

City of Haltom City

MINUTES
SIGN BOARD OF APPEALS
AUGUST 12, 2025

CALL TO ORDER

Chair Juarez called the meeting to order at 5:46PM.

ROLL CALL

PRESENT MEMBERS: Beeson, Davis, Grow, Harris, Juarez, Martinez, Tuckier, Woolley

PRESENT ALTERNATE: None

PRESENT COUNCIL LIAISON: Cooper

ABSENT MEMBER: None

ABSENT ALTERNATE: None

ABSENT COUNCIL LIAISON: None

ADMINISTRATIVE STAFF PRESENT

Glenna Batchelor, Director of Planning and Development

Erik Smith, Assistant Director/Planning Project Manager

ABSENCE

None

APPROVAL OF MINUTES

Mr. Beeson, seconded by Ms. Davis, made the motion for approval of the July 22, 2025 meeting minutes as written. Motion passed 8-0-0.

MEETING FORMAT

Chair Juarez went over the meeting format. Applicants were sworn in.

SWEARING IN OF ALL PARTICIPANTS THAT WILL GIVE TESTIMONY

CHAIR JUAREZ OPENED THE SIGN BOARD OF APPEALS

SBA-004-25

Application of Warren Casteel, with Casteel Signs, on behalf of BISD, for consideration of a variance to allow for wall signage and EMC signage in the SF-2 Single Family Residential District in accordance with Sign Ordinance O-2006-009-15, Section 82-5. on Lot 10, Block 39 of the Browning Heights East Subdivision, locally known as 5020 Stephanie Drive.

Staff presented the item.

Chair Juarez opened the meeting for questions of City Staff.

None

Chair Juarez asked the applicant to make a presentation.

Warren Casteel, Casteel Signs, said he had nothing to add to Staff's report.

Chair Juarez opened the meeting to questions for the applicant.

Mr. Grow asked about shut down time.

Mr. Casteel said auto dimming at dusk or can be programmed.

Chair Juarez opened the Public Hearing. (Open 5:44PM)

None

Chair Juarez closed the Public Hearing. (Close 5:44PM)

FURTHER DISCUSSION OF THE BOARD

None

ACTION BY THE BOARD

Mr. Tuckier, seconded by Mrs. Harris, made a motion to approve the application of Warren Casteel, with Casteel Signs, on behalf of BISD, for consideration of a variance to allow for wall signage and EMC signage in the SF-2 Single Family Residential District in accordance with Sign Ordinance O-2006-009-15, Section 82-5. on Lot 10, Block 39 of the Browning Heights East Subdivision, locally known as 5020 Stephanie Drive.

Secretary Tuckier called the roll:

Grow: Yes

Woolley: Yes

Harris: Yes

Juarez: Yes

Beeson: Yes

Tuckier: Yes

Davis: Yes

Martinez: Yes

Motion passed 8-0-0.

MISCELLANEOUS

None.

ADJOURN

There being no further business, Chair Juarez adjourned the meeting at 6:22PM.

Respectfully submitted,

Glenna Batchelor, Director of Planning and Development

Dario Juarez, Chairman