

**MINUTES
FIRE SERVICES BOARD
CITY OF HALTOM CITY
CENTRAL FIRE STATION
AUGUST 15, 2023**

CALL TO ORDER

Chairperson Suzanne Norris called the meeting to order at 6:04 p.m.

INVOCATION

Joe Freitas offered the Invocation.

ROLL CALL

PRESENT: Norris, Coffman, McConnell, Porter, Gum, Freitas

ABSENT: Holmes, Geltmeier

STAFF: Bryce Davis, EMO and Amy West

COUNCIL LIAISON: Kyle Hantz

CONSIDERATION AND/OR ACTION REGARDING THE JULY 18, 2023, MEETING MINUTES. It was moved by Porter and seconded by Freitas to approve the July 18, 2023, minutes. The motion passed unanimously.

OLD BUSINESS

3. Fundraising

Fire Safety Trailer

Bryce Davis, EMO discussed the process for applying for a Grant for funding the Fire Safety Trailer. The Grant must be requested as a Regional Grant, which means the purchase will be offered to other cities in our region for use. There are several times during the year to apply for the grant, late fall, winter and early 2024. There will have to be a large amount of documentation showing exactly where the Fire Safety Trailer will be used and what groups it will reach. The Grant will have to include statistics from past years, documenting call volume, types of calls, public education given, age groups, and much more.

Cotton Patch

Staff will register with Cotton Patch, in Watauga, for a fundraiser on Monday, October 2, 2023, from 4 – 9:30. Cotton Patch will donate 20% of the sale (before tax).

1. Fire Camp 2023

Fire Camp was a huge success! All the campers and workers were busy all week and fed well every day! Parents and Staff were very pleased with the way the camp ran this year. The Explorers were very helpful in keeping the campers on task! FF Paradise and PD Simmons did an awesome job planning and carrying out the event. Staff will contact parents of the campers asking for letters of recommendation of the camp that will be included in the final Grant package for the Fire Safety Trailer.

- 2. OPEN HOUSE** Open House will be Saturday, October 14th from 10-1. Clowns will be on stage with their newest Fire Safety Program. Participants have been notified and staff is receiving responses already from organizations who will be in attendance.

It was moved by Gum and seconded by Porter to approve \$3,000 to purchase Fire Safety materials.
The motion prevailed unanimously.

CARFEST – October 28 – 9:00 a.m. – 2:00 p.m. – We will do popcorn and hand out fire safety materials.

EMPLOYEE HEALTH FAIR - August 16 – 10-2 at the old Senior Center on Bernice. George Coffman and Joe Freitas will attend and Popcorn.

NEW BUSINESS – The Board discussed being more active in 2024's REFRESH event. Franki Gum and Betty Porter attended this year's event with fire safety information. They did not have much advanced notice to prepare, however, everything they pulled together was a great success! Staff will contact the people in charge of REFRESH and assure the Department and Board are given notice earlier for future events.

Also discussed was the purchase of banners and other materials that will be identifying of the Fire Services Board at events.

ADJOURN – It was motioned by Porter and seconded by McConnell to adjourn at 8:00 p.m.
The motion prevailed unanimously.