

HALTOM CITY POLICE DEPARTMENT

PRE-EMPLOYMENT POLYGRAPH QUESTIONNAIRE



Read the following very carefully

You are taking the polygraph pre-test for the purpose of employment with the City of Haltom City Police Department. Throughout the remainder of this booklet, you will be asked to make statements about your life. Based on those statements, the polygraph examiner will ask you a series of questions, including relevant and irrelevant questions, to determine if you have been completely and totally truthful in this booklet. In order for you to avoid problems on your polygraph examination, please **DO NOT** falsify, misrepresent, lie about facts, leave out, neglect to mention or purposely withhold any information about your background.

Your polygraph examination will cover only the issues reviewed in advance during your pre-test interview. There will be no surprise questions. However, in every area, you must be sure that you are completely frank and totally honest in answering the questions.

If you have a question about any of the sections in this booklet, ask the background investigator or the polygraph examiner. Your failure to ask questions will be construed as an indication that you understood the questions.

If you need additional space in order to answer any of the questions, check the appropriate box and **WRITE ON THE BACK OF THE PAGE**.

Be sure to read each line carefully as there are answers that must be circled or checked off in the text of this booklet.

PRE-EMPLOYMENT POLYGRAPH REPORT HALTOM CITY POLICE DEPARTMENT

FULL LEGAL NAME: _____

DATE OF BIRTH: _____ AGE: _____

POSITION FOR WHICH YOU ARE APPLYING: _____

IF YOU HAVE EVER TAKEN A POLYGRAPH EXAMINATION BEFORE, PLEASE GIVE THE DATE AND THE REASON FOR THE EXAMINATION.

DATE: _____

REASON (be specific): _____

DATE: _____

REASON (be specific): _____

DATE: _____

REASON (be specific): _____

DO NOT WRITE BELOW THIS LINE

EXAMINER: _____ DATE: _____ TIME: _____

BACKGROUND INVESTIGATOR: _____

EMPLOYMENT INFORMATION

If you have been fired or have been asked to resign from any job since your seventeenth (17th) birthday, please complete the following:

EMPLOYER: _____

ADDRESS: _____

DATE OF EMPLOYMENT: _____ THRU _____

REASON FOR BEING FIRED OR ASKED TO RESIGN: _____

EMPLOYER: _____

ADDRESS: _____

DATE OF EMPLOYMENT: _____ THRU _____

REASON FOR BEING FIRED OR ASKED TO RESIGN: _____

EMPLOYER: _____

ADDRESS: _____

DATE OF EMPLOYMENT: _____ THRU _____

REASON FOR BEING FIRED OR ASKED TO RESIGN: _____

Have you ever been late or tardy to work for any reason? ()Yes ()No

In a normal work month, how many times are you late or tardy to work? _____

() Check this box if you need additional space and please continue on the back of this page.

APPLICATION INFORMATION

If you have applied with other law enforcement agencies, please complete the following:

AGENCY	DATE	DISPOSITION (Unknown, terminated, etc.)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- Check this box if you need additional space and continue on the back of this page.
- Check this box if you have **NEVER** applied with another law enforcement agency.

The polygraph examiner is authorized by the City of Haltom City Police Department to ask you if you have been truthful in listing all jobs that you have been fired or asked to resign from and if you have listed all police agencies with which you have applied.

Before going to the next section, be sure that you have not forgotten to list any police agencies with which you have applied or employments from which you have been fired or asked to resign from.

THEFT FROM EMPLOYERS

Many people have taken things from a place where they worked which they did not have permission to take. The items may have been cash, merchandise or property. You may have simply borrowed one of these items and forgotten to return it, given merchandise to another person or padded your expense account. However, the Haltom City Police Department is interested in all incidents of theft from an employer that you may have committed.

In the space provided below, please list everything you have ever taken from an employer, which you did not have permission to take. Please include the item taken such as cash, merchandise or property; also include the value, the date the item was taken and the name of the employer from whom the item was taken.

ITEM TAKEN	VALUE	DATE	NAME OF EMPLOYER
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- () Check this box if you need additional space and continue on the back of this page.
- () Check this box if you have NEVER taken any items from any employer.

Before going to the next section, be sure that you have not failed to list any theft from an employer.

The polygraph examiner is authorized by the Haltom City Police Department to ask you if you have been truthful in listing all items that you may have taken from an employer.

CRIMINAL ACTIVITY

You are applying for a position within an organization that is responsible for upholding the law. Consequently, the Haltom City Police Department is concerned with your participation in, or commission of any activity listed below. A high degree of value is placed on a person's honesty and integrity in answering the following questions truthfully. If you have committed or participated in any of the acts below, you must check the answer indicating participation in the act. Following this section you will be given ample opportunity to explain your participation in these acts.

Again, be sure to acknowledge any participation, commission, arrest, detainment, conviction or questioning for any of the following acts which may have occurred.

1.	Any act of unlawfully taking the life of another human being.	() Yes () No
2.	Any act of unlawfully abducting another person.	() Yes () No
3.	Any sexual act after you were the age of eighteen (18) with another person who was less than fifteen (15) at the time of the act (examples: sexual intercourse, oral sex, anal sex or touching the genitals, breasts or anus of another person).	() Yes () No
4.	Any act, as an adult, of exposing your anus or genitals in public to sexually arouse or gratify yourself or another person.	() Yes () No
5.	Any act, as an adult, of assault by striking another person with the intent to hurt the other person.	() Yes () No
6.	Any act, as an adult, of cruelty to any creature or animal which resulted in harm, injury or death (other than legally licensed sport hunting or fishing).	() Yes () No
7.	Any act of rape, either by force or threats of injury.	() Yes () No
8.	Any act involving hurting, harming or attempting to hurt another person by using a firearm, knife, club or any other deadly weapon.	() Yes () No
9.	Any act involving hurting, harming, abusing, striking or injuring any person under the age of fifteen (15) years old.	() Yes () No
10.	Being married to two (2) persons at a time.	() Yes () No

11.	Any incestuous act of knowingly inflicting sexual contact or sexual penetration (to include: sexual intercourse, oral or anal sexual intercourse) with your natural child, stepchild or child by adoption; natural grandchild, step-grandchildren or grandchildren by adoption; sister or half-sister, brother or half-brother, niece or nephew.	() Yes () No
12.	Any act involving taking or keeping a child under eighteen (18) years of age out of the state in which the child resides, in violation of a judgment or order of a court disposing of the child's custody.	() Yes () No
13.	Any act of causing, planning or starting a fire or explosion to damage or destroy a building, habitation or vehicle belonging to another person, or a building, habitation, vehicle or property belonging to you which was insured.	() Yes () No
14.	Any act, as an adult, involving the intentional damage or destruction of any property belonging to another person.	() Yes () No
15.	Any act involving the use of a firearm, knife, club, deadly weapon, physical force, threats or intimidation in order to steal or take property from another person.	() Yes () No
16.	Any act involving breaking into a building, habitation or any portion of a habitation or building in order to take or steal cash, property or merchandise; or with the intent of committing any other criminal act.	() Yes () No
17.	Any act, as an adult, involving breaking into a coin operated device in order to steal property, merchandise, cash or to obtain a service.	() Yes () No
18.	Any act involving breaking into or entering a vehicle of any kind, including cars, pickups, trucks, trailers, box cars, vans or motor homes in order to steal any cash, property or merchandise.	() Yes () No
19.	Any act, as an adult, involving entering or remaining on the property of another, knowing that you did not have permission to do so.	() Yes () No

20.	Any act, as an adult, which unlawfully deprives an individual of property cash or merchandise through appropriation, theft, theft by false pretext, theft from a person, shoplifting, swindling, passing a worthless check, embezzlement, extortion, changing price tags, receiving stolen property, unlawfully receiving a service without paying for it, or stealing vehicle accessories, walking a check or any form of theft - including making a false claim to an insurance company. This does not include previously mentioned thefts from employers.	() Yes () No
21.	Any act involving forgery of any writing, document, signature, money and legal document, license, contract, credit card, check, security agreement, will, deed, or any deed of trust with the intention to defraud or harm any person or business.	() Yes () No
22.	Any act involving stealing a credit card, presenting a credit card to obtain property or services fraudulently, using a credit card without the consent of the owner, using an expired credit card, using a fictitious card or number, using a stolen credit card, any involvement in the manufacture of counterfeit credit cards, buying a credit card, selling a credit card, forging a signature on a credit card receipt or in any way attempting to commit theft or to steal from anyone by using a credit card.	() Yes () No
23.	Any act involving theft of a vehicle, use of a vehicle without the owner's consent or joy-riding in a stolen vehicle.	() Yes () No
24.	Any act involving bribing or attempting to bribe any governmental official or employee.	() Yes () No
25.	Any act involving telling any lie, falsehood or misrepresentation of any act while under oath or sworn or notarized document.	() Yes () No
26.	Any act, as an adult, related to filing a false report to any police officer.	() Yes () No
27.	Any act involving impersonating a peace officer, police officer, law enforcement official or other governmental official.	() Yes () No
28.	Any act involving resisting or interfering with any peace officer while making any arrest or detention of any person, including yourself.	() Yes () No

29.	Any act, as an adult, involving fleeing from, running from or evading by any means (including on foot or by vehicle) a peace officer who is attempting to arrest, detain or question you or any other person.	() Yes () No
30.	Any act, as an adult, involving disturbing the peace, including using abusive, profane or vulgar language to incite a breach of the peace, fighting in public, threatening another in a public place or looking into a window or any opening of a building for lewd purposes.	() Yes () No
31.	Any act, as an adult, involving the production, sale, distribution, promotion or possession with the intent to sell any picture, magazine, film, device, tape or book or any other item which depicts any patently offensive sexual acts, including any form of copulation, masturbation, excretory functions, sadism, masochism or lewd exhibition.	() Yes () No
32.	Any act, as an adult, involving engaging in any sexual act, including intercourse, oral intercourse, anal intercourse or sexual contact with the genitals, breasts or anus of another person in return for cash, property, merchandise or anything of value.	() Yes () No
33.	Any act involving the receipt of compensation or anything of value for any act of prostitution committed by any person, or by forcing any person by threats or physical force to commit an act of prostitution.	() Yes () No
34.	Any act involving the unlawful possession of any explosive device, machine gun, sawed off shotgun or rifle, armor piercing ammunition or silencer.	() Yes () No
35.	Any act, as an adult, of carrying a pistol, switchblade knife or other illegal weapons.	() Yes () No
36.	Any act, as an adult, involving gambling, except for gambling in a private place in which all persons engaged in the gambling have an equal chance of winning or losing and that no person receives anything other than his own winnings, including promotion of a gambling house or possessing a gambling device, excluding dice or cards.	() Yes () No

37.	Any act involving any participation in any criminal enterprise or organized activity which seeks to further murder, arson, robbery, burglary, theft, kidnapping, aggravated assault, forgery, gambling, prostitution, promotion or distribution of drugs, promotion or sale of obscene materials or any other criminal act.	() Yes () No
38.	Any act, as an adult, of involvement and/or participation in any type of activity that resulted in a police investigation, arrest, and/or incarceration (other than traffic). This includes any instance where charges were filed, warrants issued and/or when a bond was posted.	() Yes () No
39.	Any act of family violence. This would include incidents in which no party to the incident summoned law enforcement officers.	() Yes () No

BEFORE GOING ANY FURTHER, BE SURE THAT YOU HAVE CHECKED (YES) IN ALL AREAS THAT YOU RECALL HAVING PARTICIPATED IN, EITHER BY COMMISSION, ARREST, CONVICTION OR BEING QUESTIONED ABOUT.

IN THE SPACE PROVIDED, YOU MUST EXPLAIN ANY (YES) ANSWERS THAT YOU HAVE GIVEN TO ANY OF THE LISTED CRIMINAL ITEMS. GIVE DATE OF INCIDENT, CIRCUMSTANCES AND THE VALUE OF ANY PROPERTY INVOLVED.

ITEM# EXPLANATION

- () Check this box if you need additional space and continue on the back of this page.
- () Check this box if you have NEVER been involved in any of the above listed categories of criminal activity.

BEFORE CONTINUING, BE SURE THAT YOU HAVE LISTED ALL AREAS OF CRIMINAL BEHAVIOR THAT YOU CAN RECALL BEING INVOLVED.

THE POLYGRAPH EXAMINER IS AUTHORIZED BY THE CITY OF HALTOM CITY POLICE DEPARTMENT TO ASK YOU QUESTIONS ABOUT ANY DETECTED OR UNDETECTED CRIMINAL BEHAVIOR IN WHICH YOU MAY HAVE BEEN INVOLVED.

CRIMINAL ACTIVITY ILLEGAL DRUGS, USE AND SALES

For the purpose of employment, the Haltom City Police Department is concerned with the illegal sale of drugs to another person (with or without profit to you); delivery of illegal drugs to another person; transporting illegal drugs to be sold; trading illegal drugs for anything of value; manufacturing illegal drugs; and the cultivation of illegal drug plants or any other way involved in a transaction involving illegal drugs.

In the space provided below, please list the type of illegal drug sold, the amount of the illegal drug sold, your age at the time of the sale, and the total number of times that you sold the illegal drug.

	TYPE OF DRUG	AMOUNT OF DRUG	AGE	# OF TIMES SOLD
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

() Check this box if you need additional space and continue on the back of this page.

() Check this box if you have NEVER sold or delivered any illegal drug for any reasons at all.

BEFORE CONTINUING, BE SURE THAT YOU HAVE LISTED ALL ILLEGAL DRUG SALES IN WHICH YOU RECALL BEING INVOLVED.

THE POLYGRAPH EXAMINER IS AUTHORIZED BY THE CITY OF HALTOM CITY POLICE DEPARTMENT TO ASK YOU QUESTIONS REGARDING YOUR TRUTHFULNESS ABOUT ANY SALE OF ILLEGAL DRUGS.

CRIMINAL ACTIVITY ILLEGAL DRUG POSSESSION

It is important that the Department be aware of your past and current **ILLEGAL** drug usage. The following is a description of usage. Regarding drugs such as amphetamines, list the number of times you have taken one of these pills. For drugs such as cocaine, list the number of times that you snorted, smoked or ingested the drug. As for marijuana, list the total number of times you ingested marijuana. This includes taking a hit, puff or toke from a joint of marijuana or eating marijuana brownies. Each separate instance of usage, regardless of quantity used or consumed, constitutes one time used. You will be given an opportunity to explain the first and last time you used each drug. You must also explain how you used the drug. If the drug was smoked, snorted, injected, eaten or used in any other manner, you must explain how it was used.

When asked to give the maximum number of times that you used the drug, you must give the **ABSOLUTE MAXIMUM NUMBER OF TIMES YOU USED THE DRUG**. For instance, if you snorted cocaine six times and you state that you used cocaine five times, you will appear to be deceptive when questioned on the polygraph. Likewise, if you are not sure how many times you used a drug, such as marijuana, then state the absolute number of times that you believe that you could have used the drug.

Please complete the following chart, explaining if you have used each of the drugs mentioned, the first time (what year) you used the drug, the last time (year) you used the drug, the maximum number of times you used the drug and how you used the drug. If you have never used the particular drug, then check NEVER. **Please list only drugs not prescribed to you that you have used.**

DRUG	FIRST TIME	LAST TIME	MAXIMUM # OF TIMES USED	HOW USED	NEVER
Marijuana					
Hashish					
PCP					
Angel Dust					
THC					
LSD					
Peyote					
Mescaline					

Heroin					
Cocaine					
Quaaludes					
Downers					
Tranquilizers					
Amphetamine					
Biphphetamine					
Ecstasy/XTC					
Preludin					
Dilaudid					
Talwin/PBZ					
Speed					
Inhalants					
Methamphetamine					
Psilocybin (mushrooms)					
Others					

If there are any other ILLEGAL DRUGS that you have used that are not listed, please list those below along with the dates and number of times used.

- () Check this box if you need additional space and continue on the back of this page.
- () Check this box if you have NEVER used any of the above listed drugs or any other illegal drugs.

BEFORE CONTINUING, THINK CAREFULLY TO ENSURE THAT YOU HAVE NOT FORGOTTEN TO LIST ANY ILLEGAL DRUG USAGE THAT YOU CAN RECALL.

THE POLYGRAPH EXAMINER IS AUTHORIZED BY THE HALTOM CITY POLICE DEPARTMENT TO ASK YOU QUESTIONS TO DETERMINE IF YOU WERE TRUTHFUL ABOUT ANY ILLEGAL DRUG USAGE.

CRIMINAL ACTIVITY ALCOHOL

While it is not a violation of the law for an adult to possess and use alcohol, it is against the law to operate a motor vehicle (car, truck, boat, motorcycle or airplane) under the influence of alcohol. Furthermore, it is also unlawful to be intoxicated in public. Normally, four or five beers, mixed drinks or glasses of wine within an hour of operation of a motor vehicle can/will result in a person being legally intoxicated.

1. Based on the above criteria, how many times in the last 24 months (2 years) have you operated any motor vehicle while intoxicated?

_____ # of times

2. How many times have you been intoxicated in public in the last 24 months?

_____ # of times

3. When was the last time you were intoxicated while in public?

Date: _____

4. Has your drinking ever affected your job performance?

() Yes () No

TRAFFIC VIOLATIONS

The Haltom City Police Department requires information about your driving record. Please list all information requested about your driving history.

Please list all traffic citations, arrests, detentions, tickets, questioning or driver's license revocations that you have received during the past five (5) years. List the violation, date and the disposition (i.e., guilty, not guilty, no contest, fined, jailed, etc.).

VIOLATION	DATE	DISPOSITION
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

List all States in which you have been issued a driving permit/license.

1. .
2. .
3. .

() Check this box if you need additional space and continue on the back of this page.

() Check this box if you have not received any entries on your driving record.

BEFORE CONTINUING, THINK FOR A MOMENT TO BE SURE THAT YOU DO NOT RECALL ANOTHER TRAFFIC VIOLATION THAT YOU DID NOT LIST.

PRIOR LAW ENFORCEMENT SERVICE

- () Check this box if you have never served in a position as a sworn or commissioned law enforcement officer, peace officer, sheriff's deputy, state or federal agent, commissioned reserve officer or any other position charged and sworn to uphold the law. If you checked this box, go to the next section (applicant's signature form).
- () Check this box if you have had prior law enforcement service and please complete the following questions. The questions deal only with your employment as a law enforcement officer.

1. While employed as a law enforcement officer, did you ever commit a detected or undetected felony or misdemeanor, which would have been punishable by incarceration? (Include family violence, criminal trespass, etc.)

() Yes () No

If YES, please explain: _____

2. While employed as a law enforcement officer, have you ever abused a prisoner or violated a prisoner's civil rights?

() Yes () No

If YES, please explain: _____

3. Have you ever been terminated or asked to resign from a position as a law enforcement officer as a result of an internal investigation or allegation of misconduct?

() Yes () No

If YES, please explain: _____

4. While employed as a law enforcement officer, have you ever used any illegal drugs?
() Yes () No

If YES, please explain: _____

5. While employed as a law enforcement officer, have you ever confiscated evidence or a prisoner's property and made personal use of it?
() Yes () No

If YES, please explain: _____

6. While employed as a law enforcement officer, have you ever received any disciplinary action?
() Yes () No

Have you ever been formally investigated for misconduct?

() Yes () No

Have you ever received a suspension or any written reprimands?

() Yes () No

If any YES, please explain: _____

7. While employed as a law enforcement officer, have you ever filed a false police report?
() Yes () No

If YES, please explain: _____

- () Check this box if you need additional space and continue on the back of this page.
() Check this box if you have NEVER been involved in any of the above listed acts a law enforcement officer.

BE SURE THAT YOU HAVE NOT FAILED TO LIST ANY OF THE INFORMATION REQUESTED IN THE PRECEDING QUESTIONS.

THE POLYGRAPH EXAMINER IS AUTHORIZED BY THE HALTOM CITY POLICE DEPARTMENT TO ASK YOU QUESTIONS REGARDING THE TRUTHFULNESS OF YOUR STATEMENTS ABOUT ANY ANSWER YOU HAVE PROVIDED IN THIS QUESTIONNAIRE.

PLEASE READ AND SIGN

You have now completed the polygraph pre-test booklet. You should stop for a moment and think about your answers to insure you have accurately portrayed all of the information that was requested. Should you now recall any information that was requested which you did not place in the booklet, go back now and make the correction(s).

All of the information that I have revealed in this booklet is true, correct and complete. I have not withheld, falsified, or misrepresented any information requested in this booklet.

Applicant's Signature _____ Date _____