

**HALTOM CITY PUBLIC LIBRARY BOARD MINUTES**

**4809 Haltom Road, Haltom City, TX 76117**

**Board Room**

**Tuesday October 28, 2025**

**6:00 p.m.**

The Haltom City Public Library Board held its regular meeting on Tuesday, October 28, 2025, in the Haltom City Public Library Board Room, 4809 Haltom Road, Haltom City, with the following Library Board members present:

Bette Bronstad, Place 1

Clare Juarez, Place 2

Amanda Hughes, Place 4

Terri Grizzelle, Place 5

Katrina Arredondo, Place 6

Rexanne Grove, Place 8

Absent: Donna Peterson, Place 7

Brian Cambra, Place 3

Others Present: Troy Dunn, Council Contact  
Erica Gill, Library Services Director  
Lani Hahn, Senior Librarian  
Bonnie Richards, Lifetime Library Board Advisor  
Yno Losoya, Administrative Secretary

**CALL TO ORDER:**

Rexanne Grove called the meeting to order at 6:01 p.m.

**ACKNOWLEDGEMENT OF VISITORS/CITIZEN'S COMMENTS:**

Katrina Arredondo was introduced to the board as recently appointed Library Board member, Place 6.

## **ITEMS OF ORDER:**

### **1. Electronic Vote to Appoint Bonnie Richards to Lifetime Library Board Advisor**

Rexanne Grove read the following for the record:

On Saturday, August 30, 2025, Library Board Chair Rexanne Grove called for a vote via email to approve the repositioning of Bonnie Richards from Place 6 on the Library Board to a Lifetime Advisory Board Member. Kathryn Gunter, Amanda Hughes, Donna Peterson, and Terri Grizzelle voted aye by email, Bette Bronstad voted aye via phone, there were no nays, and there were 2 abstentions. Motion passed.

### **2. Approval of Minutes**

Rexanne Grove entertained the motion to switch agenda item #2, Election for Secretary of the Library Board, with agenda item #3, Approval of August 26, 2025, Minutes. Motion passed unanimously.

Terri Grizzelle made the motion to approve the minutes with corrections to grammar. Amanda Hughes seconded the motion. The motion was passed unanimously.

### **3. Election for Secretary of the Library Board**

Rexanne opened the discussion to appoint a new Secretary. Bette Bronstad made the motion to table the discussion. Amanda Hughes seconded the motion. The motion passed unanimously.

#### **4. City Updates**

City Councilman Troy Dunn gave the following updates from the city:

- Haltom City held its first annual Business Appreciation lunch for all businesses in Haltom City on October 8, 2025, at the Diamond Oaks Country Club. The lunch was attended by 136 people where attendees were able to network with other businesses throughout Haltom City.
- City Hall hosted the annual State of the City with 60 people attending. There were tables in the lobby of City Hall for each department so that citizens could ask questions or voice their concerns.
- The annual Boards and Commissions Banquet will be held on November 13, 2025, at the Diamond Oaks Country Club at 6:00 p.m.
- Troy Dunn Insurance is partnering with Community Enrichment Center by hosting a Gift Drive and Holiday Mixer. They will be taking donations of items and supplies appropriate for children from kindergarten through 12<sup>th</sup> grade. It will be taking place at Troy Dunn Insurance, 6851 NE Loop 820, North Richland Hills, Texas from 5:00 p.m. to 7:00 p.m. on November 13, 2025.

#### **5. Director's Monthly Report:**

Erica Gill gave an update on various statistics about the Haltom Public Library, such as the accreditation process. Along with comparison of expenditures and staffing of Haltom City Public Library with the MetroShare and other libraries within Tarrant County and statewide. The report is attached at the end of these minutes.

## **6. Friends of the HCPL Report:**

Terri Grizzelle gave the following report:

- The Friends held the annual Flea For All on September 20, 2025:
  - There were 120 vendors selling various items and 4 food trucks
  - They held a silent auction which sold \$1600 worth of items.
  - They also had a book sale in the lobby which sold \$400 worth of books.
- The Friends will be using the display cases to hold dinosaur items for 'Dinovember', a dinosaur-themed November.
- They will be holding a cookbook sale during the first week of November.
- They sell crafts by the Friend's Corner with Fall and Christmas themed crafts throughout the months of November and December.

## **7. Review/Revisions of Library Policies**

Erica Gill presented to the board the Privacy Policy and the Animals in the Library Policy. Both policies were discussed, and Rexanne entertained the motion to approve the policies as presented. Bette Bronstad made a motion to approve both policies. Clare Juarez seconded the motion. The motion passed unanimously.

## **8. Combining of November and December Meetings**

Rexanne Grove opened the discussion on the November and December meetings schedule. A discussion was made about combining the November and December meetings and on which date

to hold the meeting. Amanda made the motion to combine the November and December meetings and hold it on December 2, 2025. Clare Juarez seconded the motion. The motion passed unanimously.

## **9. Attendance Requirements**

Clare Juarez made the motion to have Donna Peterson's absence counted as unexcused. Terri Grizzelle seconded the motion. The motion passed with four ayes, no nays, and one abstention. Brian Cambra's attendance was not considered due to his very recent appointment and stating he had a prior engagement.

## **FUTURE AGENDA ITEMS (Discussion of new items to be placed on future agenda:**

Election for Secretary of the Library Board  
Policy review

## **NEXT BOARD MEETING:**

The next Board Meeting will be held on December 2, 2025, at 6:00 p.m.

## **ANNOUNCEMENTS/CORRESPONDENCE:**

## **ADJOURNMENT:**

Rexanne Grove adjourned the meeting at 7:34 p.m.

Respectfully submitted,

Ynosente Losoya  
Administrative Secretary, Haltom City Public Library