in the sub-division from which they were received unless special approval is granted by the City Council to use the funds within two miles of the sub-division. Funds must be used within ten years of collection. There is no planned expenditure for this fund for FY2020.

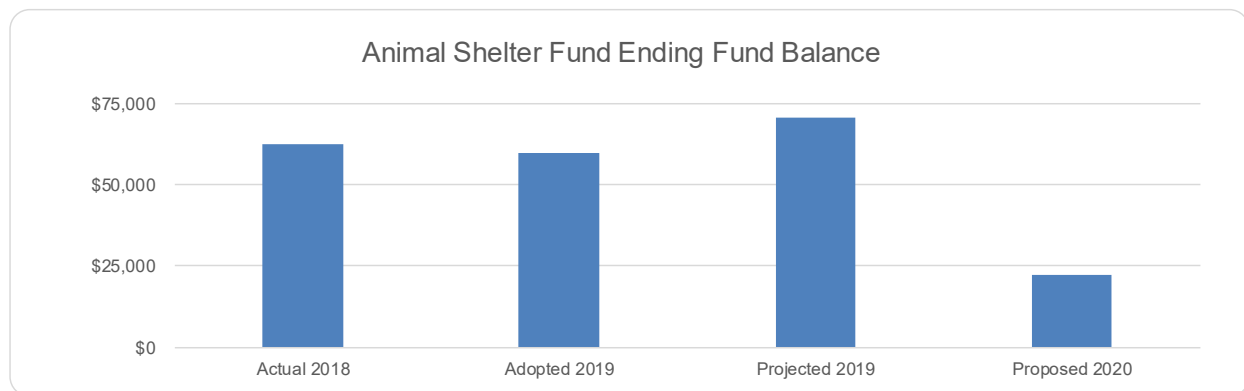
SAFE PATHWAYS FUND BUDGET SUMMARY				
FUND 26	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$62,071	\$64,021	\$63,874	65,494
Revenues				
Developer Contributions	1,250	1,250	0	1,250
Interest Income	553	700	1,620	1,000
Total Revenues	1,803	1,950	1,620	2,250
Funds Available	63,874	65,971	65,494	67,744
Expenditures				
Streets and Sidewalks	0	0	0	0
Total Expenditures	0	0	0	0
Fund Balance, Ending	\$63,874	\$65,971	\$65,494	67,744



ANIMAL SHELTER FUND

This fund was established in Fiscal Year 2000 in recognition of growing community concern to replace the existing animal shelter with a more modern and larger facility. With completion of constructing the facility, this fund will track the donations from the community and the expenditures of the funds.

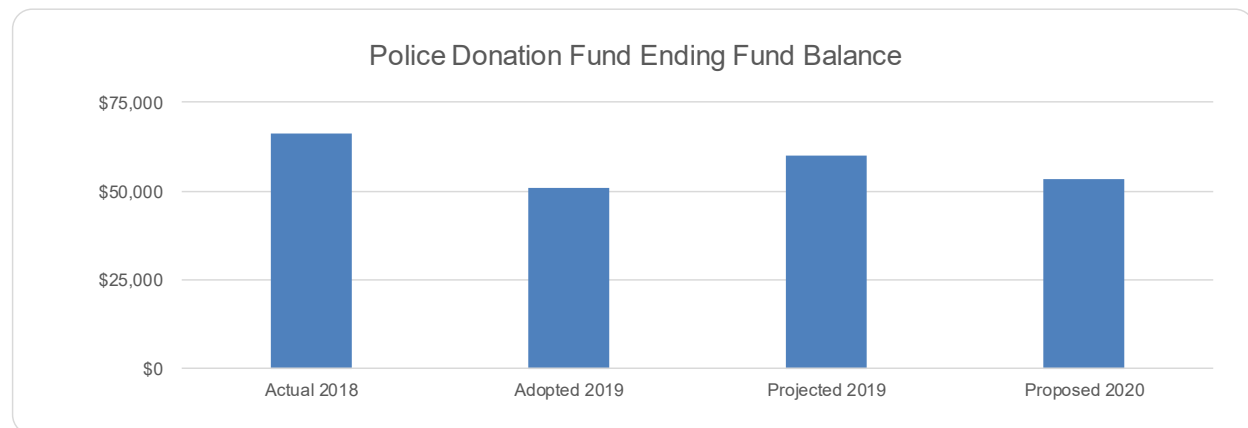
ANIMAL SHELTER FUND BUDGET SUMMARY				
FUND 27	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$56,042	\$59,143	\$62,286	70,286
Revenues				
Donations	5,749	5,000	11,500	6,000
Interest Income	495	600	1,500	1,000
Total Revenues	6,244	5,600	13,000	7,000
Funds Available	62,286	64,743	75,286	77,286
Expenditures				
Animal Shelter Supplies		5,000	5,000	5,000
Transfer to Capital Replacement Fund				50,000
Total Expenditures	0	5,000	5,000	55,000
Fund Balance, Ending	\$62,286	\$59,743	\$70,286	22,286



POLICE DONATION FUND

This special revenue fund is used to provide a safer working environment and help facilitate crime scene investigations. Body armor, tactical safety equipment and crime scene equipment are purchased from this fund. Revenues consist mainly of donations from citizens contributing fifty cents in addition to their regular monthly water bill.

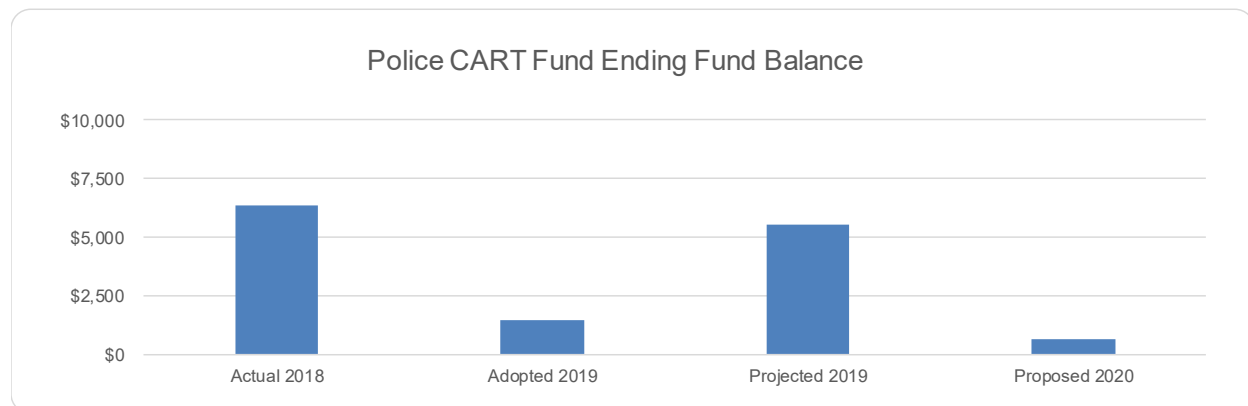
POLICE DONATION FUND BUDGET SUMMARY				
FUND 28	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$114,626	\$57,650	\$66,347	60,111
<u>Revenues</u>				
Donations	4,493	20,000	20,000	20,000
DARE Contributions	3,734	0	0	0
Interest income	839	1,200	1,764	1,200
Miscellaneous Revenues	35,904	19,500	19,500	19,500
Total Revenues	44,969	40,700	41,264	40,700
Funds Available	159,595	98,350	107,611	100,811
<u>Expenditures</u>				
Operations Expenditures	93,247	47,500	47,500	47,500
Total Expenditures	93,247	47,500	47,500	47,500
Fund Balance, Ending	\$66,347	\$50,850	\$60,111	53,312



POLICE CART FUND

The Police Child Abduction Response Team (CART) Fund is a special revenue fund used for the multi-jurisdictional effort to properly allocate resources to missing/endangered children cases. Revenues consist mainly of donations from participating agencies of \$1,000 each. The primary goal of CART is to provide a pool of specialized trained investigators that are available to focus dedicated and intensive investigative efforts shortly after the confirmed incident of an abducted child or children.

POLICE CART FUND BUDGET SUMMARY				
FUND 29	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$6,304	\$6,374	\$6,369	5,519
Revenues				
Contributions from Agencies	0	0	0	0
Interest Income	65	50	150	120
Total Revenues	65	50	150	120
Funds Available	6,369	6,424	6,519	5,639
Expenditures				
Operations Expenditures	0	5,000	1,000	5,000
Total Expenditures	0	5,000	1,000	5,000
Fund Balance, Ending	\$6,369	\$1,424	\$5,519	631

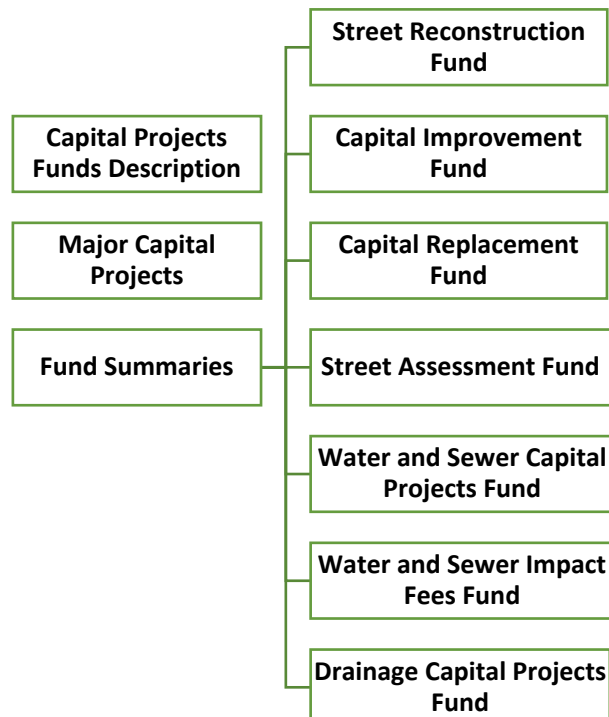


Capital Projects Funds



Capital Projects Funds are used to account for the financing and construction of major capital facilities or the acquisition of major equipment. Financing is provided primarily through the issuance of tax notes, general obligation bonds or certificates of obligation and 3/8 cents of sales tax and transfers from other funds. The City's Capital Project Funds are currently

set up to monitor street reconstruction, storm drainage improvements, water distribution utilities, sewer main collection projects, capital equipment acquisition and other projects and acquisitions.



CAPITAL PROJECTS FUNDS DESCRIPTION

The City of Haltom City develops a multi-year financial plan for all capital projects in conjunction with the development of a multi-year operational plan. These capital improvement plans (CIP) are developed during the budget process and are adopted by the City Council along with the proposed operating budget.

Criterion for Selection and Budgetary Impact: Improvements to be included in the CIP are selected and prioritized according to the critical nature of the project and the timeliness of available financing for the project. The following operation impacts are considered:

- Demolition and salvage costs
- Changes in city-wide utility costs, maintenance costs and personnel costs
- Impact of regulatory compliance upon operations
- Impact of avoided costs
- Impact of deferred maintenance

All improvements completed in the CIP have a useful life that exceeds the life of the financing. Capital equipment considered for inclusion in the CIP must have an initial acquisition cost of at least \$5,000 and a useful life of at least 2 years.

Sources of funding for the capital projects include:

- Reserve funds or carryover balances from prior years
- Current resources from operations
- 3/8 cents of sales tax for streets
- Grants and contributions
- Transfers from other funds
- Bond proceeds from tax and revenue supported debts

Funding for the FY2020 capital projects are mainly from fund balances, transfers and sales tax.

Capital Project Fund	Sales Tax	Interest	Transfers	Developers' Contributions	Total
Streets Recondtruction	3,000,000	250,400			3,250,400
Capital Improvement		70,000			70,000
Equipment Replacement		20,000	730,000		750,000
Water & Sewer Projects		120,000	7,397,633		7,517,633
Water & Sewer Impact Fee		30,000	-	240,000	270,000
Drainage Capital Projects		25,000	905,000		930,000
Total Revenue					12,788,033.00
Use of Fund Balance					6,550,170.00
Total Funding					19,338,203.00

Fiscal Year 2020 Capital Plan

The total of the capital projects planned in the Capital Projects Funds for FY2020 is \$19,338,203. The Budget Summary of the Capital Projects Funds is listed below:

Capital Project Fund	Actual 2018	Adopted 2019	Projected 2019	Adopted 2020
Street Reconstruction	3,975,493	4,478,803	4,727,736	8,515,961
Capital Improvement	1,869,167	6,412,000	6,673,732	910,000
Capital Replacement	1,217,281	506,000	524,000	719,000
Water & Sewer Utility Projects	7,955,467	1,830,000	1,700,998	7,397,633
Water & Sewer Impact Fees	291,462	50,000	266,612	-
Drainage Capital Projects	611,559	262,000	276,000	1,795,609
Total Revenue	15,920,429	13,538,803	14,169,078	19,338,203

A matrix of the FY2020 expenditures is listed below:

Capital Projects Funds	Vehicles / Equipment	Streets	Parks	Water & Sewer	Drainage	Total
Street Reconstruction		8,515,961				8,515,961
Capital Improvement			910,000			910,000
Capital Replacement	719,000					719,000
Water & Sewer Utility Projects				7,397,633		7,397,633
Water & Sewer Impact Fees						-
Drainage Capital Projects					1,795,609	1,795,609
Total Expenditures	719,000	8,515,961	910,000	7,397,633	1,795,609	19,338,203

Capital Expenditures and Impact on Operating Costs

Most of the capital improvement projects are recurring (reconstruction/replacement) expenditures since the City is a matured city with aged streets, water and sewer systems. The City rarely adds new roads and or new infrastructure for expansion. Most of the reconstruction expenditures on capital project do not have significant impact on operating cost.

For non-recurring (expansion) capital outlays, the impact upon operations of these improvements is reflected in the additional cost of maintaining parks, streets and drainage systems.

Replacement of storm sewers, curb and gutters does not reduce the annual budget for maintenance. It does allow these scarce dollars to be allocated to other projects for up to 15 years. Every mile of road in which the City rebuilds the storm sewers, curb and gutter allows the City to shift nearly \$40,000 in maintenance materials and labor to other needed projects. Replacing worn and damaged water lines reduces lost water and increases customer billing. Each 1% of lost water that is captured through capital outlay is worth about \$90,000 at current commodity rates.

MAJOR CAPTIAL PROJECTS

Street Reconstruction Fund (31)

Street improvements are funded by sales tax revenues; bond proceeds, and transfers from the Water and Sewer Fund to cover specific costs for utility replacements. Most projects include the replacement of the sanitary sewer, water main, drainage, sidewalks and replacement of the existing asphalt pavement with a concrete pavement. The FY2020 budget for Street Reconstruction fund is \$8,515,961. Major street projects for FY2020 are listed below:

Union Pacific Railroad Upgrades	\$1,000,000
Joy Lee (Earle to Dead End)	\$561,013
Little Fossil (Carson Bridge)	\$1,150,000
McComas Road (Beach to Fossil Drive)	\$30,000
McCullar Street (Carson to Weaver)	\$270,000
Meacham Engineering	\$1,500,000
Quite Zones	\$450,000
Broadway Avenue (Denton Hwy to SH 26)	\$300,000
Swan (Joy Lee to Katrine)	\$652,000
Vicki (Field to Denton Highway)	\$1,672,948

Major projects for Street Reconstruction Fund are described in more detail below:

- *Meacham Boulevard*. Engineering will be completed February 2020. Construction in summer FY2020.
- *Joy Lee (Earle to Dead End) and Swan (Joy Lee to Katrine)*. These streets are combined into one project. This project also includes the replacement of the existing asphalt street with a concrete pavement section, along with the replacement of the existing sanitary sewer, water and drainage facilities. Project was awarded FY2019. Construction began in FY2019. It is anticipated that will be completed in FY2020.

- *Vicki Street (Field Street to Denton Hwy)*. This project includes the replacement of the existing asphalt street with a concrete pavement section, along with the replacement of the existing sanitary sewer, water and drainage facilities. Project was awarded for construction in FY2019. And it will be completed in FY2020/2021.
- *Little Fossil Improvements (Carson Bridge)*. This project consists of removing Carson Street which acts as a bridge over Little Fossil Creek and sits below a state highway (SH 121). While the construction of the project is being administered by the Texas Department of Transportation, the City is responsible for all construction costs. To date, the City has expended approximately \$5,300,000 and anticipates spending up to \$1,150,000 in FY2020. TxDOT will begin their audit process to determine the final amount due from the City. In FY2020 the city will contract with engineering firm to work through FEMA to reduce the size of the floodplain.
- *Union Pacific Railroad (Glenview and Janada)*. Improving railroad crossing from 2 lanes to 4 lanes.

Capital Improvement Fund (32)

The Capital Projects Fund accounts for projects financed with resources from governmental funds and tax-supported debt. For FY2019 projects, expenditures and transfers totaling \$910,000 are approved. Major projects for FY2020 are listed below:

Broadway Park	\$600,000
Buffalo Ridge Park	\$50,000
Haltom Road Park	\$100,000
North Park	\$100,000
Other Park Improvements	\$60,000

Capital Replacement Fund (35)

This fund is used for accumulating resources for replacement of vehicles and equipment. Funding is from transfers from other funds. For FY2020, a transfer of \$730,000 from General Fund will be made and appropriations of \$750,000 is also budgeted. Major Leases for FY2020 are as follows:

Police: 10 vehicles	\$241,400
Fire: 2 vehicles	\$41,800
Public Works: 3 vehicles	\$55,000
Parks: 3 vehicles	\$48,600
Library: 1 Vehicle	\$16,200
Water & Sewer: 2 Vehicles	\$32,400

Water & Sewer Utility Projects Fund (42) and Impact Fees Fund (44)

This fund is to account for water and sewer capital projects. The source of funds is the Water and Sewer Fund and the proceeds of debt backed by the net revenues of the Water and Sewer Fund. Total budget of \$7,397,633 is approved for FY2020. Major projects approved for FY2020 include:

Joy Lee (Earle to Dead End)	\$25,000
Swan (Joy Lee to Katrine)	\$15,000
Vicki (Field to Denton Hwy)	\$979,433
Meacham (Engineering in FY2019 & Construction FY2020)	\$400,000
Master Plan Project #1	\$650,000
Master Plan Project #2	\$350,000
Denton Hwy (Webster to Starlight) - Water	\$1,100,000
Denton Hwy (Broadway to Glenview) - SS	\$600,000
Diamond Oaks N/S (Denton Hwy to Golden Oaks) - Water	\$650,000
Big Fossil Multi-Jurisdictional Sanitary Sewer - SS	\$300,000
44th Year CDBG Oak Knoll & McNutt Water Main1	\$120,000
Impact Fee Study / Update (Fund 42)	\$275,000
McComas Road (Beach Street to Fossil Drive)	\$15,000
Denise Drive (Lalagray Lane to Bonner Drive)	\$150,000
McCullar Street (Carson Street to Weaver Street)	\$613,000
Broadway Avenue (Denton Hwy to SH 26)	\$490,000

Drainage Capital Fund (46)

During FY 2003-04, the City engaged consultants to perform a drainage study. The result of the study was a plan that assesses a monthly fee to each residential customer in the City. Commercial interests are billed a per square foot charge based upon the square footage of their property multiplied by a runoff factor.

During FY2004-05, the City engaged another consulting firm to assist in the preparation of a Drainage Master Plan. As a part of the analysis, floodplain maps were studied, and the existing drainage system was studied. The results of the study determined that the value of needed drainage projects amounted to approximately \$102 million.

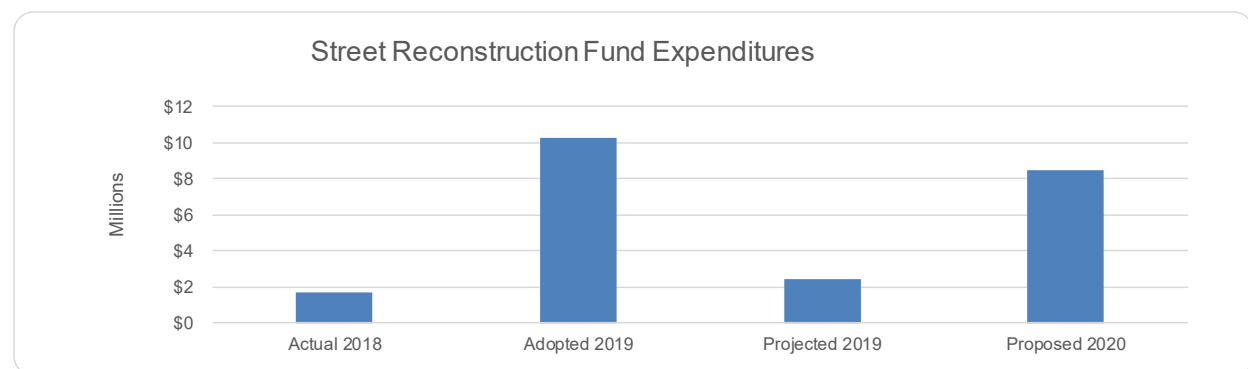
The FY2020 budget includes \$1,795,609 for replacement of curb and gutter in conjunction with street reconstruction and targeted areas in the City. Major projects approved for FY2019 include:

Joy Lee (Earle to Dead End)	\$20,000
Swan (Joy Lee to Katrine)	\$10,000
Vicki (Field to Denton Hwy)	\$637,609
Meacham (Engineering in FY2019 & Construction FY2020)	\$600,000
McComas Road (Beach Street to Fossil Drive)	\$15,000
McCullar Street (Carson Street to Weaver Street)	\$513,000

STREET RECONSTRUCTION FUND

The Street Reconstruction fund is to track revenues and expenditures devoted to street construction, repair, mill and overlay and reconstruction projects. The Street Reconstruction Fund receives 3/8 cents allocation of the City's Sales Tax.

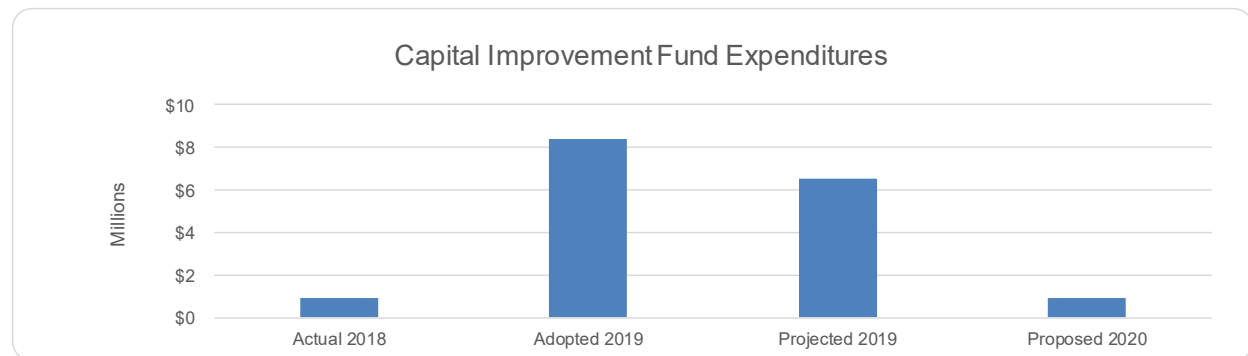
STREET RECONSTRUCTION FUND BUDGET SUMMARY				
FUND 31	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$9,818,276	\$11,758,681	\$12,112,501	14,452,131
Revenues				
Sales Tax	2,851,638	3,015,803	3,015,803	3,000,000
Interest Income	81,800	80,000	300,000	250,000
Bond Proceeds	1,000,000	1,383,000	1,411,933	0
Other Revenues	42,055	0	0	0
Total Revenues	3,975,493	4,478,803	4,727,736	3,250,000
Funds Available	13,793,769	16,237,484	16,840,236	17,702,131
Expenditures				
Engineering	85,325	0	286,671	0
Street Reconstruction Projects	304,424	8,903,500	767,500	7,585,961
Utility Portion of Capital Projects	0	0	0	0
Mill & Overlay	352,200	400,000	400,000	30,000
Other Operating Cost	39,319	55,000	33,934	0
Transfer to General Fund - Streets	900,000	900,000	900,000	900,000
Total Expenditures	1,681,268	10,258,500	2,388,105	8,515,961
Fund Balance, Ending	\$12,112,501	\$5,978,984	\$14,452,131	9,186,169



CAPITAL IMPROVEMENT FUND

The Capital Project fund is used to track monies received from the issuance of bonds or transfers from other funds for the construction of parks, buildings and infrastructure and the purchase of various machinery and equipment.

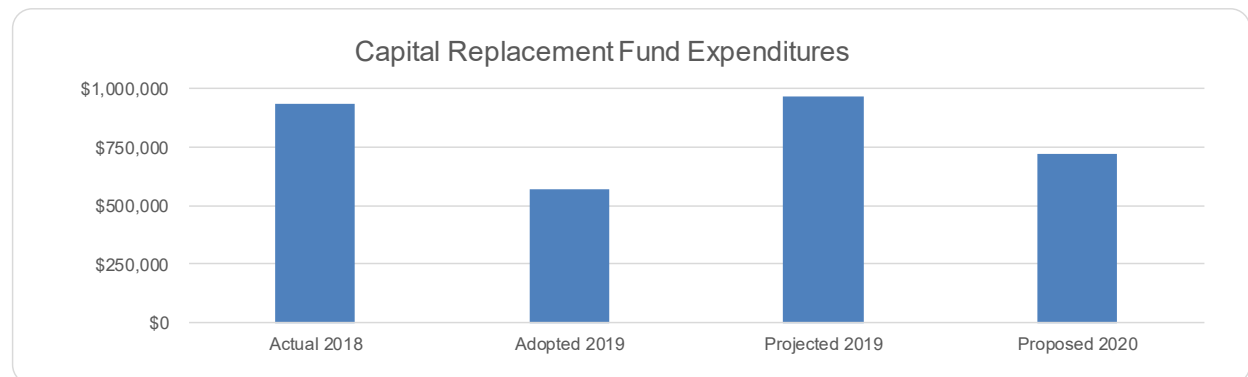
CAPITAL IMPROVEMENT FUND BUDGET SUMMARY				
FUND 32	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$1,589,613	\$2,071,613	\$2,528,686	2,660,343
Revenues				
Bond Proceeds	1,860,000	6,400,000	6,574,732	0
Interest Income	9,167	12,000	99,000	70,000
Miscellaneous	0	0	0	0
Transfer from Economic Development	0	0	0	0
Total Revenues	1,869,167	6,412,000	6,673,732	70,000
Funds Available	3,458,780	8,483,613	9,202,418	2,730,343
Expenditures				
Fire Station	0	5,500,000	5,500,000	0
Computer Equipment/Software	0	0	0	0
Streets and Drainage	155,978	0	0	0
Parks	740,616	2,800,000	907,344	910,000
Other Expenditures	33,500	75,000	134,731	0
Total Expenditures	930,094	8,375,000	6,542,075	910,000
Fund Balance, Ending	\$2,528,686	\$108,613	\$2,660,343	1,820,343



CAPITAL REPLACEMENT FUND

The Capital Replacement Fund is for accumulation of resources for the purchase of vehicles, machinery and equipment. Sources of fund are from transfers from other funds.

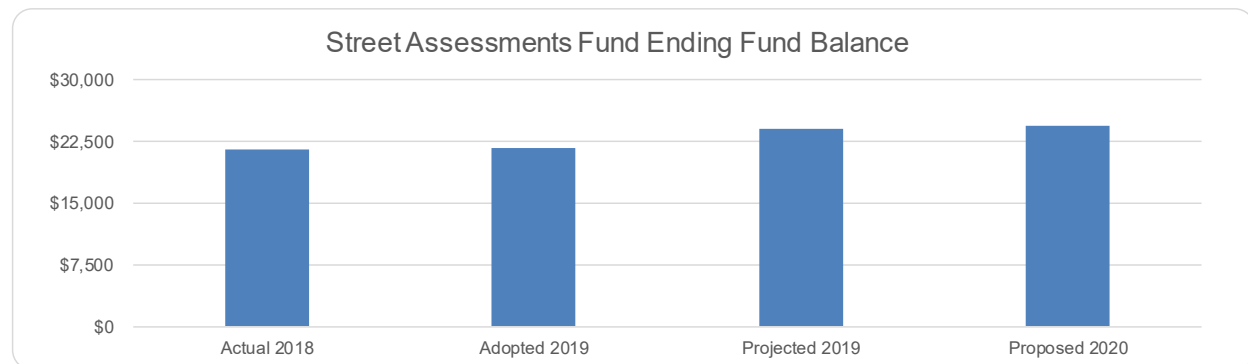
CAPITAL REPLACEMENT FUND BUDGET SUMMARY				
FUND 35	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$913,307	\$72,207	\$1,198,065	755,844
<u>Revenues</u>				
Interest Income	7,837	6,000	24,000	20,000
Proceeds from Capital Lease	809,444	0	0	0
Transfers	400,000	500,000	500,000	730,000
Total Revenues	1,217,281	506,000	524,000	750,000
Funds Available	2,130,588	578,207	1,722,065	1,505,844
<u>Expenditures</u>				
Vehicles and Equipment				428,000
Interest on Leased Vehicle	9,265	0	300,000	252,000
Building Maintenance	0	40,000	40,000	0
Police	70,059	402,000	402,000	0
Fire	809,444	0	2,120	0
Streets	0	55,000	146,101	0
Parks	43,755	76,000	76,000	39,000
Total Expenditures	932,523	573,000	966,221	719,000
Fund Balance, Ending	\$1,198,065	\$5,207	\$755,844	786,844



STREET ASSESSMENTS FUND

The City ceased assessing for street repairs since 1999. There are unpaid assessments for 25 projects that were completed prior to that time. Revenues from these accounts are unpredictable and can vary significantly especially with commercial properties. Revenue is received when the sale of property that triggers assessment payment plus penalty that is due. There is no appropriation budgeted for FY2019.

STREET ASSESSMENTS FUND BUDGET SUMMARY				
FUND 39	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Fund Balance, Beginning	\$15,239	\$21,549	\$21,446	23,980
Revenues				
Assessment Revenue	6,060	0	2,034	0
Interest from Investments	147	150	500	400
Total Revenues	6,207	150	2,534	400
Funds Available	21,446	21,699	23,980	24,380
Expenditures				
Transfer to General Fund	0	0	0	0
Total Expenditures	0	0	0	0
Fund Balance, Ending	\$21,446	\$21,699	\$23,980	24,380

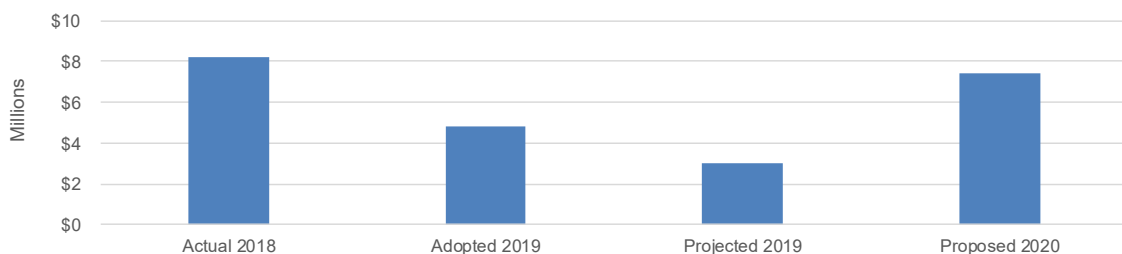


WATER AND SEWER CAPITAL PROJECTS FUND

This fund is used to record monies transferred from the Water and Sewer Fund for capital projects and equipment purchases.

WATER AND SEWER CAPITAL PROJECTS FUND BUDGET SUMMARY				
FUND 42	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Cash & Investments, Beginning	\$4,606,210	\$3,107,794	\$4,369,745	3,277,410
Revenues				
Interest Income	17,047	30,000	100,998	120,000
Miscellaneous Revenues	0	0	0	0
Bond Proceeds	0	0	0	0
Transfer from Water Fund	7,938,420	1,800,000	1,800,000	7,397,633
Total Revenues	7,955,467	1,830,000	1,900,998	7,517,633
Funds Available	12,561,677	4,937,794	6,270,743	10,795,043
Expenses				
Water and Sewer Projects				
Advanced Meter Infrastructure	7,850,519	0	0	0
Big Fossil Creek	12,030	100,000	450,000	300,000
Broadway	0	120,000	0	490,000
Denise	0	150,000	84,000	150,000
Denton Highway Water		900,000	101,000	1,100,000
Denton Highway Sewer		600,000	0	600,000
Diamond Oaks	0	50,000	50,000	650,000
High Pointe	0	25,000	25,000	0
Joy Lee		345,000	407,730	25,000
McComas		35,000	0	15,000
McCullar	0	140,000	60,000	613,000
Meacham		65,000	95,000	400,000
Minnie	19,013	0	0	0
Montreal	0	0	0	0
Oakwood	26,941	325,000	150,000	120,000
Ray		4,500	0	0
Sewer Master Plan Projects	145,013	450,000	353,982	1,275,000
Swan		115,000	274,303	15,000
Thomas	0	25,000	25,000	0
Vicki		650,000	150,000	979,433
CDENSW	0	0	25,000	0
Paint Water Tanks	0	700,000	742,318	665,200
Bond Issuance Cost	138,416	0	0	0
Total Expenses	8,191,932	4,799,500	2,993,333	7,397,633
Adjustments		0	0	0
Cash & Investments, Ending	\$4,369,745	\$138,294	\$3,277,410	3,397,410

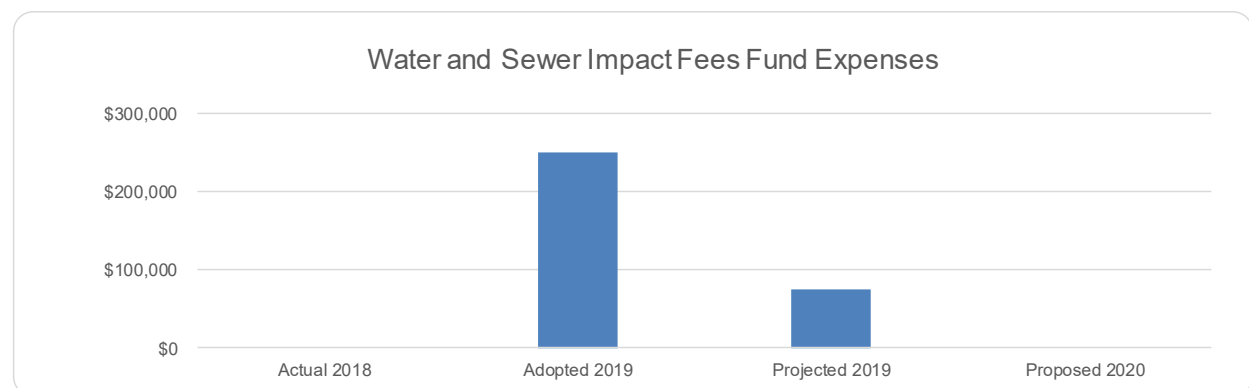
Water and Sewer Capital Projects Fund Expenses



WATER AND SEWER IMPACT FEES FUND

Developers are required to pay a fee for each new residential or commercial construction site. These fees are dedicated to fund improvements that must be made as a result of the additional demand placed on the water and sewer system that is caused by the new development. A total of \$250,000 is budgeted for FY2019 for impact fee study.

WATER AND SEWER IMPACT FEES FUND BUDGET SUMMARY				
FUND 44	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Cash & Investments, Beginning	\$921,117	\$1,117,923	\$1,212,579	1,404,191
Revenues				
Water Impact Fees	110,139	20,000	110,000	120,000
Sewer Impact Fees	171,657	20,000	121,612	120,000
Interest Income	9,665	10,000	35,000	30,000
	291,462	50,000	266,612	270,000
Funds Available	1,212,579	1,167,923	1,479,191	1,674,191
Expenses				
Impact Fee Study		250,000	75,000	0
Others	0	0	0	0
Total Expenses	0	250,000	75,000	0
Adjustments				
Cash & Investments, Ending	\$1,212,579	\$917,923	\$1,404,191	1,674,191



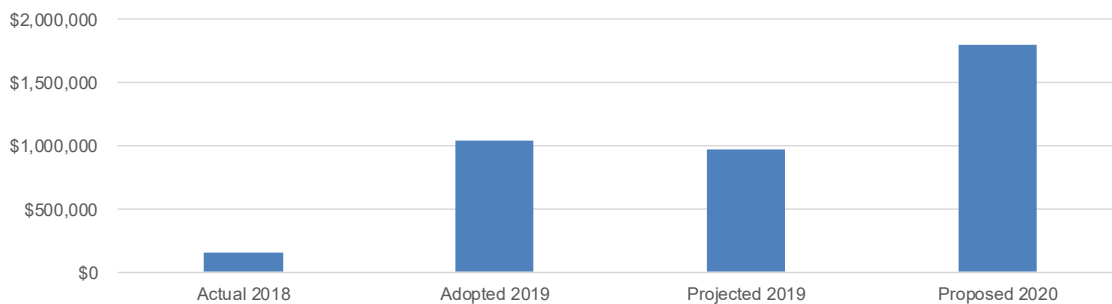
DRAINAGE CAPITAL PROJECTS FUND

This fund is used to record monies received from the issuance of debt or transferred from other funds for the construction of drainage infrastructure.

**DRAINAGE CAPITAL PROJECTS FUND
BUDGET SUMMARY**

FUND 46	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Cash & Investments, Beginning	\$1,122,801	\$1,309,801	\$1,582,254	889,582
<u>Revenues</u>				
Interest Income	11,559	12,000	26,000	25,000
Transfers from Drainage Fund	600,000	250,000	250,000	905,000
Total Revenues	611,559	262,000	276,000	930,000
Funds Available	1,734,360	1,571,801	1,858,254	1,819,582
<u>Expenses</u>				
Contract Services	0	0	0	0
Curb and Gutter Maintenance	120,446	200,000	200,000	0
Drainage Improvements	31,660	845,000	768,672	1,795,609
Total Expenses	152,106	1,045,000	968,672	1,795,609
Adjustments				
Cash & Investments, Ending	\$1,582,254	\$526,801	\$889,582	23,973

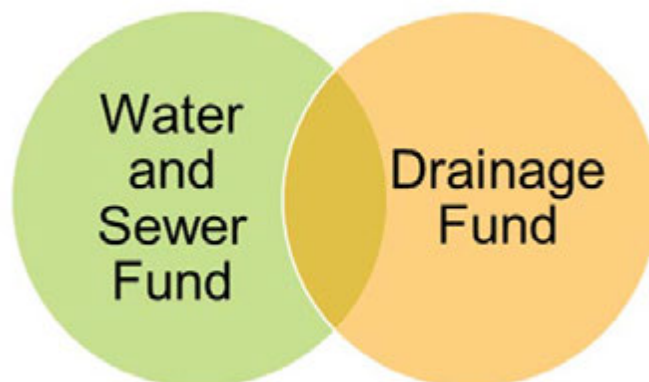
Drainage Capital Projects Fund Expenses



Proprietary Funds



There are two types of proprietary funds – enterprise funds and internal service funds. Enterprise funds are used for services provided to the public on a user charge basis, similar to the operation of a commercial enterprise. Internal service funds are used for operations serving other funds or departments within a government on a cost-reimbursement basis. The City has two non-capital enterprise funds and no internal service fund. The two enterprise funds are:



WATER AND SEWER FUND

The Water and Sewer Fund is used to account for the provision of water and sewer services to residents and commercial business of the City. Activities necessary to provide such services include Public Works Administration, Engineering, Environmental Services, Construction, Maintenance, Collection and Distribution, Meters and Utility Billing.

The Water and Sewer Fund is responsible for maintaining 305 miles of water distribution mains, 141 miles of sewer collection lines, 1,662 fire hydrants and related pumping and storage facilities. Typical duties include responding to customer requests, cleaning, inspecting and repairing sewer lines, installing water/sewer services upon request, repairing water lines, valves and fire hydrants and providing technical support for water/sewer capital improvement projects, meter reading, billing and collection of fees.

The ending cash and investment balance is estimated at \$7,885,561 which is approximately 27% operating expenses. Policy requires a minimum of 20%. The City has tried to increase revenues and reduced costs to improve the financial stability of the fund.

Mission Statement

To supply safe uninterrupted water and sewer services to residents and businesses while recording the consumption of those services in an accurate and timely manner.

Accomplishments of FY2019

- ✓ Obtained a positive Inspection Report from the EPA regarding our Capacity, Management, Operations and Maintenance programs towards the sanitary sewer collection system.
- ✓ Maintained a "Superior" rating of the public water system through the TCEQ's Public Water Supply Comprehensive Compliance Investigation.
- ✓ Completed the tri-annual Lead & Copper Study (all households tested in accordance with the study's parameters had levels well below the EPA's limits).
- ✓ Completed new and rehabilitated public and private street, drainage, water and sewer improvements.
- Complete the Water Master Plan.

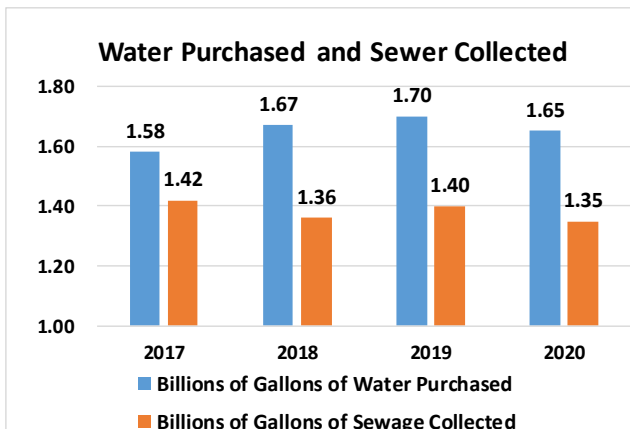
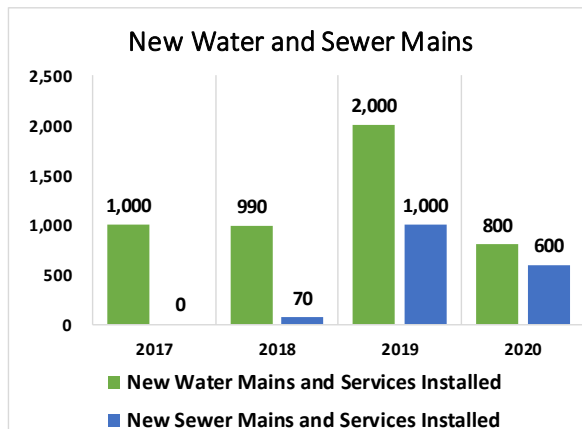
Objectives of FY2020

- Complete the Water & Wastewater Impact Fee Update.
- Begin phasing in those projects identified in the Sanitary Sewer Master Plan.
- Monitor water and sewer system in accordance with Environmental Protection Agency and Texas Commission of Environmental Quality Rules and regulations
- Maintain water supply with minimal interruptions.
- Maintain water pressure throughout the community.
- Perform necessary repairs and maintenance to water and sewer systems, lift stations, fire hydrates, water meters and valves.
- Provide for expedient repair to all water main breaks and leaks.

- Minimize sanitary sewer overflows through television equipment.
- Continue an environmental complaint response program.
- Provide safety training for employees.
- Maintain integrated mosquito control practice.
- Continue to improve customer service.

STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Director of Public Works	2601	86	1	1	1	1
Assistant Public Works Director /Operations	2602	77	1	1	1	1
Assistant Public Works Director /City Engineer	2602	77	1	0	0	0
Director of Customer Service*	2602	77	1	1	1	0
City Engineer	2804	73	0	1	1	1
Assistant Director of Finance/Customer Service*	2103	70	0	0	0	1
Environmental Specialist	2701	67	1	1	1	1
Engineer	2802	67	1	1	1	1
Utilities Construction Supervisor	2903	62	0.5	0.5	0.5	0.5
Water/Sewer Maintenance Supervisor	2904	62	1	1	1	1
Water Production and Facilities Supervisor	2902	62	1	1	1	1
Database Administrator	2801	53	1	1	1	1
Supervisor of Water Department	2302	51	1	1	1	1
Construction Inspector	2803	50	2	2	2	2
Public Works Crewleader	2905	48	4	4	4	4
Senior Equipment Operator	2906	43	1	1	1	1
Administrative Secretary	2003	41	1	1	1	1
Water Production Operator	2907	41	4	4	4	4
Water Service Representative	2912	40	0	1	1	2
Equipment Operator	2910	40	1	1	1	3
Customer Service Representative	2304	37	4	4	1	0
Public Works Dispatch Clerk	2702	36	1	1	1	1
Environment Service Technician	2703	50	0	0	0	1
Public Works Maintenance Worker	2911	36	10	11	11	11
Water Meter Reader	2305	35	3	3	2	0
Utility and Account Billing Technician	2306	35	0	0	0	1
Total			41.5	43.5	39.5	41.5

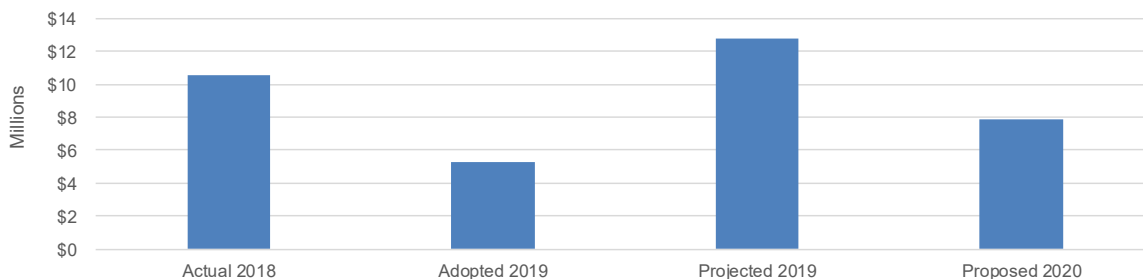
PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Percent of permitted industries with no wastewater discharge violations	100%	94%	100%	100%
New water mains and services installed (feet)	1,000	990	2,000	800
New sewer mains and services installed (feet)	0	70	1,000	600
Feet of sewer lines cleaned	260,000	150,000	200,000	250,000
Feet of sewer mains televised	150,000	100,000	175,000	175,000
Number of water main break repairs performed	85	50	45	80
Number of sewer main break repairs performed	15	15	15	20
Number of water meters replaced	764	12,830	125	30
Billions of gallons of water purchased	1.58	1.67	1.70	1.65
Billions of gallons of sewage collected	1.42	1.36	1.40	1.35



WATER AND SEWER FUND BUDGET SUMMARY

FUND 41	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Cash & Investments, Beginning	\$5,786,531	\$5,525,655	\$10,540,164	12,732,119
Revenues:				
Water Sales Revenue	12,677,972	12,188,880	12,000,000	12,000,000
Water Service Fees	128,774	260,000	0	0
Water Connection Fees	36,300	10,000	35,300	10,000
Sewer Service Revenue	8,618,624	9,450,010	9,450,010	9,450,010
Sewer Surcharge Revenue	953,829	908,000	1,566,629	908,000
Sewer Connection Fees	3,000	1,200	3,300	1,200
Lab Service Fees	10,651	20,000	0	0
Penalty Revenue	74,966	180,000	0	0
Billing Fees	64,838	55,200	60,200	55,200
Interest Income	102,222	80,000	260,000	180,000
Miscellaneous	522,661	30,000	34,590	30,000
Total Revenues	23,193,838	23,183,290	23,410,029	22,634,410
Cash & Investments Available	28,980,369	28,708,945	33,950,193	35,366,529
Expenses:				
Public Works Administration	476,161	630,223	703,952	705,138
Engineering	252,093	423,019	398,183	441,656
Environmental Services	143,407	197,461	189,268	292,021
WS Construction	240,110	362,052	355,216	459,116
WS Maintenance	1,082,990	1,638,325	1,210,139	1,513,695
Collection & Distribution	409,722	657,525	572,562	596,027
Purchased Water	4,728,514	6,100,000	5,000,000	5,000,000
Sewer Treatment Fee	1,552,500	2,100,000	2,100,000	2,100,000
Sewer Surcharge Fee	1,504,033	1,600,000	1,600,000	1,600,000
Meter Maintenance	24,448	224,413	132,987	137,167
Utility Billing	867,883	949,953	939,072	985,640
Debt Service	1,987,266	2,377,475	2,377,475	1,946,330
Non-Departmental	4,247,401	5,383,279	4,879,220	5,346,545
Transfer Out: Fund 01 (PILOT)	460,000	460,000	460,000	460,000
Transfer Out: Water Capital Project Fund	7,938,420	1,800,000	1,800,000	7,397,633
Total Expenses	25,914,948	24,903,725	22,718,074	28,980,968
Non-cash adjustments:				
Depreciation/Amortization/Others	\$7,474,743	\$1,500,000	\$1,500,000	1,500,000
Cash & Investments, Ending	\$10,540,164	\$5,305,220	\$12,732,119	7,885,561
Change in Cash Inc/(Dec)	\$4,753,633	(\$220,435)	\$2,191,955	(4,846,558)
Ending Cash & Investments as a % of Total Expenses (City Policy is 20%)	41%	21%	56%	27%

Water and Sewer Fund Ending Cash and Investments



DRAINAGE FUND

The Drainage Fund is to track revenues and expenses related to watershed and storm drainage improvements throughout the City. The drainage system includes curb and gutter, storm drains and channels. In November 2004 the City Council created the fund to address long-standing flooding and drainage issues. The source of funds is a monthly fee charged to customers based upon a rate factor multiplied by the run-off coefficient factor developed for each parcel of property in the City. Each residential property is currently charged \$6.81 per month. Each commercial property is charged approximately \$56.63 per month for each acre, with adjustments made for variances in the run-off coefficient.

As the City is landlocked, it will not be possible to increase operating revenues by increasing the amount of land available for billing. It is further unlikely that an adjustment in the rate structure will be sufficient to finance future capital projects. This represents a challenge to the City because the Drainage Master Plan has identified slightly more than \$100 million of projects that need to be addressed.

The FY2020 fund balance is estimated to be approximately 12% of operating expenses. This is due to transfer of funds to the Drainage Capital Projects fund for capital improvements, two of the largest capital improvement projects should be completed in FY2020. Policy requires a minimum of 20%.

Mission Statement

To provide service in a professional manner that complies with Federal and State guidelines; implement and maintain an effective storm water management program, flood control, development review, water quality programs, and to be a steward of our natural resources.

Accomplishments of FY2019

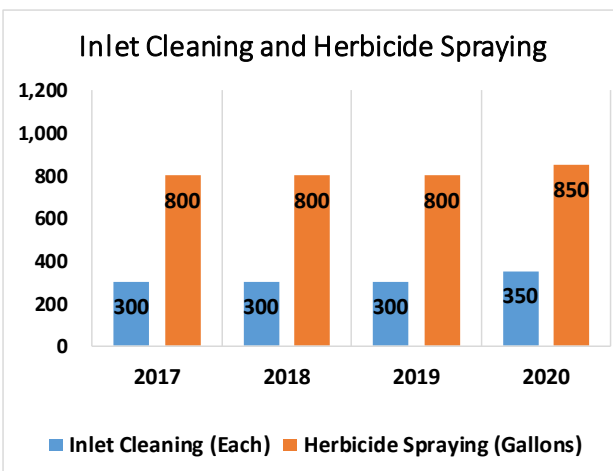
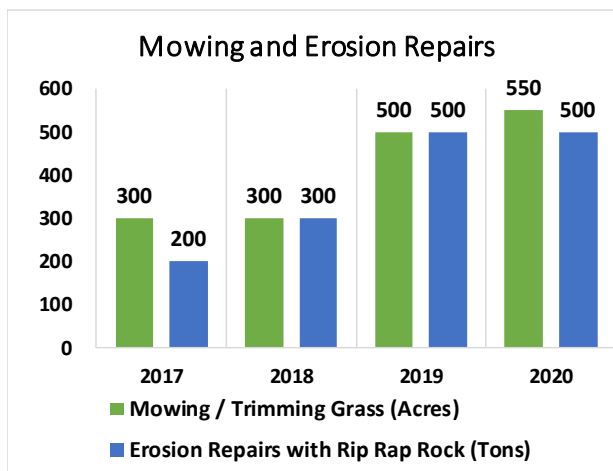
- ✓ Completed White Branch low water crossing
- ✓ Corrected deficiencies noted in the Texas Department of Transportation's bridge inspection lists
- ✓ Completed Glenview Drainage Channel Project

Objectives of FY2020

- Continue to maintain and improve current drainage system.
- Implement new procedures and programs based on the new state storm water requirements.
- Assist in identifying future drainage projects.
- Reshaping and grading of channels.
- Cleaning debris from road and bridge crossings.
- Cleaning inlets and catch basins.
- Weed controls through mowing and herbicide applications.
- Continue to improve erosion control with various procedures.
- Responding to customer requests pertaining to the drainage system.
- Larvicide ditches.

STAFFING	Class	Range	Actual FY 2018	Adopted FY 2019	Projected FY 2019	Proposed FY 2020
Street Maintenance Supervisor	2901	62	0.5	0.5	0.5	0.5
Utilities Construction Supervisor	2903	62	0.5	0.5	0.5	0.5
Public Works Crewleader	2905	48	1	1	1	1
Senior Equipment Operator	2906	43	1	1	1	1
Equipment Operator	2910	40	1	1	1	1
Public Works Maintenance Worker	2911	36	3	3	3	3
Total			7	7	7	7

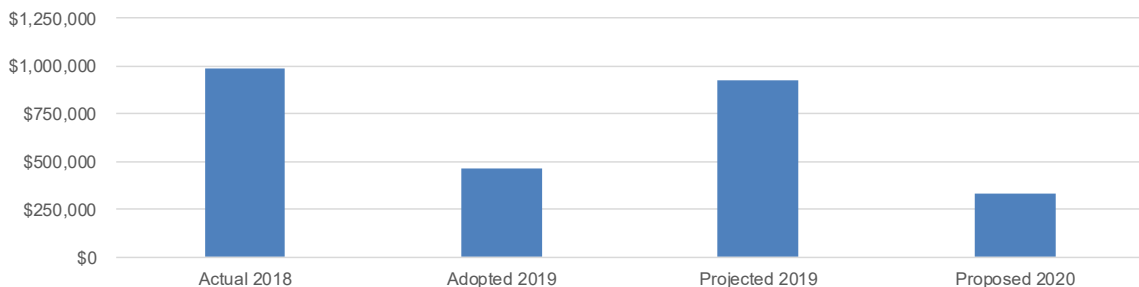
PERFORMANCE MEASURES	Actual FY2017	Actual FY2018	Estimate FY2019	Target FY2020
Mowing / Trimming Grass (Acres)	300	300	500	550
Erosion repairs with rip rap rock (Tons)	200	300	500	500
Acres of drainage channels maintained	300	300	300	350
Number of inlets inspected/maintained	800	800	800	850
Number of bridge site visits for maintenance	30	30	30	30
Herbicide spraying (Gallons)	1,000	1,000	1,200	1,200
Graffiti cover-up (Gallons)	40	60	80	80
Bridge inspections and debris removal (Each)	30	30	40	40
Special Projects	10	10	10	12



DRAINAGE FUND BUDGET SUMMARY

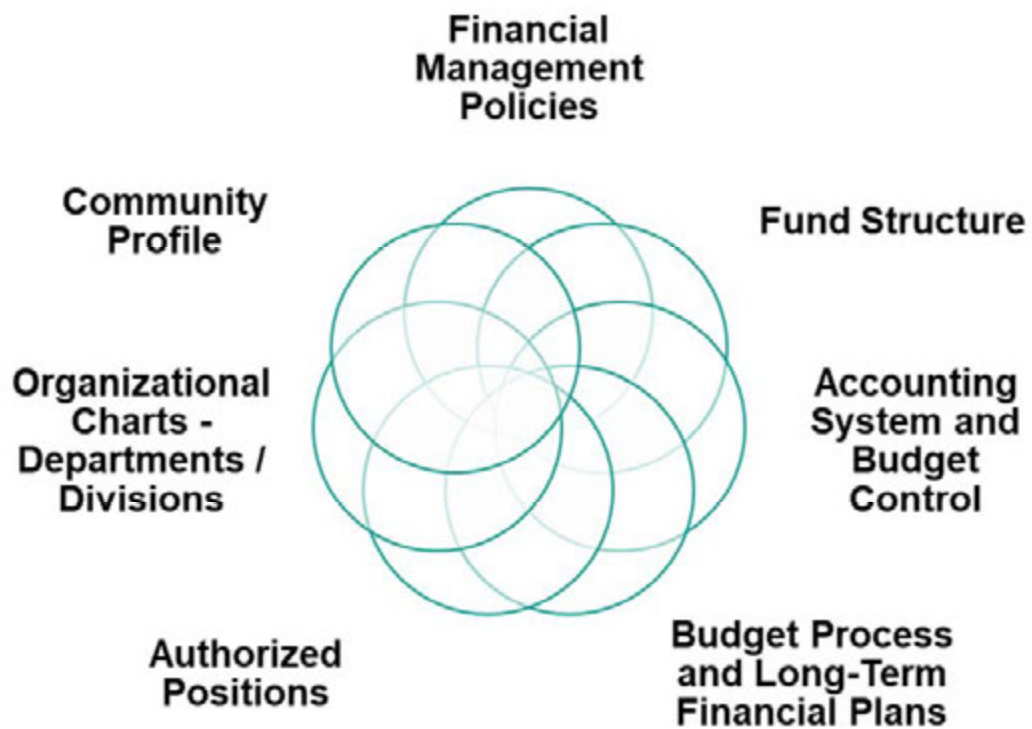
FUND 45	Actual FY2018	Adopted FY2019	Projected FY2019	Proposed FY2020
Cash & Investments, Beginning	\$896,324	\$663,135	\$988,798	924,819
Revenues				
Drainage Fee Revenues	1,816,831	1,800,000	1,800,000	1,820,000
Penalty Revenues	13,648	30,000	0	0
Interest Income	6,829	10,000	34,500	25,000
Total Revenues	1,837,308	1,840,000	1,834,500	1,845,000
Cash & Investments Available	2,733,632	2,503,135	2,823,298	2,769,819
Expenses				
Drainage Maintenance	394,602	911,789	856,142	641,444
Debt Service	275,133	286,580	286,580	285,238
Non Departmental	586,123	713,620	633,494	729,520
Billing Fee to Water Fund	35,200	35,200	32,263	35,200
Transfer to General Fund	120,000	120,000	120,000	120,000
Transfer to Drainage Capital Project Fund	600,000	250,000	250,000	905,000
Total Expenses	2,011,058	2,317,189	2,178,479	2,716,402
Non-cash adjustments:				
Depreciation/Amortization/Other	\$266,225	\$280,000	\$280,000	280,000
Cash & Investments, Ending	\$988,798	\$465,946	\$924,819	333,417
Increase in Cash & Investments	\$92,474	(\$197,189)	(\$63,979)	(591,402)
Ending Cash & Investments as a % of Total Expenses (City Policy is 20%)	49%	20%	42%	12%

Drainage Fund Ending Cash and Investments





This section provides additional information relating to the City of Haltom City that may be of interest to the reader.



FINANCIAL MANAGEMENT POLICIES

Purpose

The financial management policies of the City are designed to ensure the financial integrity of the City's government and assist the City in achieving the following:

- A. Quality basic City services that meet the needs and desires of the citizens.
- B. A financial base sufficient to maintain or enhance City assets required to support community service demands.
- C. Responsiveness to constant changing needs, desires and service requirements of the City.
- D. Prudent and professional financial management practices to assure residents of Haltom City and the financial community that City government is well managed and in sound fiscal condition.
- E. Cost effective services to citizens through cooperation with other government entities.
- F. An adequate capital improvement program that maintains and enhances the public's assets.

General Goals

Audit. The City will follow a five-year review of an outside (independent) auditor as provided in the City Charter. The auditors must demonstrate breadth and depth of staff necessary to handle the City's audit in a timely manner. The audited financial statements shall be submitted to the City Council within 180 days of the close of the fiscal year.

In compliance with City Policy, a committee of four (4) members of the City Council will be selected to operate as the City Council Audit Committee. Three of the members are active members and the fourth serves as an alternate. This committee reviews the financial statements and audit findings with the independent outside auditors and recommends Council action concerning the audited financial statements.

Annual/Interim Reporting. Annual reporting will be completed within the guidelines set forth in the Governmental Accounting and Auditing Financial Review and under the standards promulgated by the Governmental Accounting Standards Board. Interim activity reports will be made available to council and management each month. Financial systems will be maintained to monitor expenditures and revenues on monthly basis with

a thorough analysis and adjustment (as required) at the end of each quarter. Budgets for all funds are adopted on basis consistent with generally accepted accounting principles (GAAP). Annual appropriated budgets are adopted for most funds. All annual appropriations remain open for 60 days subsequent to year-end.

The City will strive to maintain accounting policies and practices in the preparation of its annual financial report. The report will be presented to the Government Finance Officers Association for review of qualifications that meet those necessary to obtain the *Certificate of Achievement for Excellence in Financial Reporting*. In addition, the City will submit its annual budget to GFOA for review to receive the *Distinguished Budget Presentation Award*.

Staffing. Staffing levels shall be adequate for the departments of the City to function effectively. Overtime shall be used only to address temporary or seasonal demands that require excessive hours. Possible ways to increase efficiency shall be explored before adding staff. However, the staffing levels shall not be inadequate or marginal such that the City's internal controls are jeopardized.

Revenue Objectives

Revenue System. The City shall strive to operate a revenue system that is simple and reliable so assurances can be provided that the revenue base will materialize according to budget planning. Consistent monitoring and collection policies will be maintained to ensure the integrity of the revenue system. Revenue collections will be consolidated under the finance department.

Revenue Analysis. Monthly reports shall be prepared to compare actual revenues to budget and to determine the variances and associated corrective action necessary. These reports will be presented to the City Council in open session.

Fee Schedule. The City will maintain a centralized list of fees adopted by ordinance and updated annually by resolution. Each year the City will review its fee structure to ensure that revenue collections are adequate to meet corresponding expenditures (cost of service concept). Such reviews will be conducted in concert with the budget preparation process.

Administrative/Internal Services. The Enterprise Funds, being the Water & Sewer Fund and the Drainage Utility Fund, engage in transactions with other funds of the City. All services rendered by this fund for other funds of the governmental jurisdiction should be billed at pre-determined rates, and all services received by this fund from other funds should be paid for on the same basis that other users are charged.

Franchise Fees. The Enterprise Funds will pay a franchise fee based on the same rationale as used with the electric, gas, and telephone companies. A franchise fee is paid to compensate the City for public property, street and alley usage.

Expenditure Objectives

Interim Reporting. Monthly reports shall be prepared showing actual expenditures compared to original budget. Each monthly report will contain an executive summary disclosing significant trends affecting the financial performance of the City. These reports will be presented to the City Council in open session.

Budget Amendments. Modifications to the approved annual budget may be made within the following specific guidelines. Modifications within the operating categories (supplies, maintenance, services, and sundry) may be made with Finance Director approval. Modifications within the personnel and capital categories may be made with the approval of the City Manager. Modifications to reserve categories, inter-fund totals, or overall budget increases shall be done only with City Council consent, after a public hearing held in accordance with the City Charter and applicable State law.

Performance Measures. Performance measures and productivity indicators shall be used as expenditure guidelines. The measures will be illustrative of departmental and organizational goals. These measures will be reviewed annually for efficiency and effectiveness. This information shall be included in the annual budgeting process and in the approved budget document. Further, performance and productivity data will be reported to the City Council periodically throughout the fiscal year.

Purchasing. Purchases over \$50,000 shall conform to a formal bidding process as defined by the laws of the State of Texas and ordinances of the City of Haltom City. Recommendation of bids shall be made to the City Council for approval. Historically underutilized businesses (HUB's) will be sought for proposals on any purchases of \$3,000 or greater.

Procedures shall be taken so as to maximize any discounts offered by creditors. Current liabilities shall be paid within 30 days of receiving the invoice in accordance with applicable Texas law. Accounts Receivable procedures shall target collection within 30 days from date of service.

Budget Concepts

Balanced Budget. The City shall prepare a budget for each fund and each program within the fund. The budget should be balanced with current revenues equal to or greater than current expenditures. In order to accomplish this aim emphasis will be placed first on encouraging increased productivity and recovering costs through fees. Reserves above the required levels are available for one-time expenditures. Non-essential services that cannot generate revenues to support some or all of operations may be reduced or eliminated. Tax increases will be considered only in the event that the above strategies fail to address essential service levels that cannot be reduced.

Planning. The City shall prepare a proposed itemized budget for each operational fund annually. For each operating fund, the annual budget will be a component of a five-year

financial plan. The budget process will be performance-based and focused on goals, objectives and performance indicators.

Revenue Projection. Projections of revenues will be realistic and based upon historical trends coupled with current economic conditions. Current operating revenue, coupled with available resources, will be sufficient to support current operating expenditures.

Revenues are projected for the current fiscal year, proposed fiscal year and not less than four succeeding years. The estimates for outlying years are reviewed annually and revised as needed.

Expenditures/Expenses. Increases in proposed spending must be supported with new revenues or offset with expenditure savings. All new spending will be analyzed for its impact upon the five-year financial plan. The budget will provide adequate funding for maintenance and replacement of capital plant and equipment.

The City will pay for all current expenditures with current revenues. The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures or accruing future year's revenues. Fund balances in excess of policy minimums may be used for capital outlays or one-time expenditures.

Debt or bond financing will not be used to finance current expenditures. Budgets for the use of bond proceeds will be developed in accordance with the use of proceeds covenant in the bond ordinance.

Revenues are projected for the current fiscal year, proposed fiscal year and not less than four succeeding years. The estimates for outlying years are reviewed annually and revised as needed.

Budget Assumptions and Short-Term Policies

The objective of this budget is to preserve current service levels while seeking opportunities to expand self-sustaining services and pursuing economic development possibilities. Other significant assumptions include:

- *Modest property value growth.* This is reflected in the average growth in assessed property values according to the appraised value by Tarrant County Appraisal District. There has been little population growth in the City since 2000 and new home development has been modest at best.
- *Sales Tax.* It can be expected that sales tax collections will be moderate to above average for the next year and return to historical growth rates thereafter.
- *Utilities.* Growth in revenues from utility operations will come primarily from increased rates. Expense growth must be restrained as the City seeks to maintain a competitive position in Northeast Tarrant County. Cost increases from Fort Worth Water will continue to be passed directly through to the customers.

- *Realistic projections of revenues and expenditures.* Conservative projections help ensure that adequate resources will always be available to meet budgeted obligations. Projections are based upon the last five years of actual history adjusted for known current events and statutory changes.
- *Annual Review of all significant fees.* Fees are reviewed annually and adjusted as needed. Frequent but moderate increases are preferable to infrequent but large rate increases.
- *Maintain or enhance target fund balances.* This strategy is essential to the preservation of financial integrity. Funds targeted with 20% reserves are the General Fund, Water and Sewer Fund and Drainage Fund.
- *Salary Adjustments.* Annual salary adjustments will be made for all employees when resources are available to retain and motivate employees. Market study will be conducted periodically, and salary schedule will be revised accordingly.

Fund Balance/Operating Position Concepts

Required Reserves. The City will maintain an unallocated fund balance (cash and investments) to be used for unanticipated emergencies of at least 20 percent of the expenditure budgets of the major operating funds (General, Water & Sewer, Drainage Funds). These monies will be used to avoid cash-flow interruptions, generate interest income, reduce the need for short-term borrowing and assist in maintaining an investment-grade bond rating. All other funds are expected to maintain positive fund balances. Each fund may borrow internally from other City funds to provide cash flow requirements. These loans will be on a short-term basis.

Use of Surplus. It is the intent of the City to use surpluses to accomplish three goals: meeting reserve requirements, avoidance of tax or rate increases in ensuing years, and avoidance of future debt.

Capital Planning Criteria

Multi-year Planning. The City will develop a multi-year plan for capital improvements and update the plan annually. The City will enact an annual capital budget based on the multi-year Capital Improvement Plan.

Capital Improvement Budget. The City will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital improvements will be projected and included in operating budget forecasts. The estimated costs and potential funding sources for each capital project will be identified before the project is submitted to the City Council for approval.

Alternative Capital Financing. The City shall explore funding alternatives in addition to long-term debt including leasing, grants and other aid, developer contributions, capital recovery fees, and current funds.

Intergovernmental assistance will be used to finance only those capital improvements that

are consistent with the Capital Improvement Plan and City priorities. As well as those operating and maintenance costs which have been included in the operating budget.

Debt Management

Limits. The City will strive to limit general obligation annual debt requirements to 25% of general government expenditures. Furthermore, the debt service portion of the tax rate will not exceed \$0.25 per \$100 to service the bonds as approved by the voters in 2010.

Long-Term debt shall not be used for financing current operations. The life of the bonds shall not exceed the useful life of the projects. Capital items financed with debt should have a minimum useful life of four years.

Required Coverage. Revenue bond coverage (Water & Sewer) shall be maintained at a minimum of revenues, less operating expenses, exceeding the annual debt service cost by 25% (1.25 times coverage). This exceeds our covenanted standard of 1 times coverage,

Continuing Disclosure. Full disclosure of operations and open lines of communication shall be made to rating agencies. The City staff, with the assistance of bond advisors, shall prepare the necessary materials and presentation to the rating agencies. Inter-period reporting of material events to rating agencies and other oversight agencies is required as events occur.

Variable Rate / Floating Rate Debt. Debt instruments structured with variable rate or floating rate features (including derivatives) are to be utilized only after careful review by the City's financial advisor and bond counsel and subject to continuous monitoring and reporting.

Cash and Investment Management Concepts

Objectives. The City shall manage and invest its cash with three objectives, listed in order of priority: safety, liquidity, and yield. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

Management. The City shall maintain a comprehensive cash management program, which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to ensure maximum cash availability and maximum yield on short-term investment of idle cash.

Review. Periodic review of cash flow position shall be performed to determine performance of cash management and investment policies. Detail policy structures (City Investment Policy and Depository Agreement) shall be followed with respect to Cash/Treasury management.

Interest earned from investment of available funds, whether pooled or not, shall be distributed to the funds from which monies were provided to be invested.

In accordance with the Texas Public Funds Investment Act the written Investment Policy is submitted annually to the City Council for review and formal approval.

Performance Measurement

Every year, the City Council evaluates the strategic priorities established the previous year. Priorities are added and dropped as appropriate to develop a new set of strategic priorities for the coming budget year.

From the strategic priorities, each department develops goals that outline measures to accomplish the strategic priorities. The goals are supported by performance measures. Performance measurements should objectively monitor and project the degree of success in accomplishing the goals as outlined.

Conformity

The City has received the GFOA Certificate of Achievement for the fiscal year years ending 1987 through 2019. The budgets prepared for submission has been recognized with the GFOA Distinguished Budget Award annually since 1989 with exception of one year. The City intends to continue to participate successfully in the award program.

FUND STRUCTURE

The accounts of the City of Haltom City are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are summarized as follows:

GOVERNMENTAL FUND TYPES

General Fund

The General Fund is the operating fund of the City. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. The General Fund records general operating expenditures, fixed charges, and capital improvement costs that are not paid through other funds. Activities operating in the General Fund include:

- General Government (City Manager's Office, City Secretary, City Council,

Finance, Purchasing, Human Resources, Planning and Community Development, Information Technology, Municipal Court and Non-Departmental).

- Police (Police, Animal Controls, and Code Enforcement)
- Fire
- Public Works (Fleet, Building Maintenance and Streets).
- Parks and Recreation (Parks, Recreation, Senior Services)
- Library

Debt Service Fund

The Debt Service Fund is used to account for monies accumulated for the payment of principal, interest, and related costs of general long-term liabilities paid from taxes levied by the City. This is administered by the Finance Department and considered a Finance function.

Special Revenue Funds

The Special Revenue Funds are used to account for the specific revenue sources that are legally restricted to expenditure for specified purposes. Financing is provided by program charges, contributions, hotel occupancy tax, sales tax and cable franchise fee. Current Special Revenue Funds include:

- Economic Development Fund, administered by City Manager's Office
- Crime Control and Prevention District, administered by Police Department.
- Oil and Gas Fund, administered by Finance Department.
- Hotel/Motel Tax Fund, administered by City Manager's Office.
- Court Security Fund, administered by Finance Department and Municipal Court.
- Court Technology Fund, administered by Finance Department and Municipal Court.
- Juvenile Case Manager Fund, administered by Finance Department and Municipal Court.
- Red Light Camera Fund, administered by Police Department.
- Grant Fund administered by Finance Department and grantor departments.
- PEG Fund administered by Finance Department and Information Technology Department
- Fire Donation Fund, administered by Fire Department.
- Library Donation Fund, administered by Library.
- Police Forfeiture Fund, administered by Police Department.
- Park Donation Fund, administered by Parks and Recreation Department.
- Park Dedication Fund, administered by Parks and Recreation Department.
- Safe Pathways Fund, administered by Public Works.
- Animal Shelter Fund, administered by Police Department.
- Police Donation Fund, administered by Police Department.
- Police CART Fund, administered by Police Department.

Capital Projects Funds

The Capital Projects Funds are used to account for the financing and construction of major capital facilities. Financing was provided primarily by the sale of general obligation or certificate of obligation bonds, sales tax and transfers from other funds. The City's Capital Projects funds are currently devoted to general purposes, street, drainage, facilities, water, and sewer projects. Administration of the capital projects funds is shared between the Finance Department and Public Works for system improvements and the Finance Department and the affected departments for equipment and facility improvements.

PROPRIETARY FUND TYPES:

Enterprise / Business-Type Funds

This fund type is used to account for the provision of fee-based services to residents of the City. These funds include the Water and Sewer Fund and the Drainage Fund. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, public works administration, environment services, operations, maintenance, financing and related debt service. Billing and collection services are shared between the two funds. Operation oversight of the Enterprise Funds is the responsibility of Public Works. Utility Billing and Collection is a function of the Finance Department.

RELATIONSHIP BETWEEN THE CITY'S BUDGETING UNITS AND FUND STRUCTURE FOR FINANCIAL REPORTING:

Departments	Funds			
	General	Special Revenue	Capital Projects	Business Type
City Manager's Office	✓			
City Secretary	✓			
City Council	✓			
Finance	✓			
Human Resources	✓			
Planning & Inspections	✓			
Information Technology	✓	✓		
Fleet Services	✓			
Building Maintenance	✓			
Police	✓	✓		
Fire	✓	✓		
Municipal Court	✓	✓		
Public Works	✓			
Streets	✓	✓	✓	
Water & Sewer			✓	✓
Drainage			✓	✓
Parks & Recreation	✓	✓	✓	
Library	✓	✓		
Economic Development		✓		
Non-Departmental	✓	✓		✓

CITY OF HALTOM CITY

ACCOUNTING SYSTEM AND BUDGETARY CONTROL

Haltom City's accounting and financial reporting system follows the principles established by the Governmental Accounting Standards Board. An annual audit of the City's system is performed by an independent public accounting firm with the subsequent issuance of a comprehensive annual financial report.

The accounts of the City are organized on the basis of funds or accounts groups, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts, which comprise its assets, liabilities, retained earnings/fund balance, revenues and expenses/expenditures. The various funds are grouped by type in the financial statements. The City's accounting records for the Water and Sewer Fund and the Drainage Fund are maintained on an accrual basis whereby revenues and expenses are recorded in the accounting period in which they are earned or incurred. The remainder of the City's funds are maintained on the modified accrual basis whereby revenue is recorded when measurable and available and expenditures are recorded when the liability is incurred except for interest on general long-term debt.

One of the objectives of the City's financial accounting system is to provide internal controls. Internal controls are designed to provide reasonable, but not absolute, assurance regarding the safeguarding of assets against loss from unauthorized use or disposition and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and the evaluation of costs and benefits requires estimates and judgment by management.

Budgetary Control is accomplished by the adoption of an annual operating budget for various funds of the City. Detail control is accomplished by maintaining appropriations and expended balances by line item account within each operating department within each budgeted fund. Purchase orders or payments that would result in an over expenditure of a line item account are not processed without the approval of the Finance Director or the City Manager.

BASIS OF BUDGETING

The financial data throughout this document, for all funds, is presented by using a cash basis of budgeting. This means that expenditures and revenues are measured and forecasted on an inflow, outflow basis for the 12 months that comprise the budget year. Capital outlay and debt service are included in the Water and Sewer Fund budget as a

budgetary control of cash expenditures. Under Generally Accepted Accounting Principles (GAAP), these items will be reported as additions to capitalized assets and as a reduction of a liability, respectively. Certain accounting adjustments based on GAAP will be applied when the City closes its books for the year but these types of adjustments are not part of the budget presentation. The application of GAAP forms the basis of accounting for the city using the cash, accrual, and modified accrual methods of revenue and expenditure measurement. Where applicable, the effect of these end-of-year adjustments for historical data has been reversed to maintain the cash basis of budgeting consistently throughout the document.

CITY OF HALTOM CITY BUDGET PROCESS AND LONG-TERM PLANNING

Overview

The Charter of Haltom City specifies that an Operating Budget be adopted prior to the first day of the fiscal year beginning October 1st. The City's budget preparation process is a seven-month cycle, which begins in mid-February and ends in mid-September. The City Council, management, departments, and the public have opportunities to participate in the preparation of the budget at various stages in the process. Throughout the process, the City Manager presents reports delineating particular areas of concern to the Council. The Council provides the direction and guidance necessary to implement the goals and objectives of the City.

Preparation of the Operating Budget

In Early Spring, the Finance Department distributes a budget preparation manual for the upcoming fiscal year. Departments submit budget proposals. During the months of May, June, and July, the City Manager develops the recommended budget based on the policy direction received from Council. The City's Charter requires that the proposed budget be submitted to the Council at least forty-five (45) days prior to the beginning of the fiscal year. This submission normally occurs during mid-July followed by a series of public budget work sessions between July and August. The first and second readings of the budget ordinance occur at the council meetings in August and September. If the city council fails to adopt a budget in final form before the first day of the fiscal year, the city charter requires that the budget proposed by the City Manager shall be deemed to have been adopted.

In preparation of the proposed budget, each department develops measures, objectives and details accomplishments for use in the budget. By identifying the goals of the department and compiling past and current workload statistics, the department is able to determine early in the budget process which areas will require future resource adjustments. Departments prepare base budget requests to continue the current level of service. Any new projects that the department wants considered for funding are submitted as prioritized budgetary items. The department must also submit a prioritized

list of budget reduction options. The consequences of not funding these items must also be provided. A departmental budget request is comprised of a line-item expenditure request that is supplemented with detailed justification. All requests for funding must be related to specific project needs and must be measurable in terms of effectiveness and/or efficiency indicators.

Public Input in the Budget Process

Several boards and commissions advise the City Council in the development of the annual budget. The Library Board advises the Council on Library operational and capital needs. The Economic Development Corporation (EDC) and the Crime District Board have the authority to review the EDC and CCPD annual budgets submitted by Staff and approve the plan prior to Council consideration. The Beautification Boards advises the Council on budget matters pertaining to parks, open spaces, entryways and other community issues. The various boards and commissions meet in public sessions.

All Council workshops and public hearings concerning the proposed budget are posted meetings open to the public.

Budget Adoption

The annual budget adoption requires public hearing and two readings of the budget ordinance. The City Council votes on the adoption of the budget.

Budget Transfers and Amendments

By City Charter, the City Manager may make certain changes within the total operating budget of the City to increase, decrease or transfer appropriations among departments. The City Manager is restricted to the total funds authorized by the City Council for expenditures unless the budget is amended by the same public notice procedure called for in adopting the budget.

Long-Term Planning

Long term planning will be based on plans that have been developed and approved such as The Information Technology Plan, The Drainage Improvement Plan, The Belknap Revitalization Plan, Street Improvement Plan, the Comprehensive Land Use Plan, and the Parks Improvement Plan. The City will also utilize opportunities for rate studies and financial analysis for revenue projections and Long-Term financing plans for its Capital Improvement Projects.

Decision Packages Summary FY2020 - General Fund

Fund	Department	Description	Funded \$
01	City Secretary	Pre-Council Room kitchen/shelves	0
		Civil service consultant	19,000
		Reclassification	3,109
	Human Resources	Printer/Copier	3,600
		Laser Fische	7,000
	Building Maintenance	Senior Center Remodel	500,000
		Police Station - Major Building Maintenance Items	148,000
	Fire	Firefighter	104,557
		EMC Vehicle	45,000
		Medical - ECG Monitors	0
		Fire Inspector	0
		Salary - Overtime/Suppression	14,722
		Salary - Overtime/Services	2,000
		Medical - Lucas CPR Devices	21,000
		Communications - Portable Radios	12,800
		TRT Certification Pay (30 EE's)	9,202
	Streets	4D 10 VV Compaction Roller	45,000
		2019 Aerial Lift Insulated Boom Truck	0
		Traffic signal bulbs and head installation	65,000
		Sign Technician	59,481
	Parks	Park Maintenance Worker	71,679
		Irrigation Specialist	0
		Overtime Increase for Parks	5,918
	IT	Computer Equipment Maintenance increase	30,000
		Software Maintenance increase	20,000
		Cable and Internet	28,000
		Video & Photography Supplies	5,000
		Cell Phone Expense	8,000
	HCTV	Nixle SMS Service - yearly subscription	6,500
		Archivesocial subscription - yearly	4,800
		.GOV domain - yearly expense	800
	Various	Salary Increase	609,936
Total General Fund			\$ 1,850,104

Decision Packages Summary FY2020 - Other Funds

Fund	Fund Name	Description	Funded \$
12	Crime Control District	Salary Increase	11,327
		Body camera storage	31,000
		Incinerator (80,000)	30,000
		Total CCPD Fund	72,327
18	Red Light Camera	Battery Back-up Signal System	20,000
		Motor Vehicle	20,000
			40,000
22	Library	Mobile Hotspots	13,494
		Building maintenace	10,500
			23,994
27	Animal shelter	Incinerator (80,000)	50,000
			50,000
31	Streets	Sidewalk Removal & Replacement	30,000
			30,000
35	Vehicle Replacement - Parks	Vehicle Request (3/4 ton truck)	39,000
	Motor Vehicles		348,000
			387,000
41	Water and Sewer	Orthophotography for Mapping System	15,000
		Neptune Belt Clip Transceivers	6,500
		ESRI ArcOnline "Seat" License	12,000
		Hand Held Tablets	9,100
		Environmental Services Technician	70,572
		Environmental Services Specialist	51,249
		Water Meter Test Bench Systems	0
		Equipment Operator	57,149
		Motor Vehicle	81,000
		Water Sewer Rate Study	50,000
		Salary Increase	86,339
41		Total Water & Sewer Fund	438,909
45	Drainage	Salary Increase	11,658
45		Total Drainage Fund	11,658
		Total Other Funds	\$ 1,053,888

Total All Funds

\$ 2,903,992

AUTHORIZED POSITIONS

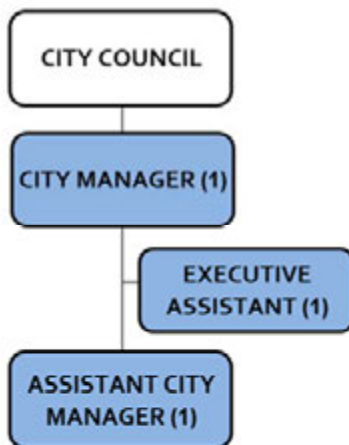
GENERAL FUND	FISCAL YEAR				DIFFERENCE
	2017	2018	2019	2020	2019 to 2020
City Manager's Office	3.0	3.0	3.0	3.0	0.0
City Secretary	2.0	2.0	2.0	2.0	0.0
City Council	0.0	0.0	0.0	0.0	0.0
Finance	6.0	6.0	6.0	5.0	-1.0
Human Resources	4.0	4.0	4.0	4.0	0.0
Planning	7.0	7.0	7.0	7.0	0.0
Information Technology	5.0	6.0	6.0	6.0	0.0
Fleet Services	5.0	4.0	4.0	4.0	0.0
Building Maintenance	2.0	2.0	2.0	2.0	0.0
Police	87.0	87.0	89.0	89.0	0.0
Fire	54.0	55.0	58.0	59.0	1.0
Municipal Court	8.0	7.0	7.0	7.0	0.0
Street & Drainage	11.5	11.5	11.5	12.5	1.0
Parks & Recreation	14.0	21.0	23.0	24.0	1.0
Library	13.0	13.0	13.0	13.0	0.0
Total General Fund	221.5	228.5	235.5	237.5	2.0
OTHER FUNDS					
Economic Development	6.0	6.0	0.0	0.0	0.0
Crime Control & Prevention District	5.0	5.0	5.0	5.0	0.0
Water and Sewer	41.5	41.5	39.5	41.5	2.0
Drainage	8.0	7.0	7.0	7.0	0.0
Total Other Funds	60.5	59.5	51.5	53.5	2.0
TOTAL ALL FUNDS	282.0	288.0	287.0	291.0	4.0

AUTHORIZED POSITION CHANGES

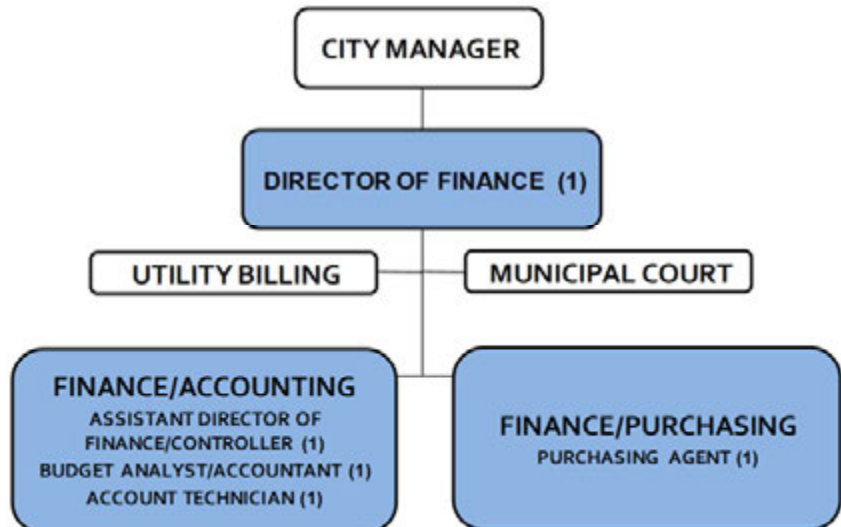
	Added Position	Eliminated Position	Total
GENERAL FUND			
Fire	Firefighter		1
Streets	Sign Technician		1
Parks & Recreation	Park Maintenance Worker		1
Finance		Accounting Technician	-1
WATER AND SEWER FUND			
	1 Equipment Operator		1
	Environmental Service Technician		1
	Utility and account billing technician		1
		Customer Service Representative	-1
TOTAL			4

Organization Charts – Departments / Divisions

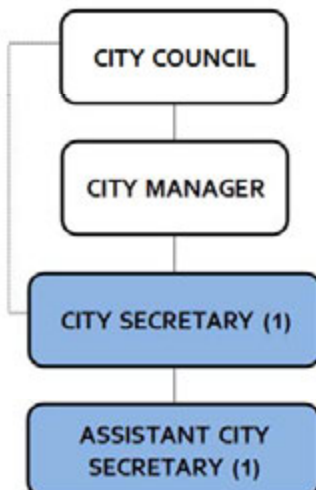
City Manager's Office



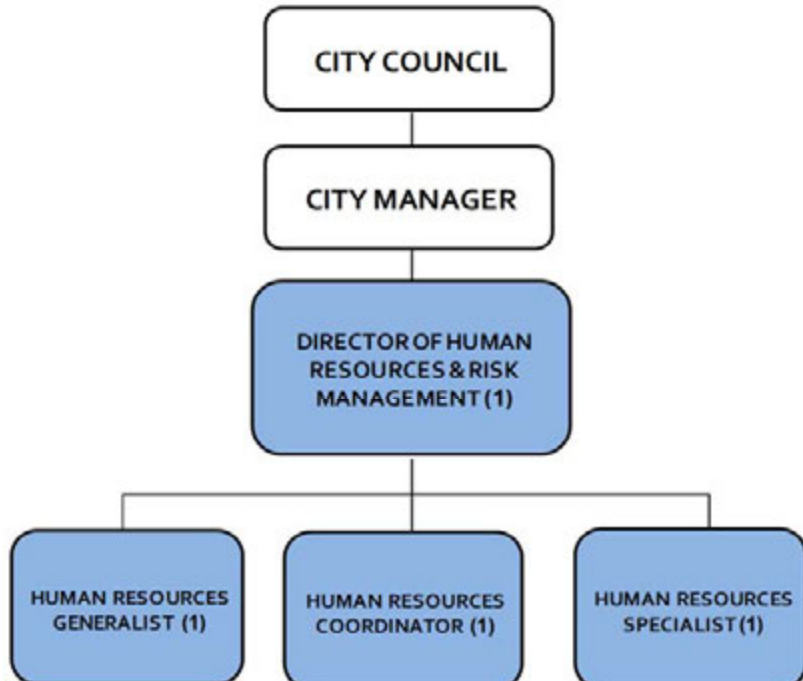
Finance



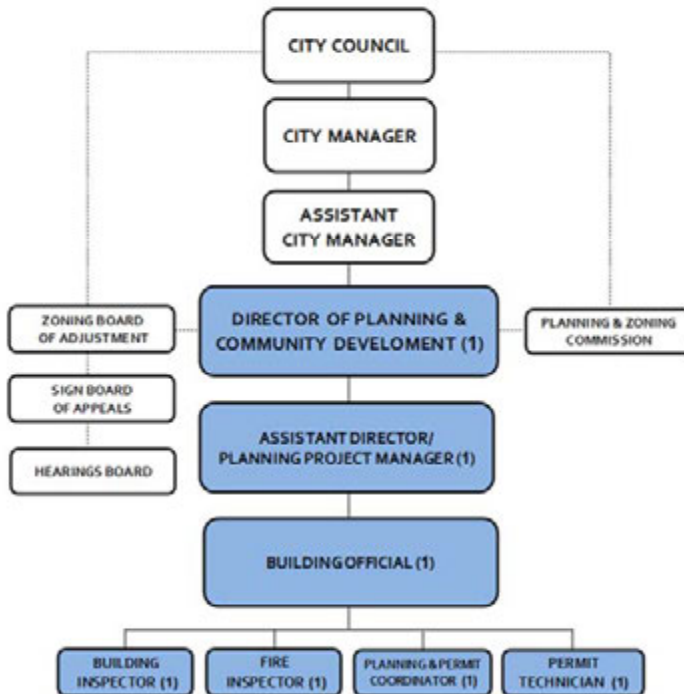
City Secretary



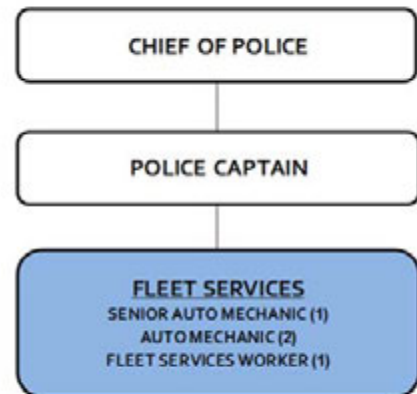
Human Resources



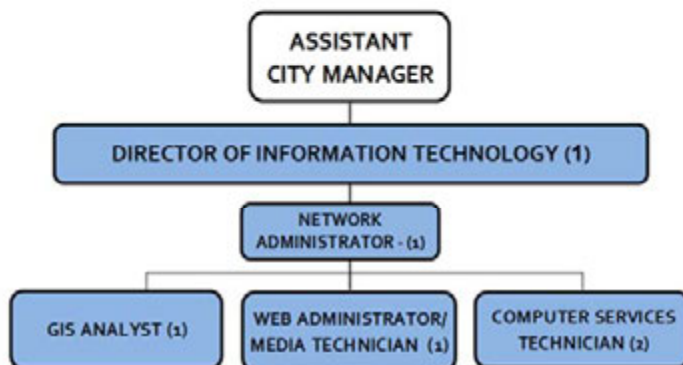
Planning & Community Development



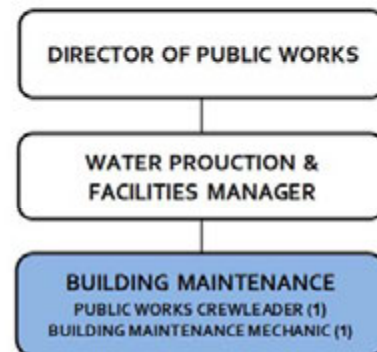
Fleet Services



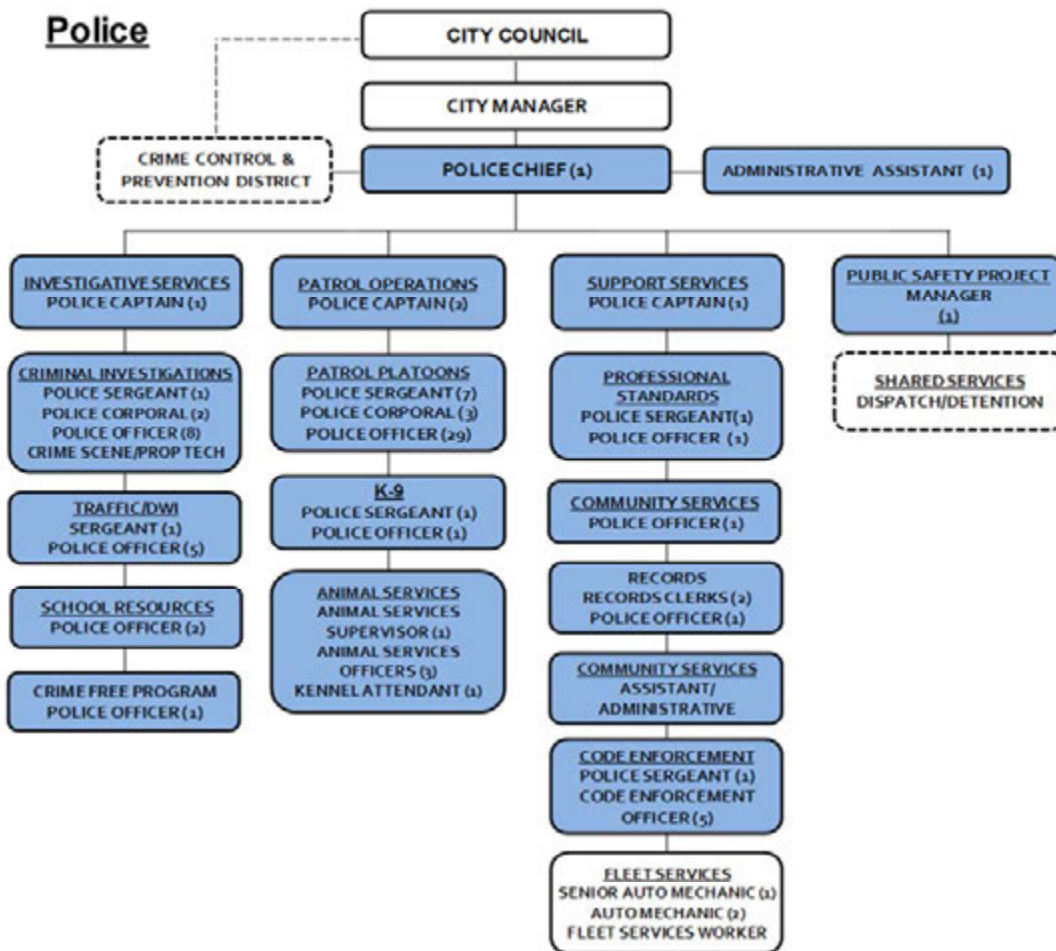
Information Technology



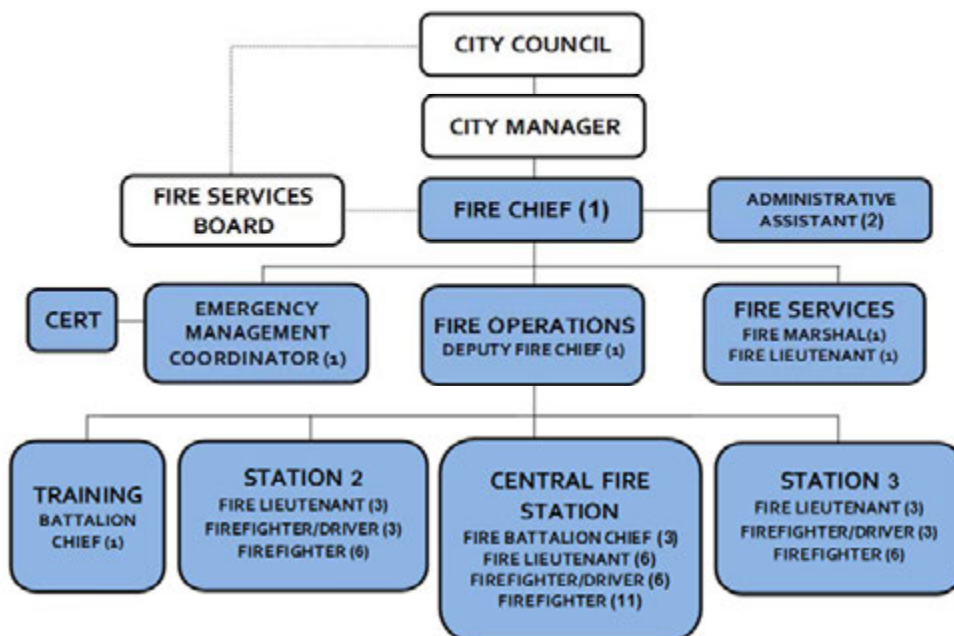
Building Maintenance



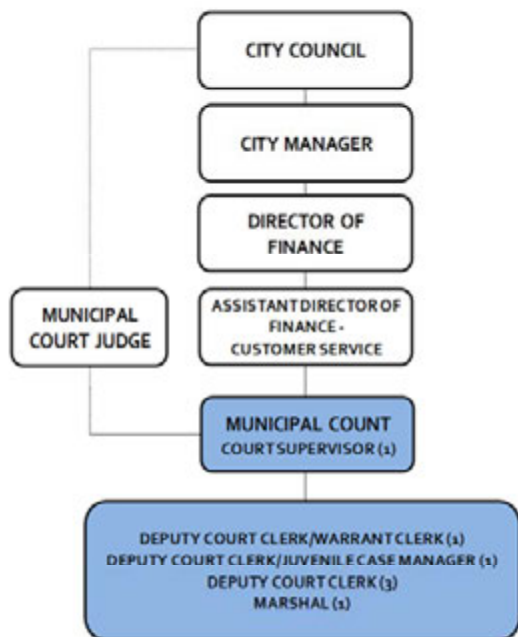
Police



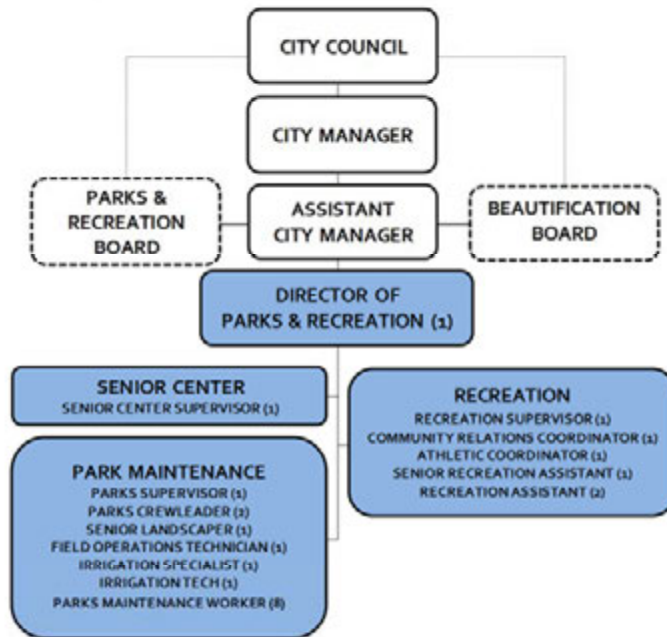
Fire



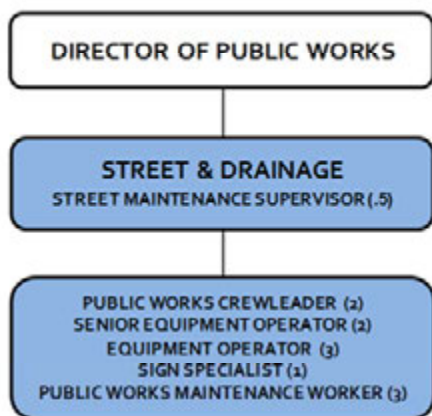
Municipal Court



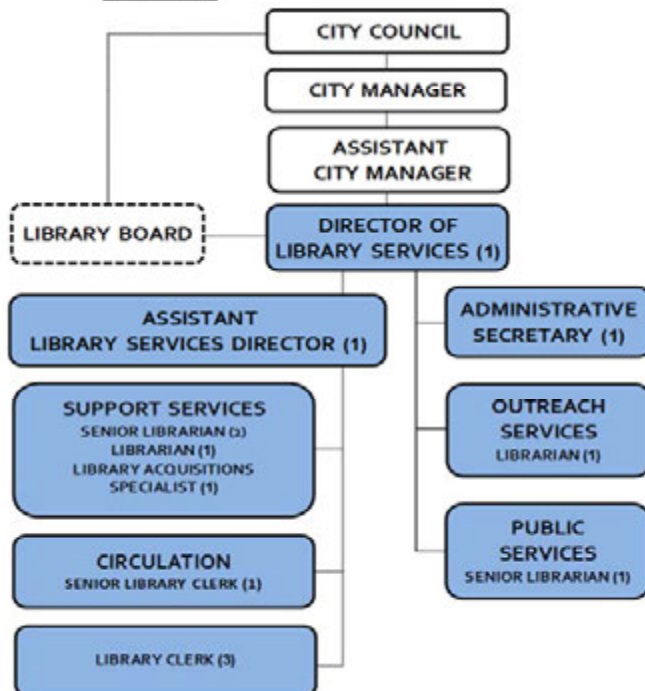
Parks and Recreation

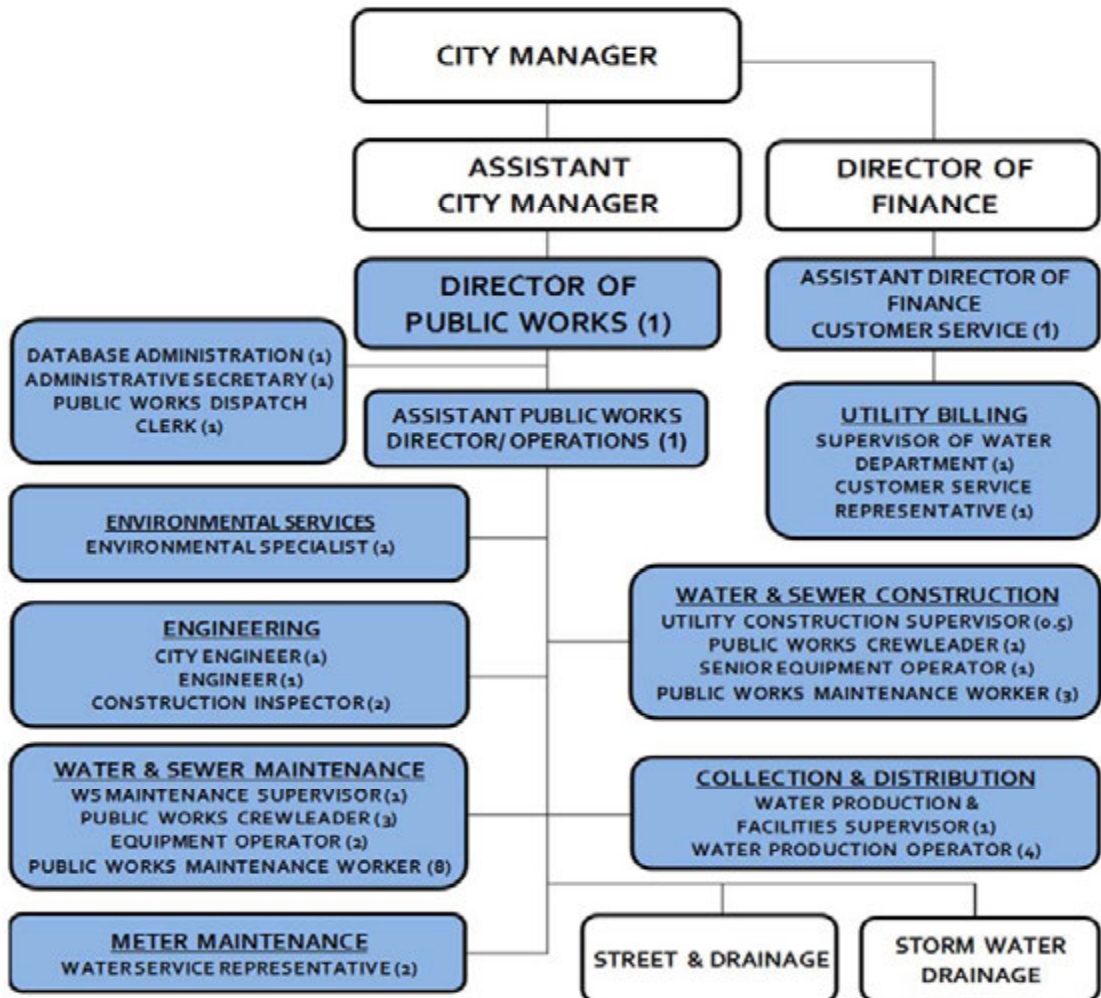
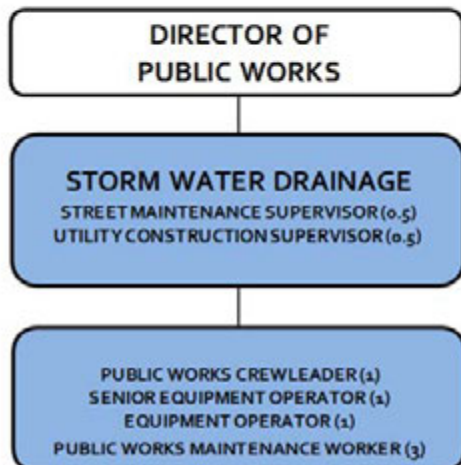


Street and Drainage

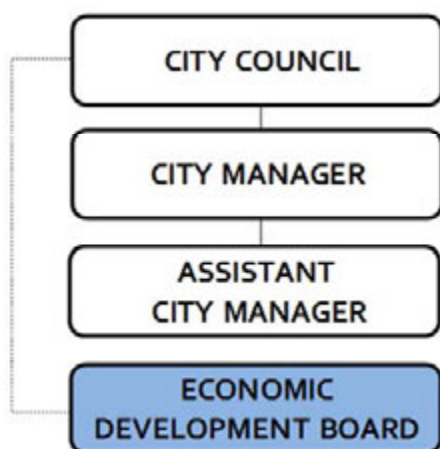


Library

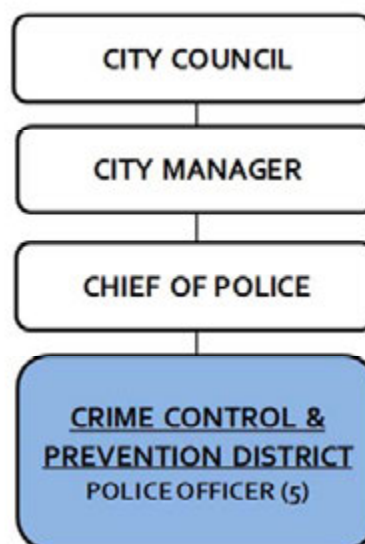


Water and Sewer Fund**Drainage Fund**

Economic Development Fund



Crime Control & Prevention Fund



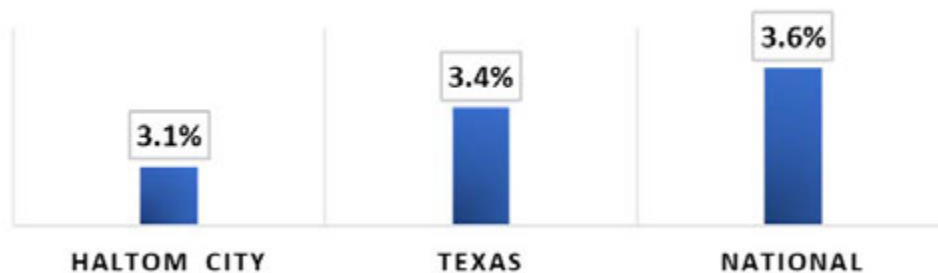
Community Profile

Date of Incorporation as Combined City	1950
Form of Government	Council/Manager
Area	12.4 square miles
Miles of streets	172 miles
Number of streetlights	1,730

Demographics

Population	46,394
Median age	32.5
Median household income	\$47,158
Median home value	\$118,950
Number of housing units	17,546
Homeownership rate	48.6%
Housing units in multi-unit structures	32.4%

UNEMPLOYMENT RATE (SEPTEMBER 2019)



Taxable Property Value For 2020

Real Property	\$2,728,81,946
Personal Property	\$ 425,421,043
Less: Tax-Exempt Property	(\$ 638,971,520)
Net Taxable Value	\$2,514,631,469

Tax Rate per \$100 Valuation:

Haltom City	\$0.665760
Birdville Independent School District	\$1.383900
Tarrant County	\$0.234000
Tarrant County Hospital District	\$0.224429
Tarrant County College District	\$0.130170

Total Tax Rate per \$100 Valuation \$2.638259

Fire Protection



3 Fire Stations



53 Firefighters



6 Admin. Personnel



1,685 Fire Hydrants

Police Protection



1 Police Station



78 Police Officers



6 Admin. Personnel

7 Patrol unit on
duty at one time

1 Library



10 Parks (226 acres) with 9 picnic areas

Employees (Staffing as of October 1, 2019)

Appointed: 19

Civil Service/Sworn: 129

General government: 138

Building Permits Issued:

Residential permits issued	667
Residential value	\$12,582,257.61
Commercial permits issued	90
Commercial value	\$42,238,368.76
Residential/New single-family homes	19
Residential/New single-family values	\$4,955,122.98
Commercial new buildings	13
Commercial new building values	\$29,961,182.31

Municipal Water & Sewer:

Average daily water consumption	3.95 million gallons/day
Miles of water mains	309 miles
Number of water connections	13,147
Sanitary sewers	142 miles
Storm sewers	308 miles
Number of sewer connections	12,739

Hospitals/Medical Centers near Haltom City:

North Hills Hospital (about 5 miles)
HealthSouth Rehabilitation Center (about 6 miles)
Baylor Scott & White Health in Fort Worth (about 7 miles)
Texas Health Harris Methodist Hospital Fort Worth (about 7 miles)
Cook Children's Medical Center in Fort Worth (about 8 miles)

Airports certified for carrier operations nearest to Haltom City:

Fort Worth Meacham International (about 6 miles)
Fort Worth NAS JRB/Carswell Field (about 12 miles)
Fort Worth Alliance (about 12 miles)
Fort Worth Spinks Airport (about 20 miles)

Other public-use airports nearest to Haltom City:

Saginaw (about 7 miles)
Hicks Field (about 12 miles)
Sycamore Strip (about 15 miles)
Dallas/Fort Worth International Airport (about 17 miles)

Colleges/Universities with over 2000 students nearest to Haltom City

ATI Career Training Center (about 2 miles)
Texas Christian University (about 9 miles)
Southwestern Baptist Theological Seminary (about 11 miles)
Tarrant County College (about 6 miles)
Texas Wesleyan University (about 7 miles)
The University of Texas at Arlington (about 11 miles)
North Lake College (about 21 miles)
University of Dallas (about 22 miles)
University of North Texas (about 33 miles)

Major Employers:

<u>Name</u>	<u>Industry</u>
Birdville ISD	Education
Hillshire Brands/Tyson	Food Products
Medtronic Midas Rex	Mfr. of Medical Devices
City of Haltom City	Municipal Government
Mica Corporation	Manufacturing
Unifirst Corporation	Uniforms and Work wear
Liberty Carton	Manufacturing
GST Manufacturing	Metal Fabrication
Lewis & Lambert Metal	Manufacturing
Falcon Steel Company	Steel Fabrication
Nurse Assist	Manufacturing
Blackmon Mooring	Restoration

Temperature:

The hot season lasts for 3.4 months, from June 3 to September 17, with an average daily high temperature above 89°F. The hottest day of the year is July 28, with an average high of 97°F and low of 77°F.

The cool season lasts for 3.0 months, from November 25 to February 24, with an average daily high temperature below 65°F. The coldest day of the year is January 5, with an average low of 37°F and high of 57°F.

Major Roads and Thoroughfares



Past Mayors

1945 - 1947	Leon Rhineheart
1947 - 1953	J.C. Gunter
1953 - 1955	Virgil Goodman
1955 - 1957	Robert R. Black
1957 - 1963	J.C. Gunter
1963 - 1965	Marvin L. Ward
1965 - 1971	Virgil M. Daniels
1971 - 1984	Johnnie B. Lee
1984 - 1991	Jack O. Lewis
1991 - 1993	Charles Womack
1993 - 1995	Trae Fowler
1995 - 1999	Gary Larson
1999 - 2001	Nancy Watkins
2001 - 2006	Calvin White
2006 - 2011	Bill Landford
2011 - 2015	Richard Hutchison
2015 - 2019	David Averitt

CITY OF HALTOM CITY HISTORICAL OVERVIEW

Haltom City, whose municipal boundaries include the first Tarrant County seat of Birdville, is located near the geographic center of the county. Haltom City's land area extends three to six miles northeast of downtown Fort Worth. It is surrounded on the northwest, west, and south by Fort Worth city limits; on the east by Richland Hills and North Richland Hills; and on the northeast by Watauga. It is bisected by Big and Little Fossil Creeks and borders the Trinity River flood plain on the south. The city is situated in an area which was once rolling grassland.

Established from a ranching and farming community, Haltom Village was founded in 1932 and named to honor G. W. Haltom (1872-1944), a Fort Worth jeweler whose family ranch holdings comprised much of the new area. Gradual growth was due in part to Haltom's Meadow Oaks Corporation and the bisection of the village by major new highways affording easier access to Fort Worth, northeastern Tarrant County and Dallas. Also in 1932, the routing of State Highways 10 (E. Belknap Street) and 121 one-quarter mile south of the old Birdville business district presented local business leaders with a momentous decision regarding the future of their businesses and property investments. Most businesses chose to relocate, in order to take advantage of greater convenience and accessibility for customers, increased traffic flow, and a chance to build anew.

Haltom City was originally incorporated on August 22, 1944. On July 3, 1950 Haltom City and the City of Oak Knoll consolidated under the name of Haltom City. Since 1950 the City has gradually expanded, annexing Garden of Eden, Meadow Oaks, East Ridge and, in 1955, unincorporated portions of Birdville. Haltom City elected Home Rule Charter with a city manager, mayor and council form of government on October 10, 1955.



The City purchased the complete water systems (3,975 customer accounts) serving the entire City on August 21, 1952 and has provided water and sewer services since that time.

Today the city is traversed by five major roads: State Highway 121-Airport Freeway; State Highway 183-Northeast 28th Street-Midway Road; U. S. Highway 377-E Belknap Street-Denton Highway; Loop 452-Grapevine Highway 26; and Northeast Loop 820. The historic name of Birdville is carried on in the names of two churches, a cemetery, two roads, an independent school district, and in the memories of its residents.

First encroachment into the Birdville vicinity occurred as early as the spring of 1840, when Captain Jonathan Bird and 20 three-month service Texas Rangers from Lamar and Red River Counties were sent into the frontier by General Sam Houston. Their mission was to establish a fort, make the area safe for settlement, and guard the area from Indian attacks to the north and

west. Bird's Fort was situated about twelve miles southeast of Birdville and six miles north of Arlington on the north bank of the Trinity where Calloway's Lake is located. In 1841, General Edward H. Tarrant led a successful militia force against an Indian encampment at present-day



Arlington in the Battle of Village Creek. Such action served notice to hostile tribes along the frontier that a peace treaty was advisable. General Houston, Indian Commissioners and several early settlers and trappers signed and witnessed a treaty at Bird's Fort on September 29, 1843, with the chiefs of nine tribes. Soon after this, the fort was abandoned. Settlements gravitated around a few homesteads, water sources and trading posts. On June 6, 1849, Camp Worth was established by General Ripley A. Arnold and his troops nine miles west of Birdville on a bluff overlooking the confluence of the West Fork and the Clear Fork of the Trinity River. Named to honor Brigadier General William Jennings Worth, the new outpost offered welcome

protection to fledgling settlements around Birdville and Denton until 1853, when the troops were sent to Fort Belknap. Birdville in 1849 had an estimated fifty people in town surrounded by scattered farms and ranches. Roads radiated out to Johnson Station, Dunneville (now Grapevine), Dallas and new settlements springing up on the prairie around Fort Worth.

In an effort to obtain self-government, some one hundred area residents petitioned the State Legislature for a new county and elected temporary county officials. On December 20, 1849, the Texas Legislature created the new county, and called it Tarrant in honor of General E. H. Tarrant. Tarrant County consisted of parts of Navarro County and Peter's Colony. Birdville area resident Ed Terrell offered his log cabin for an election polling site to choose the new county seat and to elect officers who would succeed the temporary persons appointed the preceding December, 1849. The election, on August 5, 1850, was won by Birdville. Tarrant County in 1850 had a population of 599 whites and 65 slaves, and covered 877 square miles.

The First Tarrant County Courthouse was a wood-frame structure located in the vicinity of the present-day W.G. Thomas Coliseum. An eighty-acre tract, bounded by Walker, Carson and Broadway Streets, was donated by George Akers and William Norris in August, 1851, for the erection of county buildings. A plat of the new town drawn the same year depicts 12 city blocks, including a public square. Bonds valued at \$17,000 were issued to insure completion of the construction work by W. S. Suggs and others. Bricks were collected and a foundation excavated. The first annual jury list drawn up at Birdville's temporary courthouse in 1855 by District Clerk William Quayle showed 280 men qualified to serve.



The permanent courthouse was never completed because in November, 1856, in a highly contested special election, Fort Worth won the county seat by a margin of three to thirteen votes (the official count varies). Jubilant Fort Worth citizens took the county records, equipment, and furniture back to Fort Worth for deposit in their own temporary courthouse. All early Tarrant County records were later lost in a courthouse fire on March 29, 1876.



Birdville, until 1856, had the Monday county court sessions and the associated commercial benefits. It also had two newspapers, the Birdville Western Express, with John J. Courtney as its editor; and The Birdville Union, with Colonel A. G. Walker as its editor. Walker killed Courtney in a shoot-out stemming from disagreements concerning the elections and states' rights regarding slavery.

Haltom City's population was reported at 107 in 1930 and at 40 with seven businesses in 1936, just four years after the business district moved south to the new location. In 1950, the population rose to 3,000 within an incorporated area of four-square miles, and in 1960 to 23,000, the result of continuing growth and annexations.

Haltom City continued to grow through the 1960's and the City's population reached 28,000 by 1970. Growth during the 1970's was more modest as developments to the east around the Dallas-Fort Worth airport drew residential and commercial development.

Haltom City was rediscovered as a place to live in the 1980's. Despite the recession of the early 1980's and the real estate bust of the late 1980's Haltom City grew from 29,000 in 1980 to nearly 33,000 in 1990. The north end of town, north of Loop 820 became a focal point of real development in the 1990's and the population in the City climbed to 39,000 in 2000.

Today the City is home to an estimated 42,740 residents and some 3,468 businesses. Estimates by demographic experts are that the City is 88% developed and should achieve build-out prior to 2030. The population at build out is estimated to reach 44,000.

The composition of the population has changed markedly over the years. For much of its early history Haltom City was primarily white. Since the more recent growth spurt of the past 25 years the demographics have changed. The 2010 Census indicates Hispanics make up 39% of the population and Asians another 8%. African-Americans comprised 4% of the population and whites 47%.

City is the Sara Lee (Hillshire Brands) plant responsible for the State Fair Corndogs and Medtronics, a major medical supplier. Today, Haltom City is the location of a rapidly growing Asian community and a vibrant Asian commercial district, which is redeveloping Belknap Street on the south side of Haltom City.



Haltom City, by virtue of its strategic location in Tarrant County, is attractive for new development and redevelopment. The City created the Haltom City Economic Development Corporation in 1995 in order to provide for cultural, recreational and economic opportunities. The City was also a founding member of the Northeast Tarrant County Chamber of Commerce in 1968. The Chamber, located in Haltom City, works for business development in Haltom City, North Richland Hills, Richland Hills and Watauga.

In 2006 the City engaged a firm to assist in the creation of a redevelopment plan for the Belknap Street Business Corridor. This community focused effort will include participation by businesses along Belknap as well as nearby residents in order to develop a vision for a revitalized business sector. The master plan was completed during 2007 and continued through review by Boards, Commissions and the City Council during 2008. The plan is now a component of the City's 2009 Comprehensive Land Use Plan (CLUP). In FY2013 the realignment of the intersection of Belknap and Denton Highway will enhance the traffic patterns in the corridor and create new redevelopment opportunities.

The long-awaited expansion of Loop 820 presents for Haltom City a unique opportunity for new development in the last large open space in the City has completed in FY2017. Improved access from the widening project will make the property on both the north and side sides of the highway attractive for development. Business campuses are envisioned for the area along with a possible town center. New exciting additions to the Loop 820 corridor include High Pointe Development, Grand on Beach, Haltom City Business Park and two Marriott Flag Hotels.

CITY OF HALTOM CITY CURRENT BOARDS AND COMMISSIONS

Approximately 86 volunteers serve on 14 boards and commissions. These committees were created either by City Code, City Ordinance, or Resolution. The responsibilities, powers, terms of office, membership size, qualifications and meeting schedules vary for each board and commission.

The City Council seeks nominations of citizens interested in serving as vacancies arise. Information regarding the duties and responsibilities of the boards and commissions and how to apply for a position on a board or commission can be obtained through the City Secretary's Office.

ANIMAL ADVISORY COMMITTEE

The purpose is to assist the city in complying with the requirements of V.T.C.A., Health and Safety Code Ch. 823, which regulates the operation of local government animal shelters. The Animal Advisory Committee consists of five members nominated and appointed by the city council at large. One member is a licensed veterinarian, one member a municipal official, one member represents an animal welfare organization, one member has duties that include the daily operation of an animal shelter, and the fifth member is a citizen of the city. The committee holds meetings at least three times a year.

ADVISORY BEAUTIFICATION AND REVITALIZATION BOARD

The purpose of this board is to confer with council and staff and to assist in the development and execution of beautification, cleanliness, and revitalization programs within the city and to encourage participation in an ongoing effort. The responsibility of the board is to communicate with the residents of the city various means in which to improve the city's image through methods and projects presented and developed by the board. There are 8 members and the board meets on the third Monday of each month at 7 p.m. in City Hall.

CIVIL SERVICE COMMISSION

The Civil Service Commission consists of three citizens who meet specific criteria in their years of residency, age, and prior elective office service. The members are directed to administer the civil service ordinance and when sitting as a board of appeals for a suspended or aggrieved employee, they are to conduct such hearing fairly and impartially and are to render a fair and just decision, considering only the evidence presented before them in such hearing. Members are considered to be officers of the City of Haltom City, are appointed by the Mayor for three-year terms, and the Commission meets as needed.

CRIME CONTROL AND PREVENTION DISTRICT

The major purpose of the Crime Control and Prevention District Board is to combat, reduce, and prevent crime within Haltom City. The CCPD administers the expenditures of the ¼ cent crime tax that was approved by the voters in 1995. The board is also responsible for assembling a budget for each fiscal year. Resolution No. R-2006-002-01 removed the membership of the City Council as the Board of Directors and allows citizens of Haltom City to be appointed by the City Council. Members are considered to be officers of the City of Haltom City.

CITIZENS BOND ADVISORY COMMITTEE

The Committee serves in an advisory capacity to assist the City Council in determining what specific projects serve in the best interest of the community for the spending of bond election funds. The committee is not a standing board or commission and is active when activated by the Council for a potential bond program. The board consists of eight members and is appointed by the Council members for an individual bond program.

ECONOMIC DEVELOPMENT CORPORATION

The corporation was organized for the purpose of benefiting and accomplishing the promotion of industrial and manufacturing enterprises, to promote and encourage employment, and preserve the public welfare of the city. There are seven members and four must be members of the city council. The board meets in every month and as needed.

FIRE SERVICES BOARD

The purpose is to improve fire safety by providing information and giving direction to the community through fire safety programs and education. The board consists of eight citizens of

the city and meets the third Tuesday of each month at 6:00 p.m. at the Central Fire Station.

HOUSING AUTHORITY

The Housing Authority is responsible for the administration of Federal Public Housing in the City of Haltom City and each member is appointed by the Mayor. The board meets on an as needed basis.

LIBRARY BOARD

The purpose of the Library Board is to confer with the city council and the administrative staff of the city and assist in the development of public library services in the city. The board consists of eight citizens of the city and is an advisory board. It reviews and comments on the annual operating budget and capital improvement requests. The board meets the fourth Tuesday of each month at the Library Board Meeting Room at 6 p.m.

PARK AND RECREATIONAL BOARD

The board makes studies and project plans for the improvement and acquisition of public park and open spaces with a view to its development and extension, recommends to council recreation programs for all segments of the population, and acts with and assists other municipal boards in formulating proper plans for municipal park and open space development. The board consists of eight citizens and meets the first Tuesday of each month at 6 p.m. at the Recreation Center.

PLANNING AND ZONING COMMISSION

The purpose is to consider plats, hold public meetings on zoning and rezoning, and make recommendations to Council. The P & Z acts as an advisory board and has such duties and powers as specified by the laws of the State of Texas, the Charter, and the Ordinances of the City. The Commission consists of 7 regular members and two alternate members and meets the second and fourth Tuesday of each month at 7 p.m. in City Hall.

SIGN BOARD OF APPEALS

The purpose of the Sign Board of Appeals is to grant variances from size, spacing, height, setback, location and other requirements of the ordinance, both as to off-premises and on-premises signs. Members of the Zoning Board of Adjustments serve on this board and it meets on an as-needed basis.

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment hears and decides cases where it is alleged there is an error in any requirement, decision, or determination made by the Zoning Ordinance or the Building Official in the enforcement of the ordinances and has the power to establish public notice and hearing to alter previous action in such matters. The ZBA consists of 8 regular members and 1 alternate member. The alternate serves in the absence of a regular member when requested by the Chairman. The board meets the second and fourth Tuesday of each month at 5:30 p.m. in City Hall. This board also serves as the Hearings Board and the Sign Board of Appeals.

CITY OF HALTOM CITY ACRONYMS AND ABBREVIATIONS

The following acronyms and abbreviations are used throughout the budget document:

BISD – Birdville Independent School District

B.O.D. – Biological Oxygen Demand

CAD/RMS – Computer Aided Dispatch / Record Management System

CAFR – Comprehensive Annual Financial Report

CART – Child Abduction Response Team

CCPD – Crime Control & Prevention District.

CDBG – Community Development Block Grant

CD-ROM – Compact Disc - Read Only Memory

CIP – Capital Improvement Plan

CLUP – Comprehensive Land Use Plan

CO or C.O. – Certificate of Obligation

CVC – Crime Victim Coordinator

DWI – Driving While Intoxicated

EDC – Haltom City Economic Development Corporation

EOY – End of Year

EMS – Emergency Medical Service

EPA – United States Environmental Protection Agency

FEMA – Federal Emergency Management Agency

FT – Full Time

FY – Fiscal Year

GAAP – Generally Accepted Accounting Policies

GASB – Governmental Accounting Standards Board

GFOA – Government Finance Officers Association

GFOAT – Government Finance Officers Association of Texas

GPS – Global Positioning System

HCTV – Haltom City Cable Television

HR – Human Resources

IT – Information Technology

I&S – Interest and Sinking

LLEBG – Local Law Enforcement Block Grant

M&O – Maintenance and Operations

NPDES – National Pollution Discharge Elimination System

PAM – Payment Authorization Memo

PEG – Public Education and Government

P & Z – Planning and Zoning

TAD – Tarrant Appraisal District

TIF – Tax Incremental Finance

TML – Texas Municipal League

TMRS – Texas Municipal Retirement System

TP&W – Texas Department of Parks and Wildlife

T.S.S. – Total Suspended Solids

TxDOT – Texas Department of Transportation

V.T.C.S. – Vernon' Texas Civil Statutes

W&S – Water and Sewer

ZBA – Zoning Board of Adjustments

GLOSSARY OF KEY BUDGET TERMS

Abatement: A complete or partial cancellation of a levy imposed by the City, usually applied to tax levies, special assessments and service charges.

Account: A separate financial reporting unit for budgeting, management or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

Accrual Basis of Accounting: A method of accounting that recognizes the financial effect of transactions, events, and interfund activities when they occur, regardless of the timing of the related cash flows.

Ad Valorem Tax: A tax computed from the assessed valuation of land, improvements and properties.

Amendment: In budgetary terms, a revision to the Appropriation Ordinance approved by the City Council.

Appropriation: An authorization made by the legislative body of a government that permits officials to incur obligations against and to make expenditures of governmental resources. Specific appropriations are usually made at the fund level and are granted for a one-year period.

Appropriation Ordinance: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

Assessed Valuation: A valuation set upon real estate or other property by a government as a basis for levying taxes. Sometimes called appraised value.

Assets: Resources owned or held by that have monetary value.

Balanced Budget: The fiscal conditioned reached when reserves on hand, coupled with projected current period revenues, equals the adopted budget of expenditures or expenses.

Bond: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large capital projects, such as buildings, streets, bridges, infrastructures, drainage, water systems and sewer systems.

Budget: The City's financial plan for a specific fiscal year that contains both the estimated revenues to be received during the year and the proposed expenditures to be incurred to achieve stated objectives.

Budget Calendar: A schedule of key dates or milestones that the City departments follow in the preparation, adoption and administration of the budget.

Budgetary Basis of Accounting: The method used to determine when revenues and expenditures are recognized for budgetary purposes.

Capital Expenditure: Acquisition of property, facilities or equipment with an initial acquisition cost of \$5,000 and a useful life greater than two years (see also capital outlay).

Capital Improvement Plan: A multi-year plan for capital expenditures to be accomplished over a five-year period. It contains the list, purpose and financing of projects.

Capital Outlay: An expenditure which results in the acquisition of or addition to capital assets and meets these criteria: has a value that is over the capitalization threshold established by the City; has an anticipated useful life of more than one year; can be permanently identified as an individual unit of property; constitutes a permanent addition to the value of City assets; and does not constitute repair or maintenance (see also capital expenditure).

Capital Projects Funds: Fund type used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds.)

Capitalization Threshold: The dollar value at which a government elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. The capitalization threshold for City of Haltom City is at \$5,000.

Cash Basis of Accounting: A method of accounting that recognizes transactions or events when related cash amounts are received or disbursed.

Current Taxes: Taxes that are levied and due within one year.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Debt Service Fund: Governmental fund type used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Delinquent Taxes: Taxes that remain unpaid on and after the date which a penalty for non-payment is attached.

Department: An entity within the City for the administration of specifically enumerated duties. A department head is responsible for the accomplishment of the tasks assigned and the fiscal administration of the department.

Depreciation: The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

Drainage Fund: This fund was created during the FY2005 budget preparation process in order to generate revenue needed to address flooding and drainage issues in Haltom City. Projects have been undertaken and studies conducted on the Big Fossil Creek, the required National Pollution Discharge Elimination System (NPDES), Haltom Pond and Solona Drive.

Enterprise Fund: A proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenses. Enterprise funds in Haltom City are established for water and sewer service and drainage utility.

Expenditures: This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services received.

Expenses: Charges incurred (whether paid immediately or unpaid) for operation, maintenance, interest, and other charges.

Fiscal Year: The time period designated by the City signifying the beginning and ending period for recording financial transactions. The City of Haltom City has specified October 1 to September 30 as its fiscal year.

Fund: A fully self-contained accounting entity used for measuring the operating activities of a standalone operational unit of the City.

Fund Balance: The difference between assets and liabilities reported in a governmental fund.

General Fund: The General Fund accounts for many of the financial resources of the government. General Fund revenues include taxes, franchise fees, licenses and permits, service charges, and other types of revenue. This fund usually includes most of the basic operating

services, such as fire and police protection, finance, administration, park and recreation, libraries, streets, and building maintenance.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings and improvements. The repayment of these bonds is usually made from the general revenues of the entity. These bonds are backed by the full faith and credit of the issuing government.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules and procedures that define accepted accounting principles.

Governmental Funds: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

Impact Fees: Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development (e.g. parks, sidewalks).

Internal Service Fund: A fund used to account for the financing of goods and services provided by one City department or cost center to other department, on a cost-reimbursement basis.

Interfund Transfers: Flows of assets (such as cash or goods) between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Interest and Sinking (I&S): That portion of the property tax rate and subsequent property tax revenue appropriated to the retirement of principal and interest on bonded debt.

Legal Debt Margin: The excess of the amount of debt legally authorized over the amount of debt outstanding.

Liabilities: Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded, at some future date.

Maintenance and Operation (M&O): That portion of the property tax rate and subsequent property tax revenue appropriated to the financing of general government operations within the General Fund.

Modified Accrual Basis of Accounting: Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel.

Operating Fund: The City classifies General and Enterprise Funds as Operating Funds.

Payment in Lieu of Taxes: A payment that a property owner not subject to taxation makes to a government to compensate it for services that the property owner receives that normally are financed through property taxes.

Performance Measures: Specific quantitative and qualitative measures of work performed as an objective of the department.

Property Tax: Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

Proprietary Funds: Funds that focus on the determination of operating income, changes in net assets, financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

**CITY OF HALTOM CITY
MULTI-YEAR FINANCIAL OUTLOOK
GENERAL FUND**

	Adopted 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024
REVENUES					
Property Taxes	\$10,074,387	\$10,275,875	\$10,481,392	\$10,691,020	\$10,904,840
Sales & Other Taxes	10,548,600	\$10,759,572	\$10,974,763	\$11,194,259	\$11,418,144
Franchise Fees	4,152,000	\$4,235,040	\$4,319,741	\$4,406,136	\$4,494,258
Licenses & Permits	723,900	\$738,378	\$753,146	\$768,208	\$783,573
Charges For Services	1,796,500	\$1,832,430	\$1,869,079	\$1,906,460	\$1,944,589
Fines and Fees	942,525	\$961,376	\$980,603	\$1,000,215	\$1,020,219
Other Revenues	608,534	\$620,705	\$633,119	\$645,781	\$658,697
Transfers	2,550,200	\$2,601,204	\$2,653,228	\$2,706,293	\$2,760,418
Total Revenues	\$31,396,646	\$32,024,579	\$32,665,070	\$33,318,372	\$33,984,739
Percent increase/(decrease) from previous year	3.9%	2.0%	2.0%	2.0%	2.0%
EXPENDITURES					
	\$32,229,984	\$31,907,684	\$32,864,915	\$33,522,213	\$33,857,435
Percent increase/(decrease) from previous year	5.8%	(3.0%)	3.0%	2.0%	1.0%
Revenues Over/(Under) Expenditures	(833,338)	116,895	(199,844)	(203,841)	127,304
ENDING FUND BALANCE					
	\$7,376,047	\$7,492,941	\$7,293,097	\$7,089,256	\$7,216,560
Fund Balance Target (20% Expenditures)	\$6,445,997	\$6,381,537	\$6,572,983	\$6,704,443	\$6,771,487
Percent of current year Expenditures	23%	23%	22%	21%	21%

The Water and Sewer Fund generates the greatest portion of the Charges for Services realized by the City. The City projects costs of services provided by Fort Worth Water as well as the ongoing pressures upon the cost of service for personnel, operating costs and capital projects. Rates are projected forward as estimates of the cost of meeting service requirements and other obligations. For FY2021 to FY2024, water rates are projected to increase 3% per year and sewer rates are projected to increase 5% per year.

	Adopted 2020	Projected 2021	Projected 2022	Projected 2023	Projected 2024
Water					
Base Charge	\$16.60	\$17.10	\$17.61	\$18.14	\$18.68
Volume Charge (per 1,000 gallons)	7.80	8.03	8.28	8.52	8.78
Sewer					
Base Charge	12.30	12.92	13.56	14.24	14.95
Volume Charge (per 1,000 gallons)	5.90	6.20	6.50	6.83	7.17

Rates supporting the Drainage Utility for Fiscal Year 2020 is at \$6.81 per residential unit and \$56.63 per acre for commercial properties. The rates will not be adjusted until a new study is performed.