



A G E N D A

ETHICS COMMISSION REGULAR MEETING

Haltom City Hall (Second Floor) Large Conference Room 2051

4801 Haltom Road, Haltom City, Texas 76117

Tuesday, September 23, 2025 - 6:00 p.m.

CALL TO ORDER

ROLL CALL

NEW BUSINESS

1. Oaths of Office

Administration of oaths to newly appointed members.

2. Visitor Forum – Public Comments

This time is for any person to address the Commission on any item that is posted on the agenda. This is also the time for persons to speak to the Commission about any matters that are not posted on the agenda. Please submit a completed Speaker's Request Form to the Secretary and follow the instructions listed on the form. The Commission cannot discuss, debate, or take formal action on any non-agenda issue brought forth, as it is not a posted agenda item in accordance with the open meetings law.

3. Training – Board Duties and Responsibilities.

4. Election of Officers

Consideration and/or action to appoint the following officers:

- Chair
- Vice-Chair
- Secretary

5. Approval of Minutes

Consideration and/or action to approve the minutes of the August 27, 2024, meeting.

6. Excused Absences

Consideration and/or action regarding the excusal of absences for Commission members.

CERTIFICATION

I, Imelda B. Rodriguez, city secretary of the city of Haltom City, Texas, do hereby certify that the above agenda was posted on the official bulletin boards in city hall on this the 17th day of September, 2025, by 6:00 p.m., which is a place readily accessible to the public at all times and that said notice was posted in accordance with Chapter 551, Texas Government Code.

Imelda B. Rodriguez, TRMC
City Secretary

This facility is wheelchair accessible. Handicapped parking spaces are available. Request for sign interpretative services must be made 48 hours ahead of the meeting. To make arrangements call 817-222-7749.

**MINUTES OF THE HALTOM CITY ETHICS COMMISSION
HALTOM CITY HALL PRE-COUNCIL ROOM
5024 BROADWAY AVENUE, HALTOM CITY, TEXAS
August 27, 2024 – 6:00 p.m.**

Virtual participation was done by Director Dan Dennis.

Called to Order: Chair Suzanne Norris called the meeting to order at 6:00 p.m.

Roll Call - Present: EC Director - Dan Dennis; EC Chair Suzanne Norris, EC Vice Chair - Jim Sutton; EC Secretary Lisa Mais CM Carl Anthony, Don LeMaster and ECM Alternates April Knight and Tandra Betts. Council Contact Ollie Anderson and City Secretary Art Camacho were also present.

1. **Minutes** – Consideration and/or action to approve the Minutes of August 15, 2024. VC Sutton moved, seconded by CM Lemaster, to approve the Minutes of August 15, 2024. ***The vote was unanimous. Motion carried.***
2. **Selection of Officers** – Consideration and/or action to appoint a Chair, Vice-Chair, and Secretary. VC Sutton moved, seconded by ECS Mais, to table this item until the next meeting. ***The vote was unanimous. Motion carried.***
3. **Review of Ethics Ordinance** – Discussion and/or action concerning the Ethics Commission Ordinance Amendments. A review of the Ethics Commission Ordinance was held, and the following EC members would be appointed by the following Council members: Mayor Pro Tem Kyle Smith – Carl Anthony; CP 2 Kyle Hantz – Suzanne Norris; CP 3 – Ollie Anderson – Lisa Mayes; CP 4 Scott Lindgren – Tandra Betts; CP 5 Troy Dunn – April Knight; CP 6 – Jim Sutton; DMPT Don Cooper – Don Lemaster. ECS Mais moved, second by CM Anthony, to approve the Ethics Commission Ordinance for City Council approval. ***The vote was unanimous. Motion carried.***
4. **Roberts Rules of Order Class** – Consideration regarding the future date for classes on Roberts Rules of Order. A discussion was held on what particular type of edition and the invitation to other board to participate. City Secretary Camacho stated he would bring this to the attention of City Manager Phelps, and it would also be contingent upon the moving toward the new City Hall.
5. **Adjournment** – The meeting adjourned at 6:55 p.m.

Respectively Submitted:

Lisa Mais, Secretary

Suzanne Norris, EC Chair