

**MINUTES  
FIRE SERVICES BOARD  
CITY OF HALTOM CITY  
CENTRAL FIRE STATION  
February 21, 2023**

**CALL TO ORDER**

Chairperson Suzanne Norris called the meeting to order at 6:01 p.m.

**INVOCATION**

Chief Napp offered the Invocation.

**ROLL CALL**

**PRESENT:** Norris, Gum, Coffman, McConnell, Geltmeier, Porter, Holmes, Freitas

**ABSENT:** None

**COUNCIL LIAISON** – Lin Thompson

**STAFF:** Chief Napp and Amy West

**CONSIDERATION AND/OR ACTION REGARDING THE MINUTES OF JANUARY 17, 2023.** It was moved by Porter and seconded by Gum to approve the minutes of the January 17, 2023.

**NEW BUSINESS**

**1. TABLECLOTHS MONOGRAMING** – Amy will order 2 tablecloths from Amazon.

**2. SMOKE HOUSE UPDATING** – Bryce Davis sent booklets from Mobile Concepts.com with information on different Smoke Houses. He continues to evaluate options and work on the grant.

**A. Repairs** – Carpet and wallpaper should come out. We will not be able to spruce it up before Carfest. Plans are to have our CERT members run the Smoke House and FSB will do popcorn.

**B. DONATIONS/SPONSORSHIPS FOR NEW TRAILER** – Several ideas for levels of Sponsorships were discussed. A packet will be created with the levels for donors. We discussed donor logos on the Smoke House, plaques for certain levels, and challenge coins. To iron out the details, a Planning Meeting was scheduled for March 8<sup>th</sup> at 6 p.m.

**C. GENERATOR** – What we currently have will not pop popcorn and run the Smoke House at the same time. We need a new generator. We can borrow from Coffman for Carfest (April 29) and investigate prices on generators.

**D. FUNDRAISERS** - Hoffbrau will allow us to have a fundraiser. It will be for dine in only. Guests will have a flyer to present to their server so a percentage of the bill will be donated to the Smoke House. Date will be determined with Hoffbrau: March 28<sup>th</sup>, April 4, or April 11<sup>th</sup>. Time will be 5 p.m. – 8 p.m. Chick Fil A and Applebee's also have "give back" nights. After our Hoffbrau event, we will consider others. Ideas regarding selling Fire Service Items and having a collection jar were discussed.

**E. SMOKE HOUSE** – Currently, the Smoke House must be parked inside the station. We need to explore a carport or awning at Station 2 to park it out of the elements.

**3. BUDGET** – No updates this month.

**4. GENERAL DISCUSSION** – Norris advised that the backdrop used for pictures at the banquet was HCPD's. We would like to have a HCFD backdrop for photos, IDs, and banquets, etc., with HCFD logos. She asked Chief Napp to look into the issue.

## **OLD BUSINESS**

**CARFEST** – Scheduled for April 29<sup>th</sup>.

**NEXT MEETING** – Tuesday, March 21, 2023

**ADJOURN** – It was motioned by Geltmeier and seconded by Porter to adjourn at 7: 18 p.m.