

MINUTES
CITY OF HALTOM CITY – CITY HALL BOND COMMITTEE MEETING
Haltom City Hall, 5024 Broadway Avenue, March 10, 2022

A meeting of the City Hall Bond Committee (CHBC) of the City of Haltom City, Texas, was held on March 10, 2022, at 6:00 p.m. at Haltom City Hall, 5024 Broadway, with the following Committee Members (CMs) present: Lisa Mais, Francesca Gum, Jessica Quigley, Candice McKenzie, Don Lemaster, Debi Geltmeier, and Bill Lanford. Committee Member Jim Sutton was not present. Staff Present: City Manager Rex Phelps; Assistant City Manager Sidonna Foust; Wayne Olson, City Attorney; Art Camacho, City Secretary; Cody Phillips, Police Chief; Dave Klopfenstein, IT Director, and Paul Chastant, Construction Consultant. Also present was Council Contact Susan Soule.

1. **CALL TO ORDER**

Council Contact Soule called the meeting to order at 6:01 p.m.

2. **Discussion Points and Current Facility Tour** - City Manager Phelps thanked each person who is serving and reviewed the process of the CH Bond being placed on the ballot for voting, the formation of the Bond Committee, and the history of the objective of the acquisition of a new City Hall in the areas of space, cost, and location. Paul Chastant, Construction Consultant, presented a cost allocation based on the inflating price of materials, with an increase of nearly 6% - 9% annually and also examples of neighboring newly-built facilities. City Manager Phelps requested the Committee wait until the end of the meeting to take a facility tour.

3. **Appointment of Chairperson** – Consideration and/or action to select a Chairperson, Vice-Chairperson, Secretary, and other officers for the CH Bond Committee. Council Contact Soule opened the nominations. CM Lemaster moved, seconded by CM Gum, to appoint CM Mais as Chairperson. No other nominations were received. ***The vote for approval was unanimous with CM Mais abstaining.*** Chair Mais moved, seconded by CM Lanford, to appoint CM Lemaster to the position of Vice-Chairperson. No other nominations were received. ***The vote for approval was unanimous with CM Lemaster abstaining.*** Chair Mais moved, seconded by Vice-Chair Lemaster, to nominate CM Gum to Secretary. No other nominations were received. ***The vote for approval was unanimous with CM Gum abstaining.***

4. **Legal Guidelines** – Discuss legal guidelines regarding the CH Bond Election. City Attorney Olson addressed the legal guidelines that allow individual support/non-support of the bond, but not addressed the group, in which their function is informing the public. He provided a Texas Ethics Commission guide against using political subdivision resources for political advertising in connection with a bond election.

Chair Mais left the meeting at 6:45 p.m.

5. **CH Bond Election Pamphlet Review** – Consideration and/or action to approve the CH Bond Election Pamphlet. City Manager Phelps led the Committee in reviewing the current pamphlet with the historical and factual information. He requested members to email him their input prior to the presentation of the pamphlet before the Council meeting. A discussion was held concerning the financial data, the timing (Why Now?) section of the pamphlet, and the breakdown of the tax rate (M&O and I&S).
6. **CH Bond Election Material** – Consideration and/or action to regarding the bond election, scheduling future committee meeting dates, and future committee agenda items. A discussion was held concerning informing citizens, media techniques, scheduling meetings, and virtual connection. The Committee will meet again on Thursday, March 17, 2022 at City Hall and will try to keep scheduling Thursdays. CM

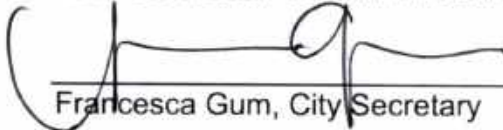
Lanford moved, seconded by CM Geltmeier, to approve the mailouts of the pamphlet. ***The vote was approved unanimously.***

7. **Citizens Forum** – Citizen Suzanne Morris requested that the pamphlet not be included in the monthly water bill as it would be overlooked. Police Chief Phillips, who led the Law Enforcement Bond Committee in 2021, also commented on this year's Committee's effort to inform the public. After a discussion was held regarding the legalities of informing the public, particularly minorities, CM Lanford moved, seconded by CM McKenzie, to approve the pamphlet information contain the Spanish and Vietnamese translation. ***The vote was approved unanimously.***

A discussion was held concerning the history of bond proposals with the Fire Station and the Law Enforcement Center/City Hall. CM Lanford commented on the new persons who are serving on this committee, in particular the female members for their insight.


8. **ADJOURNMENT** – Vice-Chairperson Lemaster adjourned the meeting at 7:27 p.m. and the Committee began a tour of the City Hall facility.

RESPECTFULLY SUBMITTED BY:



Francesca Gum, City Secretary

APPROVED BY:



~~Lisa Mais, CHBC Chairperson~~
DON LEMASTER, VICE-CHAIR