

## HALTOM CITY PUBLIC LIBRARY BOARD MINUTES

4809 Haltom Road, Haltom City, TX 76117

Board Room

Tuesday, April 22, 2025

6:00 p.m.

The Haltom City Public Library Board held its regular meeting on Tuesday, April 22, 2025, in the Haltom City Public Library Board Room, 4809 Haltom Road, Haltom City, with the following board members present:

Bette Bronstad, Place 1

Clare Juarez, Place 2

Kathryn Gunter, Place 3

Terri Grizzelle, Place 5

Donna Peterson, Place 7

Rexanne Grove, Place 8

Absent:

Amanda Hughes, Place 4

Bonnie Richards, Place 6

Also Present:

Troy Dunn, City Council Liaison

Erica Gill, Library Services Director

Lani Hahn, Senior Librarian

### **CALL TO ORDER**

Rexanne Grove called the meeting to order at 6:02 p.m.

### **ACKNOWLEDGEMENT OF VISITORS/CITIZENS' COMMENTS**

No visitors were present.

## **ITEMS OF ORDER**

### **1. Approval of Minutes**

Rexanne Grove entertained the motion to approve the minutes. Terri Grizelle made the motion to approve the minutes with corrections. Clare Juarez seconded the motion. The motion passed. The motion was voted on and approved unanimously.

### **2. Director's Monthly Report**

Library Services Director, Erica Gill, gave the following report:

- Library Closures: The library will be closed May 26, 2025, for Memorial Day.
- Public Services: The IT Department has purchased ten new computers. IT staff will begin installing them soon.
- One Part-time Library Clerk position is still open. Applications are currently being reviewed.

### **Programs**

- There will be a storytime break between May 13 and May 30, 2025.
- The Summer Reading Club begins on June 2, 2025, and will conclude on July 25, 2025. The Summer Reading Club is sponsored by Friends of the Haltom City Public Library.

**Outreach Services:** Outreach Librarian Alison Long continues to make homebound deliveries and hosts monthly programs at Life Care of Haltom City and the Haltom City Senior Center.

**Legislative Updates:**

- Erica presented an update on bills introduced into the Texas Legislature and Federal orders that will impact library services if passed.
- Little is known about the funding stability through the Institute of Museum and Library Services (IMLS), as there is no one on staff at IMLS to answer any questions. Current actions taken include:
  - The Texas State Library and Archives Commission (TSLAC) is pausing all new purchases of ebooks and audiobooks for the E-Read Texas Boundless collection.
  - TSLAC does not anticipate awarding reimbursement grants for the Interlibrary Loan Reimbursement Program for FY25 (September 1 - August 31, 2025). In FY24 (September 1 - August 31, 2024), HCPL was reimbursed \$3,089 through this grant. We have already paid \$2,251 for the courier service. Reimbursements may not be available now. Courier service will be suspended until clarification on funding is resolved. Haltom City Public Library is a “loaner library” that sends out more book loans than it receives.
  - The TexShare Database program is funded through the end of August 2025. Resource selection for the next contract begins in June, and TSLAC expects a significant reduction in available resources.

- The Board discussed what could be done as advocates for the library.

**3. Friends on the HCPL Report:** Terri Grizelle gave the following report:

- The “Flea For All” sale will be on library grounds on May 17, 2025.
  - Registration is open. Spots are \$25.
  - There will be a concurrent book sale in the meeting room.
- The Gunter Family did a naturalist display for the display cases between the Children’s area and the Circulation Desk in March.

**4. Attendance Requirements:**

- A discussion was held on guidelines for excusing absences. Councilmember Dunn was asked for and provided clarification.
- Rexanne Grove entertained the motion to excuse the absence of Amanda Hughes and Bonnie Richards. Clare Juarez made the motion to excuse the absences. Donna Peterson seconded the motion. The motion passed. The motion was voted on and approved 4 to 1.

**FUTURE AGENDA ITEMS (Discussion of new items to be placed on future agenda:**

None

### **NEXT BOARD MEETING:**

The next Board Meeting will occur on May 27, 2025, at 6:00 p.m.

### **ANNOUNCEMENTS/CORRESPONDENCE:**

The Haltom City Public Library received the “Achievement of Excellence in Libraries” award from the Texas Municipal Library Directors Association. The Proclamation will be presented by City Council at the April 28, 2025, City Council Meeting.

### **ADJOURNMENT:**

Rexanne Grove adjourned the meeting at 6:37 p.m.